

Minutes of Meeting
Rivers Edge
Community Development District

The regular meeting of the Board of Supervisors of the Rivers Edge Community Development District was held Wednesday, April 20, 2022 at 11:38 a.m. at the RiverTown Amenity Center, 156 Landing Street, St. Johns, Florida.

Present and constituting a quorum were:

Mac McIntyre	Chairman
Erick Saks	Vice Chairman
Frederick Baron	Supervisor
Robert Cameron	Supervisor
Scott Maynard	Supervisor

Also present were:

Marilee Giles	District Manager
Lauren Gentry	District Counsel
Ryan Stillwell	District Engineer
Dan Fagen	Vesta/Amenity Services
Eric Olsen	Vesta/Amenity Services
Jason Davidson	Vesta/Amenity Services
Clint Waugh	Vesta/Amenity Services
Jonathan Perry	Vesta/Amenity Services
Shane Blair	VerdeGo
Trey Sterling	VerdeGo

The following is a summary of the discussions and actions taken at the April 20, 2022 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 11:38 a.m. and stated the time was adjusted today so that we could have a joint session with Rivers Edge II and III.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

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THIRD ORDER OF BUSINESS

Approval of the Consent Agenda

A. Minutes of the March 23, 2022 Board of Supervisors Meeting and Audit Committee Meeting

On MOTION by Mr. Baron seconded by Mr. McIntyre with all in favor the minutes of the March 23, 2022 board meeting were approved as presented.

On MOTION by Mr. Saks seconded by Mr. Maynard with all in favor March 23, 2022 audit committee minutes were accepted.

B. Balance Sheet & Income Statement

C. Assessment Receipt Schedule

D. Approval of Check Register

Mr. Baron stated last month we saw an invoice from August now there is one from January. Can we get timelier with invoices?

Mr. Blair stated yes, I will follow-up with our billing department.

Mr. Baron stated also in this one is the roundabout for a charge of about \$3,000 that should have gone to all the CDDs as a cost share not just CDD I. I need that broken out by GMS. I'm good with the repair, it is just a cost share versus all on CDD I.

Ms. Giles stated I will check into that.

On MOTION by Mr. McIntyre seconded by Mr. Saks with all in favor the check register was approved.

FOURTH ORER OF BUSINESS

Consideration of Resolution 2022-05 Designating Officers

Ms. Giles stated this resolution comes to you as a form of general housekeeping for GMS to remove Ernesto Torres, add myself as secretary and treasurer and to add Darrin Mousing as assistant secretary and assistant treasurer.

On MOTION by Mr. McIntyre seconded by Mr. Saks with all in favor Resolution 2022-05 was approved reflecting the following officers: Mac McIntyre chairman, Erick Saks vice chair, Marilee Giles secretary and treasurer, Fred Baron, Bob Cameron, Scott

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Maynard, Jim Oliver, Daniel Laughlin and Darrin Mossing assistant secretaries and Jim Oliver, Daniel Laughlin and Darrin Mossing assistant treasurers.

FIFTH ORDER OF BUSINESS

Discussion on Street Parking Enforcement – Sternwheel Drive

Ms. Giles stated since our last meeting Ryan was able to get the St. Johns County parking ordinance and we sent that out. We also sent out the Rivers Edge parking enforcement policies as well as the community charter for RiverTown. We kept it on the agenda to see if there is any more discussion about that and get the board's guidance.

Mr. Cameron stated I would like to see this shared with the HOA. There is no parking on either side of Sternwheel. One of the residents on the street had put a yellow stripe in front of her sidewalk, which means no parking and the HOA had her remove it. The HOA is not reading what the true parking on that street is.

Ms. Gentry stated I see this as two separate issues, (1) where parking is allowed and where it is not and (2) what modifications homeowners are allowed to make. If the HOA says you are not allowed to paint the curbs, then I would say that is an HOA matter, unrelated to the parking. They should not be parking there but the enforcement would be either through our policies or through the St. Johns County enforcement. That is a CDD road, and we always have the ability if it violates the St. Johns County parking ordinance to call the sheriff. Internally, we do have our own parking policy where we would put a notice on the car giving them a warning first and if they didn't move it then we would have the authority to have the car towed.

