

*Rivers Edge
Community Development District*

January 19, 2022

AGENDA

Rivers Edge
Community Development District
www.RiversEdgeCDD.com

January 12, 2022

Board of Supervisors
Rivers Edge Community Development District
Call In # 1-800-264-8432; Passcode 653314

Dear Board Members:

The Rivers Edge Community Development District Board of Supervisors Meeting is scheduled for **Wednesday, January 19, 2022 at 10:30 a.m. (closed session*) 11:00 a.m. Regular Business Meeting at the RiverTown Amenity Center, 156 Landing Street, St. Johns, Florida 32259.**

Following is the advance agenda for the meetings:

10:30 a.m.

- I. Shade Session Regarding Security Plan *

11:00 a.m.

- I. Roll Call
- II. Audience Comments
- III. Approval of the Consent Agenda
 - A. Minutes of the December 15, 2021 Regular Board Meeting
 - B. Balance Sheet and Income Statement
 - C. Assessment Receipts Schedule
 - D. Check Register
- IV. Consideration of Resolution 2022-03, Adopting Amended Prompt Payment Policies
- V. Consideration of Revised Landscape RFP Documents
- VI. Discussion on Brick Program
- VII. Discussion on Water Fountains
- VIII. Discussion on Golf Cart Enforcement

- IX. Consideration of Acceptance of Haven Entrance Pond
- X. Consideration of RiverTown RipTides 2022 Season Proposal
- XI. Consideration of VerdeGo Landscape Proposals
- XII. Consideration of Paint Project Proposals
 - A. Gym Ceiling
 - B. Pergolas
 - C. Con Span Bridge Towers
- XIII. Consideration of Proposals for Waterfall at Longleaf Pine Entrance
- XIV. Discussion on Future Walking Trails
- XV. Consideration of Foster Friends 5K and Fun Run
- XVI. Discussion of FPL Pilot Program
- XVII. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 - D. General Manager
 - 1. Report
 - 2. Update on VerdeGo Performance Report
 - 3. Pond Service Report
 - E. Landscape - Report
- XVIII. Other Business
- XIX. Supervisor Requests and Audience Comments
- XX. Next Scheduled Meeting – February 16, 2022 at 11:00 a.m. at the RiverTown Amenity Center
- XXI. Adjournment

THIRD ORDER OF BUSINESS

A.

Minutes of Meeting
Rivers Edge
Community Development District

The regular meeting of the Board of Supervisors of the Rivers Edge Community Development District was held Wednesday, December 15, 2021 at 6:00 p.m. at the RiverTown Amenity Center, 156 Landing Street, St. Johns, Florida.

Present and constituting a quorum were:

Mac McIntyre	Chairman
Erick Saks	Vice Chairman
Frederick Baron	Supervisor by telephone
Robert Cameron	Supervisor by telephone
Scott Maynard	Supervisor

Also present were:

Ernesto Torres	District Manager
Jennifer Kilinski	District Counsel
Ryan Stillwell	District Engineer
Dan Fagen	Vesta
Jason Davidson	Vesta
Clint Waugh	Vesta
Jonathan Perry	Vesta
Shane Blair	VerdeGo

The following is a summary of the discussions and actions taken at the December 15, 2021 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Torres called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

A resident stated I want to propose a district policy change that follows Florida Law that allows residents to shoot fireworks on December 31st, January 1st and July 4th on CDD land. There are hundreds of RiverTown residents who watched this year's fireworks, they truly enjoyed them, and it did not cost the CDD a single cent.

Please stop blaming sprinkler problems, etc. on golf carts. Sprinkler heads get damaged because they don't retract when the zone is off, they get damaged by motorized vehicles and someone stepping or tripping on them or simply by age. I have seen trucks parked by workers on walking paths, grass and when doing mulching. I have a picture of a small truck with a hitch parked on Orange Branch Trail. Most of the people who own golf carts are tired of the vendetta against golf carts. We bought into a community that said golf carts are allowed. When you closed the paths to golf carts, you shut off a lifestyle that people enjoy.

A resident stated we would like to request a water fountain at the playground.

A resident stated I'm in favor of the fireworks on CDD property rather than someone putting them off in their backyard.

The next item was taken out of order.

Landscape Report

Mr. Blair stated everyone has a copy of the report. The plan is to finish up the rest of the winter season and be ready to go in the spring 100% with staffing and equipment.

Mr. Baron stated I will get together with Shane later on the irrigation bill to see if the watering cycles could be maximized.

Mr. Blair left the meeting at this time.

THIRD ORDER OF BUSINESS

Approval of the Consent Agenda

- A. Minutes of the November 17, 2021 Meeting**
- B. Balance Sheet & Income Statement**
- C. Assessment Receipt Schedule**
- D. Approval of Check Register**

On MOTION by Mr. Saks seconded by Mr. Maynard with all in favor the consent agenda items were approved.

FOURTH ORDER OF BUSINESS

Discussion on Brick Program

Mr. Torres stated Mr. Saks asked me to inquire about the brick program that they have at another CDD property. Included in the agenda package is information that I acquired from David

Ray, the district manager at Nocatee where they have a brick program. It was not used as a fund raiser although it did generate income; they were limited on the words and things you could put on the brick. The bricks sold for \$100 each, they sold a total of 274. There was an installation cost for those bricks of \$4,300, they had to make provisions to their rules for a fee schedule to purchase the bricks.

Mr. Saks stated it is not necessarily about raising funds but making people more connected to the community and I'm in favor of anything we can do to bring in additional income to offset assessments. I would like to try it here if there is any interest.

Mr. McIntyre asked do you have a location in mind?

Mr. Saks stated this would be a good place, it has bricks that can be replaced, or we could look within the communities.

Mr. Baron asked are these bricks available to be recycled through the program? We take out 200 bricks and as the new ones go in are the ones taken out able to be used in the program instead of buying bulk?

Mr. Torres stated I don't know the answer. I would have to check with the vendor if they would engrave the bricks we currently have. I need to do more research.

Mr. Baron stated I suspect a pilot program is in order here, get a quantity and a small location perhaps in front of the flagpole and see the interest.

Ms. Kilinski stated if the board is interested in pursuing it I recommend that we bring a policy package back to you in January. We can work with a board member to identify locations, we can get actual pricing, the difference between running the program ongoing versus once, especially with installation costs.

Mr. Stillwell stated I think the idea of using locations that already have pavers will avoid the permitting process, if you look at new locations you have to look permits.

On MOTION by Mr. Baron seconded by Mr. Saks with all in favor staff was authorized to move forward with the brick dedication program and to bring back to the January meeting a proposed policy and more details from the vendor on the program and Mr. Baron was authorized to work with staff on this project.

FIFTH ORDER OF BUSINESS

Discussion on Donated Water Fountain and Installation at the Groves Park

Mr. Torres stated staff discussed this at our pre-meeting and there was some discussion regarding permits and other things that goes into installing a water fountain.

Mr. Stillwell stated one thing the board needs to consider is you will need to permit this with JEA, you will need a meter in that location to service this water fountain and the cost of the fountain.

Mr. Saks asked do we have an idea of the overall cost?

Mr. Baron stated there will be a \$20 monthly charge for a meter for a water fountain and a charge for usage so it may be \$25 per month from JEA.

Mr. Saks stated the installation of the fountain would be at a cost. How do we make determinations because they want a water fountain but next meeting, we may have someone from another community saying we don't have a water fountain?

Ms. Kilinski stated you can direct staff to get you a proposal, that doesn't cost you anything.

Mr. McIntyre stated maybe we can get a cost share with the developer to cover some of that cost.

Staff will come back to the next meeting with a proposal on the installation of the fountain and a response as to possible developer cost share.

SIXTH ORDER OF BUSINESS

Discussion of Fireworks on District Property

Mr. Torres stated we have received public comments earlier in the meeting about the fireworks. District counsel has prepared a memo that was included in the agenda package.

Ms. Kilinski stated we have been talking about this for some time and trying to think of creative solutions to the issue of fireworks and you had talked a lot about the legality of fireworks being allowed by state law on certain holidays, July 4th, December 31st and January 1st. Also trying to weigh the risk to persons and property on district property where if something happens everybody in the community ends up paying for that infraction. The three options we have come up with are just no change to current policy, host a community fireworks show, and the cost was about \$10,000 for 10 minutes, and to designate a specific fireworks area and our recommendation is to do that away from these buildings, find a place that is more of a field and have some sort of provision in place for allowing people to do that. Those are the three options, and we are happy to take your direction and implement it into our policies one way or the other.

After discussion the board took the following action.

On MOTION by Mr. Saks seconded by Mr. McIntyre with all in favor Chairman McIntyre was authorized to work with staff on a potential location and the attorney will implement option 3 of the memo regarding fireworks into the district policies.

SEVENTH ORDER OF BUSINESS**Discussion on Holiday Sign Decorating and Ratification of Sign Decorating Program**

Mr. Davidson stated we sent out an application to be filled out by residents as it relates to hanging décor on the entry signs throughout RiverTown. We have the applications for the ones that are currently out, and they have been approved because they are within the guidelines. They look nice and add festive light throughout the community.

Mr. Torres stated Mr. Davidson and district counsel drafted a policy after the meeting and we ask that the board ratify that policy.

Mr. Maynard stated I have had requests from several residents for the board to consider leaving the holiday lights up at the entrance from the base of the palm trees year round.

On MOTION by Mr. Maynard seconded by Mr. Saks with all in favor the holiday decorating policy was approved.

EIGHTH ORDER OF BUSINESS**Consideration of Draft RFP for Landscape and Irrigation Maintenance**

Mr. Torres stated counsel has prepared a memo to inform the board as to how we got here and our way forward. We are not asking that this be approved tonight, this is just for your information and to provide staff comments. We incorporated some of those items that the board has asked to be in the scope, but this is in draft form. It is going to be a long process; we would publish a notice for these types of service in March 2022 and go through the presentation and selection process. We are trying to time it to coincide with the budget process; landscaping is the largest expenditure this district has.

Ms. Kilinski stated you have a pretty comprehensive package put together. One of the things we are going to add is the contractor's approach to fungicide application to get their feedback on if it is needed, why it is needed and how it is needed, how much is the cost, that sort of thing. That will be added but please send us comments so we can compile it and hope to finalize it close to the January board meeting.

Mr. Baron asked is it possible to change the cost share on irrigation heads if they are busted? Last year alone we spent over \$100,000 on irrigation repairs. I would like some kind of cost share in the proposal on the RFP before it goes out that the cost share is 70/30 and the burden is on the landscaper for the repair and not on the CDD.

Ms. Kilinski stated we can do that. You may want to have an alternative to what the bid pricing looks like with the 70/30 split versus not a 70/30 split because you may have some contractors that inflate your costs, but we can put in a provision if there is a difference in cost if you bid it this way versus if you bid it that way. We do that with construction contracts all the time.

Mr. Baron stated I would like that plus the statement of, if you don't like the 70/30 what is your proposed recommendation for cost avoidance of sprinkler heads, etc.

Ms. Kilinski stated I will add something.

Mr. McIntyre stated I would also like to have that Vesta has the ability to withhold funds should they not perform effectively until they rectify the deficiency.

Ms. Kilinski stated it is in there and we can revisit it and make sure it is clear. One question comes to mind with the withhold funds provision. Since we have this score card what we may do is think about tying withholding the funds to a score card rating so if they are not above 70% then there is an immediate you agree we could withhold funds until you reach a certain threshold. We will think about that and bring back some recommendations at the next meeting and highlight those for you.

NINTH ORDER OF BUSINESS

Discussion on Golf Cart Enforcement

Mr. Torres stated I placed this on the agenda because I had a discussion with Supervisor Baron about golf cart enforcement and we have a gentleman in the community who is clearly violating the golf cart path as to where they should drive their golf cart. Unfortunately, the Rivers Edge CDD board at the time made a conscious decision to rescind the golf cart policy that we had in place and leave enforcement to law enforcement. I'm bringing this back to this board to see if you want to reintroduce a policy on golf cart enforcement.

Ms. Kilinski stated the statute leaves most enforcement up to law enforcement when you are talking about county roadways, county right of way. We had a lengthy discussion in 2019 about the pros and cons of enforcement and ultimately concluded to allow the sheriff to do that.

On things like we have heard on occasion people drive golf carts up here for example and have property damage or turf damage, you clearly know who those folks are and at the very least we can take amenity enforcement action if there is a repeat violator. For example, if you see somebody doing that you can suspend their privileges if they are routinely causing property damage.

Mr. Saks stated we already have a policy if they are causing damage to CDD property we can ban them from amenities.

Mr. Torres stated in this instance they were not causing damage but using the golf cart in inappropriate areas, not a designated golf cart path.

Mr. Saks stated then who enforces that?

Ms. Kilinski stated that is what we discussed last time, that was the challenge.

Mr. Baron stated since we have law enforcement there, we just advise law enforcement of the individual and their paths and have them spot check occasionally. Let law enforcement do its job. This is a case where an individual has been advised numerous times and has been extremely arrogant in disregard of the CDD and CDD property to the rest of the residents. They are setting a poor example and should be penalized and if not through law enforcement, then it is through amenity privileges.

After further discussion staff was directed to bring back additional information and policies from other districts for the board to consider.

TENTH ORDER OF BUSINESS

Consideration of Amended Agreement with Vesta for Amenity Management Services

On MOTION by Mr. McIntyre seconded by Mr. Saks with all in favor the amended agreement with Vesta for amenity management services was approved.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being none, the next item followed.

B. District Engineer – Discussion of Main Street Median Landscaping

Mr. Stillwell stated there is an area in the Main Street median where there is an existing natural area and I have been working with the developer on that area to look at filling that area to

complete that median. That area is county right of way and Mattamy is proposing to fill that area and replace it with landscaping, so it looks similar to everything else. It also will take care of the concern someone had with visibility. I bring this to the board because if Mattamy proceeds with that at their expense there would be additional landscape maintenance for this area.

C. District Manager

Mr. Baron stated I am working with GMS on the cost of a number of items that the CDD has been charged over past years. Some of those charges are going to be charged back to Mattamy. An example is the front fountain, we have been paying for that out of CDD1 completely. The sewer and water at the welcome center are Mattamy only items and we have been paying for that for at least the last three years. We also have irrigation we been paying for that is outside our CDD. When you take the total of just those items in addition to the electric, which we have been paying for at the welcome center you are looking at a ballpark of \$110,000 that we will recoup from Mattamy and the other CDDs. We will have numbers for the January meeting.

Mr. Torres stated it is not the electric for the welcome center but the irrigation, water and sewer, it is JEA, not FPL. We are working to identify those things and a lot of the issues arose from the automatic payments that we were under, and we have stopped all auto payments, staff is reviewing all invoices and we have caught some meters here and there. We have a strong accounting process, and those things will be identified and go back to the right district or to Mattamy.

D. General Manager - Report

1. Report

- **Consideration of 5K Run**
- **Color Run to take place on January 29th from 7 a.m. to 1 p.m. at the RiverHouse**

On MOTION by Mr. Saks seconded by Mr. Maynard with all in favor the 5K run was approved.

- **Consideration of SJC Rec Usage for Kayak Trips at the River Front Park for 2022**

- **May 12th 10 a.m. to 1 p.m. (Veteran Exclusive Trip in Partnership with the VA**
- **July 7th, 8th, 9th 10th 6 p.m. to 9 p.m. Sunset Trips for the public**
- **August 11th 5:30 p.m. to 8:30 p.m. Veteran Exclusive Trip in partnership with the VA**

Ms. Kilinski stated we have an existing license agreement with the county for similar services so we will just add this as additional use.

On MOTION by Mr. Maynard seconded by Mr. Saks with all in favor staff was authorized to amend the existing license agreement with the county to include the kayak trips.

2. Update on VerdeGo Performance Report

A copy of the report was included in the agenda package.

3. Consideration of Landscape Proposals for Highpoint Phase 2

Mr. Davidson stated the next three items are coming online and the other district boards accepted these.

Ms. Kilinski stated just for clarification I believe these are already budgeted items that have been included in your landscape items as expected budget items for fiscal year 2022/2023.

On MOTION by Mr. McIntyre seconded by Mr. Saks with all in favor the landscape proposal for Highpoint Phase 2 was approved.

4. Consideration of Pond Proposals for Highpoint Phase 2

On MOTION by Mr. Maynard seconded by Mr. Saks with all in favor the pond proposal for Highpoint Phase 2 was approved.

5. Consideration of Landscape Proposals for RiverTown Main Phase 3

On MOTION by Mr. McIntyre seconded by Mr. Saks with all in favor the landscape for RiverTown Main Phase 3 was approved.

6. Pond Service Report

A copy of the report was included in the agenda package.

E. Landscape - Report

This item taken earlier in the meeting.

TWELFTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

Items brought up for information and discussion: report on the law enforcement pilot program, possibility of residents making written comments rather than limited to 3-minutes at the meetings, make comments on website or to individual supervisors whose contact information is on the website, request information from FPL program for lighting on main roads, more detailed information on damage, repairs and source of funding for repairs, irrigation system on sidewalks, mold on sidewalks, line of sight issues at Northlakes and Ruskin, community gatherings on green spaces, several residents voiced approval of the patrols, condition of bathrooms at River House, favorable response to brick program, favorable response to fireworks proposal, cleanliness of gym unsatisfactory.

FOURTEENTH ORDER OF BUSINESS

**Next Scheduled Meeting – Wednesday,
January 19, 2022 @ 11:00 a.m. at the
RiverTown Amenity Center**

Mr. Torres stated our next meeting is scheduled for January 19, 2022 at 11:00 a.m. in the same location.

On MOTION by Mr. McIntyre seconded by Mr. Saks with all in favor the meeting adjourned at 7:53 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Rivers Edge

Community Development District

Unaudited Financial Reporting
December 31, 2021



Rivers Edge
Community Development District
Combined Balance Sheet
December 31, 2021

	<u>Governmental Fund Types</u>				Totals
	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Capital Reserve</u>	<u>(Memorandum Only)</u>
<u>Assets:</u>					
Cash	\$129,666	---	---	\$413,530	\$543,195
Investments:					
Custody	\$389,470	---	---	---	\$389,470
Due from Rivers Edge II-Utilities	\$51,172	---	---	---	\$51,172
Due from Rivers Edge II- CS	\$0	---	---	---	\$0
Due from Rivers Edge III- CS	\$0	---	---	---	\$0
Due from Rivers Edge III-Utilities	\$9,057	---	---	---	\$9,057
Due from Developer- Utilities	\$6,877	---	---	---	\$6,877
Due from DS 2018	---	\$858	---	---	\$858
Due from General Fund	---	\$1,011	---	---	\$1,011
Due From Capital	\$13,822	---	---	---	\$13,822
Utilities Deposit	\$7,241	---	---	---	\$7,241
Prepaid Expenses	\$7,712	---	---	---	\$7,712
<u>Series 2016</u>					
Reserve	---	\$215,643	---	---	\$215,643
Revenue	---	\$255,639	---	---	\$255,639
Prepayment	---	\$13	---	---	\$13
<u>Series 2018</u>					
Reserve	---	\$117,511	---	---	\$117,511
Revenue	---	\$198,800	---	---	\$198,800
Capitalized Interest	---	\$18	---	---	\$18
Construction	---	---	\$3,711	---	\$3,711
<u>Series 2018A-1/2018A-2</u>					
Revenue	---	\$146,465	---	---	\$146,465
Reserve 2018A-1	---	\$68,919	---	---	\$68,919
Reserve 2018A-2	---	\$89,014	---	---	\$89,014
Prepayment	---	\$1,639	---	---	\$1,639
Total Assets	<u>\$615,017</u>	<u>\$1,095,529</u>	<u>\$3,711</u>	<u>\$413,530</u>	<u>\$2,127,787</u>
<u>Liabilities:</u>					
Accrued Expenses	\$24,808	---	---	---	\$24,808
Fica Payable	\$92	---	---	---	\$92
Due to DS 2018	\$1,011	\$858	---	---	\$1,869
<u>Fund Balances:</u>					
Restricted for Debt Service	---	\$1,094,671	---	---	\$1,094,671
Restricted for Capital Projects	---	---	\$3,711	\$413,530	\$417,241
Nonspendable	\$82,059	---	---	---	\$82,059
Unassigned	\$507,047	---	---	---	\$507,047
Total Liabilities and Fund Equity	<u>\$615,017</u>	<u>\$1,095,529</u>	<u>\$3,711</u>	<u>\$413,530</u>	<u>\$2,127,787</u>

Rivers Edge
Community Development District
Statement of Revenues & Expenditures
For The Period Ending December 31, 2021

Description	ADOPTED BUDGET	PRORATED	ACTUAL 12/31/21	VARIANCE
		BUDGET 12/31/21		
Assessments - Roll	\$1,726,982	\$532,377	\$532,377	\$0
Assessments - Direct	\$335,553	\$335,553	\$335,553	\$0
Misc Income/Interest	\$10,000	\$2,500	\$3,219	\$719
Rental Revenue	\$11,000	\$2,750	\$7,728	\$4,978
Special Events	\$7,000	\$1,750	\$1,740	(\$10)
Cost Share Landscaping Rivers Edge II	\$688,906	\$0	\$0	\$0
Cost Share Landscaping Rivers Edge III	\$129,731	\$0	\$0	\$0
Cost Share Amenity Rivers Edge III	\$261,748	\$0	\$0	\$0
Community Garden	\$500	\$125	\$0	(\$125)
Tennis Revenue	\$250	\$63	\$0	(\$63)
Total Income	\$3,171,670	\$875,117	\$880,617	\$5,500

Expenditures

Administrative

Supervisor Fees	\$11,400	\$2,850	\$3,000	(\$150)
FICA Expense	\$873	\$218	\$230	(\$11)
Engineering (Prosser)	\$15,000	\$3,750	\$2,243	\$1,507
Assessment Roll	\$4,500	\$1,125	\$0	\$1,125
Attorney	\$40,000	\$10,000	\$8,396	\$1,604
Annual Audit	\$5,000	\$1,250	\$0	\$1,250
Trustee Fees	\$11,000	\$2,750	\$0	\$2,750
Dissemination	\$6,100	\$1,525	\$1,475	\$50
Arbitrage	\$1,800	\$450	\$1,200	(\$750)
Management Fees	\$47,500	\$11,875	\$11,875	\$0
Information Technology	\$2,888	\$722	\$722	(\$0)
Website Maintenance	\$1,488	\$372	\$372	(\$0)
Telephone	\$250	\$63	\$202	(\$139)
Postage	\$1,500	\$375	\$435	(\$60)
Printing & Binding	\$2,500	\$625	\$312	\$313
Insurance	\$9,990	\$9,990	\$8,954	\$1,036
Legal Advertising	\$2,000	\$500	\$144	\$356
Other Current Charges	\$1,000	\$250	\$455	(\$205)
Office Supplies	\$200	\$50	\$19	\$31
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0

Total Administrative	\$165,163	\$48,915	\$40,207	\$8,707
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Grounds Maintenance

Field Operations Management	\$38,569	\$9,642	\$10,508	(\$865)
Landscape Maintenance	\$1,527,383	\$381,846	\$341,700	\$40,146
Landscape Reserves	\$30,000	\$7,500	\$10,218	(\$2,718)
Irrigation Repairs and Maintenance	\$10,000	\$10,000	\$14,409	(\$4,409)
Lakes, Vegetation and Algae Control	\$56,340	\$14,085	\$13,161	\$924
Irrigation Water Use	\$270,000	\$67,500	\$89,878	(\$22,378)
Electric	\$100,000	\$25,000	\$22,119	\$2,881
Street Lighting & Signage Repairs and Replacements	\$15,000	\$3,750	\$10,181	(\$6,431)
Street and Drainage Maintenance	\$5,000	\$1,250	\$2,975	(\$1,725)
Other Repairs and Maintenance	\$25,000	\$6,250	\$101	\$6,149

Total Grounds Maintenance	\$2,077,292	\$526,823	\$515,249	\$11,574
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Rivers Edge
Community Development District
Statement of Revenues & Expenditures
For The Period Ending December 31, 2021

