

*Rivers Edge  
Community Development District*

*February 15, 2023*

## *AGENDA*

**Rivers Edge**  
**Community Development District**  
[www.RiversEdgeCDD.com](http://www.RiversEdgeCDD.com)

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February 8, 2023

Board of Supervisors  
Rivers Edge Community Development District

Dear Board Members:

The Rivers Edge Community Development District Board of Supervisors Meeting is scheduled for **Wednesday, February 15, 2023 at 11:00 a.m. at the RiverTown Amenity Center, 156 Landing Street, St. Johns, Florida 32259.**

Following is the agenda for the meeting:

- I. Roll Call
- II. Audience Comments Related to Agenda Items (Limited to 3 minutes per person)
- III. Approval of the Consent Agenda
  - A. Minutes of the January 18, 2023 Regular Board of Supervisors and Special Joint Meetings
  - B. Balance Sheet and Income Statement
  - C. Assessment Receipts Schedule
  - D. Check Register
- IV. Staff Reports
  - A. District Counsel
  - B. District Engineer
  - C. District Manager – Update on Suspension of Privileges
  - D. General Manager
    - 1. Monthly Amenity and Field Operations Report
    - 2. Pond Service Report
  - E. Landscape and Irrigation Maintenance – Monthly Report

V. Business Items

A. Items for Board Consideration

1. Proposals for Painting Watersong Entry Monument (Cost Share Item)
2. Resolution 2023-06, Setting a Public Hearing Date for the Purpose of Adopting Revised Suspension and Termination Rules
3. Resolution 2023-07, Adopting Informal Procurement Policies
4. Resolution 2023-08, Authorizing the Disbursement of Funds for Payment of Certain Non-Continuing Expenses
5. Worker's Compensation Endorsement for Volunteers
6. Authorizing Supervisor Baron to Work with the District Manager on FY2023/2024 Draft budget
  - a. March 15<sup>th</sup> Meeting Agenda: 1-Hour Segment Related to General Fund for FY2024 Budget and Meeting Calendar
  - b. April 19<sup>th</sup> Meeting Agenda: 1-Hour Segment Related to Capital Improvement Plan for FY2024 Budget and Reserve Funding
  - c. May 17<sup>th</sup> Meeting Agenda: Resolutions to Approve the Proposed Budget, Setting the Public Hearing Date and Approval of FY2024 Meeting Calendar

B. Discussion Items

1. Resident Sponsored Event Process / Fundraising Event Process

VI. Other Business

VII. Supervisor Requests

VIII. Audience Comments

IX. Next Scheduled Meeting – March 15, 2023 at 11:00 a.m. at the RiverTown Amenity Center

X. Adjournment

**PUBLIC CONDUCT:** Members of the public are provided the opportunity for public comment during the meeting. Each member of the public is limited to three (3) minutes, at the discretion of the Presiding Officer, which may be shortened depending on the number of speakers. Speakers shall refrain from disorderly conduct, including launching personal attacks; the Presiding Officer shall have the discretion to remove any speaker that disregards the District's public decorum policies. Public comments are not a Q&A session; Board Supervisors are not expected to respond to questions during the public comment period.

### *THIRD ORDER OF BUSINESS*

*A.*

Minutes of Meeting  
Rivers Edge  
Community Development District

The regular meeting of the Board of Supervisors of the Rivers Edge Community Development District was held Wednesday, January 18, 2023 at 6:00 p.m. at the RiverTown Amenity Center, 156 Landing Street, St. Johns, Florida.

Present and constituting a quorum were:

Mac McIntyre	Chairman
Erick Saks	Vice Chairman
Frederick Baron	Supervisor
Robert Cameron	Supervisor
Scott Maynard	Supervisor

Also present were:

Marilee Giles	District Manager
Lauren Gentry	District Counsel
Ryan Stillwell	District Engineer
Dan Fagen	Vesta/Amenity Services
Jason Davidson	Vesta/Amenity Services
Jay King	Vesta/Amenity Services
Kevin McKendree	Vesta/Amenity Services
Eric Olsen	Vesta/Amenity Services
Ken Council	Vesta/Amenity Services
Howard McGaffney	GMS
Mike Scuncio	Yellowstone
Deputy Cash	St. Johns County Sheriff's Office

The following is a summary of the discussions and actions taken at the January 18, 2023 meeting.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Giles called the meeting to order at 6:00 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.



**THIRD ORDER OF BUSINESS****Approval of the Consent Agenda****A. Minutes of the December 14, 2022 Meeting**

On MOTION by Mr. McIntyre seconded by Mr. Saks with all in favor the minutes of the December 14, 2022 meeting were approved as amended.

**B. Balance Sheet & Income Statement****C. Assessment Receipt Schedule****D. Approval of Check Register**

On MOTION by Mr. McIntyre seconded by Mr. Baron with all in favor the check register was approved.

Mr. Baron requested more detail in the Yellowstone invoices for location of repairs and description of the work.

**FOURTH ORDER OF BUSINESS****Business Items****A. Guest Presentation: St. Johns County Sheriff's Office – Trespassing Concerns**

Deputy Cash updated the board on issues regarding loitering, trespassing, overnight parking and other safety concerns within the district.

Mr. McGaffney advised that he had a meeting scheduled with the St. Johns County Sheriff to discuss safety concerns in CDDs and will update the board at the next meeting.

**B. Discussion Items****1. Amenity Security Operations**

- a. Physical Security Options**
- b. Virtual/Video Surveillance Options**

**2. Roving Patrol Options**

- a. Private Security**

**b. Off-Duty Deputies**

Mr. Davidson asked for input as to specifics that the board members would like to have for onsite security and video surveillance proposals along with roving patrol options that would most benefit the community.

After discussion Mr. Davidson was directed to obtain estimates for video surveillance to include installation, monitoring and annual contract amounts.

Ms. Gentry stated we will notice a security shade session to take place at your next meeting so that you can discuss in detail the proposals that come in.

**3. Request for Shade Sails at Play Parks**

Mr. Davidson stated I would like specific locations where you would like the shade sails so that I can get proposals for that.

Mr. McIntyre stated I will ride around with staff and look at different locations and bring that information back to the board for their consideration.

The next two items taken out of order.

**Engineer's Report**

Mr. Saks stated it seem like there should be a stop sign at Rivertown Main and Kendall Crossing going to the new neighborhood. It will become an issue when people start moving in there.

Mr. Stillwell stated I will reach out to the guy, and we can have a discussion. The reality is it is not technically required based on the flow of traffic once Rivertown is built out but if we already have a concern, he can look at it.

Mr. Cameron stated I sent you an email about striping a centerline on Indian Grass Road.

Mr. Stillwell stated if it is a CDD road that is something we can do, and I will get pricing for that.

Mr. Baron asked is there an option to open a construction way for Phase 3 of Mattamy's projects to Settlement and beyond?

Mr. Stillwell stated the next roadway project will connect to Greenbriar Road.

### **Landscape Assessments/Transition Final Update**

Mr. Scuncio gave an overview of his report, copy of which was included in the agenda package.

Mr. Baron stated I don't know whose responsibility it is but there is debris shown in the pictures in the Charles Aquatics report.

Ms. Gentry stated if there is debris that is in the ponds typically your pond vendor will pick it up but will charge you extra for that especially if it is construction debris. That is something staff can follow-up with Mattamy on.

Mr. Baron stated it looks like litter that may be from the 4<sup>th</sup> of July. Does Charles Aquatics pick that stuff up when they have boats in the water?

Mr. McKendree stated the contract says they will pick up minor trash, an excess amount is \$75 a load.

Mr. Scuncio stated on our end we will do everything we can to do that. That is not our job to drive around and pick up trash, but we will help out.

Mr. Cameron stated when they pick up the recycle containers, some goes in the truck and some goes on the street.

Mr. Saks stated Earth Day is coming up and maybe we can have residents help out by picking up debris.

Mr. McIntyre stated I like the idea of the community being able to help but maybe we should have bids for this so that we have it when we are looking at the new budget.

Mr. Baron stated maybe we can have a discussion with Mattamy and ask them to pay the bill for picking up the trash.

Mr. Davidson stated we have had that discussion with Mattamy and they have been bringing out day laborers to pick up that trash.

Ms. Gentry stated some things you have to think about when using volunteers, we can make it happen, but you will want waivers for everybody and we would want to talk to EGIS about making sure we have the right insurance coverage, especially if people are going to be on the pond banks. You probably don't want volunteers on floaties in the pond, the ponds are not safe for swimming. We can come up with some parameters for volunteers.

Mr. McGaffney stated I went to a seminar this year with your insurance company and they specifically exclude volunteers so you would have to purchase an additional volunteer's insurance.

Ms. Giles stated we can get a rider to cover that if that is what you want to do.

Mr. McIntyre stated let's look into a service and potentially possible volunteers.

Mr. Davidson asked if we have an event where the community is coming together to pick up trash all together, is that something we are able to do as an event, are there other stipulations we need to talk about?

Ms. Gentry stated just what we discussed, have a volunteer waiver, and make sure we have that volunteer coverage under our insurance policy.

Mr. Fagen stated to add another layer to a very simple idea if we are managing volunteers then our insurance has specific criteria that we have to meet as well. We can look into that, but I will research that more for this specifically, but we have requirements to meet as well.

Back to regular agenda items.

### **C. Items for Board Consideration**

#### **1. Annual Agreement Renewal Terms**

##### **a. Discussion/Consideration to Renew**

Mr. Davidson stated Soccer Shots, St. Johns County Park and Rec. Kayak tours, swim team and swim lessons. These are things that are ever rotating, and we are looking for a conversation around annual agreement automatic renewal terms for these specific ones, knowing that if something dramatic is to change in their request we would bring that back to the board for discussion.

Mr. McIntyre stated we talked at the last meeting that if we have had no issue or problem with these groups or a major change in scope, we should give Vesta the authority to automatically renew without coming back to the board. I feel that is appropriate because it came to the board for approval the first time and if there is no significant change or Vesta has identified a problem then they should be able to add it to the report.

Mr. Baron asked as in other contracts, don't we do option years? Can we say it is a one-year agreement with two more option years?

Ms. Gentry stated we can get the board's preference on this. In the past when we discussed this there was some hesitation from the board, you wanted to make sure things were being done correctly. What we have done in other communities is put these types of contracts on automatic

renewals with the condition that they submit their annual schedule to staff for approval within a reasonable time in advance. If the board is comfortable with that, we can either do one-time contract amendments to extend the term each time or put them on an automatic renewal and add that requirement.

Mr. Baron stated I'm good with that the first year, but for renewals they have to demonstrate they have abided by the agreement. After one year of abiding by the agreement they can be eligible for automatic renewals.

Ms. Gentry stated it is just for these existing four contracts.

**i. Soccer Shots**

On MOTION by Mr. Baron seconded by Mr. Cameron with all in favor the agreement with the Soccer Shots was renewed for the spring season to be revisited at the next renewal.

**ii. St. Johns County Park and Rec – Kayak Launch**

**iii. Swim Teams**

**iv. Swim Lessons**

On MOTION by Mr. Baron seconded by Mr. McIntyre with all in favor district counsel was authorized to draft amendments for auto renewals for the three agreements listed above.

**2. Mound Improvement Options – TBD**

This item tabled.

**3. Friday Night Tennis League Play**

Mr. Davidson stated the Friday morning tennis league has taken off and has gained a lot of momentum and they are asking if they could do mixed double tennis on Friday nights from 6:30 to 9:00 p.m.

On MOTION by Mr. Maynard seconded by Mr. Cameron with all in favor up to four home matches for the months of April through June 2023 on Friday nights were approved.

**FIFTH ORDER OF BUSINESS****Presentation of Vesta's Proposed Fees for Fiscal Year 2024**

Mr. Fagen stated this is taking our current contract and per our contract adding a 3% increase.

On MOTION by Mr. Maynard seconded by Mr. Saks with all in favor the proposed fiscal year 2024 fees for Vesta were approved.

**SIXTH ORDER OF BUSINESS****Staff Reports****A. District Counsel**

Ms. Gentry stated I do want to get some feedback from the board on the procurement policy that you would like us to bring back. What I have heard from you is that for projects over \$10,000 you want to see a minimum of three proposals when possible if we can find three vendors willing to propose. We can take that as a baseline. Is there anything else in particular the board would like to see at this point? If not, we will just bring back suggestions to your next meeting.

Mr. Cameron asked is \$10,000 the threshold?

Mr. Baron stated no I would like it to be \$5,000. We would like to see three on any proposal coming in. If it is over \$5,000 it is a mandatory three, we are not going to accept a single proposal. We need to see more than one.

Mr. McIntyre asked is there any reason not to have three regardless? I think we should have three proposals. That is the only way we can make an informed decision.

Ms. Giles stated a lot of times we will send an email out with the scope of work to ten to fifteen different companies, and we will only get a response back from two or three, but, that is easy to present to the board that we sent this out to however many companies.

Ms. Gentry stated we will put a proposed policy together, include a preference for three proposals but we will build in some flexibility to make a decision if we can't get three.

**B. District Engineer**

This item taken earlier in the meeting.

**C. District Manager****1. FEMA Update**

Ms. Giles stated Jason, Mac and I have been working closely with FEMA. We have \$24,400 in claims from the last hurricane. We do have a program manager we are working with directly. I think we have had three conference calls and she recently opened up your claim status in the grants portal and that is something the three of us have to review the level of details in that. It won't be fast, but the intent is if we do get reimbursed just like insurance claims, the money will go back into the account it came from. We have a tracker for insurance claims and for the FEMA claim. Jason sends the insurance claims to Fred for review.

Mr. Baron stated there is one outstanding for over a year. I would like to ask counsel to send them a letter stating that they need to process that claim as quickly as possible.

Ms. Gentry stated if it is that delayed, I will find out the background on the claim, but we can see what we can do to spur that on.

Mr. Baron stated we supplied the information; they lost it, and we resubmitted the information. They should be processing it.

Ms. Gentry asked is our insurance company involved in settling that dispute with the other person's insurance company?

Mr. Davidson stated they are.

Ms. Gentry stated we can find out what the delay is, but it is not unusual for those claims to drag out when two insurance companies are involved

**2. Update on Cost to Notice Amenity RFP – Estimated \$350**

This item taken earlier in the meeting.

**D. General Manager****1. Monthly Amenity and Field Operations Report**

Mr. Davidson gave an overview of the amenity manager's report, copy of which was included in the agenda package.

**2. Pond Service Report**

A copy of the report was included in the agenda package.

**E. Landscape and Irrigation Maintenance**

**1. Landscape Assessments/Transition Final Update**

This item taken earlier in the meeting.

**2. Monthly Report**

A copy of the monthly report was included in the agenda package.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Supervisors' Requests and Audience Comments**

There were no audience comments.

Mr. Saks stated I want to thank Sergeant Cash for coming out and for the work his team has been doing.

Mr. Cameron stated I would like Mac and the board to say that I could look at possibly adding to the tennis courts with Jason and bring a plan back to the board for future budgeting purposes so we can get tennis courts and pickleball courts.

Mr. Baron stated I talked to the engineer and two additional tennis court locations were in the original plan but taken out and it would be \$20,000 to reengineer that and submit it to the county. I don't know that we are willing to expend \$20,000 this year on just getting proposals.

Ms. Gentry stated if the board is open to Supervisor Cameron just having these discussions and loop in Ryan on permit approvals and that kind of thing. We need direction from the board on whether you want to have this done.

Mr. Baron stated you bring Ryan in that is \$150 an hour.

Mr. Cameron stated I don't have a problem going to the county directly.

Mr. McIntyre stated I don't see a problem if Bob wants to start this and do the legwork and come back and give us what we need.

Ms. Gentry asked Mr. Cameron, does that tie into what you wanted to look into because we want to make sure we only have one supervisor working on the issue.



Mr. Cameron stated I'm not going to work with him. All I'm going to ask is if we add courts, what do we have to do.

Mr. Gentry stated okay.

On MOTION by Mr. McIntyre seconded by Mr. Maynard with all in favor Mr. Cameron was authorized to work with the general manager on additional tennis court research and to report back to the board at the next meeting.

#### **NINTH ORDER OF BUSINESS**

**Next Scheduled Meeting – Wednesday,  
February 15, 2023 at 11:00 a.m. at the  
RiverTown Amenity Center**

Ms. Giles stated the next meeting is scheduled for Wednesday, February 15, 2023 at 11:00 a.m. in the same location.

Mr. McGaffney stated I caught prior to the agenda going out a handful of proposals from Yellowstone that didn't go through Jason. They are usually enhancement projects, but they just sent them to our office, and I talked with the chair and pulled those from the agenda. They were not directed by staff it was just a matter of we think this would be great for your community. I don't know that you are ready for \$70,000 of work to be done in your community without a broader discussion of what you are trying to achieve. In the future everything from Yellowstone will go through Jason.

On MOTION by Mr. McIntyre seconded by Mr. Saks with all in favor the meeting adjourned at 7:53 p.m.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman



Minutes of Joint Meeting  
Rivers Edge, Rivers Edge II and Rivers Edge III  
Community Development District

A special joint meeting of the Board of Supervisors of the Rivers Edge, Rivers Edge II and Rivers Edge III Community Development Districts was held Wednesday, January 18, 2023 at 4:04 p.m. at the RiverTown Amenity Center, 156 Landing Street, St. Johns, Florida.

Present and constituting a quorum were:

**Rivers Edge**

Mac McIntyre	Chairman
Erick Saks	Vice Chairman
Frederick Baron	Supervisor
Robert Cameron	Supervisor
Scott Maynard	Supervisor

**Rivers Edge II**

D. J. Smith	Chairman
Jason Thomas	Vice Chairman
Adam Davis	Supervisor

**Rivers Edge III**

D. J. Smith	Chairman
Jason Thomas	Vice Chairman
Adam Davis	Supervisor

Also present were:

Marilee Giles	District Manager
Lauren Gentry	District Counsel
Ryan Stillwell	District Engineer
Eric Olsen	Vesta/Amenity Services
Kevin McKendree	Vesta/Amenity Services
Jason Davidson	Vesta/Amenity Services
Jay King	Vesta/Amenity Services
Dan Fagen	Vesta/Amenity Services
Ken Council	Vesta/Amenity Services
Howard McGaffney	GMS
Mike Scuncio	Yellowstone
Seven residents	

The following is a summary of the discussions and actions taken at the January 18, 2023 joint meeting.

**FIRST ORDER OF BUSINESS****Roll Call**

Ms. Giles called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS****Audience Comments**

Several residents spoke in favor of their experiences with Vesta in managing the amenities and their responsiveness to resident requests.

**THIRD ORDER OF BUSINESS****Discussion of RFP for Amenity Management Services**

Ms. Giles stated before I turn it over to the three boards for discussion, someone had asked me for the administrative costs for the RFP and that is \$350 and does not include district counsel's fee or anything else that will happen if this RFP goes out.

Mr. Saks stated I had asked not only for the administrative part but what legal was going to cost. I wanted to get an idea of how much more of the budget than was anticipated.

Ms. Gentry stated we do have the form documents from 2021 that could probably be used in large part, but the amount of work involved depends on if the boards decide to go forward with this, how many changes you want and how many iterations of that we go through. Marilee has copies of Vesta's fiscal year 2024 proposed increase and the II and III boards saw the pricing this morning, but it won't come before the District I board until your meeting at 6:00 p.m. tonight. The purpose of this meeting is to give all the boards the time to discuss how you would like to move forward.

Members of the boards voiced their thoughts and opinions about Vesta's management of prior contractors, personnel changes, concern of going out to bid prior to the end of the contract, well received and well attended special events, vast improvement due to hiring of certain personnel, accuracy and timeliness of financials, need of additional bids for projects, loyalty of staff, and accountability. The boards articulated a desire for Vesta to show improvement in timeliness and accuracy of financial reports, obtaining multiple price proposals for work, and demonstrating loyalty of staff.

On MOTION by Mr. Saks seconded by Mr. Maynard, with four in favor and Mr. Baron opposed, the contract with Vesta will remain in place and the contract will go out to bid in 2024.

On MOTION by Mr. Smith seconded by Mr. Thomas, with three in favor, the contract with Vesta will remain in place and the contract will go out to bid in 2024.

**FOURTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

On MOTION by Mr. Saks seconded by Mr. Baron with all in favor the meeting adjourned at 4:47 p.m.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman

*B.*

# Rivers Edge

## Community Development District

Unaudited Financial Reporting  
January 31, 2023



**Rivers Edge**  
**Community Development District**  
**Combined Balance Sheet**  
January 31, 2023

	<b>Governmental Fund Types</b>				<b>Totals</b>
	<b>General</b>	<b>Debt Service</b>	<b>Capital Projects</b>	<b>Capital Reserve</b>	<b>(Memorandum Only)</b>
<b>Assets:</b>					
Cash	\$467,041	---	---	\$36,003	\$503,044
Due from Rivers Edge II-CS	\$5,674	---	---	---	\$5,674
Due from Mattamy - Utilities	\$5,018	---	---	---	\$5,018
Due from DS 2018	---	\$858	---	---	\$858
Due from General Fund	---	\$1,011	---	---	\$1,011
Investments:					
Custody	\$1,080,956	---	---	---	\$1,080,956
Investment - SBA	\$802,546	---	---	\$453,226	\$1,255,772
<b>Series 2016</b>					
Reserve	---	\$218,843	---	---	\$218,843
Revenue	---	\$664,346	---	---	\$664,346
Prepayment	---	\$119	---	---	\$119
<b>Series 2018</b>					
Reserve	---	\$117,126	---	---	\$117,126
Revenue	---	\$413,553	---	---	\$413,553
Prepayment	---	\$12,813	---	---	\$12,813
Construction	---	---	\$3,767	---	\$3,767
<b>Series 2018A-1/2018A-2</b>					
Revenue	---	\$394,013	---	---	\$394,013
Excess Revenue	---	\$12,282	---	---	\$12,282
Reserve 2018A-1	---	\$68,919	---	---	\$68,919
Reserve 2018A-2	---	\$88,813	---	---	\$88,813
Prepayment	---	\$1,127	---	---	\$1,127
Utilities Deposit	\$7,241	---	---	---	\$7,241
Prepaid Expenses	\$338	---	---	---	\$338
Accounts Receivable	\$100,786	---	---	---	\$100,786
Assessments Receivable	\$3,005	\$2,026	---	---	\$5,031
<b>Total Assets</b>	<b>\$2,472,604</b>	<b>\$1,995,850</b>	<b>\$3,767</b>	<b>\$489,229</b>	<b>\$4,961,449</b>
<b>Liabilities:</b>					
Accounts Payable	\$353,155	---	---	---	\$353,155
Accrued Expenses	\$24,870	---	---	---	\$24,870
Fica Payable	\$92	---	---	---	\$92
Due to DS 2018	\$1,011	---	---	---	\$1,011
Due to DS 2018A	---	\$858	---	---	\$858
<b>Fund Balances:</b>					
Restricted for Debt Service	---	\$1,994,991	---	---	\$1,994,991
Assigned	---	---	---	\$489,229	\$489,229
Restricted for Capital Projects	---	---	\$3,767	---	\$3,767
Nonspendable	\$12,597	---	---	---	\$12,597
Unassigned	\$2,080,880	---	---	---	\$2,080,880
<b>Total Liabilities and Fund Equity</b>	<b>\$2,472,604</b>	<b>\$1,995,850</b>	<b>\$3,767</b>	<b>\$489,229</b>	<b>\$4,961,449</b>



**Rivers Edge**  
**Community Development District**  
Statement of Revenues & Expenditures  
For The Period Ending January 31, 2023

Description	ADOPTED BUDGET	PRORATED	ACTUAL 1/31/23	VARIANCE
		BUDGET 1/31/23		
Assessments - Roll	\$2,245,579	\$1,984,783	\$1,984,783	\$0
Assessments - Direct	\$132,843	\$132,843	\$132,843	\$0
Misc Income/Interest	\$12,000	\$4,000	\$11,946	\$7,946
Insurance Proceeds	\$0	\$0	\$10,711	\$10,711
Rental Revenue	\$30,000	\$10,000	\$9,092	(\$908)
Special Events	\$6,000	\$2,000	\$989	(\$1,011)
Cost Share Landscaping Rivers Edge II	\$713,588	\$237,863	\$237,863	\$0
Cost Share Landscaping Rivers Edge III	\$179,286	\$59,762	\$59,762	\$0
Cost Share Amenity Rivers Edge III	\$316,559	\$105,520	\$105,520	\$0
Community Garden	\$1,000	\$333	\$730	\$397
Tennis Revenue	\$500	\$167	\$0	(\$167)
<b>Total Income</b>	<b>\$3,637,354</b>	<b>\$2,537,270</b>	<b>\$2,554,238</b>	<b>\$16,968</b>

**Expenditures**

**Administrative**

Supervisor Fees	\$12,000	\$4,000	\$4,800	(\$800)
FICA Expense	\$918	\$306	\$367	(\$61)
Engineering (Prosser)	\$25,000	\$8,333	\$4,787	\$3,547
Assessment Roll	\$5,000	\$5,000	\$5,000	\$0
Attorney	\$55,000	\$18,333	\$7,216	\$11,117
Annual Audit	\$5,000	\$1,667	\$0	\$1,667
Trustee Fees	\$11,000	\$11,000	\$13,230	(\$2,230)
Dissemination	\$6,100	\$2,033	\$2,033	\$0
Arbitrage	\$1,800	\$600	\$1,200	(\$600)
Management Fees	\$49,875	\$16,625	\$16,625	\$0
Information Technology	\$2,888	\$963	\$963	(\$0)
Website Maintenance	\$1,488	\$496	\$496	(\$0)
Telephone	\$800	\$267	\$191	\$76
Postage	\$1,500	\$500	\$503	(\$3)
Printing & Binding	\$3,000	\$1,000	\$707	\$293
Insurance	\$11,280	\$11,280	\$9,626	\$1,654
Legal Advertising	\$4,500	\$1,500	\$0	\$1,500
Other Current Charges	\$2,500	\$833	\$0	\$833
Office Supplies	\$150	\$50	\$14	\$36
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0

<b>Total Administrative</b>	<b>\$199,973</b>	<b>\$84,961</b>	<b>\$67,933</b>	<b>\$17,028</b>
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**Grounds Maintenance**

Field Operations Management	\$45,210	\$15,070	\$15,070	\$0
Landscape Maintenance	\$1,523,000	\$507,667	\$339,724	\$167,942
Landscape Reserves	\$60,000	\$20,000	\$34,402	(\$14,402)
Irrigation Repairs and Maintenance	\$15,000	\$5,000	\$5,042	(\$42)
Lakes, Vegetation and Algae Control	\$56,340	\$18,780	\$15,005	\$3,775
Irrigation Water Use	\$367,000	\$122,333	\$93,252	\$29,081
Electric	\$105,000	\$35,000	\$39,849	(\$4,849)
Street Lighting & Signage Repairs and Replacements	\$20,000	\$6,667	\$7,048	(\$381)
Street and Drainage Maintenance	\$5,000	\$1,667	\$0	\$1,667
Repairs and Maintenance	\$10,000	\$3,333	\$5,241	(\$1,908)

<b>Total Grounds Maintenance</b>	<b>\$2,206,550</b>	<b>\$735,517</b>	<b>\$554,633</b>	<b>\$180,884</b>
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**Rivers Edge**  
**Community Development District**  
Statement of Revenues & Expenditures  
For The Period Ending January 31, 2023

Description	ADOPTED	PRORATED	ACTUAL	VARIANCE
	BUDGET	BUDGET 1/31/23	1/31/23	
<b>Amenity Center</b>				
General Manager / Lifestyle Director (Vesta)	\$95,486	\$31,829	\$31,829	(\$0)
Lifeguards (Vesta)	\$46,009	\$15,336	\$0	\$15,336
Hospitality Staff (Vesta)	\$106,902	\$35,634	\$19,483	\$16,151
Amenity Manager (Vesta)	\$18,911	\$6,304	\$6,304	(\$0)
Security Monitoring	\$3,500	\$1,167	\$900	\$267
Security Guards	\$75,000	\$25,000	\$28,843	(\$3,843)
Telephone	\$17,406	\$5,802	\$3,818	\$1,984
Insurance	\$52,906	\$52,906	\$63,557	(\$10,651)
General Facility Maint/Common Grounds Maint (Vesta)	\$76,541	\$25,514	\$25,514	(\$0)
Pool Maintenance (Vesta)	\$10,012	\$3,337	\$3,337	\$0
Pool Chemicals (Poolsure)	\$18,000	\$6,000	\$5,028	\$972
Janitorial Services/Supplies (Vesta)	\$31,003	\$10,334	\$10,334	\$0
Window Cleaning	\$2,767	\$922	\$0	\$922
Pressure Washing	\$40,000	\$13,333	\$0	\$13,333
Natural Gas	\$500	\$167	\$123	\$44
Electric	\$30,000	\$10,000	\$9,504	\$496
Sewer/Water/Irrigation	\$52,000	\$17,333	\$15,334	\$1,999
Repair and Replacements	\$110,000	\$36,667	\$37,996	(\$1,329)
Refuse	\$25,000	\$8,333	\$11,691	(\$3,358)
Pest Control	\$6,588	\$2,196	\$2,147	\$49
Facility Preventative Maintenance	\$2,000	\$667	\$0	\$667
Access Cards	\$2,000	\$667	\$0	\$667
License/Permits	\$1,800	\$600	\$101	\$499
Other Current	\$3,500	\$1,167	\$1,650	(\$483)
Special Events	\$50,000	\$16,667	\$6,423	\$10,243
Holiday Decorations	\$11,000	\$11,000	\$12,887	(\$1,887)
Office Supplies/Postage	\$1,500	\$500	\$95	\$405
Capital Expenditure	\$15,000	\$5,000	\$0	\$5,000
Community Garden	\$500	\$167	\$0	\$167
<b>Total Amenity Center</b>	<b>\$905,831</b>	<b>\$344,548</b>	<b>\$296,897</b>	<b>\$47,651</b>
General Reserve - Grounds Maintenance	\$75,000	\$0	\$0	\$0
General Reserve - Amenity Center	\$100,000	\$0	\$0	\$0
Additional Reserves	\$150,000	\$0	\$0	\$0
<b>Total Expenses</b>	<b>\$3,637,354</b>	<b>\$1,165,025</b>	<b>\$919,462</b>	<b>\$245,563</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$0</b>		<b>\$1,634,776</b>	
<b>Fund Balance - Beginning</b>	<b>\$0</b>		<b>\$458,701</b>	
<b>Fund Balance - Ending</b>	<b>\$0</b>		<b>\$2,093,477</b>	

[illegible]

## Fiscal Year 2023

October	November	December	January	February	March	April	May	June	July	August	September	Total
\$3,768	\$3,768	\$3,768	\$3,768	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,070
\$84,659	\$84,659	\$85,203	\$85,203	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$339,724
\$32,562	\$0	\$1,840	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,402
\$4,578	\$0	\$0	\$464	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,042
\$3,514	\$3,514	\$4,463	\$3,514	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,005
\$19,951	\$29,577	\$28,242	\$15,483	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$93,252
\$9,247	\$9,522	\$9,851	\$11,229	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$39,849
\$0	\$5,808	\$1,240	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,048
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$404	\$2,915	\$257	\$1,666	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,241
\$158,682	\$139,762	\$134,863	\$121,325	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$554,633
\$7,957	\$7,957	\$7,957	\$7,957	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$31,829
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$5,121	\$4,121	\$5,121	\$5,121	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,483
\$1,576	\$1,576	\$1,576	\$1,576	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,304
\$199	\$199	\$304	\$199	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$900
\$7,329	\$7,524	\$6,985	\$7,005	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,843
\$1,024	\$1,022	\$859	\$912	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,818
\$63,557	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$63,557
\$6,378	\$6,378	\$6,378	\$6,378	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,514
\$834	\$834	\$834	\$834	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,337
\$1,191	\$1,191	\$1,191	\$1,454	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,028
\$2,584	\$2,584	\$2,584	\$2,584	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,334
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$31	\$31	\$32	\$29	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$123
\$2,422	\$2,272	\$2,327	\$2,483	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,504
\$3,312	\$4,220	\$4,242	\$3,560	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,334
\$15,833	\$12,242	\$7,562	\$2,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$37,996
\$2,780	\$2,795	\$3,067	\$3,050	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,691
\$524	\$524	\$524	\$576	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,147
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$101	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$101
\$429	\$359	\$589	\$274	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,650
\$470	\$2,300	\$1,129	\$2,524	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,423
\$0	\$12,887	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,887
\$95	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$123,747	\$71,015	\$53,261	\$48,875	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$296,897
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$317,150	\$226,243	\$198,486	\$177,583	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$919,462
(\$148,599)	\$69,381	\$353,713	\$1,360,281	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,634,776

**Rivers Edge**  
**Community Development District**  
**Debt Service Fund - Series 2016**  
Statement of Revenues & Expenditures  
For The Period Ending January 31, 2023

Description	ADOPTED BUDGET	PRORATED BUDGET 1/31/23	ACTUAL 1/31/23	VARIANCE
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**Revenues:**

Assessment - Tax Roll	\$698,180	\$615,567	\$615,567	\$0
Assessment - Direct	\$13,798	\$11,925	\$11,925	\$0
Interest Income	\$2,000	\$2,000	\$4,258	\$2,258

<b>Total Revenues</b>	<b>\$713,978</b>	<b>\$629,492</b>	<b>\$631,750</b>	<b>\$2,258</b>
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**Expenditures**

**Series 2016**

Interest 11/1	\$250,318	\$250,318	\$250,318	\$0
Special Call 11/1	\$0	\$0	\$30,000	(\$30,000)
Interest 5/1	\$250,318	\$0	\$0	\$0
Principal 5/1	\$210,000	\$0	\$0	\$0

<b>Total Expenditures</b>	<b>\$710,635</b>	<b>\$250,318</b>	<b>\$280,318</b>	<b>(\$30,000)</b>
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<b>Excess Revenues (Expenditures)</b>	<b>\$3,343</b>	<b>\$379,175</b>	<b>\$351,433</b>	<b>(\$27,742)</b>
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<b>Net Change in Fund Balance</b>	<b>\$3,343</b>	<b>\$379,175</b>	<b>\$351,433</b>	<b>(\$27,742)</b>
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<b>Fund Balance - Beginning</b>	<b>\$310,000</b>		<b>\$532,808</b>	
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<b>Fund Balance - Ending</b>	<b>\$313,343</b>		<b>\$884,241</b>	
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Reserve	\$218,843
Revenue	\$664,346
Prepayment	\$119
Assessments Receivables	\$932
	<u>\$884,241</u>

**Rivers Edge**  
**Community Development District**  
**Debt Service Fund - Series 2018**  
Statement of Revenues & Expenditures  
For The Period Ending January 31, 2023

Description	ADOPTED BUDGET	PRORATED	ACTUAL 1/31/23	VARIANCE
		BUDGET 1/31/23		

**Revenues:**

Assessment - Direct	\$96,492	\$70,792	\$70,792	\$0
Assessment - Tax Roll	\$373,540	\$329,174	\$329,174	\$0
Prepayments	\$0	\$0	\$12,748	\$12,748
Interest Income	\$1,500	\$1,500	\$2,460	\$960

<b>Total Revenues</b>	<b>\$471,532</b>	<b>\$401,466</b>	<b>\$415,175</b>	<b>\$13,709</b>
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**Expenditures**

**Series 2018**

Interest 11/1	\$174,943	\$174,943	\$174,943	\$0
Interest 5/1	\$174,943	\$0	\$0	\$0
Principal 5/1	\$120,000	\$0	\$0	\$0

<b>Total Expenditures</b>	<b>\$469,885</b>	<b>\$174,943</b>	<b>\$174,943</b>	<b>\$0</b>
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<b>Excess Revenues (Expenditures)</b>	<b>\$1,647</b>	<b>\$226,523</b>	<b>\$240,232</b>	<b>\$13,709</b>
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<b>Net Change in Fund Balance</b>	<b>\$1,647</b>	<b>\$226,523</b>	<b>\$240,232</b>	<b>\$13,709</b>
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<b>Fund Balance - Beginning</b>	<b>\$184,001</b>		<b>\$303,912</b>	
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<b>Fund Balance - Ending</b>	<b>\$185,648</b>		<b>\$544,144</b>	
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Reserve	\$117,126
Revenue	\$413,553
Due to DS 2018A	(\$858)
Due from General	\$1,011
Assessments Receivables	\$498
Prepayment	\$12,813
	<u>\$544,144</u>

**Rivers Edge**  
**Community Development District**  
**Debt Service Fund - Series 2018A-1/2018A-2**  
Statement of Revenues & Expenditures  
For The Period Ending January 31, 2023

Description	ADOPTED BUDGET	PRORATED	ACTUAL	VARIANCE
		BUDGET 1/31/23	1/31/23	
<b>Revenues:</b>				
Assessment -Tax Roll	\$458,741	\$393,302	\$393,302	\$0
Interest Income	\$1,500	\$1,500	\$2,460	\$960
<b>Total Revenues</b>	<b>\$460,241</b>	<b>\$394,802</b>	<b>\$395,762</b>	<b>\$960</b>
<b>Expenditures</b>				
<b><i>Series 2018A-1</i></b>				
Interest 11/1	\$54,246	\$54,246	\$54,246	\$0
Interest 5/1	\$54,246	\$0	\$0	\$0
Principal 5/1	\$155,000	\$0	\$0	\$0
<b><i>Series 2018A-2</i></b>				
Interest 11/1	\$46,859	\$46,859	\$46,750	\$109
Interest 5/1	\$85,000	\$0	\$0	\$0
Principal 5/1	\$80,000	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$522,210</b>	<b>\$101,105</b>	<b>\$100,996</b>	<b>\$109</b>
<b>Excess Revenues (Expenditures)</b>	<b>(\$61,969)</b>	<b>\$293,697</b>	<b>\$294,766</b>	<b>\$1,069</b>
<b>Net Change in Fund Balance</b>	<b>(\$61,969)</b>	<b>\$293,697</b>	<b>\$294,766</b>	<b>\$1,069</b>
<b>Fund Balance - Beginning</b>	<b>\$121,827</b>		<b>\$271,840</b>	
<b>Fund Balance - Ending</b>	<b>\$59,859</b>		<b>\$566,607</b>	

Revenue	\$394,013
Prepayment	\$12,282
Prepayment	\$1,127
Reserve 2018A-1	\$68,919
Reserve 2018A-2	\$88,813
Due from DS 2018	\$858
Assessments Receivables	\$595
	<u>\$566,607</u>

**Rivers Edge**  
**Community Development District**  
**Capital Projects Fund**  
Statement of Revenues & Expenditures  
For The Period Ending January 31, 2023

Description	SERIES 2018
<b><u>Revenues:</u></b>	
Interest Income	\$39
Bond Proceeds	\$0
Transfer In	\$0
<b>Total Revenues</b>	<b>\$39</b>
<b><u>Expenditures:</u></b>	
Capital Outlay	\$0
Cost of Issuance	\$0
<b>Total Expenditures</b>	<b>\$0</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$39</b>
<b><u>Other Sources &amp; Uses:</u></b>	
Transfer In (Out)	\$0
<b>Fund Balance - Beginning</b>	<b>\$3,727</b>
<b>Fund Balance - Ending</b>	<b>\$3,767</b>



# Rivers Edge

## Community Development District

### Long Term Debt Report

<b>Series 2016 Capital Improvement Revenue Bonds and Refunding Bonds</b>	
Interest Rate:	4.5% - 5.3%
Maturity Date:	5/1/2046
Reserve Fund Definition:	30% of Maximum Annual Debt at Issuance
Reserve Fund Requirement:	\$218,843
Reserve Fund Balance:	\$218,843
Bonds outstanding - 10/19/16	\$10,765,000
Less: May 1, 2017 (Mandatory)	(\$160,000)
Less: May 1, 2018 (Mandatory)	(\$170,000)
Less: November 1, 2018 (Optional)	(\$5,000)
Less: May 1, 2019 (Mandatory)	(\$175,000)
Less: May 1, 2019 (Optional)	(\$5,000)
Less: November 1, 2019 (Optional)	(\$5,000)
Less: May 1, 2020 (Mandatory)	(\$185,000)
Less: May 1, 2020 (Optional)	(\$15,000)
Less: November 1, 2020 (Optional)	(\$5,000)
Less: May 1, 2021 (Mandatory)	(\$195,000)
Less: May 1, 2022 (Mandatory)	(\$200,000)
Less: May 1, 2022 (Optional)	(\$5,000)
Less: November 1, 2022 (Optional)	(\$30,000)
	<b>\$9,610,000</b>