Mr. McIntyre stated if it is our road and there is no parking allowed then we have to find a way to enforce that. Start with a notice.

Mr. Davidson stated we do allow parking in specific areas; we need to make sure we are consistent throughout. Do we stick to that or the St. Johns County parking ordinance as a whole, which is specifically inhibiting the flow of traffic?

Ms. Gentry stated we have our policy that has a map attached that shows exactly the roads that are under CDD jurisdiction that we have enforcement power on, and we spell out exactly where people can park and when they park there. I would say if we have that policy then we should be enforcing that policy. If we are not going to enforce that policy, then we need to talk with the board about making some changes.

Mr. Saks asked do we ask Vesta to take this up?

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Ms. Gentry stated it is Vesta, in the past how it has worked is when Jason has gotten a call about a truck parked somewhere it should be Jason putting a warning on it. If we can track down who it belongs to, I believe we tied it to your amenity policies, but the problem is a lot of times we don't know who these vehicles belong to, so our only recourse is to have them towed.

Mr. McIntyre asked is it possible while we have the sheriffs here it can be passed off to them to issue an official warning?

Ms. Gentry stated if it is a violation of the St. Johns County parking ordinance, then yes.

Mr. Baron stated my recommendation is to have Erick contact the sheriff's office to work with them as a warning and start issuing tickets after a month.

SIXTH ORDER OF BUSINESS

Consideration of Painting of Pirate Ship Playground

Mr. Davidson stated the first one is for painting the pirate ship at the playground at the River Club in CDD II. We have proposals to do so, and the district decided to go with NE Task Force, however, it has been requested that we go back to Investment Painting to see if they would match the not to exceed \$2,084.16.

Mr. Saks stated in the future I think it would be good to spread out contracts.

Ms. Gentry stated I see three pieces to what you discussed, one is a motion to approve Investment Painting if they will match the other pricing, part two is if they will not match the pricing, return to NE Task Force and see if they will increase their warranty without increasing price, and then if none of the above we have the board's approval to go with the lowest bidder.

On MOTION by Mr. McIntyre seconded by Mr. Cameron with all in favor staff was directed to go back to Investment Painting and ask if they would meet a not to exceed amount of \$2,084.16 and if they do not then staff was authorized to go back to NE Task Force and see if they would give a five-year warranty with no increase in price and to contract with NE Task Force in the amount of their bid of \$2,084.16.

SEVENTH ORDER OF BUSINESS

Consideration of Bartram Trail High School Football Event

Mr. Davidson stated Bartram Trail High School would like to utilize the soccer field to showcase their football team and to provide some inspirational activities for the youth at RiverTown.

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Ms. Gentry stated legally we would do a license agreement, similar to what we have done with Soccer Shots. I will note that this is a public high school, and they are also a government entity and have sovereign immunity protections and those sorts of things.

On MOTION by Mr. Baron seconded by Mr. McIntyre with all in favor the Bartram Trail High School football event was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Request from the Supervisor of Election to Use the RiverHouse

On MOTION by Mr. McIntyre seconded by Mr. Saks with all in favor the request of the Supervisor of Elections to use the RiverHouse as a polling place was approved.

NINTH ORDER OF BUSINESS

Consideration of Soccer Shots Summer Agreement

Mr. Davidson stated Soccer Shots has submitted their summer schedule for consideration that will run from June 6th to August 1st. Nothing has changed in the pricing proposal.

On MOTION by Mr. Baron seconded by Mr. McIntyre with all in favor an amendment to the agreement with Soccer Shots for summer hours was approved.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Ms. Gentry stated in speaking with staff between meetings we think it may be useful for the board to have another joint session with the other districts to talk about common procedures for budget, cost share agreement and those sorts of common issues. We will be working on finding a date that works for everyone to have a joint session on that. If there are any other topics you think would be useful to address, just let us know. We are looking at a joint meeting in June as well to evaluate landscape proposals.