Description	ADOPTED	PRORATED	ACTUAL	VARIANCE
	BUDGET	12/31/21	12/31/21	
Amenity Center				
General Manager / Lifestyle Director (Vesta)	\$67,000	\$16,750	\$22,372	(\$5,622)
Lifeguards (Vesta)	\$42,328	\$10,582	\$0	\$10,582
Hospitality Staff (Vesta)	\$67,766	\$16,942	\$14,103	\$2,839
Security Monitoring	\$3,500	\$875	\$552	\$323
Security Guards	\$75,000	\$18,750	\$10,659	\$8,091
Telephone	\$17,000	\$4,250	\$3,426	\$824
Insurance	\$44,727	\$44,727	\$44,534	\$193
General Facility Maint/Common Grounds Maint (Vesta)	\$61,289	\$15,322	\$17,718	(\$2,396)
Pool Maintenance (Vesta)	\$19,260	\$4,815	\$5,387	(\$572)
Pool Chemicals (Poolsure)	\$15,335	\$3,834	\$0	\$3,834
Janitorial Services/Supplies	\$17,260	\$4,315	\$1,854	\$2,461
Window Cleaning	\$2,767	\$692	\$0	\$692
Pressure Washing	\$10,000	\$2,500	\$0	\$2,500
Natural Gas	\$2,500	\$625	\$119	\$506
Electric	\$25,000	\$6,250	\$6,371	(\$121)
Sewer/Water/Irrigation	\$45,000	\$11,250	\$13,747	(\$2,497)
Repair and Replacements	\$54,136	\$13,534	\$10,704	\$2,830
Refuse	\$17,000	\$4,250	\$4,849	(\$599)
Pest Control	\$5,700	\$1,425	\$1,496	(\$71)
Facility Preventative Maintenance	\$2,680	\$670	\$0	\$670
Access Cards	\$2,000	\$500	\$0	\$500
License/Permits	\$1,800	\$450	\$0	\$450
Other Current	\$2,500	\$625	\$489	\$136
Special Events	\$50,000	\$12,500	\$9,907	\$2,593
Holiday Decorations	\$11,000	\$2,750	\$0	\$2,750
Landscape Replacements	\$750	\$188	\$0	\$188
Office Supplies/Postage	\$2,000	\$500	\$102	\$398
Capital Expenditure	\$88,416	\$22,104	\$0	\$22,104
Community Garden	\$500	\$125	\$0	\$125
Total Amenity Center	\$754,215	\$222,099	\$168,390	\$53,709
General Reserves - Grounds Maintenance	\$75,000	\$0	\$0	\$0
General Reserve - Amenity Center	\$100,000	\$0	\$0	\$0
Total Expenses	\$3,171,670	\$797,837	\$723,846	\$73,990
Excess Revenues (Expenditures)	(\$0)		\$156,771	
Fund Balance - Beginning	\$0		\$432,336	
Fund Balance - Ending	(\$0)		\$589,106	

Rivers Edge
Community Development District
General Fund
 Month By Month Income Statement
 Fiscal Year 2022

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Assessments - Roll	\$0	\$170,304	\$362,074	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$532,377
Assessments - Direct	\$167,776	\$83,888	\$83,888	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$335,553
Misc Income/Interest	\$632	\$212	\$1,198	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,042
Insurance Proceeds	\$0	\$1,177	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,177
Rental Revenue	\$1,503	\$3,050	\$3,175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,728
Special Events	\$190	\$285	\$1,265	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,740
Cost Share Landscaping Rivers Edge II	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cost Share Landscaping Rivers Edge III	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cost Share Amenity Rivers Edge II	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cost Share Amenity Rivers Edge III	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Community Garden	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tennis Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Income	\$170,101	\$258,916	\$451,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$880,617
Expenditures													
Administrative													
Supervisor Fees	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000
FICA Expense	\$77	\$77	\$77	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$230
Engineering (Prosser)	\$510	\$1,733	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,243
Assessment Roll	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Attorney	\$4,697	\$3,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,396
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination	\$558	\$458	\$458	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,475
Arbitrage	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200
Management Fees	\$3,958	\$3,958	\$3,958	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,875
Information Technology	\$241	\$241	\$241	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$722
Website Maintenance	\$124	\$124	\$124	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$372
Telephone	\$65	\$102	\$35	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$202
Postage	\$71	\$26	\$338	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$435
Printing & Binding	\$174	\$62	\$76	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$312
Insurance	\$8,954	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,954
Legal Advertising	\$112	\$31	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$144
Other Current Charges	\$94	\$0	\$361	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$455
Office Supplies	\$10	\$2	\$8	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative Expenses	\$22,020	\$11,513	\$6,675	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,207
Grounds Maintenance													
Field Operations Management	\$3,503	\$3,503	\$3,503	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,508
Landscape Maintenance	\$113,900	\$113,900	\$113,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$341,700
Landscape Reserves	\$3,534	\$6,683	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,218
Irrigation Repairs and Maintenance	\$12,123	\$1,689	\$598	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,409
Lakes, Vegetation and Algae Control	\$6,687	\$3,237	\$3,237	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,161
Irrigation Water Use	\$21,495	\$36,016	\$32,367	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$89,878
Electric	\$7,289	\$7,854	\$6,977	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,119
Street Lighting & Signage Repairs and Replacements	\$0	\$9,855	\$326	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,181
Street and Drainage Maintenance	\$2,100	\$875	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,975
Other Repairs and Maintenance	\$101	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$101

Month By Month Income Statement
Fiscal Year 2022

[illegible]

Rivers Edge
Community Development District
Debt Service Fund - Series 2016
Statement of Revenues & Expenditures
For The Period Ending December 31, 2021

Description	ADOPTED BUDGET	PRORATED	ACTUAL 12/31/21	VARIANCE
		BUDGET 12/31/21		

Revenues:

Assessment - Tax Roll	\$662,252	\$204,100	\$204,100	\$0
Assessment - Direct	\$49,726	\$24,863	\$24,863	\$0
Interest Income	\$1,000	\$250	\$22	(\$228)

Total Revenues	\$712,978	\$229,213	\$228,986	(\$228)
-----------------------	------------------	------------------	------------------	----------------

Expenditures

Series 2016

Interest 11/1	\$255,140	\$255,010	\$255,010	\$0
Interest 5/1	\$255,140	\$0	\$0	\$0
Principal 5/1	\$200,000	\$0	\$0	\$0

Total Expenditures	\$710,280	\$255,010	\$255,010	\$0
---------------------------	------------------	------------------	------------------	------------

Excess Revenues (Expenditures)	\$2,698	(\$25,797)	(\$26,024)	(\$228)
---------------------------------------	----------------	-------------------	-------------------	----------------

Other Sources (Uses):

Interfund Transfer In (Out)	\$0	\$0	\$13	\$13
Other Debt Service Costs	\$0	\$0	\$0	\$0

Total Other Sources (Uses)	\$0	\$0	\$13	\$13
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Net Change in Fund Balance	\$2,698	(\$25,797)	(\$26,011)	(\$215)
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Fund Balance - Beginning	\$281,112		\$497,306	
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Fund Balance - Ending	\$283,810		\$471,294	
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Reserve	\$215,643
Interest	\$0
Revenue	\$255,639
Prepayment	\$13
Assessments Receivables	\$0
	<u>\$471,294</u>

Rivers Edge
Community Development District
Debt Service Fund - Series 2018
Statement of Revenues & Expenditures
For The Period Ending December 31, 2021

Description	ADOPTED BUDGET	PRORATED	ACTUAL 12/31/21	VARIANCE
		BUDGET 12/31/21		

Revenues:

Assessment - Direct	\$233,020	\$116,596	\$116,596	\$0
Assessment - Tax Roll	\$237,012	\$73,010	\$73,010	\$0
Interest Income	\$1,000	\$250	\$14	(\$236)

Total Revenues	\$471,032	\$189,857	\$189,621	(\$236)
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Expenditures

Series 2018

Interest 11/1	\$177,965	\$177,965	\$177,965	\$0
Special Call 11/1	\$0	\$0	\$20,000	(\$20,000)
Interest 5/1	\$177,965	\$0	\$0	\$0
Principal 5/1	\$115,000	\$0	\$0	\$0

Total Expenditures	\$470,930	\$177,965	\$197,965	(\$20,000)
---------------------------	------------------	------------------	------------------	-------------------

Excess Revenues (Expenditures)	\$102	\$11,892	(\$8,344)	\$19,764
---------------------------------------	--------------	-----------------	------------------	-----------------

Net Change in Fund Balance	\$102	\$11,892	(\$8,344)	\$19,764
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Fund Balance - Beginning	\$195,658		\$324,825	
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Fund Balance - Ending	\$195,760		\$316,481	
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Reserve	\$117,511
Revenue	\$198,800
Capitalized Interest	\$18
Due to DS 2018A	(\$858)
Due from General	\$1,011
Assessments Receivables	\$0
	<u>\$316,481</u>

Rivers Edge
Community Development District
Debt Service Fund - Series 2018A-1/2018A-2
Statement of Revenues & Expenditures
For The Period Ending December 31, 2021

Description	ADOPTED BUDGET	PRORATED BUDGET 12/31/21	ACTUAL 12/31/21	VARIANCE
Revenues:				
Assessment -Tax Roll	\$458,741	\$137,117	\$137,117	\$0
Assessment - Prepayment	\$0	\$0	\$1,639	\$1,639
Interest Income	\$500	\$125	\$12	(\$113)
Total Revenues	\$459,241	\$137,242	\$138,768	\$1,526
Expenditures				
<u>Series 2018A-1</u>				
Interest 11/1	\$56,171	\$56,171	\$56,171	\$0
Special Call 11/1	\$0	\$0	\$5,000	(\$5,000)
Interest 5/1	\$56,171	\$0	\$0	\$0
Principal 5/1	\$155,000	\$0	\$0	\$0
<u>Series 2018A-2</u>				
Interest 11/1	\$48,609	\$48,609	\$48,609	\$0
Interest 5/1	\$48,609	\$0	\$0	\$0
Principal 5/1	\$80,000	\$0	\$0	\$0
Total Expenditures	\$444,560	\$104,780	\$109,780	(\$5,000)
Excess Revenues (Expenditures)	\$14,681	\$32,462	\$28,988	(\$3,474)
Net Change in Fund Balance	\$14,681	\$32,462	\$28,988	(\$3,474)
Fund Balance - Beginning	\$139,459		\$277,908	
Fund Balance - Ending	\$154,141		\$306,895	

Revenue	\$146,465
Prepayment	\$0
Prepayment	\$1,639
Reserve 2018A-1	\$68,919
Reserve 2018A-2	\$89,014
Due from DS 2018	\$858
Assessments Receivables	\$0
	<u>\$306,895</u>

Rivers Edge
Community Development District
Capital Projects Fund
Statement of Revenues & Expenditures
For The Period Ending December 31, 2021

Description	SERIES 2016	SERIES 2018
<u>Revenues:</u>		
Interest Income	\$0	\$0
Bond Proceeds	\$0	\$0
Transfer In	\$0	\$0
Total Revenues	\$0	\$0
<u>Expenditures:</u>		
Capital Outlay	\$0	\$0
Cost of Issuance	\$0	\$0
Total Expenditures	\$0	\$0
Excess Revenues (Expenditures)	\$0	\$0
<u>Other Sources & Uses:</u>		
Transfer In (Out)	(\$13)	\$0
Fund Balance - Beginning	\$13	\$3,711
Fund Balance - Ending	\$0	\$3,711

Rivers Edge

Community Development District

Capital Reserve Fund

Statement of Revenues & Expenditures
For The Period Ending December 31, 2021

Description	ADOPTED BUDGET	PRORATED	ACTUAL 12/31/21	VARIANCE
		BUDGET 12/31/21		
<u>Revenues:</u>				
Capital Reserve Funding - Transfer In	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0
<u>Expenditures</u>				
Other Current Charges	\$0	\$0	\$117	(\$117)
Capital Outlay	\$0	\$0	\$7,878	(\$7,878)
Repair and Replacements	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$7,995	(\$7,995)
Excess Revenues (Expenditures)	\$0		(\$7,995)	
Fund Balance - Beginning	\$0		\$421,525	
Fund Balance - Ending	\$0		\$413,530	

River's Edge

Community Development District

Long Term Debt Report

Series 2016 Capital Improvement Revenue Bonds and Refunding Bonds		
Interest Rate:		4.5% - 5.3%
Maturity Date:		5/1/2046
Reserve Fund Definition:	30% of Maximum Annual Debt at Issuance	
Reserve Fund Requirement:		\$213,593
Reserve Fund Balance:		\$215,643
Bonds outstanding - 10/19/16		\$10,765,000
Less: May 1, 2017 (Mandatory)		(\$160,000)
Less: May 1, 2018 (Mandatory)		(\$170,000)
Less: May 1, 2019 (Mandatory)		(\$175,000)
Less: May 1, 2019 (Optional)		(\$5,000)
Less: November 1, 2019 (Optional)		(\$5,000)
Less: May 1, 2020 (Mandatory)		(\$185,000)
Less: May 1, 2020 (Optional)		(\$15,000)
Less: November 1, 2020 (Optional)		(\$5,000)
Less: May 1, 2021 (Mandatory)		(\$195,000)
Current Bonds Outstanding		\$9,850,000

Series 2018 Capital Improvement Revenue Bonds		
Interest Rate:		4.1% - 5.3%
Maturity Date:		5/1/2049
Reserve Fund Definition:	25% of Maximum Annual Debt at Issuance	
Reserve Fund Requirement:		\$117,511
Reserve Fund Balance:		\$117,511
Bonds outstanding - 9/30/18		\$7,050,000
Less: May 1, 2020 (Mandatory)		(\$105,000)
Less: May 1, 2021 (Mandatory)		(\$110,000)
Less: November 1, 2021 (Optional)		(\$20,000)
Current Bonds Outstanding		\$6,815,000

River's Edge

Community Development District

Long Term Debt Report

Series 2018A-1 Capital Improvement Revenue Refunding Bonds		
Interest Rate:		2.9%-3.75%
Maturity Date:		5/1/2038
Reserve Fund Definition:	25% of Maximum Annual Debt at Issuance	
Reserve Fund Requirement:		\$68,919
Reserve Fund Balance:		\$68,919
Bonds outstanding - 9/30/18		\$3,940,000
Less: May 1, 2019 (Mandatory)		(\$150,000)
Less: May 1, 2019 (Optional)		(\$65,000)
Less: November 1, 2019 (Optional)		(\$25,000)
Less: May 1, 2020 (Mandatory)		(\$150,000)
Less: May 1, 2020 (Optional)		(\$10,000)
Less: November 1, 2020 (Optional)		(\$15,000)
Less: May 1, 2021 (Mandatory)		(\$150,000)
Less: May 1, 2021 (Optional)		(\$10,000)
Less: November 1, 2021 (Optional)		(\$5,000)
Current Bonds Outstanding		\$3,360,000

Series 2018A-2 Capital Improvement Revenue Refunding Bonds		
Interest Rate:		4.375%-5%
Maturity Date:		5/1/2038
Reserve Fund Definition:	50% of Maximum Annual Debt at Issuance	
Reserve Fund Requirement:		\$89,125
Reserve Fund Balance:		\$89,014
Bonds outstanding - 9/30/18		\$2,335,000
Less: May 1, 2019 (Mandatory)		(\$75,000)
Less: May 1, 2019 (Optional)		(\$40,000)
Less: November 1, 2019 (Optional)		(\$20,000)
Less: May 1, 2020 (Mandatory)		(\$75,000)
Less: May 1, 2020 (Optional)		(\$10,000)
Less: November 1, 2020 (Optional)		(\$10,000)
Less: May 1, 2021 (Mandatory)		(\$75,000)
Less: May 1, 2021 (Optional)		(\$5,000)
Current Bonds Outstanding		\$2,025,000

C.

RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT
SUMMARY OF FISCAL YEAR 2022 ASSESSMENTS
10/1/21 - 9/30/22

ASSESSED TO	# UNITS	ASSESSED					RECEIVED					
		SERIES 2018A1-2 DEBT INVOICED NET	SERIES 2016 DEBT INVOICED NET	SERIES 2018 DEBT INVOICED NET	FY22 O&M	TOTAL INVOICED NET	SERIES 2018A1-2 DEBT PAID	SERIES 2016 DEBT PAID	SERIES 2018 DEBT PAID	O&M PAID	TOTAL PAID	BALANCE DUE / (DISCOUNTS NOT TAKEN)
MATTAMY - BULK (1)	211	-	49,726.47	233,192.87	335,552.55	618,471.89	-	24,863.24	116,596.44	335,552.55	477,012.22	141,459.67
TOTAL DIRECT BILLS	211	-	49,726.47	233,192.87	335,552.55	618,471.89	-	24,863.24	116,596.44	335,552.55	477,012.22	141,459.67
NET REVENUE TAX ROLL	1,307	445,121.37	662,568.14	237,012.33	1,728,251.92	3,072,953.76	137,116.91	204,100.05	73,010.21	532,377.41	946,604.58	2,126,349.18
TOTAL REVENUE	1,518	445,121.37	712,294.61	470,205.20	2,063,804.47	3,691,425.65	137,116.91	228,963.29	189,606.65	867,929.96	1,423,616.80	2,267,808.85

DIRECT BILL PERCENT COLLECTED	0.00%	50.00%	50.00%	100.00%	77.13%
TAX ROLL PERCENT COLLECTED	30.80%	30.80%	30.80%	30.80%	30.80%
TOTAL PERCENT COLLECTED	30.80%	32.14%	40.32%	42.05%	38.57%

(1) Developer is on a payment plan for undeveloped land. Debt service assessments – 50% due December 1, 2021, 25% due February 1, 2022 and 25% due May 1, 2022
Operations and maintenance assessments – 50% on October 31, 2020, 25% on November 30, 2020 and 25% on December 31, 2020

SUMMARY OF TAX ROLL RECEIPTS						
ST JOHNS COUNT DIST.	DATE	AMOUNT	SERIES 2018A1-2 DEBT	SERIES 2016 DEBT	SERIES 2018 DEBT	O&M
1	11/4/2021	6,390.57	925.68	1,377.89	492.90	3,594.10
2	11/17/2021	117,249.60	16,983.76	25,280.51	9,043.29	65,942.04
3	11/22/2021	179,172.13	25,953.32	38,631.80	13,819.28	100,767.73
4	12/8/2021	199,432.06	28,887.99	43,000.10	15,381.90	112,162.07
5	12/20/2021	444,360.22	64,366.16	95,809.75	34,272.84	249,911.47
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
TOTAL TAX ROLL RECEIPTS		946,604.58	137,116.91	204,100.05	73,010.21	532,377.41

D.

Rivers Edge

Community Development District

Check Run Summary

December 31, 2021

Fund	Date	Check No.	Amount
General Fund			
<i>Payroll</i>	12/17/21	50516-50520	\$ 923.50
Sub-Total			\$ 923.50
<i>Accounts Payable</i>	12/6/21	4802-4827	\$ 170,038.51
	12/10/21	4828-4836	\$ 140,142.99
	12/22/21	4837-4856	\$ 15,647.34
Sub-Total			\$ 325,828.84
Capital Fund			
<i>Accounts Payable</i>			
Sub-Total			\$ -
Total			\$ 326,752.34

Attendance Sheet

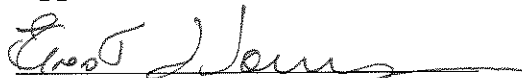
District Name: Rivers Edge CDD

Board Meeting Date: December 15, 2021

	Name	In Attendance	Fee
1	Fred Baron <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
2	Mac McIntyre <i>Vice Chairman</i>	<input checked="" type="checkbox"/>	YES - \$200
3	Robert Cameron <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
4	Erick Saks <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
5	Scott Maynard <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200

The Snpervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:


District Manager Signature

12/17/21
Date

PLEASE RETURN COMPLETED FORM TO DANIEL LAUGHLIN

AP300R
*** CHECK NOS. 004802-004856

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
RIVERS EDGE - GENERAL
BANK A RIVERS EDGE GENERAL

RUN 1/10/22

PAGE 1

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
12/06/21	00077	10/08/21 30207	202109 320-57200-46800	SEP STORMWATER INSPECTION	*	2,100.00	
				AEROSTARSES LLC			2,100.00 004802
12/06/21	00070	11/08/21 11082021	202110 330-57200-41000	OCT PHONE SERVICES	*	1,279.52	
				AT&T			1,279.52 004803
12/06/21	00308	11/29/21 11292021	202111 330-57200-34510	11/27/21 SECURITY	*	120.00	
				CASEY A ROMEIN LLC			120.00 004804
12/06/21	00308	12/06/21 12062021	202112 330-57200-34510	12/3/21 SECURITY	*	120.00	
				CASEY A ROMEIN LLC			120.00 004805
12/06/21	00020	12/01/21 44057	202112 320-57200-46800	DEC LAKE MAINTENANCE	*	3,237.00	
				CHARLES AQUATICS, INC			3,237.00 004806
12/06/21	00105	11/09/21 B011080	202111 330-57200-45700	FITNESS EQUIPMENT REPAIR	*	333.00	
				COMMERCIAL FITNESS PRODUCTS			333.00 004807
12/06/21	00034	10/01/21 85072	202110 310-51300-54000	FY22 SPECIAL DISTRICT FEE	*	175.00	
				DEPARTMENT OF ECONOMIC OPPORTUNITY			175.00 004808
12/06/21	00312	12/01/21 452013	202112 330-57200-45700	DOG WASTE BAGS	*	374.55	
				DOG WASTE DEPOT			374.55 004809
12/06/21	00071	11/16/21 23463603	202111 330-57200-34510	11/1/21-11/14/21 SECURITY	*	2,021.57	
		11/16/21 23463603	202111 330-57200-34510	MILEAGE	*	295.83	
				GIDDENS SECURITY CORPORATION			2,317.40 004810
12/06/21	00003	12/01/21 232	202112 310-51300-34000	DEC MANAGEMENT FEES	*	3,958.33	
		12/01/21 232	202112 310-51300-35100	DEC WEBSITE ADMIN	*	124.00	
		12/01/21 232	202112 310-51300-35100	DEC INFORMATION TECH	*	240.67	
		12/01/21 232	202112 310-51300-32400	DEC DISSEMINATION SERVICE	*	458.33	

REDG RIVERS EDGE OKUZMUK

AP300R
*** CHECK NOS. 004802-004856

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
RIVERS EDGE - GENERAL
BANK A RIVERS EDGE GENERAL

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CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		12/01/21 232	202112 310-51300-51000		*	7.54	
		OFFICE SUPPLIES					
		12/01/21 232	202112 310-51300-42000		*	27.76	
		POSTAGE					
		12/01/21 232	202112 310-51300-42500		*	75.60	
		COPIES					
		12/01/21 232	202112 310-51300-41000		*	34.73	
		TELEPHONE					
				GOVERNMENTAL MANAGEMENT SERVICES			4,926.96 004811
12/06/21 00311	11/23/21	11232021	202111 330-57200-34510		*	160.00	
		11/22/21 SECURITY					
				IAN M SAFAR			160.00 004812
12/06/21 00311	12/02/21	12022021	202112 330-57200-34510		*	160.00	
		12/1/21 SECURITY					
				IAN M SAFAR			160.00 004813
12/06/21 00300	12/05/21	866	202111 310-51300-31500		*	3,699.76	
		NOV GENERAL COUNSEL					
				KE LAW GROUP			3,699.76 004814
12/06/21 00073	12/01/21	13129560	202112 330-57200-45200		*	1,081.44	
		DEC POOL CHEMICALS					
				POOLSURE			1,081.44 004815
12/06/21 00058	12/01/21	3213	202112 330-57200-34500		*	117.50	
		DEC CLUBHOUSE MONITOR					
	12/01/21	3213	202112 330-57200-34500		*	27.50	
		DEC FITNESS CNTR MONITOR					
	12/01/21	3213	202112 330-57200-34500		*	39.00	
		DEC PARK MONITOR					
				SONITROL OF NORTH CENTRAL FLORIDA			184.00 004816
12/06/21 00005	11/03/21	I0338611	202111 310-51300-48000		*	31.41	
		NOTICE JOINT MTG 11/17/21					
				THE ST. AUGUSTINE RECORD			31.41 004817
12/06/21 00250	11/25/21	16390805	202111 330-57200-45700		*	520.92	
		JANITORIAL SUPPLIES					
				STAPLES BUSINESS CREDIT			520.92 004818
12/06/21 00069	11/04/21	11042021	202110 330-57200-45400		*	88.03	
		OCT GAS					
				TECO PEOPLES GAS			88.03 004819
				REDG RIVERS EDGE OKUZMUK			