<b>Series 2018 Capital Improvement Revenue Bonds</b>	
Interest Rate:	4.1% - 5.3%
Maturity Date:	5/1/2049
Reserve Fund Definition:	25% of Maximum Annual Debt at Issuance
Reserve Fund Requirement:	\$117,126
Reserve Fund Balance:	\$117,126
Bonds outstanding - 9/30/18	\$7,050,000
Less: May 1, 2020 (Mandatory)	(\$105,000)
Less: May 1, 2021 (Mandatory)	(\$110,000)
Less: November 1, 2021 (Optional)	(\$20,000)
Less: May 1, 2022 (Mandatory)	(\$115,000)
Less: May 1, 2022 (Optional)	(\$5,000)
Current Bonds Outstanding	<b>\$6,695,000</b>

# Rivers Edge

## Community Development District

### Long Term Debt Report

<b>Series 2018A-1 Capital Improvement Revenue Refunding Bonds</b>		
Interest Rate:		2.9%-3.75%
Maturity Date:		5/1/2038
Reserve Fund Definition:	25% of Maximum Annual Debt at Issuance	
Reserve Fund Requirement:		\$68,919
Reserve Fund Balance:		\$68,919
Bonds outstanding - 9/30/18		\$3,940,000
Less: May 1, 2019 (Mandatory)		(\$150,000)
Less: May 1, 2019 (Optional)		(\$65,000)
Less: November 1, 2019 (Optional)		(\$25,000)
Less: May 1, 2020 (Mandatory)		(\$150,000)
Less: May 1, 2020 (Optional)		(\$10,000)
Less: November 1, 2020 (Optional)		(\$15,000)
Less: May 1, 2021 (Mandatory)		(\$150,000)
Less: May 1, 2021 (Optional)		(\$10,000)
Less: November 1, 2021 (Optional)		(\$5,000)
Less: May 1, 2022 (Mandatory)		(\$155,000)
Less: May 1, 2022 (Optional)		(\$5,000)
Current Bonds Outstanding		\$3,200,000

<b>Series 2018A-2 Capital Improvement Revenue Refunding Bonds</b>		
Interest Rate:		4.375%-5%
Maturity Date:		5/1/2038
Reserve Fund Definition:	50% of Maximum Annual Debt at Issuance	
Reserve Fund Requirement:		\$88,813
Reserve Fund Balance:		\$88,813
Bonds outstanding - 9/30/18		\$2,335,000
Less: May 1, 2019 (Mandatory)		(\$75,000)
Less: May 1, 2019 (Optional)		(\$40,000)
Less: November 1, 2019 (Optional)		(\$20,000)
Less: May 1, 2020 (Mandatory)		(\$75,000)
Less: May 1, 2020 (Optional)		(\$10,000)
Less: November 1, 2020 (Optional)		(\$10,000)
Less: May 1, 2021 (Mandatory)		(\$75,000)
Less: May 1, 2021 (Optional)		(\$5,000)
Less: May 1, 2022 (Mandatory)		(\$80,000)
Less: May 1, 2022 (Optional)		(\$5,000)
Current Bonds Outstanding		\$1,940,000

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**RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT**  
**SUMMARY OF FISCAL YEAR 2023 ASSESSMENTS**  
**10/1/22 - 9/30/23**

ASSESSED TO	# UNITS	ASSESSED				
		SERIES 2018A1- 2 DEBT INVOICED NET	SERIES 2016 DEBT INVOICED NET	SERIES 2018 DEBT INVOICED NET	FY22 O&M	TOTAL NVOICED NET
MATTAMY - BULK (1)	66	-	13,798.45	96,491.77	132,842.92	243,133.14
<b>TOTAL DIRECT BILLS</b>	<b>66</b>	<b>-</b>	<b>13,798.45</b>	<b>96,491.77</b>	<b>132,842.92</b>	<b>243,133.14</b>
<b>NET REVENUE TAX ROLL</b>	<b>1,452</b>	<b>444,980.69</b>	<b>696,449.67</b>	<b>372,425.79</b>	<b>2,245,575.32</b>	<b>3,759,431.46</b>
<b>TOTAL REVENUE</b>	<b>1,518</b>	<b>444,980.69</b>	<b>710,248.12</b>	<b>468,917.56</b>	<b>2,378,418.24</b>	<b>4,002,564.60</b>

RECEIVED					
SERIES 2018A1- 2 DEBT PAID	SERIES 2016 DEBT PAID	SERIES 2018 DEBT PAID	O&M PAID	TOTAL PAID	BALANCE DUE / (DISCOUNTS NOT TAKEN)
-	11,925.46	70,792.21	132,842.92	215,560.59	27,572.55
<b>-</b>	<b>11,925.46</b>	<b>70,792.21</b>	<b>132,842.92</b>	<b>215,560.59</b>	<b>27,572.55</b>
<b>393,302.32</b>	<b>615,566.65</b>	<b>329,173.69</b>	<b>1,984,782.76</b>	<b>3,322,825.42</b>	<b>436,606.04</b>
<b>393,302.32</b>	<b>627,492.11</b>	<b>399,965.90</b>	<b>2,117,625.68</b>	<b>3,538,386.01</b>	<b>464,178.59</b>

<b>DIRECT BILL PERCENT COLLECTED</b>	<b>0.00%</b>	<b>86.43%</b>	<b>73.37%</b>	<b>100.00%</b>	<b>88.66%</b>
<b>TAX ROLL PERCENT COLLECTED</b>	<b>88.39%</b>	<b>88.39%</b>	<b>88.39%</b>	<b>88.39%</b>	<b>88.39%</b>
<b>TOTAL PERCENT COLLECTED</b>	<b>88.39%</b>	<b>88.35%</b>	<b>85.30%</b>	<b>89.04%</b>	<b>88.40%</b>

(1) Developer is on a payment plan for undeveloped land. Debt service assessments – 50% due December 1, 2022, 25% due February 1, 2023 and 25% due May 1, 2023  
Operations and maintenance assessments – 50% on October 31, 2022, 25% on November 30, 2022 and 25% on December 31, 2022

SUMMARY OF TAX ROLL RECEIPTS						
ST JOHNS COUNT DIST.	DATE	AMOUNT	SERIES 2018A1- 2 DEBT	SERIES 2016 DEBT	SERIES 2018 DEBT	O&M
1	11/2/2022	7,705.26	912.02	1,427.43	763.32	4,602.49
2	11/17/2022	88,390.38	10,462.22	16,374.67	8,756.34	52,797.15
3	11/28/2022	138,876.04	16,437.90	25,727.34	13,757.67	82,953.13
4	12/12/2022	287,833.65	34,069.09	53,322.33	28,514.07	171,928.16
5	12/15/2022	403,938.84	47,811.75	74,831.28	40,015.96	241,279.86
6	1/20/2023	2,391,050.59	283,013.89	442,951.65	236,867.97	1,428,217.07
INTEREST	2/1/2023	5,030.65	595.45	931.95	498.36	3,004.90
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
<b>TOTAL TAX ROLL RECEIPTS</b>		<b>3,322,825.41</b>	<b>393,302.32</b>	<b>615,566.65</b>	<b>329,173.69</b>	<b>1,984,782.76</b>

*D.*

# Rivers Edge

## Community Development District

### Check Run Summary January 31, 2023

Fund	Date	Check No.	Amount
<b>General Fund</b>			
<i>Payroll</i>	1/23/23	50585-50589	\$ 923.50
	1/23/23	50590-50594	\$ 923.50
Sub-Total			\$ 1,847.00
<i>Accounts Payable</i>	1/10/23	5469-5491	\$ 48,689.26
	1/10/23	5492*	\$ 600,000.00
Sub-Total			\$ 648,689.26
<b>Capital Fund</b>			
<i>Accounts Payable</i>	1/10/23	18**	\$ 50,000.00
Sub-Total			\$ 50,000.00
<b>Total</b>			<b>\$ 700,536.26</b>

\* Check # 5492 for \$600,000 is investing funds with State Board of Administration.

\*\* Check # 18 for \$50,000 is investing funds with State Board of Administration.

PR300R

## PAYROLL CHECK REGISTER

RUN 1/23/23 PAGE 1

CHECK #	EMP #	EMPLOYEE NAME	CHECK AMOUNT	CHECK DATE
50585	18	AHMED M MCINTYRE	184.70	1/23/2023
50586	20	ERICK L SAKS	184.70	1/23/2023
50587	21	FREDERICK T BARON	184.70	1/23/2023
50588	22	ROBERT L CAMERON	184.70	1/23/2023
50589	23	SCOTT MAYNARD	184.70	1/23/2023
TOTAL FOR REGISTER			923.50	

REDG RIVERS EDGE DLAUGHLIN

# Attendance Sheet

District Name: Rivers Edge CDD

Board Meeting Date: January 18, 2023 Special Joint Meeting 4pm

	Name	In Attendance	Fee
1	Fred Baron <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
2	Mac McIntyre <i>Chairman</i>	<input checked="" type="checkbox"/>	YES - \$200
3	Robert Cameron <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
4	Erick Saks <i>Vice Chairman</i>	<input checked="" type="checkbox"/>	YES - \$200
5	Scott Maynard <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:

  
District Manager Signature

Jan 18, 2023  
Date

PLEASE RETURN COMPLETED FORM TO DANIEL LAUGHLIN



CHECK #	EMP #	EMPLOYEE NAME	CHECK AMOUNT	CHECK DATE
50590	18	AHMED M MCINTYRE	184.70	1/23/2023
50591	20	ERICK L SAKS	184.70	1/23/2023
50592	21	FREDERICK T BARON	184.70	1/23/2023
50593	22	ROBERT L CAMERON	184.70	1/23/2023
50594	23	SCOTT MAYNARD	184.70	1/23/2023
TOTAL FOR REGISTER			923.50	

# Attendance Sheet

District Name: Rivers Edge CDD

Board Meeting Date: January 18, 2023 Meeting 6PM

	Name	In Attendance	Fee
1	Fred Baron <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
2	Mac McIntyre <i>Chairman</i>	<input checked="" type="checkbox"/>	YES - \$200
3	Robert Cameron <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
4	Erick Saks <i>Vice Chairman</i>	<input checked="" type="checkbox"/>	YES - \$200
5	Scott Maynard <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:

  
District Manager Signature

Jan 18, 2023  
Date

PLEASE RETURN COMPLETED FORM TO DANIEL LAUGHLIN

AP300R  
\*\*\* CHECK NOS. 005469-005492

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER  
RIVERS EDGE - GENERAL  
BANK A RIVERS EDGE GENERAL

RUN 2/06/23

PAGE 1

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
1/10/23	00308	1/05/23	SJSO23CA 202301 330-57200-34510 1/5/23 SECURITY	CASEY A ROMEIN LLC	*	165.00	165.00 005469
1/10/23	00308	12/22/22	SJSO22CA 202212 330-57200-34510 12/22/22 SECURITY	CASEY A ROMEIN LLC	*	165.00	165.00 005470
1/10/23	00308	12/24/22	SJSO22CA 202212 330-57200-34510 12/24/22 SECURITY	CASEY A ROMEIN LLC	*	165.00	165.00 005471
1/10/23	00020	1/01/23	47093 202301 320-57200-46800 JAN LAKE MAINTENANCE	CHARLES AQUATICS, INC	*	3,514.00	3,514.00 005472
1/10/23	00103	1/01/23	14845635 202212 330-57200-50000 5G SPRING WATER X9	CRYSTAL SPRINGS	*	123.90	259.78 005473
		1/01/23	14845635 202212 330-57200-50000 5G SPRING WATER X10		*	130.89	
		1/01/23	14845635 202212 330-57200-50000 HOT AND COLD COOLER RENTL		*	4.99	
1/10/23	00215	12/24/21	40129 202212 330-57200-34500 QUARTERLY MONITORING	DYNAMIC SECURITY PROFESSIONALS INC	*	105.00	105.00 005474
1/10/23	00338	12/22/22	22 202301 320-57200-49400 JANUARY EVENTS	EARTH KINSHIP LLC	*	1,550.00	1,550.00 005475
1/10/23	00071	12/27/22	23466482 202212 330-57200-34510 12/12-12/25/22 SECURITY	GIDDENS SECURITY CORPORATION	*	2,125.76	2,710.88 005476
		12/27/22	23466482 202212 330-57200-34510 HOLIDAY		*	245.28	
		12/27/22	23466482 202212 330-57200-34510 MILEAGE		*	339.84	
1/10/23	00003	1/01/23	246 202301 310-51300-34000 JAN MANAGEMENT FEES		*	4,156.25	
		1/01/23	246 202301 310-51300-35100 JAN WEBSITE ADMIN		*	124.00	
		1/01/23	246 202301 310-51300-35100 JAN INFORMATION TECH		*	240.67	

REDG RIVERS EDGE OKUZMUK

AP300R  
\*\*\* CHECK NOS. 005469-005492

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER  
RIVERS EDGE - GENERAL  
BANK A RIVERS EDGE GENERAL

RUN 2/06/23

PAGE 2

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
		1/01/23 246	202301 310-51300-32400		*	508.33	
			JAN DISSEMINATION SERVICE				
		1/01/23 246	202301 310-51300-51000		*	1.35	
			OFFICE SUPPLIES				
		1/01/23 246	202301 310-51300-42000		*	67.41	
			POSTAGE				
		1/01/23 246	202301 310-51300-42500		*	102.15	
			COPIES				
		1/01/23 246	202301 310-51300-41000		*	29.74	
			TELEPHONE				
				GOVERNMENTAL MANAGEMENT SERVICES			5,229.90 005477
1/10/23 00281		1/02/23 24997	202301 320-57200-49400		*	300.00	
			DADDY DAUGHTER DNCE 2/17				
				LIVE ENTERTAINMENT SOLUTIONS			300.00 005478
1/10/23 00294		12/10/22 1411	202212 320-57200-49400		*	400.00	
			DJ FOR POLAR PLUNDGE				
				MAGNETIX DJ SERVICES			400.00 005479
1/10/23 00073		1/01/23 13129561	202301 330-57200-45200		*	1,453.58	
			JAN POOL CHEMICALS				
				POOLSURE			1,453.58 005480
1/10/23 00339		1/03/22 87	202212 320-57200-49400		*	374.50	
			EVENT RENTALS				
				RIVERTOWN RENTALS			374.50 005481
1/10/23 00333		12/06/22 20617	202212 320-57200-46500		*	677.47	
			REPLACE BREAKER/GLOBE				
				SMITH ELECTRICAL INC			677.47 005482
1/10/23 00058		1/01/23 3951	202301 330-57200-34500		*	122.40	
			JAN CLUBHOUSE MONITOR				
		1/01/23 3951	202301 330-57200-34500		*	32.40	
			JAN FITNESS CNTR MONITOR				
		1/01/23 3951	202301 330-57200-34500		*	43.92	
			JAN PARK MONITOR				
				SONITROL OF NORTH CENTRAL FLORIDA			198.72 005483
1/10/23 00250		12/25/22 16461937	202212 330-57200-45700		*	922.37	
			MAINTENANCE SUPPLIES				
				STAPLES BUSINESS CREDIT			922.37 005484
1/10/23 00156		1/04/23 20607918	202301 330-57200-45900		*	363.83	
			JAN PEST CONTROL				
				TURNER PEST CONTROL			363.83 005485
				REDG RIVERS EDGE OKUZMUK			

AP300R  
\*\*\* CHECK NOS. 005469-005492

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER  
RIVERS EDGE - GENERAL  
BANK A RIVERS EDGE GENERAL

RUN 2/06/23

PAGE 3

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
1/10/23	00156	12/30/22 20507508	202212 330-57200-45900	DEC PEST CONTROL	*	192.94	
							TURNER PEST CONTROL
							192.94 005486
-----							
1/10/23	00155	1/01/23 406218	202301 330-57200-34000	JAN GENERAL MANAGER	*	4,871.77	
		1/01/23 406218	202301 320-57200-46001	JAN FIELD OPS MANAGER	*	3,767.50	
		1/01/23 406218	202301 330-57200-34000	JAN LIFESTYLE SERVICES	*	3,085.45	
		1/01/23 406218	202301 330-57200-45200	JAN POOL MAINTENANCE	*	834.31	
		1/01/23 406218	202301 330-57200-45300	JAN JANITORIAL MAINT	*	2,583.58	
		1/01/23 406218	202301 330-57200-34100	JAN MAINTENANCE SERVICES	*	6,378.44	
		1/01/23 406218	202301 330-57200-34400	JAN ATTENDANT/HOSPITALITY	*	5,120.67	
		1/01/23 406218	202301 330-57200-34402	JAN ADMINSTRARIVE SERVICE	*	1,575.92	
							VESTA PROPERTY SERVICES, INC.
							28,217.64 005487
-----							
1/10/23	00155	12/23/22 405722	202309 330-57200-34000	JUL-SEP BILLABLE MILEAGE	*	544.69	
							VESTA PROPERTY SERVICES, INC.
							544.69 005488
-----							
1/10/23	00307	1/06/23 SJSO23CA	202301 330-57200-34510	1/6/22 SECURITY	*	165.00	
							WALKER SIMS
							165.00 005489
-----							
1/10/23	00174	12/27/22 1014300	202212 330-57200-45700	SPRINKLER REPAIR	*	901.00	
							WAYNE AUTOMATIC FIRE SPRINKLERS, INC
							901.00 005490
-----							
1/10/23	00255	12/01/22 12893	202212 330-57200-45700	GYM WIPES	*	112.96	
							WIPES.COM
							112.96 005491
-----							
1/10/23	00336	1/09/22 01092022	202301 300-15100-10200	TRNFR EXCESS FUNDS TO SBA	*	600,000.00	
							STATE BOARD OF ADMINISTRATION
							600,000.00 005492
-----							
							TOTAL FOR BANK A
						648,689.26	
							TOTAL FOR REGISTER
						648,689.26	
-----							
				REDG RIVERS EDGE	OKUZMUK		



**ST JOHNS COUNTY SHERIFF'S OFFICE  
DETAIL INVOICE**

INVOICE# SJSO23CAD003658

NAME / ID:				
DATE	CAD #		TOTAL HOURS	TOTAL DUE
Thursday, January 5, 2023	SJSO23CAD003658		3	\$165.00

**ACTIVITY / COMMENTS:**

Hour Rate \$55.00

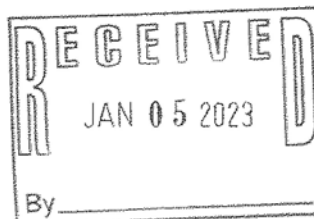
3

\$165.00

Traffic enforcement provided for the entire community.

Multiple patrols were conducted. Total Contacts - 3

Contacts: 3x (Rivertown Main Street) one driver warned for speeding (40/25mph zone) - (Rivertown Main Street) one driver cited for speeding (39/25mph zone) - (Rivertown Main Street) one driver cited for speeding (40/25mph zone).



1-33-572-34510  
308

***Payroll use only***	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
<b>BILL TO:</b>	<b>REMIT PAYMENT TO:</b>	<b>INVOICE #</b>	SJSO23CAD003658
Govt. Management Service		Service Date:	01/05/23
475 W Town Place, Suite 114		Invoice Date:	01/05/23
St. Augustine, FL 32092		Total Due:	\$165.00
		Due Date:	<b>UPON RECEIPT</b>



**ST JOHNS COUNTY SHERIFF'S OFFICE  
DETAIL INVOICE**

**INVOICE# SJSO22CAD283727**

NAME / ID:					
DATE	CAD #			TOTAL HOURS	TOTAL DUE
Thursday, December 22, 2022	SJSO22CAD283727			3	\$165.00
<b>ACTIVITY / COMMENTS:</b>			Hour Rate \$55.00	3	\$165.00

Traffic enforcement provided for the entire community.

Multiple patrols were conducted. Total Contacts - 4

Contacts: 4x (Rivertown Main Street) four drivers were cited for speeding (46/25mph zone - 40/25mph zone - 39/25mph zone - 38/25mph zone).



1-33-572-34510  
308

***Payroll use only***	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
<b>BILL TO:</b>	<b>REMIT PAYMENT TO:</b>	<b>INVOICE #</b>	SJSO22CAD283727
Govt. Management Service 475 W Town Place, Suite 114 St. Augustine, FL 32092		Service Date:	12/22/22
		Invoice Date:	12/22/22
		Total Due:	\$165.00
		Due Date:	<b>UPON RECEIPT</b>



**ST JOHNS COUNTY SHERIFF'S OFFICE  
DETAIL INVOICE**

INVOICE# SJSO22CAD285611

NAME / ID:				
DATE	CAD #		TOTAL HOURS	TOTAL DUE
Saturday, December 24, 2022	SJSO22CAD285611		3	\$165.00

**ACTIVITY / COMMENTS:**

Hour Rate \$55.00

3

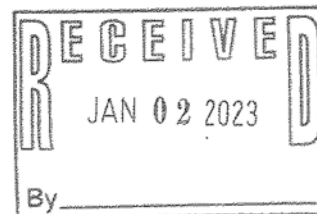
\$165.00

Traffic enforcement provided for the entire community.