B. District Engineer

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Mr. Stillwell stated we are working on the stormwater needs analysis and we are getting the information we need from the district manager. We will have that on the May agenda.

C. District Manager

Ms. Giles stated over the next few months we will be looking for the board's guidance as we prepare the FY23 budget. Some of the dates to keep in mind is approval of the budget on May 18th and adoption of the budget on August 17th.

D. General Manager

1. Report

A copy of the report was included in the agenda package. Mr. Baron requested the General Manager Report include a 30-day forecast for upcoming events.

2. Update on VerdeGo Performance Report

A copy of the report prepared by staff was included in the agenda package.

3. Pond Service Report

A copy of Charles Aquatics service report was included in the agenda package.

E. Landscape - Report

1. Report

A copy of the report was included in the agenda package.

2. Proposals for Consideration

VerdeGo landscape enhancement #7682, \$3,850 – Bermuda sod

On MOTION by Mr. Baron seconded by Mr. McIntyre with all in favor the proposal for the Bermuda sod in the amount of \$3,850 to be subject to the cost share agreement was approved.

VerdeGo landscape enhancement – Drainage #7890, \$1,344.93

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Ms. Gentry stated VerdeGo has agreed to do 6” piping instead of the 4” piping at no additional cost since that was the preferred route by the other boards and our engineer.

Mr. Blair stated I will make sure the locations are more clearly marked.

On MOTION by Mr. Baron seconded by Mr. McIntyre with all in favor proposal 7890 in the amount of \$1,344.93 was approved.

VerdeGo landscape enhancement remove liriope (remove mulch cost) #7566, \$3,525.88

On MOTION by Mr. Baron seconded by Mr. McIntyre with all in favor proposal 7566 was approved subject to removing the mulch line item.

VerdeGo remove palms and replace #7606, \$3,747.42

On MOTION by Mr. Baron seconded by Mr. McIntyre with all in favor proposal 7606 in the amount of \$3,747,42 was approved.

VerdeGo irrigation #7370, \$2,006.65

On MOTION by Mr. Baron seconded by Mr. McIntyre with all in favor proposal 7370 in the amount of \$2,006.65 was approved.

ELEVENTH ORDER OF BUSINESS Supervisors’ Requests and Audience Comments

Mr. Baron asked how are we doing on the lighting proposal?

Mr. Perry stated currently River Walk Boulevard has the lighting changed out and we are moving into the landings.

On MOTION by Mr. Baron seconded by Mr. Maynard with all in favor the lighting project was expanded in the amount of \$1,000.

Giddens Security

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Ms. Gentry stated the board previously authorized in February a continuation of the Giddens agreement for 120 days for getting services at their increased pricing. It was discussed that the board would like to continue that on a month-to-month basis until we can collect additional security proposals.

On MOTION by Mr. Baron seconded by Mr. McIntyre with all in favor month-to-month service to continue with Giddens Security at the higher rate.

Mr. Cameron asked should we be responsible for mowing Longleaf Pine because to the right of the sidewalk their landscaper takes care of that. Do we have any cost savings?

Mr. Blair stated right now the areas developed by new communities we are not mowing on that side of the sidewalk. We went through that process about a year and a half ago. There is no irrigation in that area.

TWELFTH ORDER OF BUSINESS

Next Scheduled Meeting – Audit Committee and Board of Supervisors Meeting on Wednesday, May 18, 2022 @ 11:00 a.m. at the RiverTown Amenity Center

Ms. Giles stated our next scheduled meetings are the audit committee and board of supervisors meeting on May 18th. This is also the meeting we will approve the budget.

Ms. Gentry stated we will have the joint meeting at 10:30 a.m. on May 18th.

On MOTION by Mr. McIntyre seconded by Mr. Baron with all in favor the meeting adjourned at 12:30 p.m.

DocuSigned by:
Marilee Giles
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Secretary/Assistant Secretary

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Chairman/Vice Chairman