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YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
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CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/06/21	00237	11/12/21 6818	202110 320-57200-46000		*	10,565.02	
			OCT IRRIGATION REPAIRS				
			VERDEGO				10,565.02 004820
12/06/21	00237	11/01/21 6783A	202111 320-57200-46100		*	113,899.86	
			NOV LANDSCAPE MAINTENANCE				
			VERDEGO				113,899.86 004821
12/06/21	00237	11/22/21 6848	202111 320-57200-46000		*	924.44	
			MAINLINE REPAIR				
			VERDEGO				924.44 004822
12/06/21	00237	11/30/21 6873	202111 320-57200-46102		*	407.46	
			ENCLAVES STUMP GRIND/SOD				
			VERDEGO				407.46 004823
12/06/21	00155	12/01/21 392228	202112 330-57200-34000		*	4,591.56	
			DEC GENERAL MANAGER				
		12/01/21 392228	202112 320-57200-46001		*	3,502.58	
			DEC FIELD OPS MANAGER				
		12/01/21 392228	202112 330-57200-34000		*	2,865.75	
			DEC LIFESTYLE SERVICES				
		12/01/21 392228	202112 330-57200-45200		*	787.96	
			DEC POOL MAINTENANCE				
		12/01/21 392228	202112 330-57200-45300		*	618.01	
			DEC JANITORIAL SERVICES				
		12/01/21 392228	202112 330-57200-34100		*	5,905.96	
			DEC MAINTENANCE SERVICES				
		12/01/21 392228	202112 330-57200-34400		*	4,700.92	
			DEC ATTENDANT/HOSPITALITY				
			VESTA PROPERTY SERVICES, INC.				22,972.74 004824
12/06/21	00307	11/26/21 11262021	202110 330-57200-34510		*	120.00	
			10/26/21 SECURITY				
			WALKER SIMS				120.00 004825
12/06/21	00307	12/01/21 12012021	202111 320-57200-34510		*	120.00	
			11/23/21 SECURITY				
			WALKER SIMS				120.00 004826
12/06/21	00307	12/02/21 12022021	202112 330-57200-34510		*	120.00	
			12/2/21 SECURITY				
			WALKER SIMS				120.00 004827
12/10/21	00077	1/27/21 30298	202111 320-57200-46800		*	875.00	
			NOV STORMWATER INSPECTION				
			AEROSTARSES LLC				875.00 004828
			REDG RIVERS EDGE	OKUZMUK			

AP300R
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CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/10/21	00308	12/07/21 12072021	202112 330-57200-34510		*	120.00	
		12/7/21 SECURITY		CASEY A ROMEIN LLC			120.00 004829
12/10/21	00103	12/05/21 14845635	202112 330-57200-50000		*	181.80	
		5G SPRING WATER X15					
		12/05/21 14845635	202112 330-57200-50000		*	91.88	
		5G SPRING WATER X7					
		12/05/21 14845635	202112 330-57200-50000		*	4.99	
		HOT AND COLD COOLER RENT		CRYSTAL SPRINGS			278.67 004830
12/10/21	00181	12/09/21 29976403	202112 320-57200-46500		*	325.63	
		BOS NAME PLATES		FAST SIGNS #171701			325.63 004831
12/10/21	00013	11/03/20 20238	202011 310-51300-32500		*	600.00	
		ARB SRS 2016 FYE 9/30/20		GRAU AND ASSOCIATES			600.00 004832
12/10/21	00313	12/01/21 4184	202112 320-57200-46100		*	13,821.83	
		2022 RANGER 570SP		HOLESHOT POWERSPORTS			13,821.83 004833
12/10/21	00124	11/22/21 88527	202111 320-57200-49400		*	9,907.00	
		CHRISTMAS LIGHTS		HULIHAN TERRITORY INC			9,907.00 004834
12/10/21	00156	12/08/21 8092499	202112 330-57200-45900		*	315.00	
		DEC PEST CONTROL		TURNER PEST CONTROL			315.00 004835
12/10/21	00237	12/01/21 6983A	202112 320-57200-46100		*	113,899.86	
		DEC LANDSCAPE MAINTENANCE		VERDEGO			113,899.86 004836
12/22/21	00308	12/16/21 12162021	202112 330-57200-34510		*	120.00	
		12/15/21 SECURITY		CASEY A ROMEIN LLC			120.00 004837
12/22/21	00308	12/21/21 12212021	202112 330-57200-34510		*	120.00	
		12/21/21 SECURITY		CASEY A ROMEIN LLC			120.00 004838
12/22/21	00152	12/10/21 50871586	202112 330-57200-45700		*	123.69	
		FIRST AID SUPPLIES		CINTAS CORPORATION			123.69 004839
				REDG RIVERS EDGE OKUZMUK			

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YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
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CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/22/21	00003	9/17/21 229	202109 310-51300-31400		*	4,500.00	
			FY22 ASSESSMENT ROLL CERT				
				GOVERNMENTAL MANAGEMENT SERVICES			4,500.00 004840
12/22/21	00278	12/13/21 417383	202112 330-57200-45700		*	98.52	
			MAINTENANCE SUPPLIES				
				HAGAN ACE HARDWARE OF MANDARIN			98.52 004841
12/22/21	00278	12/20/21 417449	202112 330-57200-45700		*	53.40	
			MAINTENANCE SUPPLIES				
				HAGAN ACE HARDWARE OF MANDARIN			53.40 004842
12/22/21	00311	12/15/21 12152021	202112 330-57200-34510		*	120.00	
			12/6/21 SECURITY				
		12/15/21 12152021	202112 330-57200-34510		*	120.00	
			12/15/21 SECURITY				
				IAN M SAFAR			240.00 004843
12/22/21	00055	12/14/21 47184	202111 310-51300-31100		*	1,732.97	
			NOV PROFESSIONAL SERVICES				
				PROSSER INC			1,732.97 004844
12/22/21	00055	10/19/21 46893	202109 310-51300-31100		*	1,020.00	
			SEPTEMBER SERVICES				
				PROSSER INC			1,020.00 004845
12/22/21	00046	12/21/21 12212021	202112 310-51300-54000		*	310.23	
			2021 NOTICE POSTAGE				
				ST. JOHNS COUNTY TAX COLLECTOR			310.23 004846
12/22/21	00250	10/28/21 73425926	202110 330-57200-45700		*	99.98	
			MAINTENANCE SUPPLIES				
		11/02/21 73428565	202111 330-57200-45700		*	407.94	
			MAINTENANCE SUPPLIES				
		12/17/21 73453224	202112 330-57200-45700		*	203.97	
			MAINTENANCE SUPPLIES				
		12/17/21 73461003	202112 330-57200-51000		*	31.99	
			ENVELOPES				
		12/17/21 73461454	202112 330-57200-45700		*	69.94	
			MAINTENANCE SUPPLIES				
				STAPLES BUSINESS CREDIT			813.82 004847
12/22/21	00156	12/14/21 8091195	202112 330-57200-45900		*	183.75	
			DEC PEST CONTROL				
				TURNER PEST CONTROL			183.75 004848

REDG RIVERS EDGE OKUZMUK

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CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
12/22/21	00237	11/30/21 6789	202111 320-57200-46102	FILL BEDS POND C	*	352.64	
			VERDEGO				352.64 004849
12/22/21	00237	11/30/21 6790	202111 320-57200-46102	RELOCATE OAK TREE	*	219.71	
			VERDEGO				219.71 004850
12/22/21	00237	11/30/21 6990	202111 320-57200-46102	BERMUDA REPLACED	*	3,300.00	
			VERDEGO				3,300.00 004851
12/22/21	00237	12/17/21 7091	202112 320-57200-46000	IRRIGATIONR REPAIR	*	597.78	
			VERDEGO				597.78 004852
12/22/21	99999	12/22/21 VOID	202112 000-00000-00000	VOID CHECK	C	.00	
			*****INVALID VENDOR NUMBER*****				.00 004853
12/22/21	00155	11/30/21 393254	202111 330-57200-45700	POOL SUPPLIES	*	219.30	
		11/30/21 393254	202111 330-57200-45700	FUEL FOR TRUCK	*	50.00	
		11/30/21 393254	202111 330-57200-45700	CARWASH	*	5.00	
		11/30/21 393254	202111 330-57200-45700	FUEL FOR EQUIPMENT	*	19.70	
		11/30/21 393254	202111 330-57200-45700	FUEL FOR TRUCK	*	50.00	
		11/30/21 393254	202111 330-57200-45700	TOOLS AND HARDWARE	*	67.60	
		11/30/21 393254	202111 330-57200-51000	EBLAST	*	35.00	
		11/30/21 393254	202111 330-57200-45700	TIRES FOR TRUCK	*	486.24	
		11/30/21 393254	202111 330-57200-45700	DOG WASTE BAGS	*	96.90	
		11/30/21 393254	202111 330-57200-45700	HAZARD LIGHTS FOR TRUCK	*	63.84	
		11/30/21 393254	202111 330-57200-45700	FUEL FOR EQUIPMENT	*	16.13	
		11/30/21 393254	202111 330-57200-45700	GAS FOR WORK TRUCK	*	50.00	
		11/30/21 393254	202111 330-57200-51000	EBLAST	*	35.00	

REDG RIVERS EDGE OKUZMUK

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YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
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CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		11/30/21	393254	202111 330-57200-45700	*	110.45	
				PAINT ROLLERS/HOSE/BROOM			
		11/30/21	393254	202111 330-57200-45700	*	85.53	
				LIGHT BULBS			
				VESTA PROPERTY SERVICES, INC.			1,390.69 004854
12/22/21	00307	12/21/21	12212021	202112 330-57200-34510	*	240.00	
				12/21/21 SECURITY			
				WALKER SIMS			240.00 004855
12/22/21	00255	12/15/21	9707	202112 330-57200-45700	*	230.14	
				GYM WIPES			
				WIPES.COM			230.14 004856
				TOTAL FOR BANK A		325,828.84	
				TOTAL FOR REGISTER		325,828.84	

REDG RIVERS EDGE OKUZMUK



Aerostar SES LLC

Invoice # 30207

October 8, 2021

Bill To:

Mr. David Provost
Rivers Edge CDD
NE Regional Office
4500 SR 13
St. Johns, Florida 32259

For:

Stormwater Inspection Services
September 2021
Rivertown
St. Johns County, FL

ASL Project No. M3001.0147.13

Item Description	Amount
Lump Sum Services - 4 Routine Inspections @ \$525.00/week	\$2,100.00

Subtotal

\$2,100.00

Previously Billed

Total Cost

\$2,100.00

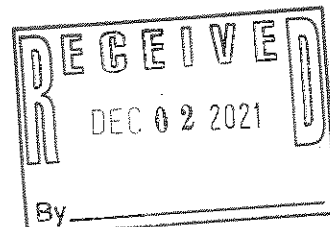
If you have any questions concerning this invoice, use the following contact information:

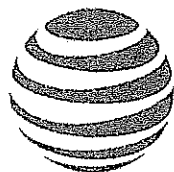
Jessica Rogers, 904-565-2820, jrogers@aerostar.net

Thank you for your business!

Approved by Project Manager: _____

1-32-572-468
77




AT&T

 RIVERTOWN AMENITY CENTER
 STE 114
 475 W TOWN PL
 ST AUGUSTINE FL 32092-3649

 Page 1 of 2
 Account Number 904 940-9393 003 0562
 Billing Date Nov 8, 2021

Web Site att.com

Monthly Statement

Bill-At-A-Glance

Previous Bill	1,050.36
Payment Received 10-26 Thank You!	1,050.36CR
Adjustments	.00
Balance	.00
Current Charges	1,279.52

Amount to be Debited \$1,279.52

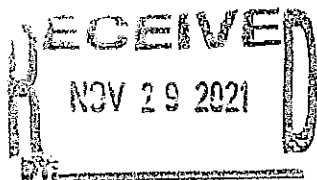
Debiting Bank Account on Nov 25, 2021

Billing Summary

Online: att.com/myatt

Page

Plans and Services	1	1,232.82
1 800-321-2000		
PIN: 0952		
Repair Service:		
1 866 620-6900		
AT&T Long Distance Service	2	46.70
1 800 321-2000		
Total Current Charges		1,279.52


 Approved RECDD I
 Submitted to AP on 12/1
 by Jason Davidson

Jason Davidson

 1-33-572-41
 70

News You Can Use Summary

- PREVENT DISCONNECT
- WHITE PAGES (WP)
- FEE DESCRIPTIONS
- CARRIER INFORMATION
- COST ASSESSMENT CHRG

See "News You Can Use" for additional information.

ENJOY THE BEST OF AT&T

Get Wireless, Internet and other premium services from AT&T. We're eager to help you find the best deals possible. Call 866.280.9109. Business customers: 800.321.2000

Plans and Services

Monthly Service - Nov 8 thru Dec 7

	Quantity	
1. Bus Local Call Unlimited A	1	175.00
Business Line		
Three-Way Calling		
Call Forwarding		
Caller-ID Name-Number Delivery		
Anonymous Call Blocking		
2. Bus Local Call Unlimited A	1	175.00
Business Line		
Three-Way Calling		
Call Forwarding		
Caller-ID Name-Number Delivery		
Anonymous Call Blocking		
3. Bus Local Call Unlimited A	1	175.00
Business Line		
Three-Way Calling		
Call Forwarding		
Caller-ID Name-Number Delivery		
Anonymous Call Blocking		
4. Bus Local Call Unlimited A	1	175.00
Business Line		
Three-Way Calling		
Call Forwarding		
Caller-ID Name-Number Delivery		
Anonymous Call Blocking		
5. Bus Local Call Unlimited A	1	175.00
Business Line		
Three-Way Calling		
Call Forwarding		
Caller-ID Name-Number Delivery		
Anonymous Call Blocking		

Total Monthly Service 875.00

Additions and Changes to Service

This section of your bill reflects charges and credits resulting from account activity.

Item	Quantity	Monthly Rate	Amount Billed
No. Description			
Activity on Oct 6, 2021			
Charges for 904 940-9393			
Your bill reflects a charge for a change in rates; (Monthly Charges are prorated from Oct 7, 2021 through Nov 7, 2021)			
6. Monthly Charges	1	100.00	103.30

Surcharges and Other Fees

Item	Quantity	
No. Description		
7. Cost Assessment Charge	5	37.50
8. Federal Subscriber Line Charge	5	57.40

Local Services provided by AT&T Florida.



RIVERTOWN AMENITY CENTER
STE 114
475 W TOWN PL
ST AUGUSTINE FL 32092-3649

Page 2 of 2
Account Number 904 940-9393 003 0562
Billing Date Nov 8, 2021

Plans and Services

Surcharges and Other Fees - Continued

Item No.	Description	Quantity	
1.	Federal Universal Svc Fee-Mult	5	21.10
Total Surcharges and Other Fees			116.00

Government Fees and Taxes

Item No.	Description	Quantity	
2.	Federal Excise Tax		31.09
3.	FL - State Communications Tax		81.41
4.	FL - Local Communications Tax		23.42
5.	Telecommunications Access System Act Surcharge	5	.60
6.	Emergency 911 Service		2.00
Total Government Fees and Taxes			138.52

Total Plans and Services **1,232.82**

AT&T Long Distance Service

Monthly Service

Charges for 904 940-9393

Type of Service	Period	
7. All For Less Unlimited 5 Plan Monthly Fee	10/17-11/16	35.00

Surcharges and Other Fees

8.	Federal Universal Service Fee	5.96
9.	Federal Regulatory Fee	1.66
Total Surcharges and Other Fees		7.62

Government Fees and Taxes

10.	FL - State Communications Tax	3.16
11.	FL - Local Communications Tax	.92
Total Government Fees and Taxes		4.08

Total AT&T Long Distance Service **46.70**

News You Can Use

PREVENT DISCONNECT

Thank you for being a valued customer. Please be aware that all charges must be paid each month to keep your account current and prevent collection activities. We are required to inform you that certain charges must be paid in order to prevent interruption of local service. **THESE CHARGES ARE ALREADY INCLUDED IN THE TOTAL AMOUNT DUE AND ARE \$1,279.52.** Also, neglecting to pay for remaining charges may result in interruption or removal of these remaining services or further collection action, but will not result in disconnection of your local service. For more information, call the Plans and Services number listed in the Billing Summary section on page 1.

CARRIER INFORMATION

Our records indicate that you have selected AT&T Long Distance Service or a company that resells their services as your primary local toll carrier and AT&T Long Distance Service or a company that resells their services as your primary long distance carrier. Please contact us if this does not agree with your records.

WHITE PAGES (WP)

To get your free copy of the AT&T White Page directory, where available, please call 844.339.6334 or visit www.therealyellowpages.com. Some directories will move to an 18+ month publication. Questions? Please visit us at att.com or call the toll free number on your bill.

COST ASSESSMENT CHRG

AT&T charges you this monthly per line amount to recover its ongoing costs incurred for property taxes and supporting the administration of local number portability, a government program that enables customers to retain their telephone number when changing service providers. This fee is not a tax or charge that the government requires AT&T to collect from its customers.

FEE DESCRIPTIONS

The Administrative Expense Fee recovers a portion of AT&T's internal costs associated with the Federal Communications Commission's Universal Service Fund and related programs. The Federal Regulatory Fee recovers amounts paid to the federal government for regulatory costs and telecommunications services for the hearing impaired, and costs associated with local number portability administration. These fees are not taxes or charges that the government requires AT&T to collect from its customers.





**ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE**

INVOICE# SJSO21CAD242510

NAME / ID:	Casey A Romein LLC (CPL. Casey Romein #10343)				
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Saturday, November 27, 2021	SJSO21CAD242510	12:45PM	3:45PM	3	\$120.00
ACTIVITY / COMMENTS:		Hour Rate	\$40.00	3	\$120.00

Total Contacts: 3 Citations: Warnings: 4 (Note: multiple violations can happen for stops.)

Ran RADAR on; Rivertown Main Street (top speed stopped 39MPH), Orange Branch Trail (top speed stopped 36MPH), and Sternwheel Drive (top speed observed 27MPH).

No golf cart violations observed.

1-33-572-34510
308

Payroll use only	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
BILL TO:	REMIT PAYMENT TO:	INVOICE #	SJSO21CAD242510
Ernesto Torres	Casey A Romein LLC	Service Date:	11/27/21
Govt. Management Service	82 Willow Lake Drive	Invoice Date:	11/27/21
475 W Town Place, Suite 114	St. Augustine, FL 32092	Total Due:	\$120.00
St. Augustine, FL 32092		Due Date:	UPON RECEIPT



**ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE**

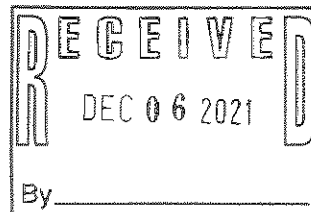
INVOICE# SJSO21CAD246700

NAME / ID:	Casey A Romein LLC (CPL. Casey Romein #10343)				
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Friday, December 3, 2021	SJSO21CAD246700	1:30PM	4:30PM	3	\$120.00
ACTIVITY / COMMENTS:				Hour Rate \$40.00	3 \$120.00

Total Contacts: 3 Citations: Warnings: 3 (Note: multiple violations can happen for stops.)

Ran RADAR on; Rivertown Main Street (top speed stopped 38MPH), Orange Branch Trail (top speed 39MPH).

No golf cart violations observed during this tour.



1.33.572.34516
308

Payroll use only	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
BILL TO:	REMIT PAYMENT TO:	INVOICE #	SJSO21CAD246700
Ernesto Torres	Casey A Romein LLC	Service Date:	12/03/21
Govt. Management Service	82 Willow Lake Drive	Invoice Date:	12/03/21
475 W Town Place, Suite 114	St. Augustine, FL 32092	Total Due:	\$120.00
St. Augustine, FL 32092		Due Date:	UPON RECEIPT

Charles Aquatics, Inc.

6869 Phillips Parkway Drive South
Jacksonville, FL 32256
904-997-0044

Invoice

Date	Invoice #
12/1/2021	44057

Bill To
Rivers Edge Community Development Distric 475 West Town Place, Suite 114 St. Augustine, FL 32092

Due Date
12/31/2021

Vendor #

Qty	Description	Rate	Amount
1	Monthly Aquatic Management Services for 31 Ponds at River Town and 7 Ponds at CR244 <div>Approved RECDD I Pond Maintenance Submitted to AP on 12/1/21 By Jason Davidson <i>Jason Davidson</i> 1-32-572-468 20</div> <div>RECEIVED DEC 01 2021 By _____</div>	3,237.00	3,237.00
It is a pleasure doing business with you!		Balance Due	\$3,237.00

CommercialFitnessProducts

Invoice

5034 N Hiatus Road 954-747-5128 Phone
 Sunrise, FL 33351 954-747-5131 Fax

Date	Invoice #
11/9/2021	B011080

Sold To	Ship To
---------	---------

Rivertown Rivers Edge Community
 Attn: Accounts Payable
 475 West Town Place, Suite 114
 St Augustine, FL 32092

Rivertown River Edge CDD
 140 Landing Street
 St. Johns, FL 32259

Rep	Account #	Sales Order No.	Ship Date	Purchase Order #	Terms	Due Date
EC/JF	RIV007	OS21188	11/9/2021	Verbal	Net 30	12/9/2021
Qty	Item Code	Description	Price Each	Amount		
1	Service Charge	Service Charge	70.00	70.00		
1	Part	Matrix Treadmill Upper Board	173.00	173.00		
1	Labor	Technician installed part listed.	70.00	70.00		
		Subtotal		313.00		
1	Freight	Inbound Shipping	20.00	20.00		
<div>Approved RECDD I R&R Gym Equipment Submitted to AP on 12/1/21 by Jason Davidson</div> <div>Jason Davidson 1-33-572-457 105</div> <div>RECEIVED DEC 01 2021 By _____</div>						

Thank you for your business!

Total \$333.00
Payments/Credits \$0.00
Balance Due \$333.00

www.commfitnessproducts.com

Florida Department of Economic Opportunity, Special District Accountability Program
FY 2021/2022 Special District Fee Invoice and Update Form
Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

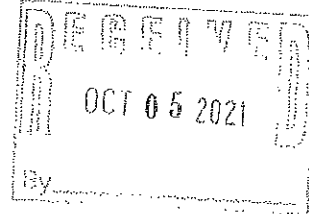
Invoice No.: 85072			Date Invoiced: 10/01/2021
Annual Fee: \$175.00	Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/02/2021: \$175.00

STEP 1: Review the following information, make changes directly on the form, and sign and date:

1. Special District's Name, Registered Agent's Name, and Registered Office Address:



Rivers Edge Community Development District
Mr. Ernesto Torres
Governmental Management Services
475 West Town Place, Suite 114
St. Augustine, FL 32092



2. Telephone: (904) 940-5850
3. Fax: (904) 940-5889
4. Email: etorres@gmsnf.com
5. Status: Independent
6. Governing Body: Elected
7. Website Address: rlversedgecdd.com
8. County(ies): St. Johns
9. Function(s): Community Development
10. Boundary Map on File: 12/14/2006
11. Creation Document on File: 10/13/2011
12. Date Established: 11/01/2006
13. Creation Method: Rule of the Governor and Cabinet
14. Local Governing Authority: St. Johns County
15. Creation Document(s): Rule Chapter 42FFF - 1.002, Florida Administrative Code (amended 09/06/2011)
16. Statutory Authority: Chapter 190, Florida Statutes
17. Authority to Issue Bonds: Yes
18. Revenue Source(s): Assessments
19. Most Recent Update: 08/30/2021

I do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.

Registered Agent's Signature: _____ Date: _____

STEP 2: Pay the annual fee or certify eligibility for the zero fee:

- a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at www.FloridaJobs.org/SpecialDistrictFee or by check payable to the Department of Economic Opportunity.
- b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **ALL** of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.
1. This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
 2. This special district is in compliance with the reporting requirements of the Department of Financial Services.
 3. This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2019/2020 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved: _____ Denied: _____ Reason: _____

STEP 3: Make a copy of this form for your records.