Multiple patrols were conducted. Total Contacts - 1

Contacts: 1x (Rivertown Main Street) one driver warned for speeding (41/25mph zone) -

1-33-572-34510  
308



***Payroll use only***	***VERIFY NAME AND ADDRESS***	***Payroll use only***	
<b>BILL TO:</b>	<b>REMIT PAYMENT TO:</b>	<b>INVOICE #</b>	SJSO22CAD285611
Govt. Management Service 475 W Town Place, Suite 114 St. Augustine, FL 32092		Service Date:	12/24/22
		Invoice Date:	12/24/22
		Total Due:	\$165.00
		Due Date:	<b>UPON RECEIPT</b>



Charles Aquatics, Inc.

6869 Phillips Parkway Drive South  
Jacksonville, FL 32256  
904-997-0044

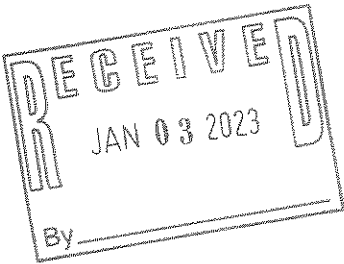
# Invoice

Date	Invoice #
1/1/2023	47093

Due Date
1/31/2023

Bill To
Rivers Edge Community Development Distric 475 West Town Place, Suite 114 St. Augustine, FL 32092

Vendor #

Qty	Description	Rate	Amount
1	Monthly Aquatic Management Services for 33 Ponds at River Town and 8 Ponds at CR244  Approved RECDD I Submitted to AP on 1-3-2022 by Jason Davidson <i>Jason Davidson</i> 1-32-572-468 20  	3,514.00	3,514.00

It is a pleasure doing business with you!

**Balance Due**

\$3,514.00

**Delivery Calendars are available for each of your Ship-To Locations by accessing your self-service account online at [selfserve.water.com](http://selfserve.water.com).**



**Crystal**

Bottled Water \* Filtration \* Coffee

Start your New Year right with a great, healthy product. Experience Karma today! Special introductory price of just \$25.99/12-pack. Try Karma and enjoy all the benefits greater gut health brings!

**RIVERTOWN FITNESS CENTER**  
See Account Summary Details

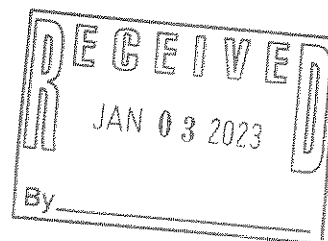
Invoice Date: 01-01-23  
Invoice #: 14845635 010123  
Purchase Order #: See Details Below

Date	Transaction #	Details	Qt y.	Each	Amount
		<b>Previous Balance</b>			<b>687.94</b>
12-05-22		Payment - Thank You			-359.19
12-23-22		Payment - Thank You			-328.75
		Remaining Balance			0.00

Summary continued on next page...

Approved RECDD I  
Submitted to AP on 1-3-2022  
by Jason Davidson

Jason Davidson



1.33-57Z-50  
103

Did you know that in addition to the top left corner of this bill, you can also find your delivery schedule at [water.com/myaccount](http://water.com/myaccount)? Online you can also easily skip or add a delivery as needed.

30356-P-0010

Previous Balance  
**\$687.94**

Payment  
**\$687.94**

**Total New Charges**  
**\$259.78**


Pay This	Amount
	<b>\$259.78</b>

Write the complete account number on your check. Detach remittance and mail with payment in the enclosed envelope. To pay online go to [www.water.com](http://www.water.com)



200 Eagles Landing Blvd  
Lakeland, FL 33810

Customer Account#:	562311414845635
Due By:	Upon Receipt
Late Fees May Apply After:	01-24-23
Total Amount Due:	\$259.78

 Check here and see reverse for address and phone corrections.

**RIVERTOWN FITNESS CENTER**  
DENISE POWERS  
475 W TOWN PL  
STE 114  
ST AUGUSTINE, FL 32092

**Mail Remittance With Payment To:**

CRYSTAL SPRINGS  
PO BOX 660579  
DALLAS, TX 75266-0579

020310 100124 06623114148456351 0025978 0 0025978 0 6

Invoice #:14845635 010123

Page 2 of 5

Invoice #:14845635 010123

Page 3 of 5

Date	Détails	Qty.	Each	Amount
	Ship-To Reference #15261387 JASON DAVIDSON RIVERTOWN FITNESS CENTER 140 LANDING ST FRUIT COVE, FL 32259			
12-07-22	T223416970036			
	CRYSTAL SPRINGS 5G SPRING WATER	9	12.99	116.91
	5.0 GALLON BOTTLE DEPOSIT	9	6.00	54.00
	5.0 GALLON BOTTLE RETURN	-10	6.00	-60.00
	DELIVERY FEE	1	12.99	12.99
	Sales Tax			0.00
	<b>Total</b>			<b>123.90</b>
	Rec'd By:			
12-21-22	T223556970045			
	CRYSTAL SPRINGS 5G SPRING WATER	10	12.99	129.90
	5.0 GALLON BOTTLE DEPOSIT	10	6.00	60.00
	5.0 GALLON BOTTLE RETURN	-12	6.00	-72.00
	DELIVERY FEE	1	12.99	12.99
	Sales Tax			0.00
	<b>Total</b>			<b>130.89</b>
	Rec'd By:			
	R2236412623891			
	BLACK HOT AND COLD COOLER RENTAL	1	4.99	4.99
	Sales Tax			0.00
	<b>Total</b>			<b>4.99</b>
	Rec'd By:			
	<b>Total for Location</b>			<b>259.78</b>

## Page 5 of 5

Dynamic Security Professionals, Inc.

P.O. Box 23861  
Jacksonville, FL 32241  
EF0001108

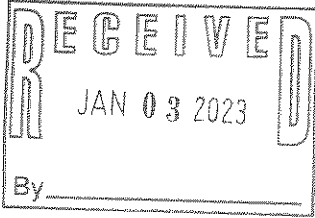
# Invoice

Date	Invoice #
12/24/2021	40129

Bill To
Rivers Edge CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

Location
160 Riverglade Run St. Johns, Florida 32259

P.O. No.	Terms
	Due on receipt

Item	Quantity	Description	Rate	Amount
Quarterly Monitor...	3	Quarterly Monitoring of Security System Via Starlink Cellular for 1st Quarter  Approved RECDD I Submitted to AP on 1-3-2023 by Jason Davidson <i>Jason Davidson</i> 1-33-572-345 215  	35.00	105.00

Thank you for your business.

**Sales Tax (7.0%)** \$0.00

**Total** \$105.00

**Payments/Credits** \$0.00



**EARTH KINSHIP**

Ecotourism & Naturalist School

## Earth Kinship LLC

5880 Don Manuel Rd  
Elkton, Florida, USA  
32033

904-477-5669  
Ayolane@earthkinship.us  
earthkinship.us

Invoice #0022

Group Discounted Rates

DESCRIPTION	UNIT COST	QTY/HR RATE	AMOUNT
Jan 7th Kayaking 7 single 3 tandems	\$500	2hr	500
Jan 14th Wild Edibles Hike, 20 people	\$350	2hr	350
Jan 18th Homeschool Hike, 20 people	\$350	2hr	350
Jan 21st Arbor Day Tree Scavenger Hunt (Below discounted rate, one time agreement)	\$350	3hr	350

TERMS: Pay in full to  
Earth Kinship, by 1/1/23

SUBTOTAL \$1550

Checks: Earth Kinship LLC

Normal locals rates are discounted with  
this ratio: Kayak Trips \$55 per person,  
Hikes \$30 per person

DISCOUNT \$965

Mailed:  
5880 Don Manuel Rd Elkton FL  
32033

(TAX  
RATE) 0%

**Agreement with:**  
Vesta Property Services

TAX \$0

Eric Olsen  
386-848-0879  
eolsen@vestapropertyservices.com

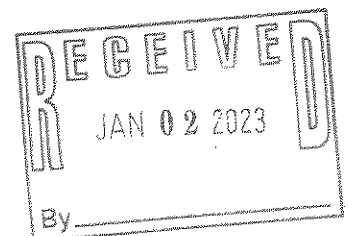
**Total** \$1550.00

Approved RECDD I Events  
Submitted to AP on 12-22-2022  
by Jason Davidson

*Jason Davidson*

1.32.572.494

338







Giddens Security Corporation  
528 Edgewood Ave S Suite 1  
Jacksonville, FL 32205

INVOICE NO.	23466482
DATE	12/27/22

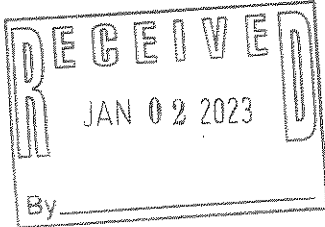
**CUSTOMER**

Rivers Edge CDD  
475 W. Town Place  
Suite 114  
Saint Augustine, FL 32092

**SERVICE LOCATION**

Rivertown  
39 Riverwalk Blvd  
Saint Johns, FL 32259-8621

<b>TERMS:</b> Upon Receipt	<b>CUSTOMER NO.</b> 1946		<b>P.O. NO.</b>	
<b>Description</b>	<b>Quantity</b>	<b>Unit of Measure</b>	<b>Price</b>	<b>Amount</b>
Security Services 12/12/2022-12/25/2022	104.00	Hours	20.44	2,125.76
Security Officer	8.00	Hours	30.66	245.28
Security Officer - Holiday	576.00	Per	0.59	339.84
Mileage				
		<b>Sub-Total</b>		2,710.88
		<b>Sales Tax</b>		
		<b>TOTAL (\$)</b>		\$2,710.88



133.572.34510  
71

▼ TO ENSURE PROPER CREDIT, PLEASE DETACH AND MAIL BOTTOM PORTION WITH YOUR PAYMENT ▼

**ATTENTION:**

Rivers Edge CDD  
475 W. Town Place  
Suite 114  
Saint Augustine, FL 32092

**PLEASE SEND REMITTANCE TO:**

Giddens Security Corporation  
528 Edgewood Ave S Suite 1  
Jacksonville, FL 32205

Customer No.	1946
Job No.	1946
Invoice No.	23466482
Invoice Date	12/27/22
Amount Due (\$)	\$2,710.88
Amount Remitted	

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 246**Invoice Date:** 1/1/23**Due Date:** 1/1/23**Case:****P.O. Number:****Bill To:**

Rivers Edge CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - January 2023 1-31-513-34		4,156.25	4,156.25
Website Administration - January 2023 1-31-513-351		124.00	124.00
Information Technology - January 2023 1-31-513-351		240.67	240.67
Dissemination Agent Services - January 2023 1-31-513-324		508.33	508.33
Office Supplies 1-31-513-51		1.35	1.35
Postage 1-31-513-42		67.41	67.41
Copies 1-31-513-425		102.15	102.15
Telephone 1-31-513-41		29.74	29.74
3			
<div data-bbox="578 1173 888 1383"><div>RECEIVED</div><div>JAN 05 2023</div><div>By _____</div></div>			

**Total** \$5,229.90**Payments/Credits** \$0.00**Balance Due** \$5,229.90



## INVOICE

11925 Alden Trace Blvd N  
Jacksonville FL 32246

Attention: Rivers Edge CDD I  
Address: 475 West Town Place Suite 114, St. Augustine FL 32092

Invoice Number: 24997  
Month - February

Description	Length	Time	Price
DJ for Daddy Daughter Dance February 17th, 2023	2 Hours	TBD	\$ 300.00

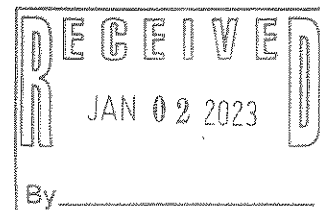
Approved RECDD I Events  
Submitted to AP on 12-22-2022  
by Jason Davidson

\$ 300.00

*Jason Davidson*

Please make all checks out to Live Entertainment Solutions. Thank you!

1-32-572-494  
281



## 'YOUR ENTERTAINMENT CONNEXION'

Date: 12/10/22  
INVOICE # 1411

To Rivers Edge CDD  
475 West Town Place  
Suite 114  
St. Augustine FL. 32092

Jason Davidson

	Description	Unit Price	Line Total
10am -12pm	Emcee & DJ Members Polar Plunge		\$400.00
		Total	\$400.00

**Thank you for your business!**



1707 Townhurst Dr.  
Houston TX 77043  
(800) 858-POOL (7665)  
www.poolsure.com

# Invoice

Date 1/1/2023

Invoice # 131295611681

Terms	Net 20
Due Date	1/21/2023
PO #	

Bill To	Ship To
Rivers Edge c/o Government Management Services 475 West Town Place Suite 114 St Augustine FL 32092	Rivers Edge CDD 140 Landing Street Saint Johns FL 32259

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,403.58
WM-XPC Upgrade	XPC System Upgrade	1	ea	50.00
WM-Wireless Communication Charge	XPC Communication Fee	1	ea	0.00

Approved RECDD  
Submitted to AP on 12-20-2022  
by Jason Davidson  
*Jason Davidson*  
1-33-572-452  
73

Reminder - A 5% discount is still available if 2023 is paid in full by 12/31/2022. If you are interested in receiving the 5% discount please email ar@poolsure.com and ask for an annual invoice!

Subtotal 1,453.58  
Shipping Cost (FEDEX GROUND) 0.00  
Total 1,453.58  
Amount Due \$1,453.58

## Remittance Slip

Customer  
13RIV125  
Invoice #  
131295611681

Amount Due \$1,453.58

Amount Paid

Make Checks Payable To

Poolsure  
PO Box 55372  
Houston, TX 77255-5372



131295611681

## EVENT CONTRACT

Invoice Number 87  
 Events at CDD2 Rivers Edge CDD2  
 RiverTown  
 140 Landing St  
 Saint Johns, FL 32259  
 P: C: 407-770-8984  
 Surface type: Grass



#	Item	Per Unit	Quantity	Price
1	Wacky 5-in-1	1	\$175.00	\$175.00
2	Wacky Dual Slide	1	\$175.00	\$175.00
3	Battle Putt	1	\$0.00	\$0.00
4	Safety Matt	2	\$0.00	\$0.00
5	Watch Dog Safety Siren	1	\$0.00	\$0.00

Rental Start Date	01/28/2023 09:00am	Total	\$398.84
Rental End Date	01/28/2023 05:00pm	Min Payment Req'd	\$20.00
SubTotal	(\$350.00)	Due	\$398.84
Damage Waiver - Yes	\$24.50 (\$374.50)		
Tax: 6.5%	\$24.34 (\$398.84)		

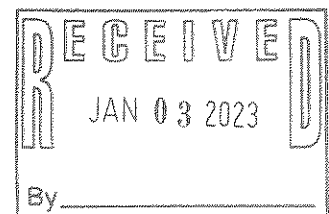
## CUSTOMER NOTES

Approved RECDD I  
 Submitted to AP on 1-3-2022  
 by Jason Davidson

*Jason Davidson*

1-32-572-494

339



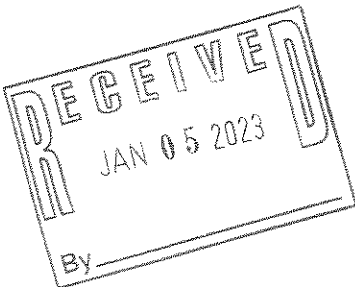
Smith Electrical Inc.

License# EC13005614

PO Box 9023  
St Augustine, FL 32085Phone # 9048290899 smithelectric08@gmail.com  
Fax # 904-829-0259 staugustineelectric.com

Date	Invoice #
12/6/2022	20617

Bill To
Riversedge CDD 475 W Town Pl. #114 St Augustine FL 32092

Item	Description	Quantity	P.O. No.	Rep
			Rivertown Main	CLM
Labor 1	Replaced broken globe. Replaced breaker and photocell. 2nd Roundabout- Replaced (2) breakers at SR 13.	3.5	125.00	437.50
Material RPR	Materials supplied. Real Property Repair completed at Rivertown Main.		239.97	239.97
<div style="text-align: center;">  <p>1-32-572.465</p> <p>333</p> </div>				

Approved RECDD 1  
Submitted to AP 1/4/23  
by Kevin McKendree  
*Kevin McKendree*

Payments/Credits	\$0.00
<b>Balance Due</b>	<b>\$677.47</b>
<b>Total</b>	<b>\$677.47</b>

Invoice #3951

SONITROL OF NORTH CENTRAL FLORIDA



 RIVERTOWN

Access Code



\*051QG23SQJJB\*



Due Date: Jan 1st 2023

Balance (USD): \$198.72

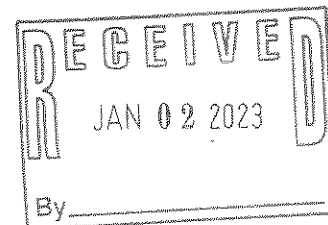
**SELECT YOUR PAYMENT METHOD:**

Pay with card

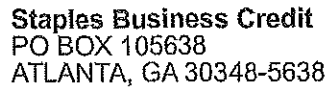


Return Policy:  
MERCHANT DISCRETION

133-572-345  
58







Daniel Laughlin  
Rivers Edge Cdd  
475 West Town Place Suite 114  
Saint Augustine, FL 32092

Previous Account Balance	\$3,935.27
New Purchases	\$1,185.43
Other Charges/Credits	\$10.00
Payments	-\$3,487.13

Credit Limit	\$10,000.00	<b>Payment Due Date(s)</b>	
Account Balance	\$1,643.57	Unapplied Payments	-\$4,526.99
Unbilled Purchases	\$463.96	Past Due	\$4,975.13
Available Credit	\$7,892.47	01/20/23	\$1,195.43

RECEIVED  
JAN 04 2022

1.33.572.457  
250

For online or phone payments, your account will be credited as of the business day we receive it, as long as it is made by 5 PM ET. Mail payments will be credited the same business day, as long as it is received by 3 PM ET at the correct address, noted below, with remit coupon. Payments received by us at any other location or in any other form may not be credited as of the day we receive them. Allow at least 7 business days for mail delivery.

Please detach and return stub with payment to address below.

Credit Account #	345854
Statement Date	12/25/22
Statement #	1646193711

Address Change:

[illegible]

Staples Business Credit  
PO BOX 105638  
ATLANTA, GA 30348-5638

[illegible]



**Staples Business Credit**  
PO BOX 105638  
ATLANTA, GA 30348-5638

Credit Account #  
Staples Account #  
Statement Date  
Statement #

345854  
10235583RCH  
12/25/22  
1646193711

CREDITS & ADJUSTMENTS	CURRENT	PAST DUE			ACCOUNT BALANCE
		1-59 DAYS	60-89 DAYS	90+ DAYS	
-\$4,526.99	\$1,195.43	\$4,975.13	\$0.00	\$0.00	\$1,643.57

## OPEN ITEMS

PO #	Budget Center	Order #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
TRAN-212659		8360078087-0-1	StaplesAdvantage.com	09/27/22	11/20/22	\$181.42	\$181.42
RECDD 1	RECDD I	7364992723-0-2	StaplesAdvantage.com	09/27/22	11/20/22	\$58.99	\$58.99
RECDD 1	RECDD I	7365905764-0-1	StaplesAdvantage.com	09/27/22	11/20/22	\$159.78	\$159.78
RECDD II	RECDD II	7365861264-0-1	StaplesAdvantage.com	09/27/22	11/20/22	\$87.97	\$87.97
RECDD II	RECDD II	7365907661-0-1	StaplesAdvantage.com	09/27/22	11/20/22	\$262.96	\$262.96
RECDD II	RECDD II	7365861264-0-2	StaplesAdvantage.com	10/02/22	11/20/22	\$17.99	\$17.99
RECDD 1	RECDD I	7366447556-0-1	StaplesAdvantage.com	10/05/22	11/20/22	\$340.95	\$340.95
SPLIT BETWEEN RECDD1/2	RIVERS EDGE JANITORIAL SUPPLIES	7366581318-0-1	StaplesAdvantage.com	10/06/22	11/20/22	\$30.54	\$30.54
RECDD 1	RECDD I	7366637005-0-1	StaplesAdvantage.com	10/07/22	11/20/22	\$173.33	\$173.33
RECDD 1	RECDD I	7366883293-0-1	StaplesAdvantage.com	10/13/22	11/20/22	\$214.97	\$214.97
Late Fee				10/25/22	11/20/22	\$20.00	\$20.00
		7366884663-0-1	StaplesAdvantage.com	10/26/22	12/20/22	\$258.92	\$258.92
RECDD II	RIVERS EDGE JANITORIAL SUPPLIES	7601676085-0-1	StaplesAdvantage.com	10/26/22	12/20/22	\$64.79	\$64.79
RECDD II	RECDD II	7367307609-0-1	StaplesAdvantage.com	10/28/22	12/20/22	\$125.46	\$125.46
RECDD 1	RIVERS EDGE CDD1 JANITORIAL SUPPLIES	7367418731-0-1	StaplesAdvantage.com	10/29/22	12/20/22	\$66.34	\$66.34
Payment				10/31/22	11/25/22	-\$1,223.38	-\$1,039.86
RECDD 1	RECDD I	7601789120-0-1	StaplesAdvantage.com	11/01/22	12/20/22	\$105.79	\$105.79
RECDD 1	RECDD I	7367608465-0-1	StaplesAdvantage.com	11/02/22	12/20/22	\$726.93	\$726.93
RECDD II	RECDD II	7368081071-0-1	StaplesAdvantage.com	11/08/22	12/20/22	\$433.30	\$433.30
RECDD 1	RIVERS EDGE CDD1 JANITORIAL SUPPLIES	7367515065-0-1	StaplesAdvantage.com	11/08/22	12/20/22	\$85.58	\$85.58
RECDD 1	RECDD I	7367608465-0-2	StaplesAdvantage.com	11/09/22	12/20/22	\$286.11	\$286.11
		7368588480-0-1	StaplesAdvantage.com	11/13/22	12/20/22	\$45.98	\$45.98
RECDD 1	RECDD I	7368571097-0-1	StaplesAdvantage.com	11/13/22	12/20/22	\$106.46	\$106.46
RECDD II	RECDD II	7368571295-0-1	StaplesAdvantage.com	11/13/22	12/20/22	\$57.88	\$57.88
RECDD 1	RECDD I	7367962754-0-1	StaplesAdvantage.com	11/14/22	12/20/22	\$347.96	\$347.96
RECDD 1	RECDD I	7368724535-0-1	StaplesAdvantage.com	11/14/22	12/20/22	\$510.31	\$510.31
RECDD 1	RECDD I	7368724535-0-2	StaplesAdvantage.com	11/14/22	12/20/22	\$34.95	\$34.95
RECDD 1	RECDD I	7602463962-0-1	StaplesAdvantage.com	11/21/22	12/20/22	\$71.99	\$71.99
RECDD II	RECDD II	7602465320-0-1	StaplesAdvantage.com	11/21/22	12/20/22	\$87.48	\$87.48
Late Fee				11/25/22	12/20/22	\$10.00	\$10.00
RECDD 1	RECDD I	7602618373-0-1	StaplesAdvantage.com	11/25/22	01/20/23	\$74.98	\$74.98
RECDD 1	RECDD I	7602829970-0-1	StaplesAdvantage.com	11/29/22	01/20/23	\$169.14	\$169.14
RECDD II	RECDD II	7602865735-0-1	StaplesAdvantage.com	11/29/22	01/20/23	\$27.53	\$27.53
RECDD 1	RECDD I	7369438179-0-1	StaplesAdvantage.com	12/01/22	01/20/23	\$485.93	\$485.93
Payment				12/05/22	12/25/22	-\$1,144.71	-\$1,144.71

Continued on next page...

Pay online at <https://www.StaplesAdvantage.com>  
Contact Staples Business Credit at 877-457-6424 or email [help@staplesbusinesscredit.com](mailto:help@staplesbusinesscredit.com) with questions.



**Staples Business Credit**  
PO BOX 105638  
ATLANTA, GA 30348-5638

Credit Account # 345854  
Staples Account # 10235583RCH  
Statement Date 12/25/22  
Statement # 1646193711

**OPEN ITEMS**

PO #	Budget Center	Order #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
		7369598003-0-1	StaplesAdvantage.com	12/05/22	01/20/23	\$122.67	\$122.67
RECDD II	RECDD II	7369931258-0-1	StaplesAdvantage.com	12/07/22	01/20/23	\$95.56	\$95.56
RECDD II	RECDD II	7370376769-0-1	StaplesAdvantage.com	12/13/22	01/20/23	\$74.98	\$74.98
RECDD II	RECDD II	7370545519-0-1	StaplesAdvantage.com	12/15/22	01/20/23	\$64.99	\$64.99
RECDD I	RECDD I	7370696503-0-1	StaplesAdvantage.com	12/16/22	01/20/23	\$58.99	\$58.99
		7362534846-1-1	StaplesAdvantage.com	12/19/22	01/20/23	-\$79.00	-\$79.00
Payment				12/20/22	12/25/22	-\$2,342.42	-\$2,342.42
RECDD I	RECDD I	7603599140-0-1	StaplesAdvantage.com	12/21/22	01/20/23	\$25.44	\$25.44
RECDD I	RECDD I - EVENTS	7603318123-0-1	StaplesAdvantage.com	12/21/22	01/20/23	\$64.22	\$64.22
Late Fee				12/25/22	01/20/23	\$10.00	\$10.00

Account Balance \$1,643.57

**PURCHASES**

PO #	Budget Center	Order #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
RECDD I	RECDD I	7602619373-0-1	StaplesAdvantage.com	11/25/22	01/20/23	\$74.98	\$74.98
RECDD I	RECDD I	7602829970-0-1	StaplesAdvantage.com	11/29/22	01/20/23	\$169.14	\$169.14
RECDD II	RECDD II	7602865735-0-1	StaplesAdvantage.com	11/29/22	01/20/23	\$27.53	\$27.53
RECDD I	RECDD I	7369438179-0-1	StaplesAdvantage.com	12/01/22	01/20/23	\$485.93	\$485.93
		7369598003-0-1	StaplesAdvantage.com	12/05/22	01/20/23	\$122.67	\$122.67
RECDD II	RECDD II	7369931258-0-1	StaplesAdvantage.com	12/07/22	01/20/23	\$95.56	\$95.56
RECDD II	RECDD II	7370376769-0-1	StaplesAdvantage.com	12/13/22	01/20/23	\$74.98	\$74.98
RECDD II	RECDD II	7370545519-0-1	StaplesAdvantage.com	12/15/22	01/20/23	\$64.99	\$64.99
RECDD I	RECDD I	7370696503-0-1	StaplesAdvantage.com	12/16/22	01/20/23	\$58.99	\$58.99
		7362534846-1-1	StaplesAdvantage.com	12/19/22	01/20/23	-\$79.00	-\$79.00
RECDD I	RECDD I	7603599140-0-1	StaplesAdvantage.com	12/21/22	01/20/23	\$25.44	\$25.44
RECDD I	RECDD I - EVENTS	7603318123-0-1	StaplesAdvantage.com	12/21/22	01/20/23	\$64.22	\$64.22

Total Purchases \$1,185.43

**OTHER CHARGES AND CREDITS**

Description	Trans Date	Due Date	Trans Total	Balance Due
Late Fee	12/25/22	01/20/23	\$10.00	\$10.00
Total Other Charges and Credits			\$10.00	

**PAYMENTS**

Date	Payment Number	Amount
12/05/22	Check # 5410	-\$1,144.71

Pay online at <https://www.StaplesAdvantage.com>

Contact Staples Business Credit at 877-457-6424 or email [help@staplesbusinesscredit.com](mailto:help@staplesbusinesscredit.com) with questions



**Staples Business Credit**  
PO BOX 105638  
ATLANTA, GA 30348-5638

Credit Account # 345854  
Staples Account # 10235583RCH  
Statement Date 12/25/22  
Statement # 1646193711

PAYMENTS		
Date	Payment Number	Amount
12/20/22	Check # 5440	-\$2,342.42
Total Payments		-\$3,487.13



**Staples Business Credit**  
PO BOX 105638  
ATLANTA, GA 30348-5638

Credit Account #  
Staples Account #  
Statement Date

345854  
10235583RCH  
12/25/22

PO # RECDD 1	ORDER # 7602619373-0-1	REF JASON DAVIDSON	BUDGET CENTER	
TERMS Standard	INVOICE DATE 11/25/22	DUE DATE 01/20/23	RECDD I	
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$74.98	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
365374	CWP MULTIF WHT 250SH/RL	\$37.49	2.0	\$74.98
			SUBTOTAL	\$74.98
			TAX	\$0.00
			TOTAL	\$74.98

PO # RECDD 1	ORDER # 7602829970-0-1	REF JASON DAVIDSON	BUDGET CENTER RECDD1	
TERMS Standard	INVOICE DATE 11/29/22	DUE DATE 01/20/23		
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$169.14	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
365374	CWP MULTIF WHT 250SH/RL	\$37.49	3.0	\$112.47
931432	NITRILE DISP GLOVE PWDFR LG BX	\$18.89	3.0	\$56.67
			SUBTOTAL	\$169.14
			TAX	\$0.00
			TOTAL	\$169.14

PO # RECDD II	ORDER # 7602865735-0-1	REF JASON DAVIDSON	BUDGET CENTER RECDD II	
TERMS Standard	INVOICE DATE 11/29/22	DUE DATE 01/20/23		
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$27.53	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
2669287	FILE PORTBLE PORTAFIL BK	\$27.53	1.0	\$27.53
			SUBTOTAL	\$27.53
			TAX	\$0.00
			TOTAL	\$27.53



**Staples Business Credit**  
PO BOX 105638  
ATLANTA, GA 30348-5638

Credit Account # 345854  
Staples Account # 10235583RCH  
Statement Date 12/25/22

PO # RECDD 1	ORDER # 7369438179-0-1	REF JASON DAVIDSON	BUDGET CENTER	
TERMS Standard	INVOICE DATE 12/01/22	DUE DATE 01/20/23	RECDD I	
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$485.93	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
394139	LINERS 38X58 1.5MIL REPRO	\$93.99	3.0	\$281.97
394138	LINERXS33X39 1.5MIL REPRO	\$50.99	4.0	\$203.96
			SUBTOTAL	\$485.93
			TAX	\$0.00
			TOTAL	\$485.93

PO #	ORDER # 7369598003-0-1	REF JASON DAVIDSON	BUDGET CENTER	
TERMS Standard	INVOICE DATE 12/05/22	DUE DATE 01/20/23		
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$122.67	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
24430096	HP 67XL/67 HYBK TRICOLR IK 2PK	\$40.89	3.0	\$122.67
			SUBTOTAL	\$122.67
			TAX	\$0.00
			TOTAL	\$122.67

PO # RECDD II	ORDER # 7369931258-0-1	REF JASON DAVIDSON	BUDGET CENTER	
TERMS Standard	INVOICE DATE 12/07/22	DUE DATE 01/20/23	RECDD II	
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$95.56	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
365374	CWP MULTIF WHT 250SH/RL	\$37.49	2.0	\$74.98
807721	MULTI-USE CLNR 1 GAL REFILL	\$10.29	2.0	\$20.58
			SUBTOTAL	\$95.56
			TAX	\$0.00
			TOTAL	\$95.56



**Staples Business Credit**  
PO BOX 105638  
ATLANTA, GA 30348-5638

Credit Account # 345854  
Staples Account # 10235583RCH  
Statement Date 12/25/22

PO # RECDD II	ORDER # 7370376769-0-1	REF JASON DAVIDSON	BUDGET CENTER RECDD II	
TERMS Standard	INVOICE DATE 12/13/22	DUE DATE 01/20/23		
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$74.98	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
318421	WAVE 3D CUCMBR MELON URNL SCRNL	\$37.49	2.0	\$74.98
			SUBTOTAL	\$74.98
			TAX	\$0.00
			TOTAL	\$74.98

PO # RECDD II	ORDER # 7370545519-0-1	REF JASON DAVIDSON	BUDGET CENTER RECDD II	
TERMS Standard	INVOICE DATE 12/15/22	DUE DATE 01/20/23		
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Sulte 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$64.99	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
1604938	8.5X11 STANDUP SIGNHOLDER 12PK	\$64.99	1.0	\$64.99
			SUBTOTAL	\$64.99
			TAX	\$0.00
			TOTAL	\$64.99

PO # RECDD 1	ORDER # 7370696603-0-1	REF JASON DAVIDSON	BUDGET CENTER	
TERMS Standard	INVOICE DATE 12/16/22	DUE DATE 01/20/23	RECDD I	
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$58.99	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
375681	SEB BATH TISSUE 80/PK	\$58.99	1.0	\$58.99
			SUBTOTAL	\$58.99
			TAX	\$0.00
			TOTAL	\$58.99



**Staples Business Credit**  
PO BOX 105638  
ATLANTA, GA 30348-5638

Credit Account # 345854  
Staples Account # 10235583RCH  
Statement Date 12/25/22

PO #	ORDER # 7362534846-1-1	REF JASON DAVIDSON	BUDGET CENTER
TERMS Standard	INVOICE DATE 12/19/22	DUE DATE 01/20/23	
<b>SOLD TO</b>	<b>SHIP TO</b>	<b>PURCHASED AT</b>	<b>INVOICE TOTAL</b>
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	-\$79.00
<b>SKU</b>	<b>DESCRIPTION</b>	<b>\$/UNIT</b>	<b>UNITS</b>
1916793	REFUND ITEM SELECT MEMBERSHIP FEE	-\$79.00	1.0
		<b>SUBTOTAL</b>	-\$79.00
		<b>TAX</b>	\$0.00
		<b>TOTAL</b>	-\$79.00

PO # RECDD 1	ORDER # 7603599140-0-1	REF JASON DAVIDSON	BUDGET CENTER
TERMS Standard	INVOICE DATE 12/21/22	DUE DATE 01/20/23	RECDD I
<b>SOLD TO</b>	<b>SHIP TO</b>	<b>PURCHASED AT</b>	<b>INVOICE TOTAL</b>
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$25.44
<b>SKU</b>	<b>DESCRIPTION</b>	<b>\$/UNIT</b>	<b>UNITS</b>
24486726	XMPIE SIMPLE PRINT	\$12.72	2.0
		<b>SUBTOTAL</b>	\$25.44
		<b>TAX</b>	\$0.00
		<b>TOTAL</b>	\$25.44

PO # RECDD 1	ORDER # 7603318123-0-1	REF JASON DAVIDSON	BUDGET CENTER
TERMS Standard	INVOICE DATE 12/21/22	DUE DATE 01/20/23	RECDD I - EVENTS
<b>SOLD TO</b>	<b>SHIP TO</b>	<b>PURCHASED AT</b>	<b>INVOICE TOTAL</b>
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$64.22
<b>SKU</b>	<b>DESCRIPTION</b>	<b>\$/UNIT</b>	<b>UNITS</b>
1107799	STD PC 5-5/8 X 4 W/BS	\$64.22	1.0
		<b>SUBTOTAL</b>	\$64.22
		<b>TAX</b>	\$0.00
		<b>TOTAL</b>	\$64.22

Approved Submitted  
to AP on 1-9-2023  
by Jason Davidson

*Jason Davidson*

RECDD I = \$922.37  
RECDD II = \$263.06

Pay online at <https://www.StaplesAdvantage.com>

Contact Staples Business Credit at 877-457-6474 or email [help@staplesbusinesscredit.com](mailto:help@staplesbusinesscredit.com) with questions





PAYMENT ADDRESS:  
Turner Pest Control LLC • P.O. Box 952503 • Atlanta, Georgia 31152-2503  
904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305 • turnerpest.com

## Service Slip/Invoice

INVOICE: 20607918  
DATE: 1/4/2023  
ORDER: 20607918

Bill To: [233943]  
Rivers Edge CDD  
Jason Davidson  
475 West Town Place  
Suite 114  
Saint Augustine, FL 32092-3648

Work Location: [233943] 904-679-5523  
RiverHouse(RECDD 1)  
140 Landing Street  
Saint Johns, FL 32259-8621

Work Date	Time	Target Pest	Technician	Time In
1/4/2023	02:13 PM			02:13 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	1/4/2023		02:40 PM

Service	Description	Price
CPCM	Commercial Pest - Flea/Tick Monthly Service	\$363.83
		<b>SUBTOTAL</b> \$363.83
		<b>TAX</b> \$0.00
		<b>AMT. PAID</b> \$0.00
		<b>TOTAL</b> \$363.83
		<b>AMOUNT DUE</b> \$363.83

Approved RECDD I  
Submitted to AP on 1-5-2023  
by Jason Davidson  
*Jason Davidson*  
1-33-572-459  
156

RECEIVED  
JAN 05 2023  
By \_\_\_\_\_

TECHNICIAN SIGNATURE  
\_\_\_\_\_  
CUSTOMER SIGNATURE  
\_\_\_\_\_

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.



PAYMENT ADDRESS:  
Turner Pest Control LLC • P.O. Box 952503 • Atlanta, Georgia 31192-2503  
904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305 • turnerpest.com

Turner Pest Control LLC  
P.O. Box 952503  
Atlanta, GA 31192-2503  
904-355-5300

## Service Slip/Invoice

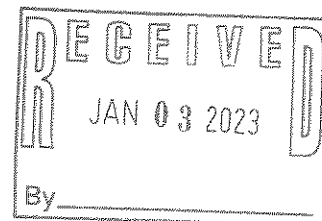
INVOICE: 20507508  
DATE: 12/30/2022  
ORDER: 20507508

Bill To: [233943]  
Rivers Edge CDD  
Jason Davidson  
475 West Town Place  
Suite 114  
Saint Augustine, FL 32092-3648

Work Location: [233943] 904-679-5523  
RiverHouse(RECDD 1)  
140 Landing Street  
Saint Johns, FL 32259-8621

Work Date	Time	Target Pest	Technician	Time In
12/30/2022	09:51 AM			09:51 AM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	12/30/2022		09:59 AM

Service	Description	Price
CPCM	Commercial Pest Control - Monthly Service	\$192.94
Approved RECDD I Submitted to AP on 1-3-2022 by Jason Davidson <i>Jason Davidson</i> 1-33-572-459 156		
SUBTOTAL		\$192.94
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$192.94
AMOUNT DUE		\$192.94



\* Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.



## Invoice

Vesta Property Services, Inc.  
245 Riverside Avenue  
Suite 300  
Jacksonville FL 32202

Invoice # 406218  
Date 1/1/2023  
  
Terms Net 30  
Due Date 1/20/2023  
Memo Rivers Edge CDDI

### Bill To

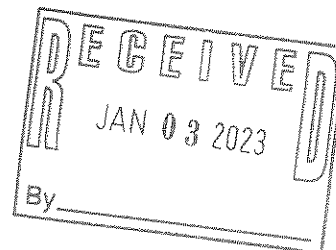
Rivers Edge C.D.D.  
c/o GMS, LLC  
475 West Town Place  
Suite 114  
St. Augustine FL 32092

Description	Quantity	Rate	Amount
General Manager Services	1	4,871.77	4,871.77
Field operations Management	1	3,767.50	3,767.50
Lifestyle Services	1	3,085.45	3,085.45
Pool Maintenance	1	834.31	834.31
Janitorial Maintenance	1	2,583.58	2,583.58
Maintenance Services	1	6,378.44	6,378.44
Facility Attendant /Hospitality Services	1	5,120.67	5,120.67
Administrative Services	1	1,575.92	1,575.92

Thank you for your business.