STEP 4: Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.

Ron DeSantis
GOVERNOR



Dane Eagle
SECRETARY

MEMORANDUM

To: All Special District Registered Agents
From: Jack Gaskins Jr., Special District Accountability Program
Date: October 1, 2021
Subject: Fiscal Year 2021-2022 Annual State Fee and Update Requirements
Postmarked or Online Payment Due Date is December 2, 2021

This memorandum contains the guidance for complying with the annual state fee and update requirements using the enclosed *Fiscal Year 2021-2022 Annual Special District Fee Invoice and Update* document (enclosure). The state fee is \$175 per special district, unless the special district certifies that it is eligible for a zero fee. To avoid a \$25 late fee, the payment must be postmarked or paid online by **December 2, 2021**.

The Purpose of the Annual State Fee

Chapter 189, Florida Statutes, the Uniform Special District Accountability Act (Act), assigns duties to the Special District Accountability Program administered by the Florida Department of Economic Opportunity (DEO) and requires DEO to annually collect a state fee from each special district to cover the costs of administering the Act. For more information, visit www.FloridaJobs.org/SDAP.

The Purpose of Reviewing the Special District's Profile on the Enclosure

The Act, along with Rule Chapter 73C-24, Florida Administrative Code, requires each special district to maintain specific information with DEO and requires DEO to make that information available through the *Official List of Special Districts* (www.FloridaJobs.org/OfficialList). The Florida Legislature, state agencies, and local government officials use that information to monitor special districts, coordinate activities, collect and compile financial and other information, and make informed policy decisions. Therefore, it is important for each special district's registered agent to annually review the information on the enclosure, make any needed corrections or updates directly on the enclosure, and return it to DEO along with the state fee.

Reminders

Each newly created special district must have an official website containing specific information by the end of the first full fiscal year after its creation. All other special districts should already have an official website. If the special district is required to have an official website and its web address is not listed on the enclosure, the special district must provide it (www.FloridaJobs.org/SDWebsites#offwebsite).

The *Florida Special District Handbook* (www.FloridaJobs.org/SpecialDistrictHandbook) details general operating procedures for special districts. Recent updates include information about financial reporting, publications, and for certain special districts, performance reviews. DEO encourages all special district staff and governing body members to review this handbook to help ensure compliance with state requirements.

(TURN OVER FOR INSTRUCTIONS)

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
850.245.7105 | www.FloridaJobs.org | [www.twitter.com/FLDEO](https://twitter.com/FLDEO) | www.facebook.com/FLDEO

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.

DOG WASTE DEPOT
12316 World Trade Drive #102
San Diego, CA 92128
TEL:800-678-1612
FAX:800-583-2169
www.DogWasteDepot.com

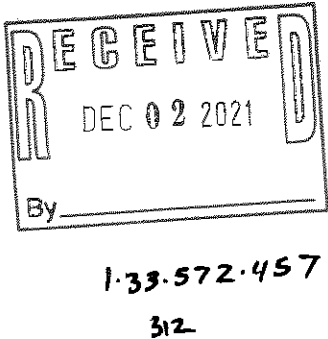
INVOICE

Date	Invoice #
12/1/2021	452013

Bill To
Rivers Edge CDD 475 West Town Place, Suite 114 St. Augustine, FL 32092

Ship To
Rivers Edge CDD Office: Johnathan Perry 140 Landing St St. Johns, FL 32259

PLEASE MAKE ALL CHECKS PAYABLE TO "Dog Waste Depot"

ORDER NUMBER	Terms	Rep	Ship Date	Via	PO NUMBER
BDWD-151737	Net 30	DWD	12/1/2021	FEDEX	
Quantity	Item Code	Description	Price Each	Amount	
2	DEPOT-001-30	Dog Waste Roll Bag 30 roll case (6000 bags)	171.97	343.94T	
	Tariff Mitigation ...	Tariff Mitigation Allowance Fee 8.9%	8.90%	30.61	
		FedEx Package 1 Tracking #: 286917362340 FedEx Package 2 Tracking #: 286917362578			
		Out of State No Sales Tax	0.00%	0.00	
		Approved RECDD Dog Waste Bags send to AP on 12/02/2021 by Johnathan Perry <i>Johnathan Perry</i>			
					
		REMIT TO ADDRESS: Dog Waste Depot 12316 World Trade Drive #102 San Diego, CA 92128			
FED ID# 27-4523962			Total		\$374.55
			Balance Due		\$374.55

GIDDENS SECURITY CORPORATION

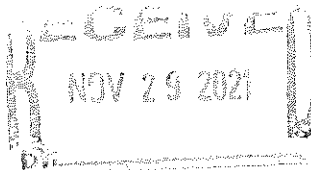
Invoice

Lic# B0001267
 528 S. Edgewood Ave. Suite 1
 JACKSONVILLE, FL 32205

Date	Invoice #
11/16/2021	23463603

Bill To
Rivers Edge CDD 475 W. Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
113	Security Service 11/1/2021-11/14/2021	17.89	2,021.57
519	Mileage	0.57	295.83
 <p>Approved RECDD I Security Submitted to AP on 12/1/21 by Jason Davidson <i>Jason Davidson</i> 1-33-572-34510 71</p>			

Includes additional hour for Daylight Savings Time

Total	\$2,317.40
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Phone #	Fax #	E-mail
904-384-8071	904-389-9931	akoon@giddenssecurity.com

Giddens Security Corporation

Weekly Assignment Calendar by Location - Sorted by Shift Code

Rivertown

Monday, November 1, 2021		Tuesday, November 2, 2021	
■ HOLD OVER-Rivertown: 12:00AM-5:00AM Brown, Daryll	5.00	■ Rivertown 9p-5a: 9:00PM-5:00AM Tiffin, Donald	8.00
■ Rivertown 9p-5a: 9:00PM-5:00AM Tiffin, Donald	8.00		
Wednesday, November 3, 2021		Thursday, November 4, 2021	
■ Rivertown 9p-5a: 9:00PM-5:00AM Tiffin, Donald	8.00	■ Rivertown 9p-5a: 9:00PM-5:00AM Tiffin, Donald	8.00
Friday, November 5, 2021		Saturday, November 6, 2021	
■ Rivertown 9p-5a: 9:00PM-5:00AM Brown, Daryll	8.00	■ Rivertown 9p-5a: 9:00PM-6:00AM Brown, Daryll	9.00
Sunday, November 7, 2021			
■ Rivertown 9p-5a: 9:00PM-12:00AM Brown, Daryll	3.00		

Location: Rivertown
Address: 39 Riverwalk Blvd.
St. Johns FL

Total Weekly Hours: 57.0
Guard: 521-1281 (guard)
Emergency Contact: Eric Lowrie

Notes:

Work:
Home:

Giddens Security Corporation

Weekly Assignment Calendar by Location - Sorted by Shift Code

Rivertown

Monday, November 8, 2021		Tuesday, November 9, 2021	
■ HOLD OVER-Rivertown: 12:00AM-5:00AM Brown, Daryll	5.00	■ Rivertown 9p-5a: 9:00PM-5:00AM Tiffin, Donald	8.00
■ Rivertown 9p-5a: 9:00PM-5:00AM Tiffin, Donald	8.00		
Wednesday, November 10, 2021		Thursday, November 11, 2021	
■ Rivertown 9p-5a: 9:00PM-5:00AM Tiffin, Donald	8.00	■ Rivertown 9p-5a: 9:00PM-5:00AM Tiffin, Donald	8.00
Friday, November 12, 2021		Saturday, November 13, 2021	
■ Rivertown 9p-5a: 9:00PM-5:00AM Brown, Daryll	8.00	■ Rivertown 9p-5a: 9:00PM-5:00AM Powell, Michael	8.00
Sunday, November 14, 2021			
■ Rivertown 9p-5a: 9:00PM-12:00AM Brown, Daryll	3.00		

Location: Rivertown
Address: 39 Riverwalk Blvd.
 St. Johns FL

Total Weekly Hours: 56.0
Guard: 521-1281 (guard)
Emergency Contact: Eric Lowrie

Notes:

Work:
Home:

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 232**Invoice Date:** 12/1/21**Due Date:** 12/1/21**Case:****P.O. Number:****Bill To:**

Rivers Edge CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - December 2021 1-31-513-34		3,958.33	3,958.33
Website Administration - December 2021 1-31-513-351		124.00	124.00
Information Technology - December 2021 1-31-513-351		240.67	240.67
Dissemination Agent Services - December 2021 1-31-513-324		458.33	458.33
Office Supplies 1-31-513-51		7.54	7.54
Postage 1-31-513-42		27.76	27.76
Copies 1-31-513-425		75.60	75.60
Telephone 1-31-513-41		34.73	34.73
3			
<div data-bbox="393 1125 704 1335"><div>RECEIVED</div><div>DEC 06 2021</div><div>By _____</div></div>			

Total \$4,926.96**Payments/Credits** \$0.00**Balance Due** \$4,926.96



ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE

Rivertown CDD

INVOICE# SJSO21CAD238918

NAME / ID:	I. Safar #11200				
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Monday, November 22, 2021	SJSO21CAD238918	1:00PM	5:00PM	4	\$160.00
ACTIVITY / COMMENTS:		Hour Rate	\$40.00	4	\$160.00

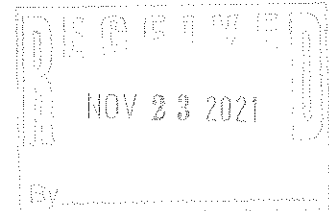
Total Contacts: 2 Citations: 0 Warnings: 0 Top speed measured by RADAR was; 30 mph on Rivertown Main St.

Assisted St. Johns County Fire/Rescue with a medical emergency within the community. Arrived first on scene, and was able to provide rapid assistance.

Continuos rounds of patrols conducted throughout the entire neighborhood.

Stopped out with workers througout the community that were parking in the middle of the roadway and requested for them to do so in a safer manner since school traffic would be picking up soon.

1-33-572-34516
311



Payroll use only	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
BILL TO: Ernesto Torres Govt. Management Service 475 W Town Place, Suite 114 St. Augustine, FL 32092	REMIT PAYMENT TO: Ian M Safar 1245 Ribbon Road St. Johns, FL 32259	INVOICE #	SJSO21CAD238918
		Service Date:	11/22/21
		Invoice Date:	11/23/21
		Total Due:	\$160.00
		Due Date:	UPON RECEIPT



ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE

Rivertown CDD

INVOICE# SJSO21CAD245212

NAME / ID:	I. Safar #11200				
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Wednesday, December 1, 2021	SJSO21CAD245212	1:00PM	5:00PM	4	\$160.00

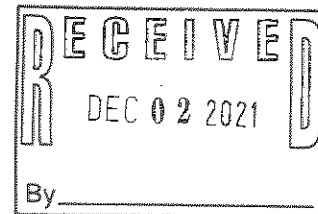
ACTIVITY / COMMENTS:

Hour Rate \$40.00 4 \$160.00

Total Contacts: 2 Citations: 0 Warnings: 2 Top speed measured by RADAR was; 30 mph on Rivertown Main St.

Continuos rounds of patrols conducted throughout the entire neighborhood.

1-33-572-34510
311

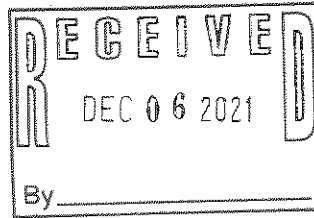


Payroll use only	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
BILL TO: Ernesto Torres Govt. Management Service <u>475 W Town Place, Suite 114</u> <u>St. Augustine, FL 32092</u>	REMIT PAYMENT TO:	INVOICE #	SJSO21CAD245212
	Ian M Safar	Service Date:	12/01/21
	1245 Ribbon Road	Invoice Date:	12/03/21
	St. Johns, FL 32259	Total Due:	\$160.00
		Due Date:	UPON RECEIPT



P.O. Box 6386
Tallahassee, Florida 32314

Rivers Edge CDD
475 West Town Place Suite 114
St. Augustine, Florida 32092



INVOICE

Invoice # 866
Date: 12/05/2021
Due On: 01/04/2022

RECDD-01

1-31-513-315
300

Rivers Edge CDD - General Counsel

Type	Date	Notes	Quantity	Rate	Total
Service	11/01/2021	Transmit golf cart ordinances and county rules; confer with staff on continuing challenges and options for same	0.20	\$285.00	\$57.00
Service	11/03/2021	Prepare form of landscaping RFP ad, project manual, and proposer forms.	1.10	\$260.00	\$286.00
Service	11/03/2021	Confer with Gentry and staff on RFP documents, scope and requirements	0.20	\$285.00	\$57.00
Service	11/04/2021	Coordinate call regarding landscape RFP; confirm publication of master meeting notice	0.30	\$260.00	\$78.00
Service	11/09/2021	Retrieve traffic enforcement agreement from files; send to District Manager.	0.20	\$260.00	\$52.00
Service	11/10/2021	Attend staff conference call regarding landscape RFP; confer with General Manager regarding next steps on fireworks planning.	0.50	\$260.00	\$130.00
Service	11/15/2021	Begin review of agenda package and confer re: fireworks status; confer with team re: incident report and accident back up	0.40	\$285.00	\$114.00
Service	11/15/2021	Review officer resolution, landscaping chart, Watersong landscape proposals, Verdego landscaping proposals, club request form, Verdego performance report, side-by-side proposals, funding request, assessments receipt schedule, park bench proposals, and GM report; research safe harbor requirements for private management contracts.	1.40	\$260.00	\$364.00
Service	11/16/2021	Review draft landscape RFP maps and send questions/ comments to working group; confer with staff regarding meeting preparation; prepare landscaping amendment to add The Manor.	0.70	\$260.00	\$182.00

Service	11/16/2021	Review agenda and prepare for Board meeting; confer re: cost share status and requirements for club applications	0.20	\$285.00	\$57.00
Service	11/17/2021	Travel to/from and attend Board meeting; confer with Board member re: public decorum options; confer re: fireworks policy and memorandum summarizing same; confer re: purchase order and policy roll out for club decorations allowance	5.00	\$285.00	\$1,425.00
Service	11/18/2021	Confer with Kilinski regarding follow-up from meeting, landscaping authorizations, fireworks options, and meeting decorum; review and revise Verdego work authorization and circulate for signatures.	0.50	\$260.00	\$130.00
Expense	11/18/2021	Rental Car Expenses: JK - Travel monthly meeting	1.00	\$26.93	\$26.93
Expense	11/18/2021	Hotel: JK - Lodging monthly meeting	1.00	\$60.08	\$60.08
Expense	11/18/2021	Gas: JK - Travel monthly meeting	1.00	\$10.48	\$10.48
Expense	11/18/2021	Meals: JK - Meals monthly meeting	1.00	\$7.77	\$7.77
Service	11/18/2021	Review agenda package and meeting follow up tasks and correspondence regarding same; prepare work authorization for Verdego and review staff revisions to same.	0.90	\$0.00	\$0.00
Service	11/19/2021	Prepare holiday decorating application form.	0.50	\$260.00	\$130.00
Service	11/22/2021	Review regular meeting minutes and joint meeting minutes and send comments.	0.30	\$260.00	\$78.00
Service	11/24/2021	Research workshop procedures.	0.10	\$260.00	\$26.00
Service	11/24/2021	Review video transmission and confer with DM	0.20	\$285.00	\$57.00
Service	11/29/2021	Review status of golf cart policies and enforcement powers; confer with Kilinski regarding same and unauthorized holiday lights; review changes to landscape RFP scope and provide feedback on same.	1.10	\$260.00	\$286.00
Service	11/29/2021	Confer with DM and Gentry re: golf cart enforcement and review resident correspondence and Board member feedback on same; review holiday lighting correspondence and confer with staff on options for same; update packages for same	0.30	\$285.00	\$85.50
				Total	\$3,699.76

Detailed Statement of Account**Current Invoice**

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
866	01/04/2022	\$3,699.76	\$0.00	\$3,699.76
Outstanding Balance				\$3,699.76
Total Amount Outstanding				\$3,699.76

Please make all amounts payable to: KE Law Group, PLLC

Please pay within 30 days.



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 12/1/2021

Invoice # 131295603514

Terms	Net 20
Due Date	12/21/2021
PO #	

Bill To	Ship To
Rivers Edge c/o Government Management Services 475 West Town Place Suite 114 St Augustine FL 32092	Rivers Edge CDD 39 Riverwalk Blvd Saint Johns FL 32259

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,031.44
WM-Wireless Communication Charge	XPC Communication Fee	1	ea	0.00
WM-XPC Upgrade	XPC System Upgrade	1	ea	50.00
<p>RECEIVED NOV 29 2021</p> <p>Approved RECDD I Pool Chems Submitted to AP on 12/2/21 by Jason Davidson</p> <p><i>Jason Davidson</i> 1-33-572-452 73</p>				

A prepayment discount of 5% is available if the entire amount for 2022 is paid by December 31st, 2021. Please contact us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any questions.

Subtotal	1,081.44
Shipping Cost (FEDEX GROUND)	0.00
Total	1,081.44
Amount Due	\$1,081.44

Remittance Slip

Customer
13RIV125
Invoice #
131295603514

Amount Due \$1,081.44

Amount Paid

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295603514

Invoice #3213

 SONITROL OF NORTH CENTRAL FLORIDA



RIVERTOWN

Access Code



04YD112YTLTY



Due Date: Dec 1st 2021

Balance (USD): \$184.00



SELECT YOUR PAYMENT METHOD:

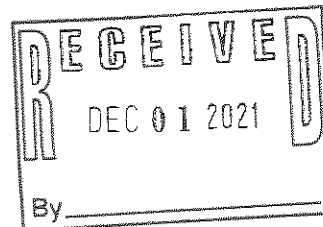
Pay with card



Return Policy:

MERCHANT DISCRETION

58



Mon, Nov 8, 2021
11:45:08AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augustine Record Dept 1261
PO BOX 121261
Dallas, TX 75312-1261

Acct: 15655
Phone: 8652382622
E-Mail: chogge@gmsnf.com
Client: RIVERS EDGE CDD

Name: RIVERS EDGE CDD
Address: 475 W TOWN PLACE, STE 114

City: SAINT AUGUSTINE

State: FL

Zip: 32092

Ad Number: 0003386111-01

Start: 11/03/2021

Placement: SA Legals

Copy Line: RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT, RIVERS EDGE II COMMUNITY DEVELOPMENT DISTRICT ANI

Caller: Courtney Hogge

Issues: 1

Rep: Dylan ISC-Abeyta

Paytype: BILL

Stop: 11/03/2021

Lines 62
Depth 5.25
Columns 1

Price \$94.24/3

~~\$31.41~~

RIVERS EDGE COMMUNITY
DEVELOPMENT DISTRICT, RIVERS
EDGE II COMMUNITY
DEVELOPMENT DISTRICT AND
RIVERS EDGE III COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF JOINT WORKSHOP

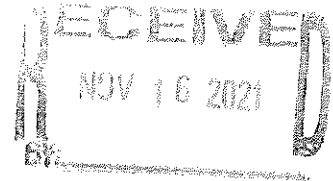
Notice is hereby given that a Workshop ("Workshop") of one or more members of the Board of Supervisors ("Boards") of the Rivers Edge, Rivers Edge II and Rivers Edge III Community Development Districts ("Districts") will be held on Wednesday, November 17, 2021 at 1:00 p.m. at the RiverTown Amenity Center 156 Landing Street, St. Johns, Florida. This Workshop is being held to discuss contractor performance evaluation of amenity management services. An electronic copy of the agenda may be obtained by contacting the office of the District Manager, c/o Governmental Management Services, LLC, at (904) 940-5850 or etorres@gmsnf.com ("District Manager's Office") and will also be available on the District's websites, www.RiversEdgeCDD.com, www.RiversEdge2CDD.com, and www.RiversEdge3CDD.com.

The Workshop is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The Workshop may be continued to a date, time, and place to be specified on the record at such Workshop.

Any person requiring special accommodations at the Workshop because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the Workshop. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Workshop is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Ernesto Torres
District Manager
3386111 November 3, 2021



1-31-513-98

5

THE ST. AUGUSTINE RECORD
Affidavit of Publication

RIVERS EDGE CDD
475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15655
AD# 0003386111-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a SA Notie Misc in the matter of WRKSHP BOS MTG 11/17/21 was published in said newspaper in the issue dated 11/03/2021.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

RIVERS EDGE COMMUNITY
DEVELOPMENT DISTRICT, RIVERS
EDGE II COMMUNITY
DEVELOPMENT DISTRICT AND
RIVERS EDGE III COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF JOINT WORKSHOP

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Ernesto Torres
District Manager
3986111 November 3, 2021

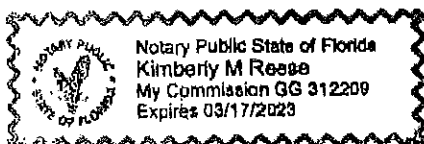
Sworn to (or affirmed) and subscribed before me by means of

☒ physical presence or
☐ online notarization

this _____ day of **NOV 08 2021**

by *[Signature]* who is personally known to
me or who has produced as identification

(Signature of Notary Public)





Staples Business Credit
PO BOX 105638
ATLANTA, GA 30348-5638

Credit Account #	345854
Staples Account #	10235583RCH
Statement Date	11/25/21
Statement #	1639080530

Daniel Laughlin
Rivers Edge Cdd
475 West Town Place Suite 114
Saint Augustine, FL 32092

Previous Account Balance	\$2,252.12
New Purchases	\$1,070.50
Other Charges/Credits	\$13.00
Payments	-\$1,334.12

Account Balance	\$2,001.50
-----------------	------------

Credit Limit	\$5,000.00	Payment Due Date(s)	
Account Balance	\$2,001.50	Past Due	\$918.00
Unbilled Purchases	\$504.71	12/20/21	\$1,083.50
Available Credit	\$2,493.79		

A Friendly Reminder

We have not yet received your payment. If payment is on its way, thank you! If you have questions or need assistance, please contact us at 877-457-6424 or help@staplesbusinesscredit.com. We're here to help!

1.33.572.457
250

Pay online at <https://www.StaplesAdvantage.com>.

For questions, call Staples Business Credit at 877-457-6424 or email help@staplesbusinesscredit.com with questions.

For online or phone payments, your account will be credited as of the business day we receive it, as long as it is made by 5 PM ET. Mail payments will be credited the same business day, as long as it is received by 3 PM ET at the correct address, noted below, with remit coupon. Payments received by us at any other location or in any other form may not be credited as of the day we receive them. Allow at least 7 business days for mail delivery.

To avoid late charges, please make payment within 5 days of the due date.

Please detach and return stub with payment to address below.