155

Total \$28,217.64





## Invoice

Vesta Property Services, Inc.  
245 Riverside Avenue  
Suite 300  
Jacksonville FL 32202

Invoice # 405722  
Date 12/23/2022  
  
Terms Net 30  
Due Date 1/22/2023  
Memo Billable Mileage split

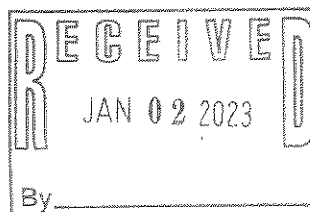
**Bill To**

Rivers Edge C.D.D.  
c/o GMS, LLC  
475 West Town Place  
Suite 114  
St. Augustine FL 32092

Description	Quantity	Rate	Amount
Billable Mileage July-September split 50-50	0.5	1,089.38	544.69

**Total** \$544.69

1,330.572.340  
155



### **BILLABLE Mileage Report**

<b>Name: Johnathan Perry</b>		<b>Date: 07/27/2022</b>		<b>Community: RiverTown</b>	
<b>Date</b>	<b>Purpose</b>	<b>Location (From)</b>	<b>Destination (To)</b>	<b>Mileage</b>	
7/1	Daily Mileage within the community	RiverTown	RiverTown	57	
7/5	Daily Mileage within the community	RiverTown	RiverTown	64	
7/6	Daily Mileage within the community	RiverTown	RiverTown	30	
7/7	Daily Mileage within the community	RiverTown	RiverTown	32	
7/8	Daily Mileage within the community and trip to hardware store	RiverTown	RiverTown	85	
7/11	Daily Mileage within the community	RiverTown	RiverTown	29	
7/12	Daily Mileage within the community	RiverTown	RiverTown	18	
7/13	Daily Mileage within the community	RiverTown	RiverTown	6	
7/14	Daily Mileage within the community	RiverTown	RiverTown	26	
7/15	Daily Mileage within the community	RiverTown	RiverTown	20	
7/18	Daily Mileage within the community	RiverTown	RiverTown	20	
7/19	Daily Mileage within the community	RiverTown	RiverTown	22	
7/20	Daily Mileage within the community	RiverTown	RiverTown	19	
7/21	Daily Mileage within the community	RiverTown	RiverTown	18	
7/22	Daily Mileage within the community and trip to hardware store	RiverTown	RiverTown	45	
7/25	Daily Mileage within the community	RiverTown	RiverTown	23	
7/26	Daily Mileage within the community	RiverTown	RiverTown	20	
Total Miles				534	
IRS Reimbursement Rate				\$0.625	
Total Expense				\$333.75	

### **BILLABLE Mileage Report**

<div> <div><b>Name: Johnathan Perry</b></div> <div><b>Date: 08/31/2022</b></div> <div><b>Community: RiverTown</b></div> </div>				
<b>Date</b>	<b>Purpose</b>	<b>Location (From)</b>	<b>Destination (To)</b>	<b>Mileage</b>
7/27	Daily Mileage within the community	RiverTown	RiverTown	13
7/28	Daily Mileage within the community	RiverTown	RiverTown	12
7/29	Daily Mileage within the community and trip to hardware store	RiverTown	RiverTown	47
7/30	Daily Mileage within the community	RiverTown	RiverTown	30
7/31	Daily Mileage within the community	RiverTown	RiverTown	30
8/1	Daily Mileage within the community	RiverTown	RiverTown	31
8/2	Daily Mileage within the community	RiverTown	RiverTown	45
8/3	Daily Mileage within the community and trip to hardware store	RiverTown	RiverTown	49
8/4	Daily Mileage within the community	RiverTown	RiverTown	17
8/9	Daily Mileage within the community	RiverTown	RiverTown	5
8/10	Daily Mileage within the community and trip to hardware store	RiverTown	RiverTown	49
8/11	Daily Mileage within the community	RiverTown	RiverTown	43
8/12	Daily Mileage within the community	RiverTown	RiverTown	24
8/15	Daily Mileage within the community and trip to hardware store	RiverTown	RiverTown	58
8/16	Daily Mileage within the community	RiverTown	RiverTown	41
8/17	Daily Mileage within the community	RiverTown	RiverTown	36
8/18	Daily Mileage within the community	RiverTown	RiverTown	30
8/19	Daily Mileage within the community	RiverTown	RiverTown	15
8/22	Daily Mileage within the community	RiverTown	RiverTown	36
8/23	Daily Mileage within the community and trip to hardware store	RiverTown	RiverTown	56
8/24	Daily Mileage within the community	RiverTown	RiverTown	20
8/25	Daily Mileage within the community	RiverTown	RiverTown	11
8/26	Daily Mileage within the community	RiverTown	RiverTown	27
8/29	Daily Mileage within the community and trip to hardware store	RiverTown	RiverTown	44
8/30	Daily Mileage within the community	RiverTown	RiverTown	6
8/31	Daily Mileage within the community	RiverTown	RiverTown	30
Total Miles				805
IRS Reimbursement Rate				\$0.625
Total Expense				\$503.13

### **BILLABLE Mileage Report**

<b>Name: Johnathan Perry</b>		<b>Date: 09/30/2022</b>		<b>Community: RiverTown</b>	
<b>Date</b>	<b>Purpose</b>	<b>Location (From)</b>	<b>Destination (To)</b>	<b>Mileage</b>	
9/1	Daily Mileage within the community	RiverTown	RiverTown	12	
9/2	Daily Mileage within the community	RiverTown	RiverTown	13	
9/6	Daily Mileage within the community	RiverTown	RiverTown	6	
9/7	Daily Mileage within the community and trip to hardware store	RiverTown	RiverTown	47	
9/8	Daily Mileage within the community	RiverTown	RiverTown	11	
9/9	Daily Mileage within the community and trip to hardware store	RiverTown	RiverTown	40	
9/12	Daily Mileage within the community	RiverTown	RiverTown	13	
9/13	Daily Mileage within the community	RiverTown	RiverTown	5	
9/14	Daily Mileage within the community	RiverTown	RiverTown	30	
9/15	Daily Mileage within the community	RiverTown	RiverTown	15	
9/16	Daily Mileage within the community	RiverTown	RiverTown	10	
9/19	Daily Mileage within the community	RiverTown	RiverTown	25	
9/20	Daily Mileage within the community	RiverTown	RiverTown	23	
9/21	Daily Mileage within the community and trip to hardware store	RiverTown	RiverTown	50	
9/22	Daily Mileage within the community	RiverTown	RiverTown	37	
9/23	Daily Mileage within the community	RiverTown	RiverTown	10	
9/26	Daily Mileage within the community	RiverTown	RiverTown	8	
9/27	Daily Mileage within the community	RiverTown	RiverTown	17	
9/28	Daily Mileage within the community	RiverTown	RiverTown	22	
9/30	Daily Mileage within the community	RiverTown	RiverTown	10	
Total Miles				404	
IRS Reimbursement Rate				\$0.625	
Total Expense				\$252.50	



**ST JOHNS COUNTY SHERIFF'S OFFICE  
DETAIL INVOICE**

INVOICE#SJSO23CAD004349

NAME / ID:					
DATE	CAD #			TOTAL HOURS	TOTAL DUE
Friday, January 6, 2023	SJSO23CAD004349			3	\$165.00
<b>ACTIVITY / COMMENTS:</b>				Hour Rate \$55.00	3
					\$165.00

Total Contacts:7 Citations:1 Warnings:7 Top speed measured by LASER was,, \*\*42 MPH on Rivertown Main (NEAR FAWNWOOD DR)\*\*

Multiple stops conducted for speed on inhabited portions of roadways. Warnings given to first time offenders. Golf cart traffic was at a minimum.

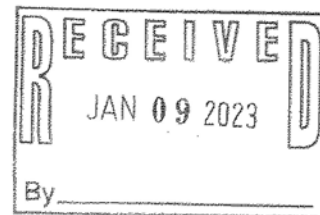
Multiple rounds of patrols conducted throughout the entire neighborhood.

Approved RECDD I  
Submitted to AP on 1-9-2023  
by Jason Davidson

*Jason Davidson*

1-33-572-34510

307



***Payroll use only***	**VERIFY NAME AND ADDRESS**	***Payroll use only***
<b>BILL TO:</b> Erik Saks Govt. Management Service 475 W Town Place, Suite 114 St. Augustine, FL 32092	<b>REMIT PAYMENT TO:</b>	<b>INVOICE #</b> SJSO23CAD004349
		Service Date: 01/06/23
		Invoice Date: 01/06/23
		Total Due: \$165.00
		Due Date: <b>UPON RECEIPT</b>





**INVOICE**  
1014300  
**INVOICE DATE**  
12/27/2022

**MINUTES  
MATTER®**

**SOLD TO:** Rivers Edge CDD  
475 West Town Place  
Suite 114  
Saint Augustine, FL 32092

**SHIP TO:** Rivers Edge CDD  
140 Landing Street  
Saint Johns, FL 32259

CALL NO.	CUSTOMER NO.	P.O. NUMBER	TERMS	BRANCH
656901	REC0147		NET 30	11326 Distribution Ave W Jacksonville, FL 32256-2745
COMMENTS				

Work Completed Per Quote #1097418 - \$901.00 + Tax - see attached.

DESCRIPTION	PRICE (BEFORE TAXES IF APPLICABLE)
Material, Labor and Other: .....	\$901.00

**Please reference invoice number on payment. Thank You!**

**VISA & MASTERCARD ACCEPTED**

**A surcharge of 3% will be applied to credit card purchases.**

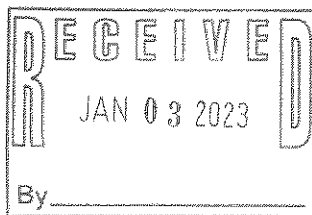
**Questions Regarding this invoice please contact:**

Name: Maya N Hunnicutt

Phone: 9042683030

Email: mnhunnicutt@waynefire.com

1-33-572-457  
174



SUBTOTAL:	\$901.00
SALES TAX:	\$58.57
TOTAL:	\$959.57

**Remit To:**

Wayne Automatic Fire Sprinklers, Inc.  
222 Capitol Court  
Ocoee, FL 34761  
Phone: (407)656-3030  
Fax: (407)656-8026

**Wipes LLC**

PO Box 324  
Northville, MI 48167  
sales@wipes.com  
www.wipes.com

**INVOICE**

<b>BILL TO</b>	<b>SHIP TO</b>	<b>SHIP DATE</b>	12/02/2022	<b>INVOICE</b>	12893
Rivers Edge CDD	Rivertown - St Johns FL	<b>SHIP VIA</b>	UPS	<b>DATE</b>	12/01/2022
475 West Town Place,	160 Riverglade Run			<b>TERMS</b>	Net 30
Suite 114	St. Johns, FL 32259			<b>DUE DATE</b>	12/31/2022
St. Augustine, FL 32092					

DESCRIPTION	QTY	RATE	AMOUNT
Wipes.com Disinfectant Wipes Case	1	98.96	98.96T
One (1) Case - Four (4) - 800 count rolls of EPA registered disinfecting wipes			
Shipping	1	14.00	14.00
Freight Cost			

SUBTOTAL 112.96

TAX 0.00

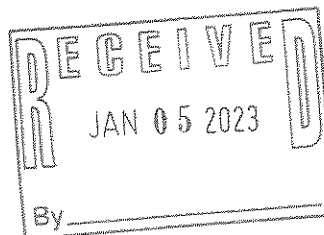
TOTAL 112.96

BALANCE DUE **\$112.96**

Approved RECDD I  
Submitted to AP on 1-5-2023  
by Jason Davidson

*Jason Davidson*

1-33-572 457  
255



**Rivers Edge**  
**COMMUNITY DEVELOPMENT DISTRICT**

***General Fund***

**Check Request**

Date	Amount	Authorized By
January 9, 2023	\$600,000.00	Oksana Kuzmuk

Payable to:

State Board of Administration #336
------------------------------------

Date Check Needed:

Budget Category:

ASAP	001.300.15100.10200
------	---------------------

Intended Use of Funds Requested:

Transfer Excess Funds to SBA investment account
<i>(Attach supporting documentation for request.)</i>

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
1/10/23	00007	1/09/23 01092023	202301 600-15100-10100	STATE BOARD OF ADMINISTRATION	*	50,000.00	
TRNS EXCESS FUNDS TO SBA							
							50,000.00 000018
-----							
TOTAL FOR BANK B						50,000.00	
TOTAL FOR REGISTER						50,000.00	

*(Attach supporting documentation for request.)*

## *FOURTH ORDER OF BUSINESS*

*D.*

*1.*



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# RIVERTOWN

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## RECDD I Amenity and Operations Report

*Date of report: 2/15/23*

*Submitted by: Jason Davidson*

**Gym Equipment update / No Board action required:**

Staff has acquired and submitted the credit application back over to Commercial Fitness and are awaiting an update on installation.

**Painting Project Updates / No Board action required:**

Both monuments on Keystone Corner and the Pirate Ship at the RiverClub paint projects have been completed.

**Re-Upholstering of Cushions / No Board action required:**

Vincent and Sons Upholstery were out the week of February 7<sup>th</sup> and will be provide us a quote for the replacement of the swing cushion. We will be acquiring additional quotes and brining it back to the board for the March meeting.

**Mound Enhancement / No Board action required:**

We are still awaiting a proposal from Kompan and seeking an additional quote through another provider.

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# RIVERTOWN

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## RECDD I Lifestyle Report

*Date of report: 2/15/23*

*Submitted by: Eric Olsen*

**RiverTown Arbor Day Scavenger Hunt**

Eric and Earth Kinship led an “Arbor Day-themed” nature hike and scavenger hunt at RiverFront Park for the kids and parents of RiverTown. The weather was a bit of a nuisance as it rained for the event, but the children who made the trip had a blast!

Attendance: 40

Resident feedback (Facebook): Big shout out to Eric Olsen, who has recently taken on the activity’s role. He put on an Arbor Day event this morning where he had an outdoor group up there with leaf shading tools for the kids and the trails marked with all the different kinds of trees for a tree scavenger hunt. It was so much fun! What a great experience! We got to take home a tree to plant and so much learning of all the kinds of trees that grow here and great fun outdoors for everyone. Thank you so much eric for stepping into this role and doing a magnificent job!” – Sarah Santoro

### **Polar Plunge Waterfall Challenge**

We had a great day (a cold day) at the RiverHouse with the Polar Plunge Waterfall Challenge! Kids and adults of all ages accept the call to become an icicle. The weather was perfect, 39 degrees, when we started setting up. The DJ and bounce houses were a hit, and we had just enough hot chocolate for all the kids. I can't wait for next year!

Attendance: 115

### **Upcoming February Events**

#### **Father / Daughter Dance – February 17<sup>th</sup>, 2023**

A beautiful night at the RiverHouse is in store for the love of our daughters. DJ Ross will be on hand to be our MC. Our theme this year is Father-Daughter Sock hop! We are adding additional dates due to the overwhelming response to this event and its limited capacity.

#### **Mother / Son Dance – February 24<sup>th</sup>, 2023**

Grease Lightning is the theme of our Mother-Son Dance this year. DJ Ross will be on hand as our DJ for this event as well.

#### **Mardi Gras Party – February 25<sup>th</sup>, 2023**

The RiverClub will be the Big Easy of RiverTown on Saturday, February 25<sup>th</sup>, 2023. A Dixieland jazz group will be on-site, as well as makeup artists, temporary tattoo artists, and our favorite photobooth to make memories that last!

## **RIVERTOWN**

### **RECDD I Field Operations Report**

*Date of report: 2/15/23*

*Submitted by: Kevin McKendree*

#### **RiverHouse**

- Playground hill
  - We had Kompan playground company come out on 1/11 to meet with us concerning the repurposing of the hill with a built-in slide and installing artificial turf over it. We have communicated with them multiple times, but we are still awaiting their proposal.
- Tennis courts
  - The courts surface needed to be top dressed as clay dissipates over time. Doing so is a day long process but we were able to perform this work in house.
- Handrail
  - The handrail leading from Kendall Crossing up to the Riverhouse appears to have broken off from ground level. We are currently working on a solution.

- Family pool
  - The cooling fans for the VFD to the family pool stopped working. We were able to place a temporary fan in the meantime and will need to outsource the repair.
- Womens restroom
  - One of the faucets in the womens pool side restroom had the motion sensor fail. We were able to locate a replacement sensor to repair it.
- Parking lot light
  - The light pole in the parking lot nearest the rental side is out. We believe it to be a bad ballast and are in the process of locating parts for this brand.

### **RiverClub**

- Overhead pool light
  - One of the pool overhead lights stopped working. We had an electrician trouble shoot and repair it.
- Transformer boxes
  - Both of the transformer boxes at the club were leaching a rust colored oil around the base. We contacted FPL and they sent out an environmental technician to clean up the oil and make the repair.
- Kayak launch
  - During a windstorm we discovered that the kayak launch was coming unbolted from the dock. This happens over time due to the constant rocking from the rivers waves. We were able to replace the hardware before it was too late.

### **Common Areas**

- Welcome Center Waterfall
  - We are having our electrician install the exhaust fan and the high-water alarm. After installation this project will be complete.
  - The waterfall was due for its quarterly pressure washing is it accrues excessive amounts of algae. This work was completed in house.
- Reclaim irrigation signs
  - Some of the older reclaim irrigation usage signs have faded over time. We continue the process of replacing all that are needed within the neighborhood.
- Community lighting
  - The Haven's monument sign has a solar powered spotlight that was not working. We were able to work through warranty for a replacement and reinstalled it in house.
  - We found a street light on Landing street to not be working due to power not running to it. We had a electrician trouble shoot and repair. He found that the conduit and wire leading to it was severed.
  - During our lighting project it has come to our attention that some of the electrical breaker and control boxes have seen better days and need replacement. We will be working with our electrical vendor to obtain quotes for replacement. One in particular at the park on Sternwheel had exposed wiring near a playground so we had it replaced immediately.
  - We found 3 of the main waterfall downlights to be inoperable. We are working with the installer to inquire about a warranty claim on these.

- Some of the strip lights on the lettering of the monument at Keystone Corners are burnt out and are currently being replaced.
- WaterSong fountain
  - We have obtained quotes for this monument to be painted and will present to the board.
- Ponds
  - We have been internally conducting a pond audit within the community during which we have been reporting the following:
    - Labeling all ponds on the backside of the wildlife signage for identification purposes creating seamless reporting of specific locations between staff and vendors.
    - Assessing the condition of wildlife signage for possible replacement.
    - Assessing ponds overall health pertaining to algae and weed growth.
    - Inspecting outflows for obstructions so that they may be cleared to maintain proper water levels.
- Benches
  - We have been identifying benches in the community that are in need of painting as they arrive from the factory as a natural wood color which fades quickly. Our maintenance team takes apart the wood slats, paints and reinstalls them within a day. We are currently up to eight benches.
- Dead trees
  - Our maintenance team has been cutting down dead trees throughout the community that lie within common areas that are not attached to homes.
- Dog parks
  - The gate latch at the paw park in Northlake and on Rivertown main were found to be broken beyond repair. Our team replaced these with a latch that is easier to open and should not take as much abuse.

2.



6869 Phillips Parkway Drive S Jacksonville, FL 32256

Fax: 904-807-9158

Phone: 904-997-0044

## Service Report

**Date :** January 30, 2023

**Field Techs:** Mike Liddell  
Justin Powers  
Clayton Wilford

**Client:** RiverTown

**Pond A:** Applied algaecide to pond.



**Pond B:** Algae treatments have been effective.



**Pond C:** Applied algaecide to pond.



**Pond D:** No invasive vegetation noticed.



**Pond E:** Applied algaecide around edge of pond.



**Pond G:** Applied algaecide.





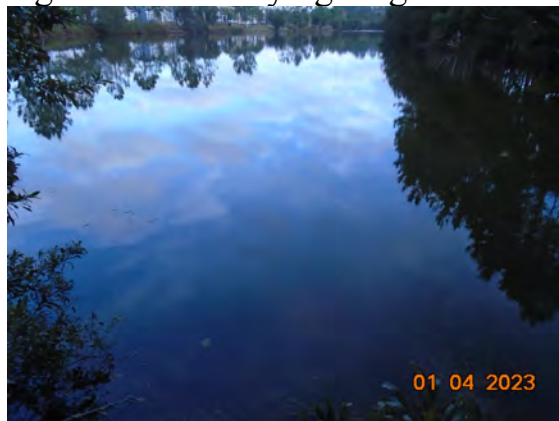
**Pond H:** Treated algae.



**Pond I:** Treated perimeter vegetation and algae.



**Pond J:** Perimeter vegetation is decaying. Algae is forming around decay.



**Pond K:** Treated algae and perimeter vegetation.





**Pond L:** Pond is in good condition; previous treatment was effective.



**Pond M:** Pond is in good condition, no algae noticed. Fountain was running at time of visit.



**Pond Q:** No trash noticed, treated pond for planktonic algae.



**Pond R:** Picked up minor trash, pond looks good. Previous treatment was effective.



**Pond S:** Previous treatments were effective. Pond in good condition. No algae noticed, pond had pollen on surface.



**Pond T:** Pond is in good condition. Previous treatment was effective.



**Pond U:** Pond in good condition, treated minor algae.



**Pond V:** previous treatment was effective. Pond in good condition.

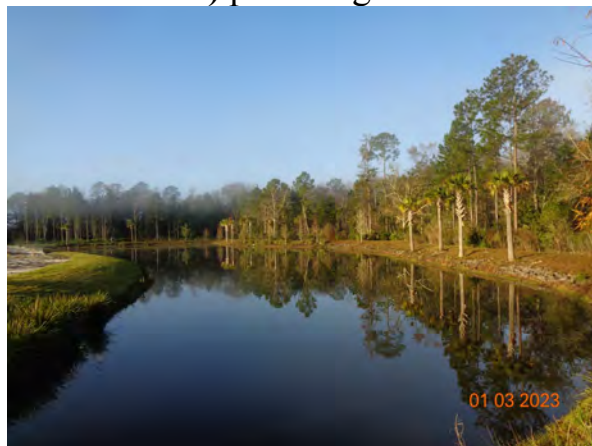


**Pond W:** Treated planktonic algae.



**Pond X: (Homestead)** Treatment for coontail was effective, mostly dead stems floating.

**Pond Y: (behind model homes)** pond in good condition.

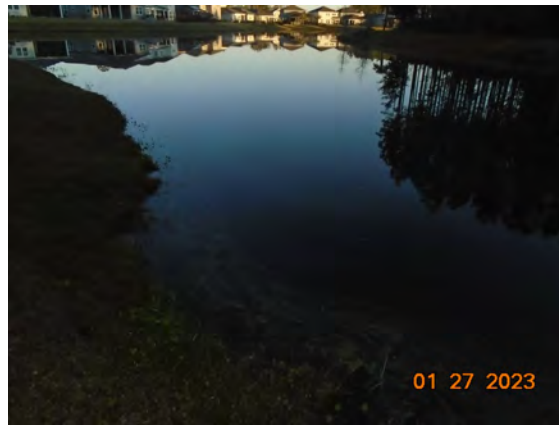


**Pond Z: (behind pond K)** Treated algae around pond.





**Pond AA: (Homestead) Applied algaecide.**



**Pond BB: (Homestead) Treated algae.**



**Pond CC: Treated for algae.**



**Pond DD:** Removed trash and treated for algae.



**Pond EE:** Treated for algae. Pond is in good condition.



**Pond FF:** Pond looks good, picked up minor trash. Previous treatment was effective.



**Pond GG:** Pond in good condition, previous treatment was effective.



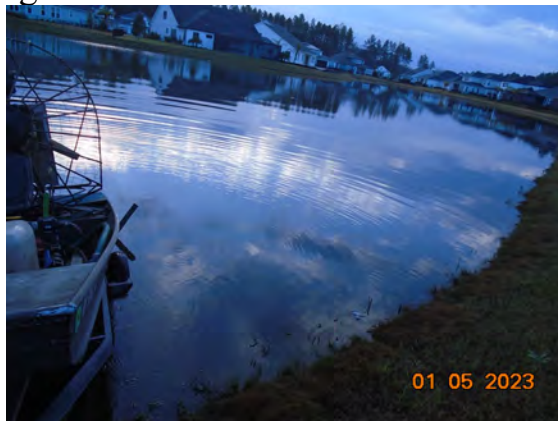
**Pond HH:** previous treatments appear effective, picked up trash.



**Pond II:** Pond in good condition, picked up trash no algae noticed.



**Pond JJ:** Applied algaecide treatment.



**Pond KK:** Applied pond dye.





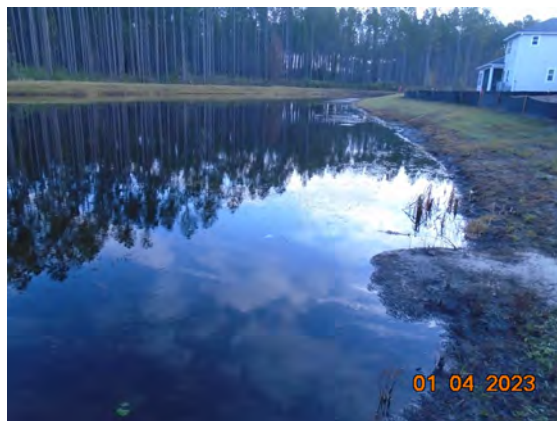
**Pond LL:** Pond is in good condition, no algae noticed.



**Pond MM:** Picked up minor trash. Previous treatment was effective.



**Pond NN:** Treated algae around pond.



**Pond OO:** Pond looks good. Previous treatment was effective.  
Pond had pollen on the surface.



**Pond PP:** Pond looks good, previous treatment was effective.



**Pond QQ:** Previous treatment effective, pond looks good.



**Pond RR:** Pond in good condition no algae or trash noticed.

Missed photo



**Pond SS:** Applied algaecide.



**Pond TT:** Treated perimeter vegetation.



**Pond UU:** Lots of grass clippings covering pond.



**Pond VV:** Previous treatment was effective no trash or algae noticed.



**Pond WW:** Pond in good condition, picked up trash, no algae noticed.



**Pond XX:** Pond in good condition, no algae noticed, picked up trash.



**Pond ZZ:** Pond in good condition, no algae noticed. Picked up trash.



**Pond AAA:** Pond in good condition. Water level is low, picked up trash.



**Pond CR-7 (front):** Pond looks great, previous treatments were effective.



**Pond River Club 1:** Treated algae, pond is only 2 inch deep.



**Pond River Club 2:** Treated vegetation.

## **Water Song/ Clayton Wilford**

**Pond 1:** No invasive species noted.

**Deleted Picture**

**Pond 2:** Applied pond dye.

**Deleted Picture**

**Pond 3:** Applied pond dye.



**Pond 4:** Applied pond dye. Water level was low.





**Pond 5:** Water clarity improved.



**Pond 6:** Previous treatment was effective.



**Pond 7:** Picked up minor trash.



**Pond 8:** Picked up trash from the perimeter.



**Pond 9:** No invasive species noted.



**Pond 10:** Applied pond dye.



**Pond 11:** Water clarity improved.



**Pond 12:** Water clarity improved.



**Pond 13:** Picked up minor trash.



**Pond 14:** Picked up minor trash.



**Pond 15:** Picked up minor trash.





*E.*



## **Rivers Edge CDD – I, II, and III**

### **Landscape Update for February 2023**

- **General Maintenance**

- Our maintenance team has mowed all common grounds throughout community and have been cleaning up shrub beds
- We have Detailed and Cleaned up the Riverhouse and Riverclub.
- We have completed Renderings for the front entrance of Main Street, Roundabouts on SR 13, and The River House.
- Team is spraying for weeds throughout the community and trimming shrubs.
  - Tree-form ligustrum trees will have their bottom canopies raised and leveled throughout the property for their intended look.
  - Plant separation will occur for aesthetic purposes and plant health.
- Team has been spraying all mulch beds for clean appearance
- Team has began ornamental grass cutbacks
- Enhancement team has installed trees and Sod from other enhancements where we had extra material at no cost to the community. We do this to show our commitment, enhance an area, and also save the community money where we can.
- Enhancement crew has been standing trees that have fallen from the storm with tree braces and straps.
- Team will be hand pulling weeds each week that are overgrown is shrubs and roses
- Mattamy, Vesta, and Yellowstone are doing monthly drives throughout the community to check on status of concerned areas and the overall appearance of the community.
- Annual flowers have been installed along with fresh and rich soil. We raised the beds for a better show. We installed Red and White Dianthus for a holiday feel. Next Rotation will be in March
  - The low beds have caused the flowers in the past to decline prematurely and not show off as intended.

- This is caused by the flowers staying too saturated which causes the roots to rot.
- Proper mowing heights for each type of turf will be achieved throughout the winter and early spring months.
  - Because of this you will see scalping occasionally until the proper height is achieved.
    - Ex. If you want to maintain a height of 4in you need to drop the level of the existing canopy of the turf to between 3.5-3.75 so that the new green growth is what is showing after each mowing occurrence moving forward.
- **Irrigation**
  - Techs have been running through system and making repairs as we go.
  - All clocks are being set to run twice a week
  - Lead tech is working with IQ system to help system run more efficiently
  - We are setting three day rain delays when we have rain
  - We have cut the water bill in half
  - Other options are being looked at to make the system more efficient and save on the annual water cost.
    - Items being looked at:
      - Eliminating bubblers on established trees that do not need them anymore
      - Making sure all rain sensors are operational
      - Adding rain sensors to battery operated valves
        - Each area will be different depending on layout and justification of cost.
          - Some will be looked at to be added to a clock with wiring.
          - Others will be looked at for rain sensor installation and hidden by plant material if required.
    - Full Irrigation inspection report will be sent over once we have run through entire system
  - **Fert/Chem**
    - Our techs will be fertilizing the entire property this month with 0-0-62 with micros. No nitrogen will be applied until next spring when the turf is coming back out of dormancy.
      - Nitrogen encourages fungus growth during the cooler months when conditions are primed for it.
      - Micros in the winter chemical mixes, mainly iron, will help the turf keep color until each turf type fully goes dormant.
    - We will treat for turf weeds throughout community
      - Seasonal weeds such as chamber bitter is popping up in a lot of areas already.
    - The turf is starting to go dormant. You will see the turf color gradually start to fade.
      - Zoysia is the first to go dormant, Bermuda will be next, and St Augustine will be the last to show this.
    - Lead tech is Treating Viburnum throughout the community with fertilizer to promote healthy growth and to help keep them full

- **Arbor**

- We will continue to lift low hanging trees throughout community each week for line of site issues, safety issues, aesthetics, and improved tree health with balanced weight distribution from the branches.

## *FIFTH ORDER OF BUSINESS*

*A.*

*1.*

# RIVERTOWN

## Request for Funds

*Date of request: 2/25/2023*

*Submitted by: Jason Davidson*

### **Painting:**

The WaterSong entry monument is needing to be painted. The feature has started to fade and is showing signs of wear and tear. This project is typically suggested every 3-5 years due to its location and the elements it endures.

Vendor	Warranty	Job Scope	Cost
Investment Painting	n/a	Pressure wash and paint the blue portion with top of the line Sherwin Williams Emerald Paint which is Dirt and Mildew resistant. Paint white brick same color with sherwin Williams Loxon xp waterproofing Elastomeric paint due to the water around monument.	\$1,860
Performance Painting	2-year labor and material warranty	Clean all surfaces receiving a coating, paint all white brick, fountain shelf/sill top sides, both sides of the monument sign slats, Vertical Sign post, top sign trim and bottom of sign.	\$3,200



## **COST-SHARE STATUS COVER SHEET**

*Instructions to Staff: Please complete this form and attach as a cover sheet to each proposal presented for approval.*

**Proposal:** \_\_\_\_\_

**1. Is the cost for this work intended to be shared?**

☐ Yes (Please proceed to question 2)

☐ No, the entire cost will be paid by: \_\_\_\_\_  
(Please leave remainder of form blank)

**2. If yes, please check one of the following:**

☐ This work was reviewed by the engineer and methodology consultant and jointly they have determined the costs are “Shared Costs”, as defined in the *Interlocal Agreement*, and such Shared Costs are budgeted expenses in the current fiscal year budget.

☐ This work is for a new or supplemental area, service, or improvement that was not previously budgeted as Shared Costs and/or were not budgeted items for the current fiscal year and require immediate funding. (Please attach the Cost-Share Request Form).

*[End of Cover Sheet]*

## COST SHARE REQUEST

This cost share request (the "Request") shall be subject to and governed by the terms of that certain *Tri-Party Interlocal and Cost Share Agreement Regarding Shared Improvement Operation and Maintenance Services and Providing for the Joint Use of Amenity Facilities*, dated November 1, 2019, as may be amended from time to time ("Interlocal Agreement").

Requesting Party: \_\_\_\_\_

Request: ☐ Supplemental maintenance services for existing Improvements (i.e. enhancement of existing improvement areas). (Methodology Consultant must sign. Please attach party signature page.)

☐ Addition of new improvements (Methodology Consultant and Engineer must sign)

Please identify the scope of supplemental services or describe the additional improvements requested to be added. Attach service maps that clearly identify new or enhanced maintenance areas. Attach additional sheets if necessary:

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Total Proposed  
Compensation: \$ \_\_\_\_\_

Cost Share  
Calculation: \_\_\_\_\_ Rivers Edge  
\_\_\_\_\_ Rivers Edge II  
\_\_\_\_\_ Rivers Edge III

Methodology  
Consultant Approval: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

If requesting addition of new improvements:

Engineer  
Approval: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

*[Please attach this page for supplemental maintenance services for existing Improvements]*

The undersigned Parties hereby consent to the Request as specified herein, and agree that the aforementioned supplemental maintenance services shall be subject to and governed by the Interlocal Agreement.

**RIVERS EDGE COMMUNITY  
DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
☐ Chair ☐ Vice-Chair, Board of Supervisors

Date: \_\_\_\_\_

**RIVERS EDGE II COMMUNITY  
DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
☐ Chair ☐ Vice-Chair, Board of Supervisors

Date: \_\_\_\_\_

**RIVERS EDGE III CDD**

By: \_\_\_\_\_  
☐ Chair ☐ Vice-Chair, Board of Supervisors

Date: \_\_\_\_\_



## Investment Painting Of North Florida

**Rivers Edge CDD**  
**Rivers Edge CDD**  
475 West Town Place, 114  
St. Augustine, FL 32092

☎ (904) 307-8313  
✉ [jperry@vestapropertyservices.com](mailto:jperry@vestapropertyservices.com)

ESTIMATE	#13012
ESTIMATE DATE	February 3rd
SCHEDULED DATE	
TOTAL	<b>\$1,860.00</b>

### CONTACT US

229 S Torwood Drive  
Saint Johns, FL 32259

☎ (904) 307-6649  
✉ [Investmentpaintingfl@yahoo.com](mailto:Investmentpaintingfl@yahoo.com)

## ESTIMATE

Services	qty	unit price	amount
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Quote - Exterior painting quote For WaterSong Monument sign in RiverTown	1.0	\$1,860.00	\$1,860.00
WaterSong Monument sign in RiverTown			

Pressure wash and paint the blue portion with top of the line Sherwin Williams Emerald Paint which is Dirt and Mildew resistant. Paint white brick same color with sherwin Williams Loxon xp waterproofing Elastomeric paint due to the water around monument.

**Total** **\$1,860.00**

## Approved

We will match or beat a written formal estimate from a reputable, licensed and insured company with proof of estimate!  
To accept our estimate and schedule a start date please simply press the accept button on the email you received! You will than receive a invoice for your deposit of \$500.00 and at that time you will receive a tentative date for your approved job.  
Please see our terms and Conditions for Agreements, Payment Schedules, Scheduling, Cancellation policies and more.  
Like us on Facebook! Write us a review on Facebook, Nextdoor & Our Website!  
Thank you for your Business!



**PERFORMANCE  
PAINTING**

*Prepare. Protect. Preserve.*

10527 Craig Industrial Drive Jacksonville, FL 32225  
(904) 641-4800 • Fax (904) 641-4809

February 6, 2023

Rivers Edge II CDD  
245 Riverside Ave #300  
Jacksonville, FL 32202

Estimator: Kevin Hughes  
904-402-2042  
kevin@performance-painting.com

Thank you for the opportunity to quote the following prices:

**Watersong at Rivertown @ Keystone Corners Blvd & Mistflower Drive Jacksonville, FL 32259**

**Ranch Style Fence & Brick Pillars Scope of Work:** Clean all surfaces receiving a coating, paint all  
Decorative brick pillars, both sides of the wood fencing outside of the neighborhood gates

**Total: \$3,675.00**

**Monument Sign Scope of Work:** Clean all surfaces receiving a coating, paint all  
White brick, fountain shelf/sill top sides, both sides of the monument sign slats,  
Vertical sign post, top sign trim, and bottom sign trim

**Total: \$3,200.00**



Please take note of job description, Performance Painting is not required to perform any tasks not specifically listed.

**Exterior Preparation**

The Following procedures will be applied as necessary to your particular job under normal conditions:

- All loose or failing paint will be scraped and sanded to insure paint adhesion.
- All visible rust will be treated with a rust converter.
- Plants, fixtures, walkways, and windows will be protected.

**All exterior brick receiving paint**

- Apply two (2) coats of Sherwin Williams SuperPaint Exterior paint in customer specified color and sheen.

**All exterior wood receiving paint**

- Apply two (2) coats of Sherwin Williams SuperPaint Exterior paint in customer specified color and sheen.

**Insurance**

- Our company carries General Liability insurance through Gemini Insurance Company NAIC # 10833  
United States Fire Insurance Company NAIC #21113 and Travelers Property Casualty Company of America NAIC #25764  
Workers Compensation insurance through American Zurich Insurance Co NAIC #40142
- To request certificates of insurance please feel free to contact Kevin Hughes email: [kevin@performance-painting.com](mailto:kevin@performance-painting.com) with your requirements.

#### Limited Warranty

- Performance Painting Contractors, Inc. warrants labor and material for a period of two (2) years. If paint failure appears, we will supply labor and materials to correct the condition without cost. This warranty is in lieu of all other warranties, expressed or implied. Our responsibility is limited to correcting the condition as indicated above.
- This warranty excludes, and in no event will Performance Painting Contractors, Inc. be responsible for consequential or incidental damages caused by accident or abuse, temperature changes, settlement or moisture; i.e., cracks caused by expansion and/or contraction. Cracks will be properly prepared as indicated at time of job, but will not be covered under this warranty.

#### Safety Standards

- OSHA standard and guidelines will be followed including having MSDS sheets available on site.
- All access equipment will have documented daily safety inspections.
- Only competent qualified staff will use access equipment as per OSHA regulations.
- Job Site will receive daily safety audits to ensure safety standard are met.
- An OSHA certified Project Manager will be assigned to the project and provide daily safety supervision.
- All employees on site will have passed drug test and background check.

#### Work Standard

- Performance Painting Contractors, Inc. is a member of the Painting and Decorating Contractors of America.
- All work is to be completed in a workman like manner according to standard practices. Workers will remain on job until completion of project. Work site will be cleaned daily and upon project completion. All agreements are contingent upon strikes, accidents, or delays beyond our control.
- Work procedures as per standards of the PDCA (Painting and Decorating Contractors of America) P1-92, P2-92, P3-93, P4-94, P5-94, P7-98, and P6-99.
- The painting contractor will produce a "properly painted surface". A "properly painted surface" is one that is uniform in color sheen. It is one that is free of foreign material, lumps, skins, sags, holidays, misses, strike-through, or insufficient coverage. It is a surface that is free of drips, spatters, spills, or over-spray which contractors' workforce causes. Compliance to meeting the criteria of a "properly painted surface" shall be determined when viewed without magnification at a distance of five feet or more under normal lighting conditions and from a normal viewing position.

#### Customer Responsibility

- \* Please take specific note of job description.
- Colors *must* be chosen two (2) days prior to start date. An additional cost will be charged for color changes made after commencement of work.
- Please have fragile or breakable items and electronics moved out of work areas prior to start of project.
- *Customer is to be available to meet with Project Manager on the last day of the job.*

#### Change Orders

- This is only a proposal and your acceptance is subject to our approval in order to make this contract binding.
- If after you agree to this work, you desire any changes or additional work, please contact us as the cost of all revisions must be agreed upon in writing. Workers are instructed not to undertake additional work without authorization.
- It is *essential* that the work area be available to us, *free from other trades*. As a result of trade interference, Performance Painting Contractors, Inc. may leave the job and additional charges may be incurred.

#### Colors

#### The following may result in additional charges:

- More than three (3) colors per total project.
- If after paint is applied you are not satisfied with the colors you have chosen, re-painting these areas will result in additional charges.
- Vibrant colors may require the application of additional coats to ensure proper coverage which will result in additional charges if needed.
- We propose to furnish material and labor – complete and in accordance with the above specifications for the sum of all as stated above. *Individual tasks*, if selected, may require additional pricing. Price is valid for **90 days** unless otherwise noted.

#### Payment

- **One third** to be paid to secure a start date.
- **The balance is to be paid in full to the Project Manager on the last day of the job.** Acceptable forms of payment are Cash, Check, Money order, Visa, MasterCard, or Discover.
- Accounts not paid within terms are subject to a 10% monthly finance charge.

#### Acceptance of Proposal

- Please indicate your acceptance of the proposal by returning our email stating that you agree to the terms of the attached proposal and signing then mailing/faxing a copy to our office.
- We must have your signed copy to secure a start date.
- By signing this contract, I acknowledge that I have read and understand the terms of this proposal.

Client Signature: X \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Estimator Signature: X \_\_\_\_\_

*[Handwritten Signature]*

Date: 02/06/2023

2.