Daniel Laughlin
Rivers Edge Cdd
475 West Town Place Suite 114
Saint Augustine, FL 32092

Credit Account #	345854
Statement Date	11/25/21
Statement #	1639080530

Account Balance	\$2,001.50
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Address Change:

Amount Enclosed \$

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466
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Staples Business Credit
PO BOX 105638
ATLANTA, GA 30348-5638

[illegible]



Staples Business Credit
PO BOX 105638
ATLANTA, GA 30348-5638

Credit Account #
Staples Account #
Statement Date
Statement #

345854
10235583RCH
11/25/21
1639080530

CREDITS & ADJUSTMENTS	CURRENT	PAST DUE			ACCOUNT BALANCE
		1-59 DAYS	60-89 DAYS	90+ DAYS	
\$0.00	\$1,083.50	\$918.00	\$0.00	\$0.00	\$2,001.50

OPEN ITEMS

PO #	Budget Center	Order #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
	RE II	7340160757-0-1	StaplesAdvantage.com	09/24/21	11/20/21	\$428.09	\$428.09 ✓
	RIVERS EDGE R&R TECHNOLOGY	7340571085-0-1	StaplesAdvantage.com	09/30/21	11/20/21	\$55.99	\$55.99 ✓
	RIVERS EDGE JANITORIAL SUPPLIES	7341472020-0-1	StaplesAdvantage.com	10/13/21	11/20/21	\$414.92	\$414.92 ✓
Late Fee				10/25/21	11/20/21	\$19.00	\$19.00
	RIVERS EDGE JANITORIAL SUPPLIES	7342592805-0-1	StaplesAdvantage.com	10/28/21	12/20/21	\$99.98	\$99.98
	RIVERS EDGE JANITORIAL SUPPLIES	7342856578-0-1	StaplesAdvantage.com	11/02/21	12/20/21	\$407.94	\$407.94
	RIVERS EDGE CDD II JANITORIAL SUPPLIES	7343901659-0-1	StaplesAdvantage.com	11/15/21	12/20/21	\$354.74	\$354.74
	RECDD II OFFICE SUPPLIES	7343931103-0-1	StaplesAdvantage.com	11/16/21	12/20/21	\$57.87	\$57.87
	RIVERS EDGE CDD II JANITORIAL SUPPLIES	7343901659-0-2	StaplesAdvantage.com	11/18/21	12/20/21	\$149.97	\$149.97
Late Fee				11/25/21	12/20/21	\$13.00	\$13.00
Account Balance							\$2,001.50

PURCHASES

PO #	Budget Center	Order #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
	RIVERS EDGE JANITORIAL SUPPLIES	7342592805-0-1	StaplesAdvantage.com	10/28/21	12/20/21	\$99.98	\$99.98
	RIVERS EDGE JANITORIAL SUPPLIES	7342856578-0-1	StaplesAdvantage.com	11/02/21	12/20/21	\$407.94	\$407.94
	RIVERS EDGE CDD II JANITORIAL SUPPLIES	7343901659-0-1	StaplesAdvantage.com	11/15/21	12/20/21	\$354.74	\$354.74
	RECDD II OFFICE SUPPLIES	7343931103-0-1	StaplesAdvantage.com	11/16/21	12/20/21	\$57.87	\$57.87
	RIVERS EDGE CDD II JANITORIAL SUPPLIES	7343901659-0-2	StaplesAdvantage.com	11/18/21	12/20/21	\$149.97	\$149.97
Total Purchases						\$1,070.50	

OTHER CHARGES AND CREDITS

Description	Trans Date	Due Date	Trans Total	Balance Due
Late Fee	11/25/21	12/20/21	\$13.00	\$13.00
Total Other Charges and Credits			\$13.00	

PAYMENTS

Date	Payment Number	Amount
11/22/21	Check # 808	-\$454.52
11/22/21	Check # 809	-\$879.60
Total Payments		-\$1,334.12



Staples Business Credit
 PO BOX 105638
 ATLANTA, GA 30348-5638

Credit Account #
 Staples Account #
 Statement Date
 Statement #

345854
 10235583RCH
 11/25/21
 1639080530

PO #	ORDER # 7342592605-0-1	REF JASON DAVIDSON	BUDGET CENTER	
TERMS Standard	INVOICE DATE 10/28/21	DUE DATE 12/20/21	RIVERS EDGE	
SOLD TO		SHIP TO	PURCHASED AT	INVOICE TOTAL
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092		SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$99.98
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
394138	LINERXS33X39 1.5MIL REPRO	\$49.99	2.0	\$99.98
SUBTOTAL				\$99.98
TAX				\$0.00
TOTAL				\$99.98

PO #	ORDER # 7342856578-0-1	REF JASON DAVIDSON	BUDGET CENTER	
TERMS Standard	INVOICE DATE 11/02/21	DUE DATE 12/20/21	RIVERS EDGE	
SOLD TO		SHIP TO	PURCHASED AT	INVOICE TOTAL
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092		SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$407.94
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
375681	CW 2PLY RECY BATH 550SHT/RL	\$49.99	3.0	\$149.97
394139	LINERS 38X58 1.5MIL REPRO	\$85.99	3.0	\$257.97
SUBTOTAL				\$407.94
TAX				\$0.00
TOTAL				\$407.94



Staples Business Credit
PO BOX 105638
ATLANTA, GA 30348-5638

Credit Account # 345854
Staples Account # 10235583RCH
Statement Date 11/25/21
Statement # 1639080530

PO #	ORDER # 7343901659-0-1	REF JASON DAVIDSON	BUDGET CENTER	
TERMS Standard	INVOICE DATE 11/15/21	DUE DATE 12/20/21	RIVERS EDGE CDD II JANITORIAL SUPPLIES	
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$354.74	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
199007	ALUM FORM HOLDER 8.5X12	\$31.99	1.0	\$31.99
365374	CW MULTIFOLD	\$32.39	2.0	\$64.78
394139	LINERS 38X58 1.5MIL REPRO	\$85.99	3.0	\$257.97
			SUBTOTAL	\$354.74
			TAX	\$0.00
			TOTAL	\$354.74

PO #	ORDER # 7343931103-0-1	REF JASON DAVIDSON	BUDGET CENTER	
TERMS Standard	INVOICE DATE 11/16/21	DUE DATE 12/20/21	RECDD II OFFICE SUPPLIES	
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$57.87	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
130005	POST-IT 3X3 CNRY 12PK	\$11.99	1.0	\$11.99
135848	STAPLES 8.5X11 COPY CS	\$33.49	1.0	\$33.49
163865	STPLS PAD PERF LTR WH 12PK	\$12.39	1.0	\$12.39
			SUBTOTAL	\$57.87
			TAX	\$0.00
			TOTAL	\$57.87



Staples Business Credit
 PO BOX 105638
 ATLANTA, GA 30348-5638

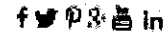
Credit Account #	345854
Staples Account #	10235583RCH
Statement Date	11/25/21
Statement #	1639080530

PO #	ORDER # 7343901659-0-2	REF JASON DAVIDSON	BUDGET CENTER	
TERMS Standard	INVOICE DATE 11/18/21	DUE DATE 12/20/21	RIVERS EDGE CDD II JANITORIAL SUPPLIES	
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
Daniel Laughlin Rivers Edge Cdd 475 West Town Place Suite 114 Saint Augustine, FL 32092	SAINT JOHNS RIVERS EDGE CDD 140 LANDING ST SAINT JOHNS, FL 32259	StaplesAdvantage.com	\$149.97	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
394138	LINERXS33X39 1.5MIL REPRO	\$49.99	3.0	\$149.97
SUBTOTAL				\$149.97
TAX				\$0.00
TOTAL				\$149.97



ACCOUNT INVOICE

peoplesgas.com



RIVERS EDGE CDD
C/O BERNADETTE PEREGRINO
156 LANDING ST
JACKSONVILLE, FL 32259-8763

Statement Date: 11/04/2021

Account: 211011179218

Past Due - Pay Immediately

\$32.43

Current month's charges:

\$55.60

Total amount due:

\$88.03

Payment Due By:

11/29/2021

Your Account Summary

Previous Amount Due	\$32.43
Payments/Debits from Last Statement	\$32.43
Payment Adjustment	\$32.43
Past Due - Pay Immediately	\$32.43
Current Month's Charges	\$55.60
Total Amount Due	\$88.03

Sometimes being safe stinks

If you smell rotten eggs, a gas leak or damaged pipeline could be nearby. Call us at 877-622-6347. We're here 24/7 to answer your call about natural gas emergencies. peoplesgas.com/safety

Amount not paid by due date may be assessed a late payment charge and an additional deposit.

SCAMMERS ARE CALLING
Don't be a victim.

- Scammers can alter caller ID numbers to make it look like TECO is calling.
- We will never ask you to purchase a prepaid credit or debit card.
- Know what you owe. Reference your most recent bill or log in to your online account.
- If you think a call is a scam, hang up and call us.



1-33-572-8454
69

To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



WAYS TO PAY YOUR BILL



See reverse side for more information

Account: 211011179218

Past Due - Pay Immediately

\$32.43

Current month's charges:

\$55.60

Total amount due:

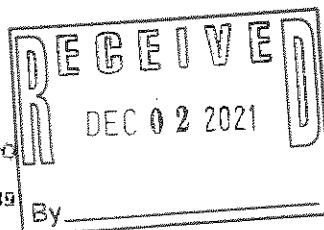
\$88.03

Payment Due By:

11/29/2021

Amount Enclosed \$

86179239235



RIVERS EDGE CDD
C/O BERNADETTE PEREGRINO
475 W TOWN PL, STE 114
ST AUGUSTINE, FL 32092-3648

MAIL PAYMENT TO:
TECO
P.O. BOX 31318
TAMPA, FL 33631-3318

6637292398062110111792180000000088039

Page 1 of 3

Approved RECDD I Gas
Submitted to AP on 12-1-21
By Jason Davidson

Jason Davidson



Contact Information

Residential Customer Care

813-223-0800 (Tampa)
863-299-0800 (Lakeland)
352-622-0111 (Ocala)
954-453-0777 (Broward)
305-940-0139 (Miami)
727-826-3333 (St. Petersburg)
407-425-4662 (Orlando)
904-739-1211 (Jacksonville)
877-832-6747 (All other counties)

Commercial Customer Care

866-832-6248

Hearing Impaired/TTY

711

Natural Gas Outage

877-832-6747

Natural Gas Energy Conservation Rebates

877-832-6747

Mail Payments to

TECO

P.O. Box 31318
Tampa, FL 33631-2318

All Other Correspondence

Peoples Gas
P.O. Box 111
Tampa, FL 33601-0111

Understanding Your Natural Gas Charges

BTU - British thermal unit - a unit of heat measurement

Budget Billing - Optional plan takes the highs and lows out of monthly natural gas bills. This "leveling" billing plan averages your last 12 monthly billing periods so you can pay about the same amount for your service each month.

Buried Piping Notification - Federal regulations require that Peoples Gas notify our customers who own buried piping of the following: 1) When excavating near buried gas piping, the piping should be located in advance; 2) The gas supplier does not own or maintain the customer's buried piping; 3) Buried piping that is not maintained may be subject to corrosion and/or leakage. Buried piping should be inspected periodically and any unsafe conditions repaired. Licensed plumbers, heating and air conditioning contractors, or Peoples Gas can conduct inspections.

Conversion Factor - This factor is used to adjust for variations from standard delivery pressure and standard delivery temperatures where applicable.

Customer Charge - A fixed monthly amount to cover the cost of providing gas service. This charge is billed monthly regardless if any gas is used.

Distribution Charge - Covers the costs of moving gas from its source to your premise, other than the cost of gas itself.

Estimated - If Peoples Gas was unable to read your gas meter, "ESTIMATED" will appear. Your gas use has been estimated based on previous usage. The meter is scheduled to be read next month, and any difference between the estimate and actual use will be adjusted accordingly.

Florida Gross Receipts Tax - A tax is imposed on gross receipts from utility services that are delivered to retail customers in Florida, in accordance with Chapter 203 of the Florida Statutes. The tax is levied on utility companies, which collect the tax from all customers, unless exempt, and remit to the state.

Florida State Tax - A privilege tax imposed on every person who engages in the business of selling or renting tangible personal property at retail in the state, in accordance with Chapter 212 of the Florida Statutes.

For more information about your bill, please visit peoplesgas.com

Your payment options are:

- Schedule free one-time or recurring payments at peoplesgas.com using a checking or savings account.
- Mail your payment in the enclosed envelope. Please allow sufficient time for delivery.
- Pay in person at a local payment agent. For a listing of authorized payment agents, visit peoplesgas.com or call Customer Care at the number listed above.
- Pay by credit or debit card using KURRA EZ-PAY at peoplesgas.com or call 866-689-8460. (A convenience fee will be charged to your bank account or credit card.)

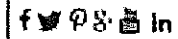
When making your payment, please have your bill or account number available.

Please note: If you choose to pay your bill at a location not listed on our website or provided by Peoples Gas, you are paying someone who is not authorized to act as a payment agent of Peoples Gas. You bear the risk that this unauthorized party will relay the payment to Peoples Gas and do so in a timely fashion. Peoples Gas is not responsible for payments made to unauthorized agents, including their failure to deliver or timely deliver the payment to us. Such failures may result in late payment charges to your account or service disconnection.

Por favor, visite peoplesgas.com para ver esta información en español.



ACCOUNT INVOICE



Account: 211011179218
 Statement Date: 11/04/2021
 Current month's charges due 11/29/2021

Details of Current Month's Charges – Service from - 10/02/2021 to 10/31/2021

Service for: 156 LANDING ST, JACKSONVILLE, FL 32259-8763

Rate Schedule: Small General Service (SGS)

Meter Number	Read Date	Current Reading	Previous Reading	=	Measured Volume	x BTU	x Conversion =	Total Used	Billing Period
AL0977118	10/31/2021	2,117	2,117		0 CCF	1,052	1.1168	0.0 Therms	30 Days
Customer Charge						\$30.60			Peoples Gas Usage History Therms Per Day (Average) NOV 8.5 OCT 2.0 SEP 9.4 AUG 8.8 JUL 8.0 JUN 9.0 MAY 6.0 APR 6.8 MAR 8.8 FEB 12.8 JAN 12.0 DEC 9.8 NOV 9.8
Natural Gas Service Cost							\$30.60		
Miscellaneous Charges									
Returned Payment Fee						\$25.00			
Total Miscellaneous Charges							\$25.00		
Total Current Month's Charges							\$55.60		



Invoice

Invoice #: 6818

Date: 11/12/21

Customer PO:

DUE DATE: 12/12/2021

BILL TO

Rivertown - RECDDI
475 West Town Place, Suite 114
St. Augustine, FL 32092

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

AMOUNT

#6459 - October inspection repairs

Irrigation repairs for the month of October

Irrigation

\$10,565.02

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

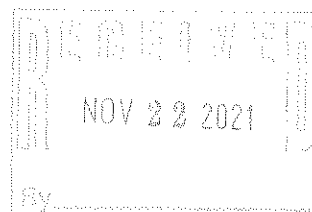
\$10,565.02

Approved RECDD I Irrigation
submitted to AP on 11/22/21
by Jason Davidson

Jason Davidson

1.32.512.46

237





Invoice

Invoice #: 6783A

Date: 11/01/2021

Customer PO:

DUE DATE:11/30/2021

BILL TO

Rivers Edge CDD I
475 West Town Place, Suite 114
Saint Augustine, FL 32092

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#57 - Standard Maintenance Contract November 2021

AMOUNT

\$113,899.86

Invoice Notes:

Thank you for your business!

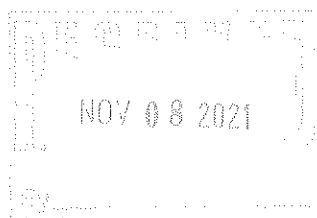
AMOUNT DUE THIS INVOICE

\$113,899.86

Approved RECDD I
Landscape Maintenance
Submitted to AP on 11/8/21
by Jason Davidson

Jason Davidson

1-32-572-461
237





Invoice

Invoice #: 6848

Date: 11/22/21

Customer PO:

DUE DATE: 12/22/2021

BILL TO

Rivertown - RECDDI
475 West Town Place, Suite 114
St. Augustine, FL 32092

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

AMOUNT

#6546 - Mainline broken on the round about clock by the pond across from the Preserves.

Irrigation

\$924.44

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

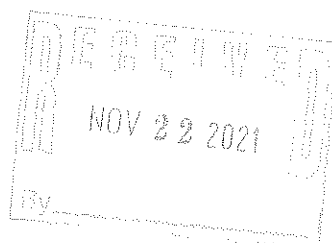
\$924.44

Approved Landscape R&R
Submitted to AP on 11/22/21
by Jason Davidson

Jason Davidson

1-32-572-44

237





Invoice

Invoice #: 6873

Date: 11/30/21

Customer PO:

DUE DATE: 12/30/2021

BILL TO

Rivertown - RECDDI
475 West Town Place, Suite 114
St. Augustine, FL 32092

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

AMOUNT

#6429 - Enclaves Stump Grinding and Sod

Enclaves play park. Grind stump, Grade and re sod.

Landscape Enhancement

\$407.46

Labor and Prep (Labor)	4.00	\$41.43	\$165.71
Stump Grinding (Other)	1.00	\$100.00	\$100.00
Zoysia (Material)	175.00	\$0.81	\$141.75

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

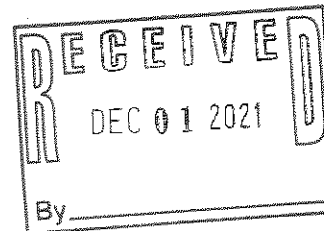
\$407.46

Approved RECDD I Landscape R&R
Submitted to AP on 12/1/21
by Jason Davidson

Jason Davidson

1-32-572-46102

237





Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 392228
Date 12/1/2021

Terms Net 30
Due Date 12/31/2021
Memo Rivers Edge CDDI

Bill To

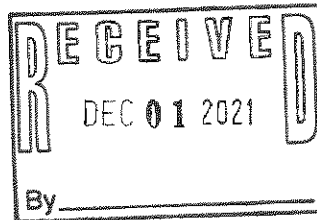
Rivers Edge C.D.D.
c/o GMS, LLC
475 West Town Place
Suite 114
St. Augustine FL 32092

Description	Quantity	Rate	Amount
General Manager Services	1	4,591.56	4,591.56
Field operations Management	1	3,502.58	3,502.58
Lifestyle Services	1	2,865.75	2,865.75
Pool Maintenance	1	787.96	787.96
Janitorial Maintenance	1	618.01	618.01
Maintenance Services	1	5,905.96	5,905.96
Facility Attendant /Hospitality Services	1	4,700.92	4,700.92

Thank you for your business.

155

Total \$22,972.74





ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE

Rivertown CDD

INVOICE# SJSO21CAD

NAME / ID:					
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Tuesday, October 26, 2021	SJSO21CAD	10:30 A.M.	1:30PM	3	\$120.00
ACTIVITY / COMMENTS:		Hour Rate	\$40.00	3	\$120.00

Total Contacts: Citations: Warnings: Top speed measured by RADAR was;

Multiple rounds of patrols conducted throughout the entire neighborhood.

1-33-572-34510
307

Payroll use only	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
BILL TO: Ernesto Torres Govt. Management Service 475 W Town Place, Suite 114 St. Augustine, FL 32092	REMIT PAYMENT TO: Walker Sims 13990 Bartram Park Blvd #1619 Jacksonville, FL 32258	INVOICE #	SJSO21CAD
		Service Date:	11/18/21
		Invoice Date:	12/01/21
		Total Due:	\$120.00
		Due Date:	UPON RECEIPT



**ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE**

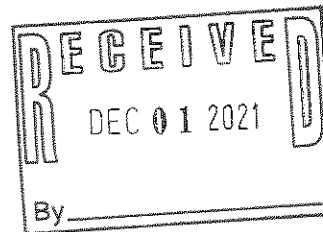
INVOICE# SJSO21CAD239866

NAME / ID:		Deputy Walker Sims			
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Tuesday, November 23, 2021	SJSO21CAD239866	5:00 P.M.	8:00PM	3	\$120.00
ACTIVITY / COMMENTS:		Hour Rate	\$40.00	3	\$120.00

Total Contacts:6 Citations: 1 Warnings: 5 Top speed measured by RADAR was; ***47 MPH on Orange Branch Trl***

Multiple rounds of patrols conducted throughout the entire neighborhood.

1-32-572-34510
307



Payroll use only	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
BILL TO:	REMIT PAYMENT TO:	INVOICE #	SJSO21CAD239866
Ernesto Torres	Walker Sims	Service Date:	11/23/21
<u>Govt. Management Service</u>	13990 Bartram Park Blvd #1619	Invoice Date:	11/23/21
<u>475 W Town Place, Suite 114</u>	Jacksonville, FL 32258	Total Due:	\$120.00
<u>St. Augustine, FL 32092</u>		Due Date:	UPON RECEIPT



**ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE**

INVOICE# SJSO21CAD246084

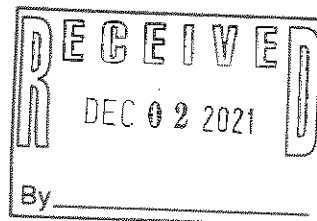
NAME / ID:	Deputy Walker Sims #10779				
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Thursday, December 2, 2021	SJSO21CAD246084	4:00 P.M.	7:00 P.M.	3	\$120.00

ACTIVITY / COMMENTS:	Hour Rate \$40.00	3	\$120.00
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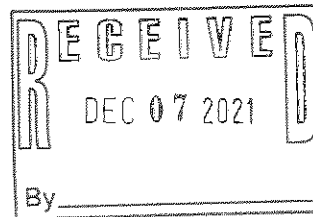
Total Contacts: 5 Citations: 1 Warnings: 4 Top speed measured by RADAR was; ***39 MPH on Orange Branch trail***

Multiple rounds of patrols conducted throughout the entire neighborhood.

1-33-572-34510
307



Payroll use only	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
BILL TO: Ernesto Torres <u>Govt. Management Service</u> 475 W Town Place, Suite 114 <u>St. Augustine, FL 32092</u>	REMIT PAYMENT TO: Walker Sims 13990 Bartram Park Blvd #1619 Jacksonville, FL 32258	INVOICE #	SJSO21CAD246084
		Service Date:	12/02/21
		Invoice Date:	12/02/21
		Total Due:	\$120.00
		Due Date:	UPON RECEIPT



Invoice # 30298

December 7, 2021

Bill To:

Mr. David Provost
Rivers Edge CDD
NE Regional Office
4500 SR 13
St. Johns, Florida 32259

For:

Stormwater Inspection Services
November 2021
Rivertown
St. Johns County, FL

ASL Project No. M3001.0147.13

Item Description	Amount
Lump Sum Services - 5 Routine Inspections @ \$525.00/week	\$2,625.00

Subtotal

\$2,625.00

Previously Billed

Total Cost

\$2,625.00/3

\$875.00

If you have any questions concerning this invoice, use the following contact information:

Jessica Rogers, 904-565-2820, jrogers@ses-grp.com

Thank you for your business!

Approved by Project Manager:

Approved to be cost shared across all 3 CDD's
Submitted to AP on 12/7/21
by Jason Davidson

Jason Davidson
1-32-572-468

77



**ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE**

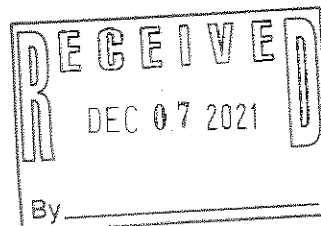
INVOICE# SJSO21CAD249753

NAME / ID:	Casey A Romein LLC (CPL. Casey Romein #10343)				
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Tuesday, December 7, 2021	SJSO21CAD249753	12:30PM	3:30PM	3	\$120.00
ACTIVITY / COMMENTS:				Hour Rate \$40.00	3
					\$120.00

Total Contacts: 4 Citations: 1 Warnings: 5 (Note: multiple violations can happen for stops.)

Ran RADAR on; Rivertown Main Street (top speed stopped 42MPH), Orange Branch Trail (top speed 39MPH).

No golf cart violations observed during this tour.



1-33-572-34510
308

Payroll use only	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
BILL TO:	REMIT PAYMENT TO:	INVOICE #	SJSO21CAD249753
Ernesto Torres	Casey A Romein LLC	Service Date:	12/07/21
Govt. Management Service	82 Willow Lake Drive	Invoice Date:	12/07/21
475 W Town Place, Suite 114	St. Augustine, FL 32092	Total Due:	\$120.00
St. Augustine, FL 32092		Due Date:	UPON RECEIPT

Upcoming Delivery Dates

Delivery Calendars are available for each of
your Ship-To Locations by accessing your self-
service account online at selfserve.water.com.



We Deliver!

PRIMO

Bottled Water * Filtration * Coffee

Stock up and celebrate the season! Get everything
you need for holiday hydration - from on-the-go size
bottled water for your winter outings, to sparkling
and flavored options to serve friends and family.
Visit water.com/MyAccount to add to your order!

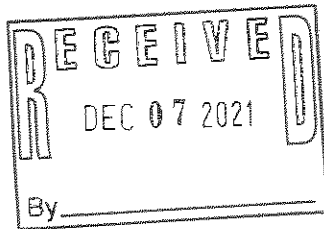
Customer Account#: 662311414845635

RIVERTOWN FITNESS CENTER
See Account Summary Details

Invoice Date: 12-05-21
Invoice #: 14845635 120521
Purchase Order #: See Details Below

Date	Transaction #	Details	Qt y.	Each	Amount
		Previous Balance			210.79
12-01-21		Payment - Thank You			-210.79
		Remaining Balance			0.00
		Products and Other Charges			
		Ship To Reference # 14845634			0.00
		Ship To Reference # 15261387			279.68
		Total Products and Other Charges			279.68

Summary continued on next page...



Approved RECDD I Gym Water
Submitted to AP on 12/7/21
by Jason Davidson

Jason Davidson
1-33-572-50
103

Did you know that in addition to the top left corner of this bill, you can also find your delivery schedule at water.com/myaccount? Online you can also easily skip or add a delivery as needed.

Previous Balance
\$210.79

Payment
\$210.79

Total New Charges
\$278.67

Pay This Amount
\$278.67

30356-P-00-10

Write the complete account number on your check. Detach remittance and mail with payment in the enclosed envelope. To pay online go to www.water.com



200 Eagles Landing Blvd
Lakeland, FL 33810

Customer Account#: 662311414845635
Due By: Upon Receipt
Late Fees May Apply After: 12-28-21
Total Amount Due: \$278.67

☐ Check here and see reverse for
address and phone corrections.

\$

✉ Mail Remittance With Payment To: ✉

|||||
RIVERTOWN FITNESS CENTER
DENISE POWERS
475 W TOWN PL
STE 114
ST AUGUSTINE, FL 32092

|||||
CRYSTAL SPRINGS
PO BOX 660579
DALLAS, TX 75266-0579

020310 100124 06623114148456351 0027867 2 0027867 2 8

Customer Account#:662311414845635

Invoice #:14845635 120521

Date	Détails	Qty.	Each	Amount
	Rental			
	Ship To Reference # 14845634			0.00
	Ship To Reference # 15261387			4.99
	Total Rental			4.99
	Deposits			
	Ship To Reference # 14845634			0.00
	Ship To Reference # 15261387			-6.00
	Total Deposits			-6.00
	Total New Charges:			278.67

Date	Détails	Qty.	Each	Amount
	Ship-To Reference #14845634 DENISE POWERS RIVERTOWN FITNESS CENTER 475 W TOWN PL STE 114 ST AUGUSTINE, FL 32092			
	Sales Tax			0.00
	Total			0.00
Rec'd By:	No Activity For This Billing Period			
	Total for Location			0.00

Date	Détails	Qty.	Each	Amount
	Ship-To Reference #15261387 JASON DAVIDSON RIVERTOWN FITNESS CENTER 140 LANDING ST FRUIT COVE, FL 32259			
11-15-21	T213196970060			
	CRYSTAL SPRINGS 5G SPRING WATER	15	11.99	179.85
	5.0 GALLON BOTTLE RETURN	-16	6.00	-96.00
	5.0 GALLON BOTTLE DEPOSIT	15	6.00	90.00
	DELIVERY FEE	1	7.95	7.95
	Sales Tax			0.00
	Total			181.80
	Rec'd By:			
11-29-21	T213336970069			
	CRYSTAL SPRINGS 5G SPRING WATER	7	11.99	83.93
	5.0 GALLON BOTTLE DEPOSIT	7	6.00	42.00
	5.0 GALLON BOTTLE RETURN	-7	6.00	-42.00
	DELIVERY FEE	1	7.95	7.95
	Sales Tax			0.00
	Total			91.88
	Rec'd By:			
	R2133712623891			
	BLACK HOT AND COLD COOLER RENTAL	1	4.99	4.99
	Sales Tax			0.00
	Total			4.99
	Rec'd By:			
	Total for Location			278.67

How to Read Your Bill

Delivery Calendar:
Your scheduled deliveries for the next three months.

Customer Account Number:
For prompt service, please use this number when referring to your account.

Summary:
Previous balance and posted payments since last bill.

Total New Charges:
This information provides totals for various products and transactions.

Important Monthly Message

Crystal Water
We Deliver! **STANDARD**

Pay to the order of the bank that issues your check. Deposit in a checking account. To keep your funds secure, deposit in a checking account and forward with the remittance. List A and A-000000 to add your bill to your account.

Customer Account Number: 12345678901234567890

Summary:
Previous balance: \$10.00
Payments since last bill: \$5.00
Total new charges: \$15.00

Total New Charges:
\$15.00

Mail Remittance With Payment To:
Please detach remittance and mail using business envelope provided.

Important Monthly Promotions:
Register online for access to your account. You can view and pay your bill, check delivery schedule and order products all online.

Bottle Deposits:
Highlights bottle deposits and returns.

Easy to Pay:
Pay your invoice through the mail, online at www.water.com or call us to expedite your remittance with automatic credit card payments

Mail Remittance With Payment To:
Please detach remittance and mail using business envelope provided.

Billing Rights Summary

In case of Errors or Questions About Your Bill:

If you think your bill is incorrect, or if you need more information about a transaction on your bill, write us as soon as possible on a separate sheet, at P.O. Box 660579, Dallas, TX 75266-0579. We must hear from you no later than 60 days after we sent you the first bill on which the error or problem appeared. Your bill shall be deemed correct unless disputed within 60 days from receipt. You can telephone us, but doing so will not preserve your rights.

In your letter, give us the following information:

- Your name and complete account number.
- The dollar amount of the suspected error.
- Describe the error and explain why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the amount of your bill that is not in question. While we investigate your questions, we cannot report you as delinquent or take any action to collect the amount you question.

Electronic Funds Transfer Notice

If you pay by check, it will be converted into an "Electronic Funds Transfer" (EFT), a process in which your financial institution is electronically instructed to transfer funds from your account to ours in lieu of processing the check. By sending your completed check to us, you authorize us to use the account information therein to create an EFT for the amount indicated on the check. If the EFT cannot be processed for technical or other reasons, you authorize us to process an image replacement document, draft, or copy of your check.

OPT OUT NOTICE: If you do not wish to participate in this check conversion program, please write to us on a separate sheet at: P.O. Box 660579, Dallas, TX 75266-0579.

Insufficient Funds Notice

If your check is returned for insufficient or uncollected funds (NSF), your signature on your check gives us permission to debit your checking account electronically for the uncollected amount. Payment by check constitutes your acceptance of these terms.

We appreciate your business.

As a food product, bottled water is subject to rules and regulations promulgated by the Federal Food and Drug Administration (FDA). For further information, please write DS Services of America, Inc. at P.O. Box 660579, Dallas, TX 75266-0579.

Please print only new address below and check the appropriate box on reverse side. Thank you.

Address Changes

Mailing address only ☐ Mailing and delivery address ☐

Name

Address

City

()

Phone Number

State

Zip Code

E-mail Address

Customer Account Number

Do Not Forget To:

- ✓ Detach this remittance and return with your payment.
- ✓ Write the complete account number on your check.
- ✓ Mail remittance and payment using the enclosed envelope.

FASTSIGNS#171701

8535-7 Baymeadows Rd.

Jacksonville, FL 32256

Phone 904-443-7446

Fax 904-443-6228

Email: sales@fsonbaymeadows.com

Invoice:

Invoice Date:

299 76403

12/9/2021

Customer: **Vesta - RiverTown**

ph: (904) 679-5523

Contact: Jason Davidson

Customer: 13817

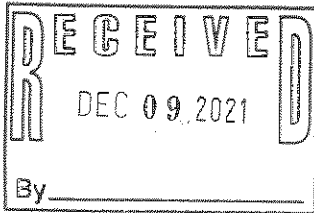
Description: Desk Signs (Nameplates & Frames)

Sales Person: Shawn Layton

Clerk: Leslie Coffield

Email: jdavidson@vestapropertyservices.com

	Product	Qty	Sides	H x W	Unit Cost	Item Total
1	Plastic Engraving 1/16"	14	1	1.75 x 10	\$23.26	\$325.63
	Color: White on Black					
	Description: Engraved 1/16" Plastic with Silver Desk Frames (Frames measure 2"x10")					
	Text: Names to TBD					



Approved RiverTown BOS name plates
submitted to AP on 12/9/21
by Jason Davidson

Jason Davidson
1-32-572-465
181

Other Payments: _____

Shipping Notes:

Form of Payment / Amount / Initials

Notes:

Line Item Total:	\$325.63
Tax Exempt Amt:	\$325.63
Subtotal:	\$325.63
Taxes:	\$0.00
Total:	\$325.63
Total Payments:	\$0.00
Balance Due:	\$325.63

Payment due within 30 days of pick-up.

ATTN: Jason Davidson
Vesta - RiverTown
160 Riverglade Run
Saint Johns, FL 32259

Received/Accepted By: _____

/ /

Grau and Associates

951 W. Yamato Road, Suite 280
Boca Raton, FL 33431-
www.graucpa.com

Phone: 561-994-9299

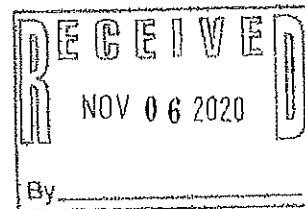
Fax: 561-994-5823

*Rivers Edge Community Development District
1001 Bradford Way
Kingston, TN 37763*

Invoice No. 20238
Date 11/03/2020

SERVICE	AMOUNT
Arbitrage Series 2016 FYE 09/30/2020	\$ 600.00
Current Amount Due	\$ 600.00

1-31-513.325
13



0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
1,200.00	0.00	0.00	0.00	0.00	1,200.00

Payment due upon receipt.

HOLESHOT

P O W E R S P O R T S

6945 US Hwy 17- Fleming Island, FL 32003

(904)863-3131 / (904)863-3152 Fax

BILL OF SALE

Date 12/01/2021

Deal # 4184

Buyer- Vesta Propertie Services

Co-Buyer-

Rivers Edge CDD 475 West Town Place Suite 114

Saint Augustine, FL 32092

(904) 307-8313

jperry@vestapropertyservices.com

Major Unit-

Stock#	Year	Make	Model	VIN#	License#	Mileage
	2022	Polaris	Ranger SP 570		R22MAA57B1	

LienHolder:

Trade-In-

Stock#	Year	Make	Model	VIN#	License#	Mileage
--------	------	------	-------	------	----------	---------

1)

2)

Payoff To: 1)

2)

*Dealer Fee represents costs and profit to the dealer for items such as inspecting, cleaning and adjusting new and used vehicles and preparing documents related to the sale.

Approved RECDD Side by Side sent to AP
on 12/02/2021 by Johnathan Perry

Johnathan Perry

Customer acknowledges they were offered Extended Service, PrePaid Maintenance, Appearance Protection, Tire & Wheel Protection, Theft Protection, and GAP. Customer has DECLINED protection unless purchased as shown on this Bill of Sale.

() () Customer Initials

Vehicle Price \$10,999.00

Freight \$1,179.00

Set-up \$0.00

*Dealer Fee

Trade-In \$0.00

Subtotal \$12,178.00

Parts & Accessories \$1,598.58

Labor \$0.00

Tire/Battery Fee \$5.50

Tag, Title and Registration Fee \$39.75

Months _____ Extended Service Contract \$0.00

Pre-Paid Maintenance \$0.00

Appearance Protection \$0.00

Tire & Wheel \$0.00

Theft Protection \$0.00

GAP \$0.00

Subtotal \$13,821.83

Trade-In Payoff \$0.00

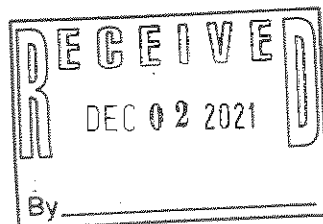
Doc Stamp \$0.00

Total Sales Tax \$0.00

Rebate \$0.00

Down Payment \$0.00

Balance Due \$13,821.83



1-32-572-461

313

In signing this Bill of Sale, Customer acknowledges that the above purchased item(s) were paid for by cash, check, credit card, or a fundable finance contract. All Sales are final. No refunds on above product, unless stated in writing otherwise. Dealer retains all incentives unless otherwise stated on this Bill of Sale.

Buyer: _____

Date: 12/01/2021

Co-Buyer: _____

Date: 12/01/2021

Dealer: _____

Date: 12/01/2021

Hulihan Territory, Inc.
 1177 Atlantic Boulevard
 Atlantic Beach, FL 32233
 (904) 285-8505
 info@hulihanterritory.com
 www.hulihanterritory.com

Invoice



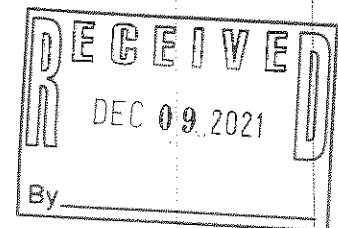
Approved RECDD Christams Lights
 sent to AP on 12/09/2021 by Johnathan Perry
Johnathan Perry 1.32.572.494
 124

BILL TO
 475 West Town Place
 Suite 114
 St Johns, FL 32259

SHIP TO
 Rivers Edge CDD
 156 Landing Street
 St Johns, FL 32259

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
88527	11/22/2021	\$9,907.00	11/22/2021	Payment Due On Receipt	

QTY	ACTIVITY	DESCRIPTION	RATE	AMOUNT
1	Christmas Installation	Entrance to welcome center (16) lit garland on rails on bridge @ 90.00 = 1440.00 (9) Sylvester palms warm white mini lights @ 300.00 = 2700.00 (2) 72 inch wreaths on tower @ 325.00 = 650.00	4,790.00	4,790.00
1	Christmas Installation	River House MAIN BUILDING: (430ft) Warm white C-7 LED on roofline 2580.00 (200ft) Warm white C-7 LED in bedline 600.00 (1) 60 inch lit wreath 280.00 (4) 36 inch lit wreaths 600.00 (2) Patio Ligustrum 350.00 (2) Oak trees (Base only) 250.00 ENTRANCE SIDE: (4) Lit garland on wall 260.00 (2) 36 inch lit wreaths 300.00 EXIT SIDE (2) 36 inch lit wreaths 300.00 (4) Lit garland on wall 260.00 CENTER ISLAND (6) Lit garland on wall 390.00 (2) 36 inch lit wreaths 300.00 MB	5,117.00	5,117.00



BALANCE DUE

\$9,907.00

****PAST DUE ACCOUNTS ARE SUBJECT TO A SERVICE CHARGE OF \$20.00 PER MONTH ****

If you wish to pay by credit card, please call our office at
 285-8505. We accept MasterCard, Visa and Discover.



PAYMENT ADDRESS:
Turner Pest Control LLC • P.O. Box 952503 • Atlanta, Georgia 31192-2503
904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305 • turnerpest.com

Turner Pest Control LLC
P.O. Box 952503
Atlanta, GA 31192-2503
904-355-5300

Service Slip/Invoice

INVOICE: 8092499
DATE: 12/8/2021
ORDER: 8092499

Bill To: [233943]
Rivers Edge CDD
Jason Davidson
475 West Town Place
Suite 114
Saint Augustine, FL 32092-3648

Work Location: [233943] 904-940-0008
RiverHouse(RECDD 1)
140 Landing Street
Saint Johns, FL 32259-8621

Work Date	Time	Target Pest	Technician	Time In
12/8/2021	02:05 PM			02:05 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	12/8/2021		02:48 PM

Service	Description	Price
CPCM	Commercial Pest Control - Monthly Service	\$315.00
		SUBTOTAL \$315.00
		TAX \$0.00
		AMT. PAID \$0.00
		TOTAL \$315.00
		AMOUNT DUE \$315.00

Approved RECDD I Pest Control
Submitted to AP on 12/9/21
by Jason Davidson
Jason Davidson
1-33-572-454
156

RECEIVED
DEC 09 2021
By _____

TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.



Approved RECDD Landscape Maintenance
sent to AP on 12/08/21 by Johnathan Perry

Johnathan Perry

1-32-572-461

237

Invoice

Invoice #: 6983A

Date: 12/01/2021

Customer PO:

DUE DATE: 12/31/2021

BILL TO

Rivers Edge CDD I
475 West Town Place, Suite 114
Saint Augustine, FL 32092

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#57 - Standard Maintenance Contract December 2021

AMOUNT

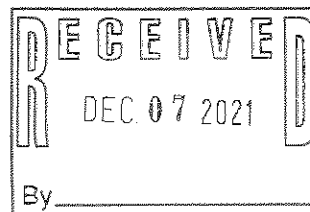
\$113,899.86

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$113,899.86





**ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE**

INVOICE# SJSO21CAD256099

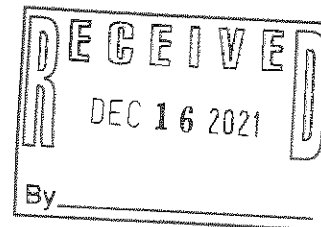
NAME / ID:	Casey A Romein LLC (CPL. Casey Romein #10343)				
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Wednesday, December 15, 2021	SJSO21CAD256099	5:15PM	8:15PM	3	\$120.00
ACTIVITY / COMMENTS:		Hour Rate \$40.00		3	\$120.00

Total Contacts: 4 Citations: 1 Warnings: 4 (Note: Multiple violations can happen for stops. One of the stops was cited for driving suspended and warned for speeding.)

Ran RADAR on; Rivertown Main Street (top speed stopped 37MPH), Orange Branch Trail (top speed 33MPH).

No golf cart violations observed during this tour.

Responded to a reckless driving complaint on Orange Branch Trail.



*1-33-572-34510
308*

Payroll use only	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
BILL TO:	REMIT PAYMENT TO:	INVOICE #	SJSO21CAD256099
Ernesto Torres	Casey A Romein LLC	Service Date:	12/15/21
Govt. Management Service	82 Willow Lake Drive	Invoice Date:	12/15/21
475 W Town Place, Suite 114	St. Augustine, FL 32092	Total Due:	\$120.00
St. Augustine, FL 32092		Due Date:	UPON RECEIPT



**ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE**

INVOICE# SJSO21CAD260642

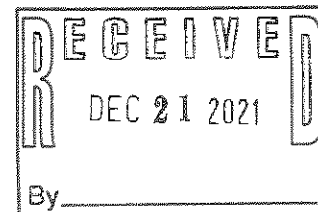
NAME / ID:	Casey A Romein LLC (CPL. Casey Romein #10343)				
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Tuesday, December 21, 2021	SJSO21CAD260642	5:45PM	8:45PM	3	\$120.00
ACTIVITY / COMMENTS:				Hour Rate \$40.00	3 \$120.00

Total Contacts: 4 Citations: Warnings: 5 (Note: Multiple violations can happen for stops.)

Ran RADAR on; Rivertown Main Street (top speed stopped 38MPH), Orange Branch Trail (top speed 33MPH), and Sternwheel Drive (no violations observed). *Speeding violations occurred in the rain with wet roads.*

No golf cart violations observed during this tour.

Violations included; speeding, no seatbelt, and illegal tag cover.



*1-33-572-34510
308*

Ammenties clerk approached me and said an unknown male was following her as she was doing her checks in the ammenities park after dark. I located the male, identified him (resident waiting on a ride), and was asked to leave the park which he did on his own will. (Field interview documented)

Payroll use only	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
BILL TO:	REMIT PAYMENT TO:	INVOICE #	SJSO21CAD260642
Ernesto Torres	Casey A Romein LLC	Service Date:	12/21/21
Govt. Management Service	82 Willow Lake Drive	Invoice Date:	12/21/21
475 W Town Place, Suite 114	St. Augustine, FL 32092	Total Due:	\$120.00
St. Augustine, FL 32092		Due Date:	UPON RECEIPT



Cintas
P.O. Box 631025
CINCINNATI, OH 45263-1025

Service / Billing # (904)562-7000
Fax # (904)562-7020
Payment Inquiry # (972)996-7923

Invoice

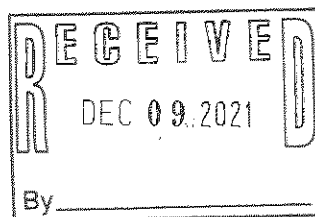
Ship To RIVERS EDGE 1
140 LANDING STREET
ST JOHNS, FL 32259

Invoice # 5087158635
Invoice Date 12/10/2021
Credit Terms NET 30 DAYS
Customer # 10528780
Store# RIVERS EDGE COMMUNITY DEV DISTRICT
Cintas Route LOC #0292 ROUTE 0009
Order # 7029374862
Payer # 10596960

Bill To RIVERTOWN COMMUNITY ASSOCIATION
RIVERS EDGE COMMUNITY
DEVELOPMT DIS
STE 114
475 W TOWN PL
ST AUGUSTINE, FL 32092-3649

Material #	Description	Quantity	Unit Price	Ext Price	Tax
Unit 000000000004761083	Unit Description: Pool Office				
110	SERVICE ACKNOWLEDGEMENT	1 EA	\$0.00	\$0.00	
120	CABINET ORGANIZED	1 EA	\$0.00	\$0.00	
130	EXPIRATION DATES CHECKED	1 EA	\$0.00	\$0.00	
132	BBP KIT CHECKED	1 EA	\$0.00	\$0.00	
43509	SKIN TONE BNDG BOX	1 BOX	\$13.20	\$13.20	
44429	LARGE PATCH 2INX3IN- MED	1 BOX	\$12.81	\$12.81	
55555	HARD SURFACE DISINFEC SVC	1 EA	\$9.95	\$9.95	
111389	ACETAMINOPHEN MED	1 BOX	\$20.48	\$20.48	
121220	ALEVE SMALL	1 BAG	\$9.10	\$9.10	
280000	LENS/SCREEN WIPES 36/BX	1 BOX	\$10.90	\$10.90	
	Unit Subtotal:			\$76.44	
Unit 000000000009586565	Unit Description: FITNESS				
110	SERVICE ACKNOWLEDGEMENT	1 EA	\$0.00	\$0.00	
159	AED CHECKED	1 EA	\$31.30	\$31.30	
564462	AED BATTERY CHECKED	1 EA	\$0.00	\$0.00	
564463	AED PADS CHECKED	1 EA	\$0.00	\$0.00	
	Unit Subtotal:			\$31.30	
Unit 000000000999900999	Unit Description: Other				
400	SERVICE CHARGE	1 EA	\$15.95	\$15.95	
	Unit Subtotal:			\$15.95	
	Invoice Sub-total			\$123.69	
	Tax			\$0.00	
	Invoice Total			\$123.69	

Remit To Cintas
P.O. Box 631025
CINCINNATI, OH 45263-1025



1-33-572-457
152

Cintas
P.O. Box 631025
CINCINNATI, OH 45263-1025

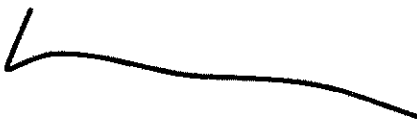
Invoice

Material #	Description	Quantity	Unit Price	Ext Price	Tax
------------	-------------	----------	------------	-----------	-----

Note

Approved RECDD I First Aid Supplies
Submitted to AP on 12-10-21
by Jason Davidson

Jason Davidson

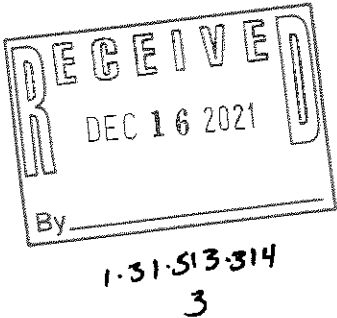


Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 229**Invoice Date:** 9/17/21**Due Date:** 9/17/21**Case:****P.O. Number:****Bill To:**

Rivers Edge CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Assessment Roll Certification - FY 2022		4,500.00	4,500.00
			

Total \$4,500.00**Payments/Credits** \$0.00**Balance Due** \$4,500.00

HAGAN ACE HARDWARE OF MANDARIN, L.L.C. #9782
12501 SAN JOSE BLVD
JACKSONVILLE, FL 32223

PAGE NO: 1

PHONE: (904) 268-9597

SERVING NORTH FLORIDA SINCE 1962
THANK YOU FOR YOUR PATRONAGE

CUSTOMER NO: 365050
JOB NO: 000
PURCHASE ORDER: 1
SOLD TO:
RIVERS EDGE CDD
475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE FL 32092