## RESOLUTION 2023-06

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE DATE, TIME AND PLACE OF PUBLIC HEARING AND AUTHORIZING PUBLICATION OF NOTICE OF SUCH HEARING FOR THE PURPOSE OF ADOPTING RULES, RATES, FEES AND CHARGES OF THE DISTRICT AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Rivers Edge Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within St. Johns County, Florida; and

**WHEREAS**, the District’s Board of Supervisors (“**Board**”) is authorized by Section 190.011(5), *Florida Statutes*, to adopt rules and orders pursuant to Chapter 120, *Florida Statutes*, and to authorize user charges or fees; and

**WHEREAS**, the Board finds it is in the District’s best interests to set a public hearing to adopt the amendments to its Disciplinary Rules set forth in **Exhibit A**, which relate to penalties for violations of the District’s amenity rules and policies.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** A Public Hearing will be held to adopt rates, fees and charges of the District on **April 19, 2023, at 11:00 a.m., at the RiverTown Amenity Center located at 156 Landing Street, St. Johns, Florida 32259.**

**SECTION 2.** The District Secretary is directed to publish notice of the hearing in accordance with Section 120.54, *Florida Statutes*.

**SECTION 3.** This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** this \_\_\_\_ day of February, 2023.

**ATTEST:**

**RIVERS EDGE COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman, Board of Supervisors



## **EXHIBIT A**

### **SUSPENSION AND TERMINATION OF ACCESS RULE**

Law Implemented: ss. 120.69, 190.011, 190.012, Fla. Stat. (2022)

Effective Date: \_\_\_\_\_, 2023

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**In accordance with Chapters 190 and 120 of the Florida Statutes, and on \_\_\_\_\_, 2023 at a duly noticed public meeting, the Board of Supervisors (“Board”) of the Rivers Edge Community Development District (“District”) adopted the following rules / policies to govern disciplinary and enforcement matters. All prior rules / policies of the District governing this subject matter are hereby rescinded for any violations occurring after the date stated above.**

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**1. Introduction.** This rule addresses disciplinary and enforcement matters relating to the use of the amenities and other properties owned and managed by the District (“Amenity Centers” or “Amenity Facilities”).

**2. General Rule.** All persons using the Amenity Facilities and entering District properties are responsible for compliance with the rules and policies established for the safe use of the District’s Amenity Facilities.

**3. Patron Card.** Patron Cards are the property of the District. The District may request surrender of, or may deactivate, a person’s Patron Card for violation of the District’s rules and policies established for the safe use of the District’s Amenity Facilities.

**4. Suspension and Termination of Rights.** The District, through its Board, District Manager, and General Manager shall have the right to restrict, suspend, or, after opportunity for a hearing as set forth herein, terminate the Amenity Facilities access of any Patron and members of their household or Guests to use all or a portion of the Amenity Facilities for any of the following acts (each, a “Violation”):

- a. Submitting false information on any application for use of the Amenity Facilities, including but not limited to facility rental applications;
- b. Failing to abide by the terms of rental applications;
- c. Permitting the unauthorized use of a Patron Card or otherwise facilitating or allowing unauthorized use of the Amenity Facilities;
- d. Exhibiting inappropriate behavior or repeatedly wearing inappropriate attire;
- e. Failing to pay amounts owed to the District in a proper and timely manner (with the exception of special assessments);
- f. Failing to abide by any District rules or policies (e.g., Amenity Policies);
- g. Treating the District’s staff, contractors, representatives, residents, Patrons or Guests, in a harassing or abusive manner;
- h. Damaging, destroying, rendering inoperable or interfering with the use of District property, or other property located on District property;
- i. Failing to reimburse the District for property damaged by such person, or a minor

- for whom the person has charge, or a guest;
- j. Engaging in conduct that is likely to endanger the health, safety, or welfare of the District, its staff, amenities management, contractors, representatives, residents, Patrons or Guests;
- k. Committing or being alleged, in good faith, to have committed a crime on or off District property that leads the District to reasonably believe the health, safety or welfare of the District, its staff, contractors, representatives, residents, Patrons or Guests is likely endangered;
- l. Engaging in another Violation after a verbal warning has been given by staff (which verbal warning is not required); or
- m. Such person's guest or a member of their household committing any of the above Violations.

Permanent termination of access to the District's Amenity Facilities shall only be considered and implemented by the Board in situations that pose a long term or continuing threat to the health, safety and/or welfare of the District, its staff, contractors, representatives, residents, Patrons or Guests. The Board, in its sole discretion and upon motion of any Board member, may vote to rescind a termination of access to the Amenity Facilities.

**5. Authority of District Manager and General Manager.** The District Manager, General Manager or their designee has the ability to remove any person from one or all Amenities if a Violation occurs or if in his/her reasonable discretion it is the District's best interests to do so. The District Manager, General Manager or their designee may each independently at any time restrict or suspend for cause or causes, including but not limited to those Violations described above, any person's privileges to use any or all of the Amenities until the next regularly scheduled meeting of the Board of Supervisors that is at least eight (8) days after the initial suspension, as evidenced by the date of notice sent by certified electronic or other mail service or longer if such individual requests deferment of his or her right to due process. In the event of such a suspension, the District Manager or his or her designee shall mail a letter to the person suspended referencing the conduct at issue, the sections of the District's rules and policies violated, the time, date, and location of the next regular Board meeting where the person's suspension will be presented to the Board, and a statement that the person has a right to appear before the Board and offer testimony and evidence why the suspension should be lifted. If the person is a minor, the letter shall be sent to the adults at the address within the community where the minor resides.

**6. Administrative Reimbursement.** The Board may in its discretion require payment of an administrative reimbursement of up to Five Hundred Dollars (\$500) in order to offset the actual legal and/or administrative expenses incurred by the District as a result of a Violation ("Administrative Reimbursement"). Such Administrative Reimbursement shall be in addition to any suspension or termination of Amenity access, any applicable legal action warranted by the circumstances, and/or any Property Damage Reimbursement (defined below).

**7. Property Damage Reimbursement.** If damage to District property occurred in connection with a Violation, the person or persons who caused the damage, or the person whose guest caused the damage, or the person who has charge of a minor that caused the damage, shall reimburse the District for the costs of cleaning, repairing, and/or replacing the property ("Property Damage Reimbursement"). Such Property Damage Reimbursement shall be in addition to any

suspension or termination of Amenity access, any applicable legal action warranted by the circumstances, and/or any Administrative Reimbursement.

**8. Initial Hearing by the Board; Administrative Reimbursement; Property Damage Reimbursement.**

- a. If a person's Amenity Facilities privileges are suspended, as referenced in Section 5, a hearing shall be held at the next regularly scheduled Board meeting that is at least eight (8) days after the initial suspension, as evidenced by the date of notice sent by certified electronic or other mail service or as soon thereafter as a Board meeting is held if the meeting referenced in the letter is canceled, during which both District staff and the person subject to the suspension shall be given the opportunity to appear, present testimony and evidence, cross examine witnesses present, and make arguments. The Board may also ask questions of District staff, the person subject to the suspension, and witnesses present. All persons are entitled to be represented by a licensed Florida attorney at such hearing if they so choose. Any written materials should be submitted at least seven (7) days before the hearing for consideration by the Board. If the date of the suspension is less than eight (8) days before a Board meeting, the hearing may be scheduled for the following Board meeting at the discretion of the suspendee.
- b. The person subject to the suspension may request an extension of the hearing date to a future Board meeting, which shall be granted upon a showing of good cause, but such extension shall not stay the suspension.
- c. After the presentations by District staff and the person subject to the suspension, the Board shall consider the facts and circumstances and determine whether to lift or extend the suspension or impose a termination. In determining the length of any suspension, or a termination, the Board shall consider the nature of the conduct, the circumstances of the conduct, the number of rules or policies violated, the person's escalation or de-escalation of the situation, and any prior Violations and/or suspensions.
- d. The Board shall also determine whether an Administrative Reimbursement is warranted and, if so, set the amount of such Administrative Reimbursement.
- e. The Board shall also determine whether a Property Damage Reimbursement is warranted and, if so, set the amount of such Property Damage Reimbursement. If the cost to clean, repair and/or replace the property is not yet available, the Property Damage Reimbursement shall be fixed at the next regularly scheduled Board meeting after the cost to clean, repair, and/or replace the property is known.
- f. After the conclusion of the hearing, the District Manager shall mail a letter to the person suspended identifying the Board's determination at such hearing.
- g. Failure of the suspendee to attend the hearing shall not affect staff's or the Board's ability to impose a suspension or termination.

**9. Suspension by the Board.** The Board on its own initiative acting at a noticed public meeting may elect to consider a suspension of a person's access for committing any of the Violations outlined in Section 4. In such circumstance, a letter shall be sent to the person suspended which contains all the information required by Section 5, and the hearing shall be conducted at the next scheduled Board meeting in accordance with Section 8.

**10. Automatic Extension of Suspension for Non-Payment.** Unless there is an affirmative vote of the Board otherwise, no suspension or termination will be lifted or expire until all Administrative Reimbursements and Property Damage Reimbursements have been paid to the District. If an Administrative Reimbursement or Property Damage Reimbursement is not paid by its due date, the District reserves the right to request surrender of, or deactivate, all access cards or key fobs associated with an address within the District until such time as the outstanding amounts are paid.

**11. Appeal of Board Suspension.** After the hearing held by the Board required by Section 8, a person subject to a suspension or termination may appeal the suspension or termination, or the imposition or amount of an Administrative Reimbursement or Property Damage Reimbursement, to the Board by filing a written request for an appeal ("Appeal Request"). The filing of an Appeal Request shall not result in the stay of the suspension or termination. The Appeal Request shall be filed within thirty (30) calendar days after mailing of the notice of the Board's determination as required by Section 8(f), above. For purposes of this Rule, wherever applicable, filing will be perfected and deemed to have occurred upon receipt by the District. Failure to file an Appeal Request shall constitute a waiver of all rights to protest the District's suspension or termination and shall constitute a failure to exhaust administrative remedies. The District shall consider the appeal at a Board meeting and shall provide reasonable notice to the person of the Board meeting where the appeal will be considered. At the appeal stage, no new evidence shall be offered or considered. Instead, the appeal is an opportunity for the person subject to the suspension or termination to argue, based on the evidence elicited at the hearing, why the suspension, termination, Administrative Reimbursement, or Property Damage Reimbursement should be reduced or vacated. The Board may take any action deemed by it in its sole discretion to be appropriate under the circumstances, including affirming, overturning, or otherwise modifying the suspension or termination. The Board's decision on appeal shall be final.

**12. Legal Action; Criminal Prosecution; Trespass.** If any person is found to have committed a Violation, such person may additionally be subject to arrest for trespassing or other applicable legal action, civil or criminal in nature. If a person subject to a suspension or termination is found at the Amenity Facilities, such person will be subject to arrest for trespassing. If a trespass warrant or order is issued by a law enforcement agency, the District has no obligation to seek a withdrawal or termination of the trespass warrant even though the issuance of the trespass warrant may effectively prevent a person from using the District's Amenity Facilities after expiration of a suspension imposed by the District.

**13. Severability.** If any section, paragraph, clause or provision of this rule shall be held to be invalid or ineffective for any reason, the remainder of this rule shall continue in full force and effect, it being expressly hereby found and declared that the remainder of this rule would have

been adopted despite the invalidity or ineffectiveness of such section, paragraph, clause or provision.

**14. Reciprocity.** Because Patrons of the Rivertown community also have access to amenities in Rivers Edge II Community Development District and Rivers Edge III Community Development District, a suspension or termination from either district's amenity facilities shall operate as a suspension or termination from the District's Amenity Facilities as well. The obligation to satisfy all procedural requirements for suspension, termination, or imposition of an Administrative Reimbursement or Property Damage Reimbursement, shall lie with the District in which the Violation occurred.

3.

**RESOLUTION 2023-07**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE RIVERS  
EDGE COMMUNITY DEVELOPMENT DISTRICT ADOPTING  
INFORMAL PROCUREMENT POLICIES PURSUANT TO CHAPTER 218,  
FLORIDA STATUTES; PROVIDING A SEVERABILITY CLAUSE; AND  
PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Rivers Edge Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within St. Johns, Florida; and

**WHEREAS**, the Florida Statutes establish certain bidding thresholds for formal bidding but leaves flexibility for contracting for goods and services below the formal bid thresholds; and

**WHEREAS**, the Board of Supervisors of the District (“Board”) accordingly finds that it is in the best interest of the District to establish by resolution Informal Procurement Policies as may be amended or updated from time to time for immediate use and application.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF  
SUPERVISORS OF THE RIVERS EDGE COMMUNITY DEVELOPMENT  
DISTRICT:**

**SECTION 1.** The Informal Procurement Policies attached hereto as **Exhibit A** are hereby adopted pursuant to this Resolution as necessary for the conduct of District business. The Informal Procurement Policies shall remain in full force and effect until such time as the Board may amend or replace them.

**SECTION 2.** If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

**SECTION 3.** This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

**PASSED AND ADOPTED** this 16th day of February, 2023.

ATTEST:

**RIVERS EDGE COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson, Board of Supervisors

**Exhibit A:** Informal Procurement Policies

**RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT**  
***Policy for Informal Procurement of Goods and Services***  
***Effective: \_\_\_\_\_, 2023***

**1.0 PURPOSE OF POLICY**

- 1.1 This Policy for Informal Procurement of Goods and Services (“Policy”) is designed to establish uniform procedures for the informal procurement of goods and services that are reasonably expected to cost less than the statutory thresholds for formal public procurement under Florida law (“Informal Procurement”). Please refer to the District Rules of Procedure for the processes required when purchases exceed the public procurement thresholds.
- 1.2 The fundamental purpose of this policy is not to restrict the effectiveness of the individuals involved in the day-to-day activities related to the procurement of goods and services, but to provide a sound foundation for effective, consistent and fair procurement practices.
- 1.3 Any and all questions regarding this Policy should be directed to the District Manager or District Counsel.

**2.0 ETHICS**

- 2.1 ***Conflicts of Interest.*** Unless otherwise authorized, no District employee or officer shall bid for, enter into, or be in any manner interested in any contract for District purchases or public works, nor shall any officer or employee seek to influence the purchase of a product or service from any proposer. If a member of District staff or the Board has a conflict of interest with a proposal brought before the Board for consideration, that individual shall immediately inform District Counsel. Proposals from entities associated with a District employee or officer shall be clearly identified as such.
- 2.2 ***Chapter 112, Florida Statutes.*** The provisions of Chapter 112, *Florida Statutes*, including section 112.313, pertaining to standards of conduct for public officers, shall apply and are incorporated herein by reference.
- 2.3 ***Subdivision.*** No contract or purchase shall be subdivided to evade the statutory threshold amounts or other requirements of this policy. Purchases, orders or contracts that are subdivided to circumvent required bidding procedures shall be unauthorized purchases.

**3.0 PURCHASING PROCESS**

- 3.1 ***Informal Purchase Procedures.*** Informal proposals should be written proposals, bid from a standard scope of services or scope of materials. Formal published advertisement and a “cone of silence” are not required unless otherwise directed by the Board. If the proposals do not fall within a District Officer’s or staff member’s spending authority as established by separate resolution, the proposals shall be included in the District’s agenda packages for review and approval by the Board. The proposals presented to the Board shall be as provided by each



proposer, in an unaltered format. When applicable to the proposed project, companies must be properly licensed and insured to perform the work

### **3.2 *Preference for Three Proposals.***

- 3.2.1 The General Manager shall secure, whenever possible, a minimum of three (3) written proposals, which shall be the result of written specifications transmitted by mail, electronic format or by facsimile.
- 3.2.2 In those instances when securing three (3) proposals is not practicable, the General Manager shall provide justification to the Board. Inability to obtain three (3) proposals shall not prevent the District from entering into an agreement for the work if the Board determines that it is in the District's best interest to proceed with the work.
- 3.2.3 Securing three (3) proposals shall not be required if (a) the proposal is under \$\_\_\_\_\_ AND the proposal is submitted by an entity with whom the District has an ongoing contractual relationship, or (b) when emergency circumstances make it impractical to do so. However, staff is expected to act in a manner to ensure that the District's best interests are protected at all times.

3.3 ***Amendment of Proposals.*** Where, for any reason, a proposer is given an opportunity to re-bid on a solicitation, all competing proposers should also be given an equal opportunity to re-bid the requirement. Those conditions in which it is in the District's best interests to allow a re-bid may include changes in requirements, changes in specifications, or other good cause.

3.4 ***Approval of Proposals.*** Unless an emergency exists or the proposal otherwise falls within a member of staff's spending authority as established by the Board via separate resolution, the District's Board of Supervisors shall approve the proposal at a Board meeting prior to the execution of an agreement. If this approval does not occur, or if a proposal falls within a member of staff's spending authority, the effectiveness of the agreement or proposal shall be subject to ratification by the Board at the next available meeting. The General Manager should seek District Counsel's review or drafting of an agreement once the proposal is approved by the Board. Copies of each fully executed agreement or proposal shall be provided to the District Manager for filing in the District's records.

## **4.0 ADMINISTRATIVE PROVISIONS**

4.1 ***Severability.*** If any section, paragraph, clause, or provision of this Policy shall be held to be invalid or ineffective for any reason, the remainder of this Policy shall continue in full force and effect, it being expressly hereby found and declared that the remainder of this Policy would have been adopted despite the invalidity or ineffectiveness of such section, paragraph, clause, or provision.

4.2 ***Interpretation.*** This Policy shall be interpreted and construed as consistent with Florida law and the District's Rules of Procedure. This Policy shall not be interpreted or construed as restricting, undermining, or contravening the legal authority of the Board or the District.

4.3 ***Waiver.*** The District's Board may, in its discretion, waive any of the procedures or limitations set forth herein when doing so is in the District's best interests. District staff may elect to waive the procedures herein if doing so is necessary to protect the health, safety, and welfare of District staff, residents, or the general public, or to prevent damage to or loss of District property or assets.

4.

## RESOLUTION 2023-08

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING THE DISBURSEMENT OF FUNDS FOR PAYMENT OF CERTAIN CONTINUING EXPENSES WITHOUT PRIOR APPROVAL OF THE BOARD OF SUPERVISORS; AUTHORIZING THE DISBURSEMENT OF FUNDS FOR PAYMENT OF CERTAIN NON-CONTINUING EXPENSES WITHOUT PRIOR APPROVAL OF THE BOARD OF SUPERVISORS; PROVIDING FOR A MONETARY THRESHOLD; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Rivers Edge Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within St. Johns County, Florida; and

**WHEREAS**, section 190.011(5), Florida Statutes, authorizes the District to adopt resolutions that may be necessary for the conduct of District business; and

**WHEREAS**, the District's Board of Supervisors (“**Board**”) meets as necessary to conduct the business of the District, including authorizing the payment of District operating and maintenance expenses; and

**WHEREAS**, the Board may establish monthly, quarterly, or other meeting dates not on a monthly basis, or may cancel scheduled meetings from time to time; and

**WHEREAS**, to conduct the business of the District in an efficient manner, recurring, non-recurring and other disbursements for goods and services must be processed and paid in a timely manner; and

**WHEREAS**, the Board determines this Resolution is in the best interest of the District and is necessary for the efficient conduct of District business; the health, safety, and welfare of the residents within the District; and the preservation of District assets or facilities.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT:**

Section 1.     Continuing Expenses: The Board hereby authorizes the payment of invoices of continuing expenses that meet the following requirements:

1.     The invoices must be due on or before the next scheduled meeting of the Board.
2.     The invoice must be pursuant to a contract or agreement authorized by the Board.
3.     The total amount paid under such contract or agreement, including the current invoice, must be equal to or less than the amount specified in the contract or agreement.

4. The invoice amount will not cause payments to exceed the adopted budget of the District.

Section 2. Non-Continuing Expenses: The Board hereby authorizes the disbursement of funds for payment of invoices of non-continuing expenses that are: 1) required to provide for the health, safety, and welfare of the residents within the District; or 2) required to repair, control, or maintain a District facility or asset beyond the normal, usual, or customary maintenance required for such facility or assets, pursuant to the following schedule:

1. Non-Continuing Expenses for Budgeted Items and Repairs Not Exceeding \$10,000 - with approval of the General Manager;
2. Non-Continuing Expenses for Critical Infrastructure Repairs and Emergency Items Not Exceeding \$25,000 - with approval of the District Manager;
3. Non-Continuing Expenses for Critical Infrastructure Repairs and Emergency Items Exceeding \$25,000 – with approval of the District Manager and the Chairperson of the Board.

Section 3. Any payment made pursuant to the Resolution shall be submitted to the Board at the next scheduled meeting for approval and ratification.

Section 4. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** this 15<sup>th</sup> day of February, 2023.

ATTEST:

**RIVERS EDGE COMMUNITY  
DEVELOPMENT DISTRICT**

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Secretary / Assistant Secretary

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Chairperson, Board of Supervisors