REFERENCE:
PO # 1

TERMS: NET 15TH

CLERK: LP3

DATE / TIME: 12/13/21 9:03

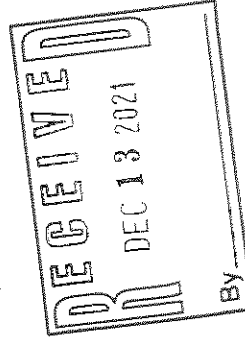
TERMINAL: 605

SALESPERSON: 35 B2B CUSTOMER SALES - M
TAX: 031 FLORIDA SALES TAX MAN

INVOICE: 417383/3

REWARD NO: 1982022738

SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE	/PER	EXTENSION
1	1	EA	6186951	Ace 55 gal. Drum Liner Flap Tie	12.99	1	12.99	/EA	12.99 N
1	1	EA	6208805	ACE 33GAL DRWST BAG 33CT	14.99	1	14.99	/EA	14.99 N
2	2	EA	6186951	Ace 55 gal. Drum Liner Flap Tie	12.99	2	12.99	/EA	25.98 N
1	1	EA	6208805	ACE 33GAL DRWST BAG 33CT	14.99	1	14.99	/EA	14.99 N
1	1	EA	6186951	Ace 55 gal. Drum Liner Flap Tie	12.99	1	12.99	/EA	12.99 N
2	2	EA	1224294	ROLR CVR 4"X3/8Purdy	4.99	2	2.30	/EA	4.60 SN
2	2	EA	1006657	ACE BEST RLR POLY 9X1"	5.99	2	5.99	/EA	11.98 N



TAXABLE	0.00
NON-TAXABLE	98.52
SUB-TOTAL	98.52
TAX AMOUNT	0.00
TOTAL AMOUNT	98.52

** AMOUNT CHARGED TO STORE ACCOUNT **

YOU SAVED: 5.38

1-33-572-457
278

(DAVIDSON, JASON)

Received By

HAGAN ACE HARDWARE OF MANDARIN, L.L.C. #9782
12501 SAN JOSE BLVD
JACKSONVILLE, FL 32223

PAGE NO: 1

PHONE: (904) 268-9597

SERVING NORTH FLORIDA SINCE 1962
THANK YOU FOR YOUR PATRONAGE

CUSTOMER NO: 365050
JOB NO: 000
PURCHASE ORDER: 1

REFERENCE: PO # 1

TERMS: NET 15TH

CLERK: JT3

DATE / TIME: 12/20/21 1:50

TERMINAL: 601

SHIP TO:

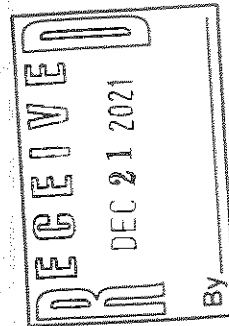
RIVERS EDGE CDD
475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE FL 32092

SALESPERSON: 35 B2B CUSTOMER SALES - M
TAX: 031 FLORIDA SALES TAX MAN

INVOICE: 417449/3

REWARD NO: 1982022738

SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE	PER	EXTENSION
4	4	EA	6214910	ACE BAG 33GAL 20CT DRAW	8.99	4	8.99	/EA	35.96 N
1	1	EA	5970959	CD CARABINER W STRAP	2.49	1	2.49	/EA	2.49 N
5	5	EA	5073531	KEYBLANK SCHLAGE SC1 ACE	2.99	5	2.99	/EA	14.95 N



** AMOUNT CHARGED TO STORE ACCOUNT **

Approved RECDD I
Submitted to AP on 12/21/21
by Jason Davidson

Jason Davidson
(DAVIDSON, JASON)

1-33-512-957
278

[Signature]
Received By

TAXABLE 0.00
NON-TAXABLE 53.40
SUB-TOTAL 53.40

TAX AMOUNT 0.00
TOTAL AMOUNT 53.40



ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE

Rivertown CDD

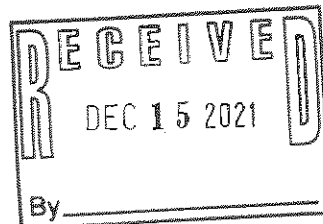
INVOICE# SJSO21CAD248850

NAME / ID:	I. Safar #11200				
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Monday, December 6, 2021	SJSO21CAD248850	11:00AM	2:00PM	3	\$120.00
Wednesday, December 15, 2021	SJSO21CAD255818	11:00AM	2:00PM	3	\$120.00
ACTIVITY / COMMENTS:				Hour Rate \$40.00	6 \$240.00

Total Contacts: 5 Citations: 0 Warnings: 2 Top speed measured by RADAR was; 27 mph on Rivertown Main St.

Conducted stop sign enforcement at Tarklin Dr and Indian Grass Drive.

Continuos rounds of patrols conducted throughout the entire neighborhood. Spoke with individuals at the local park informing them of law enforcement presene in the community and the overall objective.



1-33-572-3450
311

Payroll use only	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
BILL TO:	REMIT PAYMENT TO:	INVOICE #	SJSO21CAD248850
Ernesto Torres	Ian M Safar	Service Date:	12/06/21
Govt. Management Service	1245 Ribbon Road	Invoice Date:	12/15/21
475 W Town Place, Suite 114	St. Johns, FL 32259	Total Due:	\$240.00
St. Augustine, FL 32092		Due Date:	UPON RECEIPT

PROSSER

December 14, 2021

Project No: 113094.60

Invoice No: 47184

Rivers Edge Community Development District
c/o Governmental Management Services, LLC
4648 Eagle Falls Pl
Tampa, FL 33619

Project 113094.60 Rivers Edge CDD - O & M
For services including attendance at CDD meeting and coordination with staff on landscape RFP docs.

Professional Services from November 1, 2021 to November 30, 2021

Professional Personnel

	Hours	Rate	Amount	
Principal	4.50	170.00	765.00	
Sr. Planner/Sr L.A./Sr. Graphic Arts	2.75	135.00	371.25	
Landscape Architect/GIS Analyst	5.00	110.00	550.00	
Totals	12.25		1,686.25	
Total Labor				1,686.25

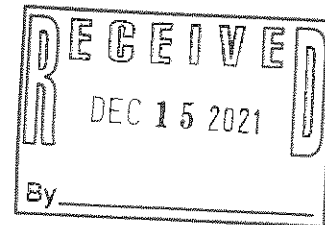
Consultants

Consultant Services-Miscellaneous			40.63	
Total Consultants	1.15 times	40.63		46.72
	Total this Invoice			\$1,732.97

Outstanding Invoices

Number	Date	Balance
46893	10/19/2021	1,020.00
Total		1,020.00

1-31-513-311
55



PROSSER

October 19, 2021

Project No: 113094.60

Invoice No: 46893

Rivers Edge Community Development District
c/o Governmental Management Services, LLC
4648 Eagle Falls Pl
Tampa, FL 33619

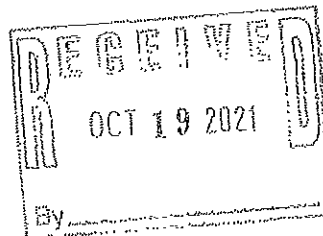
Project 113094.60 Rivers Edge CDD - O & M
For services including attendance at CDD meeting and coordination with staff on drainage questions, street repairs and
landscape RFP.

Professional Services from September 1, 2021 to September 30, 2021

Professional Personnel

	Hours	Rate	Amount	
Principal	6.00	170.00	1,020.00	
Totals	6.00		1,020.00	1,020.00
Total Labor				
		Total this Invoice		\$1,020.00

1-31-613-311
55





ST. JOHNS COUNTY
TAX COLLECTOR

DENNIS W. HOLLINGSWORTH, CFC

P.O. Box 9001
ST. AUGUSTINE, FLORIDA 32085
P: 904 209 2250
F: 904 209 2283
WWW.SJCTAX.US

December 21, 2021

Rivers Edge Community Development District
250 International Parkway Suite 280
Lake Mary, FL 32746
St. Augustine, FL 32092

INVOICE

In accordance with Florida Statute 197.322(3): "Postage shall be paid out of the general fund of each local governing board, upon statement thereof by the tax collector".

Your share of the postage for the mailing of the 2021 Real Estate, Tangible Personal Property, Railroad and Non Ad Valorem notices is as follows:

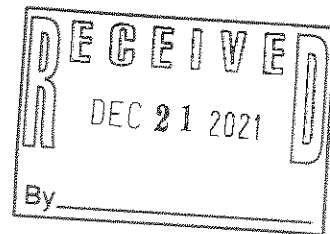
Postage Due: \$ 310.23

If you have any questions, please contact me or Christopher Swanson at 209-2251.

Sincerely,

Dennis W. Hollingsworth

Dennis W. Hollingsworth, C.F.C.
St. Johns County Tax Collector



1-31-513-54
46

INNOVATION

INTEGRITY

EXPERTISE

MAILING ADDRESS FOR ALL LOCATIONS: P.O. BOX 9001, ST. AUGUSTINE, FL 32085-9001

ST. AUGUSTINE - MAIN
4030 LEWIS SPEEDWAY
ST. AUGUSTINE, FL 32084

DUPONT CENTER
6658 US 1 SOUTH
ST. AUGUSTINE, FL 32086

JULINGTON CREEK
725 FLORA BRANCH BLVD
SAINT JOHNS, FL 32259

PONTE VEDRA
151 SAWGRASS CORNERS DR, STE 100
PONTE VEDRA BEACH, FL 32082



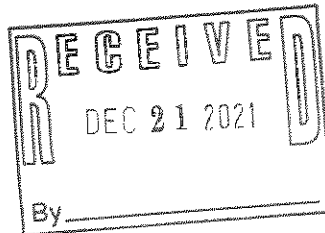
Staples Business Credit
PO BOX 105638
ATLANTA, GA 30348-5638

Daniel Laughlin
Rivers Edge Cdd
475 West Town Place Suite 114
Saint Augustine, FL 32092

Credit Account #
345854
Staples Account #
10235583RCH
Order #
7342592605-0-1

Purchase Details		Purchase Location	
Invoice Date	10/28/2021	Name	StaplesAdvantage.com
Budget Center	RIVERS EDGE	Address	PO Box 105638
	JANITORIAL SUPPLIES		Atlanta, GA 30348-5638
Reference	JASON DAVIDSON	Phone	(877) 457-6424
Type	Sale	Ship To	
Authorization #	337300257	ID	SAINT JOHNS
Terms	Standard	Name	RIVERS EDGE CDD
Due Date	12/20/2021	Address	140 LANDING ST
Amount Due	\$99.98		SAINT JOHNS, FL 32259
Pay within 5 days of due date to avoid late charges.			

SKU	Description	\$/Unit	Units	Total
394138	LINERXS33X39 1.5MIL REPRO	\$49.99	2.00	\$99.98
Sub Total:				\$99.98
Sales Tax:				\$0.00
Invoice Total:				\$99.98



1-32-572-457
250

Pay online at <https://www.StaplesAdvantage.com>
Contact Staples Business Credit at (877) 457-6424 or help@staplesbusinesscredit.com with questions.



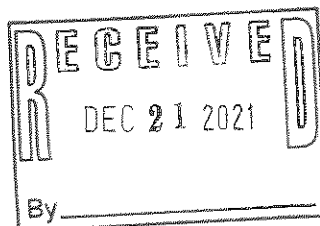
Staples Business Credit
PO BOX 105638
ATLANTA, GA 30348-5638

Daniel Laughlin
Rivers Edge Cdd
475 West Town Place Suite 114
Saint Augustine, FL 32092

Credit Account #
345854
Staples Account #
10235583RCH
Order #
7342856578-0-1

Purchase Details		Purchase Location	
Invoice Date	11/02/2021	Name	StaplesAdvantage.com
Budget Center	RIVERS EDGE	Address	PO Box 105638
	JANITORIAL SUPPLIES		Atlanta, GA 30348-5638
Reference	JASON DAVIDSON	Phone	(877) 457-6424
Type	Sale	Ship To	
Authorization #	338930537	ID	SAINT JOHNS
Terms	Standard	Name	RIVERS EDGE CDD
Due Date	12/20/2021	Address	140 LANDING ST
Amount Due	\$407.94		SAINT JOHNS, FL 32259
Pay within 5 days of due date to avoid late charges.			

SKU	Description	\$/Unit	Units	Total
375681	CW 2PLY RECY BATH 550SHT/RL	\$49.99	3.00	\$149.97
394139	LINERS 38X58 1.5MIL REPRO	\$85.99	3.00	\$257.97
Sub Total:				\$407.94
Sales Tax:				\$0.00
Invoice Total:				\$407.94



1.33.572.457
250



Staples Business Credit
PO BOX 105638
ATLANTA, GA 30348-5638

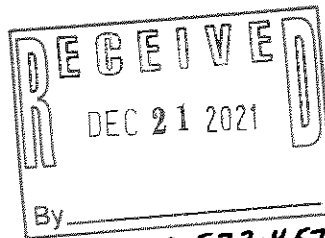
Daniel Laughlin
Rivers Edge Cdd
475 West Town Place Suite 114
Saint Augustine, FL 32092

Credit Account #
345854
Staples Account #
10235583RCH
Order #
7345322480-0-1

Purchase Details		Purchase Location	
Invoice Date	12/17/2021	Name	StaplesAdvantage.com
Budget Center	RIVERS EDGE	Address	PO Box 105638
	JANITORIAL SUPPLIES		Atlanta, GA 30348-5638
PO #	SPLIT BETWEEN	Phone	(877) 457-6424
	RECDD1/2	Ship To	
Reference	JASON DAVIDSON	ID	SAINT JOHNS
Type	Sale	Name	RIVERS EDGE CDD
Authorization #	362711096	Address	140 LANDING ST
Terms	Standard		SAINT JOHNS, FL 32259
Due Date	01/20/2022		
Amount Due	\$407.94		

Pay within 5 days of due date to avoid late charges.

SKU	Description	\$/Unit	Units	Total
394139	LINERS 38X58 1.5MIL REPRO	\$85.99	3.00	\$257.97
394138	LINERXS33X39 1.5MIL REPRO	\$49.99	3.00	\$149.97
Sub Total:				\$407.94
Sales Tax:				\$0.00
Invoice Total:				\$407.94/2
				#203.97



250



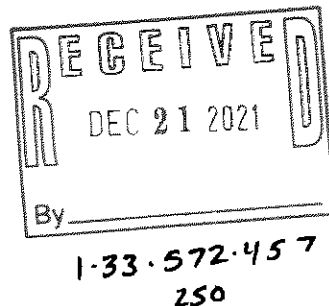
Staples Business Credit
PO BOX 105638
ATLANTA, GA 30348-5638

Daniel Laughlin
Rivers Edge Cdd
475 West Town Place Suite 114
Saint Augustine, FL 32092

Credit Account #
345854
Staples Account #
10235583RCH
Order #
7346100351-0-1

Purchase Details		Purchase Location	
Invoice Date	12/17/2021	Name	StaplesAdvantage.com
Budget Center	RIVERS EDGE CDD	Address	PO Box 105638
	JANITORIAL SUPPLIES		Atlanta, GA 30348-5638
Reference	JASON DAVIDSON	Phone	(877) 457-6424
Type	Sale	Ship To	
Authorization #	362711089	ID	SAINT JOHNS
Terms	Standard	Name	RIVERS EDGE CDD
Due Date	01/20/2022	Address	140 LANDING ST
Amount Due	\$31.99		SAINT JOHNS, FL 32259
Pay within 5 days of due date to avoid late charges.			

SKU	Description	\$/Unit	Units	Total
787385	ENV #10 P&S SECURITY 500CT	\$31.99	1.00	\$31.99
Sub Total:				\$31.99
Sales Tax:				\$0.00
Invoice Total:				\$31.99



Pay online at <https://www.StaplesAdvantage.com>
Contact Staples Business Credit at (877) 457-6424 or help@staplesbusinesscredit.com with questions.



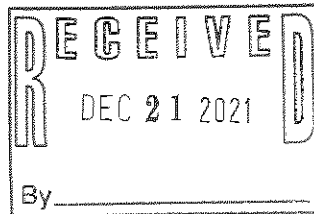
Staples Business Credit
PO BOX 105638
ATLANTA, GA 30348-5638

Daniel Laughlin
Rivers Edge Cdd
475 West Town Place Suite 114
Saint Augustine, FL 32092

Credit Account #
345854
Staples Account #
10235583RCH
Order #
7346145431-0-1

Purchase Details		Purchase Location	
Invoice Date	12/17/2021	Name	StaplesAdvantage.com
Budget Center	RIVERS EDGE	Address	PO Box 105638
	JANITORIAL SUPPLIES		Atlanta, GA 30348-5638
PO #	RECDD 1	Phone	(877) 457-6424
Reference	JASON DAVIDSON	Ship To	
Type	Sale	ID	SAINT JOHNS
Authorization #	362708046	Name	RIVERS EDGE CDD
Terms	Standard	Address	140 LANDING ST
Due Date	01/20/2022		SAINT JOHNS, FL 32259
Amount Due	\$69.94		
Pay within 5 days of due date to avoid late charges.			

SKU	Description	\$/Unit	Units	Total
365374	CW MULTIFOLD	\$34.97	2.00	\$69.94
Sub Total:				\$69.94
Sales Tax:				\$0.00
Invoice Total:				\$69.94



1-32-572-457
250



Turner Pest Control

PAYMENT ADDRESS:
Turner Pest Control LLC • P.O. Box 952503 • Atlanta, Georgia 31192-2503
904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305 • turnerpest.com

Turner Pest Control LLC
P.O. Box 952503
Atlanta, GA 31192-2503
904-355-5300

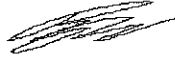
Service Slip/Invoice

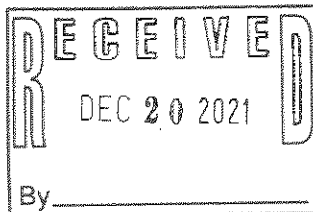
INVOICE: 8091195
DATE: 12/14/2021
ORDER: 8091195

Bill To: [233943]
Rivers Edge CDD
Jason Davidson
475 West Town Place
Suite 114
Saint Augustine, FL 32092-3648

Work Location: [233943] 904-940-0008
RiverHouse(RECDD 1)
140 Landing Street
Saint Johns, FL 32259-8621

Work Date	Time	Target Pest	Technician	Time In
12/14/2021	01:55 PM			01:55 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	12/14/2021		02:54 PM

Service	Description	Price
CPCM	Commercial Pest Control - Monthly Service	\$183.75
		SUBTOTAL \$183.75
		TAX \$0.00
		AMT. PAID \$0.00
		TOTAL \$183.75
		PRIOR BAL \$615.00
		AMOUNT DUE \$798.75
Approved RECDD I Submitted to AP on 12-20-21 by Jason Davidson		
<i>Jason Davidson</i> 1-33-572-459 154		
		
TECHNICIAN SIGNATURE		
CUSTOMER SIGNATURE		



Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.



Invoice

Invoice #: 6789

Date: 11/30/21

Customer PO:

DUE DATE: 12/30/2021

BILL TO

RECDDI
475 West Town Place, Suite 114
St. Augustine, FL 32092

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122

DESCRIPTION

#4680 - Pond C
Fill thin beds around Pond C at the end of RiverWalk Blvd.
Landscape Enhancement

AMOUNT

\$352.64

Invoice Notes:

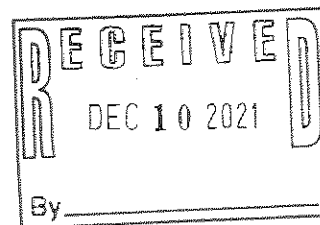
Thank you for your business!

AMOUNT DUE THIS INVOICE

\$352.64

Approved RECDD I
Submitted to AP on 12/10/21
by Jason Davidson

Jason Davidson
1-32-572-46102
237





Invoice

Invoice #: 6790

Date: 11/30/21

Customer PO:

DUE DATE: 12/30/2021

BILL TO

RECDDI
475 West Town Place, Suite 114
St. Augustine, FL 32092

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122

DESCRIPTION

#5824 -

Relocate oak tree located at Chandler and Maybeck. Add soil and sod.

AMOUNT

Landscape Enhancement

Labor and Prep (Labor)	4	\$41.43	\$165.71
Soil Amendments (Material)	1	\$54.00	\$54.00

Invoice Notes:

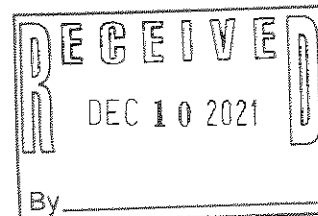
Thank you for your business!

AMOUNT DUE THIS INVOICE

\$219.71

Approved RECDD I
Submitted to AP on 12/10/21
by Jason Davidson

Jason Davidson
1-32-572-46102
237





Invoice

Invoice #: 6990

Date: 11/30/21

Customer PO:

DUE DATE: 12/30/2021

BILL TO

RECDDI
475 West Town Place, Suite 114
St. Augustine, FL 32092

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#6009

Bermuda replaced due to wear at riverhouse near flag pole. CDD1

AMOUNT

Landscape Enhancement

Sod Installed - Bermuda (Sub)

6 \$550.00 \$3,300.00

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

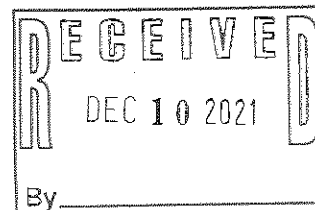
\$3,300.00

Approved RECDD I
Submitted to AP on 12/10/21
by Jason Davidson

Jason Davidson

1-32-572-46102

237





Invoice

Invoice #: 7091

Date: 12/17/21

Customer PO:

DUE DATE: 01/16/2022

BILL TO

Rivertown - RECDDI
475 West Town Place, Suite 114
St. Augustine, FL 32092

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

AMOUNT

#6775 - Mainline on longleaf 12/9/21

During inspection technician came across area holding water along long leaf that turned out to be a broken mainline

Irrigation

\$597.78

Invoice Notes:

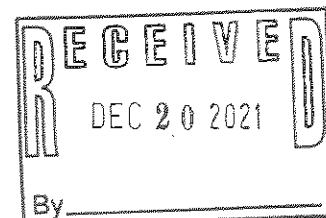
Thank you for your business!

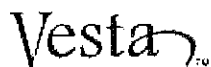
AMOUNT DUE THIS INVOICE

\$597.78

Approved RECDD I
Submitted to AP on 12/20/21
by Jason Davidson

Jason Davidson
1-32-572-46
237





Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 393254
Date 11/30/2021

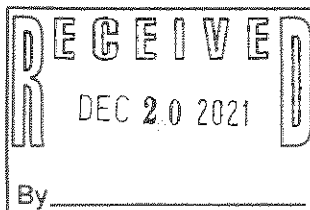
Terms Net 30
Due Date 12/30/2021
Memo

Bill To

Rivers Edge C.D.D.
c/o GMS, LLC
475 West Town Place
Suite 114
St. Augustine FL 32092

Description	Quantity	Rate	Amount
Billable Expenses			
Pool Supplies (Receipt total \$438.60) RR			219.30
J.PERRY - Weedmans - Fuel for truck (split 50/50 between RECDD 1&2) RR			50.00
J.PERRY - Gate Express - Carwash (Split 50/50 between RECDD 1&2) RR			5.00
J.PERRY - Weedmans - Fuel for Equipment (split 50/50 between RECDD 1&2) RR			19.70
J.PERRY - Weedmans - Fuel for truck (split 50/50 between RECDD 1&2) RR			50.00
J.PERRY - Ace Hardware - Tools and Hardware (split 50/50 between RECDD 1&2) RR			67.60
J.DAVIDSON - Constant Contact - Eblast Platform (50% RECDD I; 50% RECDD II) OS			35.00
J.PERRY - Mr. Best Wrench - Tires for Truck (Split 50/50 between RECDD 1&2) RR			486.24
J.PERRY - Dog Waset Depot - Dog Waste Bags (Split 50/50 between RECDD 1&2) RR			96.90
J.PERRY - Amazon - Hazard Lights for truck (Split 50/50 between RECDD 1&2) RR			63.84
J.PERRY - Weedmans - Fuel for Equipment (split 50/50 between RECDD 1&2) RR			16.13
J.DAVIDSON - Weedmans - Gas for Work Truck (50% RECDD I; 50% RECDD II) OS			50.00
J.DAVIDSON - Constant Contact - Eblast Platform (50% RECDD I; 50% RECDD II) OS			35.00
J.PERRY - Home Depot - Paint rollers, water hoses, broom (Split 50/50 between RECDD 1&2) RR			110.45
J.PERRY - Amazon - Light bulbs (Split 50/50 between RECDD 1&2) RR			85.53
Total Billable Expenses			1,390.69

Total \$1,390.69



EMAIL



HX - FC - JACKSONVILLE - 34
8297 PHILLIPS HWY * JACKSONVILLE, FL 32256
PHONE: 904-730-9555 * FAX: 904-730-5672

Invoice	711824
Document	537490
Date	11/08/21
Print Time	8:08PM

Sold To:	340900		PHONE: 904-355-1831		Ship To:	SAME	
	VESTA PROPERTY SVCS					VESTA PROPERTY SVCS	
	245 RIVERSIDE AVE STE 300					245 RIVERSIDE AVE STE 300	
	JACKSONVILLE, FL 32202					JACKSONVILLE, FL 32202	
Customer PO Number		Order Taken By	Time	Terms		Order Pulled By:	
RIVERTOWN/JOHN		JKH	9:05AM	1% 10TH/N 20TH NET 20 TH		Order Checked Out By:	
Order Date		Carrier		Ship Date		Order Picked Up By:	
11/05/21		COUNTER		11/08/21		Order Delivered By: Route: CTR	
QTY ORD	QTY B.O	QTY SHIP'D	Part Number	UM	Description	Bin location	Unit
6		6	LO-PHOS-MAX-G	EA	LO-CHLOR LO-PHOS MAX PHOSPHATE REMOVER 1 GALLON JUG		68.00
							408.00
Standard Terms: Account disputes must be reported to Credit Department within 60 days of invoice date. Past due accounts and Credit Card payments are not entitled to discounts. Amounts not paid by the Due Date bear interest at 18% per annum and all cost of collection, including attorney's fees, are the obligation of the customer.						PAYMENT RECEIVED Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card <input type="checkbox"/> Number: _____ Amount: _____ Received By: _____	
RECEIVED BY: _____ PLEASE SIGN AND PRINT NAME IN BLACK INK						Subtotal	408.00
						Discount/Fa	
						Taxable Subtotal	408.00
						Tax	30.60
						Freight	.00
						Total	438.60



WELCOME TO
WEEDMANN'S EXPRESS
Weedmann's
9900 Shands Pier R
ST. Augustine FL
32259

DATE 11/01/21 10:45
TRAN# 9024577
PUMP# 02
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 30.312
PRICE/G: \$ 3.299
FUEL SALE \$ 100.00
CREDIT \$100.00

AMEX
*****1919
Entry Method: Swiped
Auth #: 541230
Resp Code: 0
Stan: 0834893256
Invoice #: 892317
Store # *****

THANK YOU
HAVE A NICE DAY

C a r # 2 0 1

Gold	9.39
------	------

AMEX x1919	10.00
(Sale Appr # 123070)	
Sale Rounding Down	0.01

By pre-determined agreement with the Sales and Use tax authority, the above sale total includes applicable sales tax.

WELCOME TO
WEEDMANN'S EXPRESS
Weedmann's
9900 Shands Pier R
ST. Augustine FL
32259

DATE 11/01/21 10:48
TRAN# 9024578
PUMP# 02
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 11.941
PRICE/G: \$ 3.299
FUEL SALE \$ 39.39
CREDIT \$39.39

AMEX
*****1919
Entry Method: Swiped
Auth #: 546326
Resp Code: 0
Stan: 0834893267
Invoice #: 892323
Store # *****

THANK YOU
HAVE A NICE DAY

**WELCOME TO
WEEDMAN EXPERS**

9900 SHANDS PIER RD
JACKSONVILLE, FL
32259

Weedmann's
9900 Shands Pier R
ST. Augustine FL 32259

Description	Qty	Amount
UNLD CR #01	29.771G	100.00
SELF @ 3.359/ G		

	Subtotal	100.00
	Tax	0.00
TOTAL		100.00
	CREDIT \$	100.00

AMEX

*****1919

Entry Method: Swiped

Auth #: 524422

Resp Code: 0

Stan: 0855916541

Invoice #: 915645

Store # *****

ST# 2 TILL XXXX DR# 0 TRAN# 9011003
CSH: 0 11/22/21 13:39:42

THANK YOU FOR SHOPPING AT
CRONIN ACE HARDWARE
2843 COUNTY ROAD 210 WEST
SUITE 101
SAINT JOHNS, FL 32259
(904) 217-3324

11/18/21 11:41AM MT 553 SALE

2299352	1	EA	\$28.99	EA
CM SCKT ST9PC 3/8DR INCH				\$28.99
2300572	1	EA	\$28.99	EA
CM SCKT ST 9PC 3/8DR MM				\$28.99
2402238	1	EA	\$9.99	EA
SOCKET ADPTR 3PC SW HEX				\$9.99
56	1	EA	\$11.99	EA *
MISC. FASTENERS				\$11.99
56	1	EA	\$46.99	EA *
MISC. FASTENERS				\$46.99

SUB-TOTAL:\$	126.95	TAX:\$	8.25
		TOTAL:\$	135.20
	BC AMT:	\$	135.20

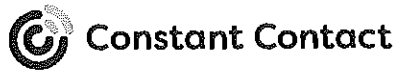
BK CARD#: XXXXXXXXXXXX1919
MID:*****6683 TID:***4807
AUTH: 845113 AMT: \$ 135.20
Host reference #:774346 Bat#

Authorizing Network: AMEX

Chip Read
CARD TYPE:AM EXPRESS EXPR: XXXX
AID : A000000025010801
TVR : 0000008000
IAD : 06590103602002
TSI : F800
ARC : 00
MODE : Issuer
CVM :
Name : AMERICAN EXPRESS
ATC :0093
AC : B6ED7D25BD0B5D22
TxnID/ValCode: 854336

Bank card USD\$ 135.20

Total Items: 5

[Print](#)**Billing Activity - Invoices***Vesta**Attn: Jason Davidson**245 Riverside Ave**Suite 250**Jacksonville FL 32202**US**P.: 9046795523**Today's Date: 12/02/2021**User Name: rivertown_community***Invoices from 11/02/2021 to 12/02/2021**

Date	Description	Charge Amount	Credit Amount
12/02/2021	Invoice #413631336	\$70.00	
11/02/2021	Invoice #408789201	\$70.00	

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



Mr. BestWrench
 1771 SR 13 North, Jacksonville, FL 32259
 Phone: 904-287-7800 Fax: 904-287-5627
 www.mrbestwrenchfl.com

Invoice #12870

" Your Neighborhood Auto Care Experts "

Customer Information	Invoice	Additional Information
JOHN PERRY	Date: 11/10/2021 Reference: 12870 Salesperson: Nathan Cramer	PO Number: Work Order#: W-145001
Acct Number: P: 904-307-8313 Contact:	Route: Delivery Date: 11/05/2021	Entered By: Nathan Cramer
Vehicle: 2014 Ford Trucks F-150 FX2 Super Crew/Super Cab Lic No: Z96BDH Unit: Mileage IN: 76760 Desc: VIN: 1FTFW1EF3EFC74597 Mileage OUT: 76760 (1) TPMS Equipped *Lug Torque (ft. lbs): 150 *Inflation Front/Rear (psi): 35/35 *OE Info		

Qty	Description	Unit Price	Ext. Price
	Basic Tire Installation - 4 Tires		
4.00	Mount and Install - Passenger Tire	6.99	27.96
4.00	Computerized Spin Balance	9.99	39.96
4.00	TPMS Sensor Service Kit, Redi-Sensor Serv	7.99	31.96
4.00	Rotations for the Life of the Tire	0.00	0.00
4.00	053967, 275/55R20, Bridgestone Dueler HL Alenza BW	190.99	763.96
1.00	Diagnostic - Scan For Codes, Troubleshoot Codes And Check For TSB's	0.00	0.00
	- RESEARCH WHEN FILLING UP WITH GAS. AFTER FILLING IT IS HARD TO START		
1.00	CHECK ROAD NOISE	19.99	19.99

Taxable

Subtotal: 883.83

Sales Tax: 59.35

State of Florida Tire Fee: 4.00

Shop Supply Fee: 1.30

Pass/LT Tire Disposal Fee: 24.00

Total: \$972.48

11/10/2021 Payment# P-145217 Amount: \$972.48

AMEX 1919 Exp: 06/2024 AC: SALE:844948:1::1762601038:: (MP -
 OrderID:1446268552 ,TransID:1762601038)

Parts	Labor	Subtotal	Taxes/Fees	FET	Total
\$763.96	\$119.87	\$883.83	\$88.65	\$0.00	\$972.48

We Appreciate Your Business

I hereby authorize the stated repair work to be done along with the necessary material, and hereby grant Mr. BestWrench permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Mr. BestWrench is not responsible for loss or damage to vehicles, or articles left in vehicles, in case of fire, theft or any other cause beyond it's control. A 1.5% (18% APR) service charge will be assessed on any amount which becomes delinquent beyond 30 days.

DOG WASTE DEPOT
12316 World Trade Drive #102
San Diego, CA 92128
TEL:800-678-1612
FAX:800-583-2169
www.DogWasteDepot.com

INVOICE

Date	Invoice #
10/28/2021	445235

Bill To	Ship To
Vesta Property Services Accounts Payable 245 Riverside Ave, Ste 300 Jacksonville, FL 32202	Rivers Edge CDD Office/Johnathan Perry 140 Landing Street Saint Johns, FL 32259

PLEASE MAKE ALL CHECKS PAYABLE TO "Dog Waste Depot"

ORDER NUMBER	Terms	Rep	Ship Date	Via	PO NUMBER
DWD-149022	INTERNET	PWC	10/28/2021	FEDEX	
Quantity	Item Code	Description	Price Each	Amount	
1	DEPOT-001-30 Tariff Mitigation ...	Dog Waste Roll Bag 30 roll case (6000 bags) Tariff Mitigation Allowance Fee 8.9% FedEx Package 1 Tracking #: 285462874269 Out of State No Sales Tax	177.97 8.90% 0.00%	177.97T 15.84 0.00	
		REMIT TO ADDRESS: Dog Waste Depot 12316 World Trade Drive #102 San Diego, CA 92128			
FED ID# 27-4523962			Total		\$193.81
			Balance Due		\$0.00



Final Details for Order #111-2731561-2833838

Print this page for your records.

Order Placed: November 5, 2021

Amazon.com order number: 111-2731561-2833838

Order Total: \$127.69

Supporting: River City Education Services

Shipped on November 6, 2021

Items Ordered

Price

1 of: *Xprite Surface Mount Strobe Lights Kit with Control Panel, Amber White Grill Grille Side Marker Flashing Emergency Warning Light for Trucks Vehicles ATV RV Cars Van* \$75.99
8PCS

Sold by: Xprite USA ([seller profile](#)) | Product question? [Ask Seller](#)

Condition: New

Shipping Address:

Johnathan Perry
14203 DURBIN ISLAND WAY
JACKSONVILLE, FL 32259-7126
United States

Shipping Speed:

FREE Prime Delivery

Shipped on November 6, 2021

Items Ordered

Price

1 of: *ASPL 2pcs 48LED Roof Top Strobe Lights, High Visibility Emergency Safety Warning LED Mini Strobe Light bar with Magnetic Base for 12-24V Snow Plow, Trucks, Construction Vehicles (Amber/White)* \$55.99

Sold by: Lattofigy ([seller profile](#))

Condition: New

Shipping Address:

Johnathan Perry
14203 DURBIN ISLAND WAY
JACKSONVILLE, FL 32259-7126
United States

Shipping Speed:

FREE Prime Delivery

Payment information

Payment Method:

American Express | Last digits: 1919

Billing address

Johnathan Perry
245 RIVERSIDE AVE STE 300

Item(s) Subtotal: \$131.98

Shipping & Handling: \$0.00

Your Coupon Savings: -\$7.60

Your Coupon Savings: -\$5.60

11/15/21, 7:59 AM

AmazonSmile - Order 111-2731561-2833838

JACKSONVILLE, FL 32202-4929
United States

Total before tax: \$118.78
Estimated tax to be collected: \$8.91

Grand Total: \$127.69

Credit Card transactions

AmericanExpress ending in 1919: November 6, 2021: \$127.69

To view the status of your order, return to [Order Summary](#).

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**WELCOME TO
WEEDMAN EXPERS**

9900 SHANDS PIER RD
JACKSONVILLE, FL
32259

Weedmann's
9900 Shands Pier R
ST. Augustine FL 32259

Description	Qty	Amount
UNLD CR #01	9.606G	32.27
SELF @ 3.359/ G		
	Subtotal	32.27
	Tax	0.00
TOTAL		32.27
	CREDIT \$	32.27

AMEX

*****1919

Entry Method: Swiped

Auth #: 524084

Resp Code: 0

Stan: 0855916549

Invoice #: 915655

Store # *****

ST# 2 TILL XXXX DR# 0 TRAN# 9011004
CSH: 0 11/22/21 13:44:10

WELCOME TO
WEEDMANN'S EXPRESS
Weedmann's
9900 Shands Pier R
ST. Augustine FL
32259

DATE 11/11/21 11:51
TRAN# 9025034
PUMP# 02
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 30.312
PRICE/G: \$ 3.299
FUEL SALE \$ 100.00
CREDIT \$100.00

AMEX
*****1299
Entry Method: Swiped
Auth #: 575631
Resp Code: 0
Stan: 0844904546
Invoice #: 903418
Store # *****

THANK YOU
HAVE A NICE DAY

[Print](#)**Billing Activity - Invoices***Vesta**Attn: Jason Davidson**245 Riverside Ave**Suite 250**Jacksonville FL 32202**US**P.: 9046795523**Today's Date: 11/01/2021**User Name: rivertown_community***Invoices from 10/01/2021 to 11/01/2021**

Date	Description	Charge Amount	Credit Amount
10/02/2021	Invoice #403846464	\$70.00	

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



**How doers
get more done.**

230 DUBBIN PAVILION DRIVE
ST. JOHNS, FL 32259 (904)417-4600

1324 00063 52033 10/28/21 09:56 AM
SALE SELF CHECKOUT

071497185471 ROLLER <A>
WSTR PRO 4 X 1/2 IN AC KNIT RC
4@2.37 9.48
071497191151 9X3/4RLR 3PK <A> 11.44
WSTR PRO 9 X 3/4 IN AC KNIT RC - 3PK
077089144642 4X1/2 IN MR <A>
BETTER 4 X 1/2 IN KNIT MINI 6PK
2@10.14 20.28
037256358784 GY5/8X50 <A>
5/8"X50' CONTINENTAL BLK RUBBER HOSE
2@39.98 79.96
071798902661 DECK BRUSH <A> 16.97
QUICKIE HEAVY DUTY DECK SCRUB
010186194318 1LB GROUT <A> 7.17
#382 BONE SANDED GROUT 1LB
008925143963 SANDNET60220 <A> 29.97
DIABLO 5" SANDNET H&L 220G 60PK
079340686663 PL ADHESIVE <A> 5.57
PL PREMIUM PU ADHESIVE 10 OZ
070798188945 KSU W5.5 <A> 5.98
KWIK SEAL ULTRA WHITE 5.5 OZ
021709010527 FAST 505 <A>
ZEP FAST 505 DEGREASER 128OZ
2@9.78 19.56

SUBTOTAL 206.38
TAX + PIF 14.51
TOTAL \$220.89

XXXXXXXXXXXX1919 AMEX USD\$ 220.89
AUTH CODE 889062/1631715 TA
Chip Read
AID A000000025010801 AMERICAN EXPRESS

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-8313 SUMMARY
THIS RECEIPT PO/JOB NAME: VESTA

2021 PRO XTRA SPEND 10/27: \$3,179.90
INCLUDES:
2021 PROXTRA SAVINGS 10/27: \$172.22

As of 10/28/2021 your Paint Rewards
level is Member; Spend 723.52 more in
qualifying paint purchases to earn
Bronze (10.0% off) on select paint
items.

Get the CREDIT LINE your business needs
with The Home Depot Commercial Credit.
Apply and SAVE UP TO \$100
on your first purchase.
Learn more: homedepot.com/credit

1324 10/28/21 09:56 AM



1324 63 52033 10/28/2021 0837

PIF NOTICE

THE TAX ON YOUR RECEIPT CONTAINS A 0.50%
PUBLIC INFRASTRUCTURE FEE, PAYABLE TO
THE DPI COMMUNITY DEVELOPMENT DISTRICT.
THE FEE IS COLLECTED AND USED TO FINANCE
PUBLIC IMPROVEMENTS IN THE DISTRICT.
THIS FEE IS NOT A TAX AND IS CHARGED IN
ADDITION TO SALES TAX. THIS FEE BECOMES
PART OF THE SALES PRICE AND IS SUBJECT
TO SALES TAX.

RETURN POLICY DEFINITIONS

POLICY ID	DAYS	POLICY EXPIRES ON
A 1	90	01/26/2022

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 105679 104418
PASSWORD: 21528 104355

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

**Details for Order #114-5394929-1558605**

[Print this page for your records.](#)

Order Placed: October 28, 2021

Amazon.com order number: 114-5394929-1558605

Order Total: \$171.06

Supporting: River City Education Services

Not Yet Shipped**Items Ordered**

	Price
4 of: <i>Gx24q/G24q 4-Pin Base Light Bulbs, 12W Gx24 LED PL Recessed Lights, Daylight 6000K 26W Compact Fluorescent Lamp Replacement for Ceiling Light Downlight Wall Sconce, 4-Pack (Remove/Bypass The Ballast)</i> Sold by: Prolux-US (seller profile)	\$29.66

Condition: New

2 of: <i>SYLVANIA ECO LED A19 Light Bulb, 60W Equivalent, Efficient 9W, 7 Year, 750 Lumens, Non-Dimmable, Frosted, 5000K Daylight - 24 Pack (40987)</i> Sold by: Amazon.com Services LLC	\$20.99
---	---------

Condition: New

Shipping Address:

JOHNATHAN PERRY
140 LANDING ST
SAINT JOHNS, FL 32259-8763
United States

Shipping Speed:

FREE Prime Delivery

Payment information**Payment Method:**

American Express | Last digits: 1919

Item(s) Subtotal: \$160.62

Shipping & Handling: \$0.00

Billing address

Johnathan Perry
245 RIVERSIDE AVE STE 300
JACKSONVILLE, FL 32202-4929
United States

Total before tax: \$160.62

Estimated tax to be collected: \$10.44

Grand Total: \$171.06

To view the status of your order, return to [Order Summary](#).

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**ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE**

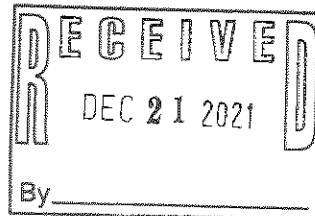
INVOICE# SJSO21CAD260347

NAME / ID:		Dep. Walker Sims #10779			
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Tuesday, December 21, 2021	SJSO21CAD260347	10:00 A.M.	4:00PM	6	\$240.00
ACTIVITY / COMMENTS:		Hour Rate	\$40.00	6	\$240.00

Total Contacts:7 Citations:1 Warnings:6 Top speed measured by RADAR was; ***40 MPH Orange Branch Trail***

Citation written to 17 year-old resident, prior stop same location on Orange Branch Trail for 36MPH in posted 25MPH zone. Subject was traveling 40mph in same 25 MPH zone today.

Multiple rounds of patrols conducted throughout the entire neighborhood. Traffic was light due to rain.



1-33-572-34510

Payroll use only		**VERIFY NAME AND ADDRESS**		***Payroll use only***	
BILL TO:		REMIT PAYMENT TO:		INVOICE #	SJSO21CAD260347
Ernesto Torres		Walker Sims		Service Date:	12/21/21
Govt. Management Service		13990 Bartram Park Blvd #1619		Invoice Date:	12/21/21
475 W Town Place, Suite 114		Jacksonville, FL 32258		Total Due:	\$240.00
St. Augustine, FL 32092				Due Date:	UPON RECEIPT

Wipes LLC

PO Box 324
Northville, MI 48167
sales@wipes.com
www.wipes.com

**INVOICE**

BILL TO
Rivers Edge CDD
475 West Town Place,
Suite 114
St. Augustine, FL 32092

SHIP TO
Rivertown - St Johns FL
140 Landing St
St Johns, FL 32259

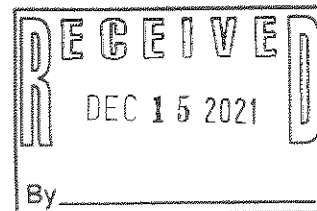
INVOICE 9707
DATE 12/15/2021
TERMS Due on receipt
DUE DATE 12/15/2021

DESCRIPTION	QTY	RATE	AMOUNT
Wipes.com Disinfectant Wipes Case	2	98.96	197.92T
Shipping	1	32.22	32.22
Sales Tax	1	0.00	0.00
Sales Tax calculated by AvaTax on Wed Dec 1 05:45:07 UTC 2021			

SUBTOTAL	230.14
TAX	0.00
TOTAL	230.14
BALANCE DUE	\$230.14

Approved RECDD I Gym Wipes
Submitted to AP on 12/15/21
by Jason Davidson

Jason Davidson
1-33-572-457
255



FOURTH ORDER OF BUSINESS

RESOLUTION 2022-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT ADOPTING PROMPT PAYMENT POLICIES AND PROCEDURES PURSUANT TO CHAPTER 218, *FLORIDA STATUTES*; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Rivers Edge Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within St. Johns, Florida; and

WHEREAS, Chapter 218, *Florida Statutes*, requires timely payment to vendors and contractors providing certain goods and/or services to the District; and

WHEREAS, the Board of Supervisors of the District (“Board”) accordingly finds that it is in the best interest of the District to establish by resolution Prompt Payment Policies and Procedures as may be amended or updated from time to time for immediate use and application.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The Prompt Payment Policies and Procedures attached hereto as **Exhibit A** are hereby adopted pursuant to this Resolution as necessary for the conduct of District business. The Prompt Payment Policies and Procedures shall remain in full force and effect until such time as the Board may amend or replace them; provided, however, that as the provisions of Chapter 218, *Florida Statutes*, are amended from time to time, the attached Prompt Payment Policies and Procedures shall automatically be amended to incorporate the new requirements of law without any further action by the Board. The Prompt Payment Policies and Procedures hereby adopted supplant and replace any previously adopted Prompt Payment Policies and Procedures.

SECTION 2. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 3. This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 19th day of January, 2022.

ATTEST:

**RIVERS EDGE COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

Exhibit A: Prompt Payment Policies and Procedures

EXHIBIT A

RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT

Prompt Payment Policies and Procedures

**In Accordance with the Local Government Prompt Payment Act
Chapter 218, Part VII, *Florida Statutes***

January 2022

Rivers Edge Community Development District
Prompt Payment Policies and Procedures

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I. Purpose

In accordance with the Local Government Prompt Payment Act (Chapter 218, Part VII, *Florida Statutes*) (“PPA”), the purpose of the Rivers Edge Community Development District (“District”) Prompt Payment Policies and Procedures (“Policies & Procedures”) is to provide a specific policy to ensure timely payment to Vendors and Contractors (both hereinafter defined) providing goods and/or services to the District and ensure the timely receipt by the District of goods and/or services contemplated at the time of contracting. Please note that the PPA, like any statute or law, may be amended from time to time by legislative action. These Policies & Procedures are based on the statutory requirements as of the date identified on the cover page of this document. By this reference, as applicable statutory provisions subsequently change, these Policies & Procedures shall automatically be amended to incorporate the new requirements of law. These Policies & Procedures are adopted by the District to provide guidance in contracting matters. Failure by the District to comply with these Policies & Procedures shall not expand the rights or remedies of any Provider (hereinafter defined) against the District under the PPA. Nothing contained herein shall be interpreted as more restrictive on the District than what is provided for in the PPA.

II. Scope

These Policies & Procedures apply to all operations of the District, including Construction Services and Non-Construction Goods and Services, as applicable.

III. Definitions

A. Agent

The District-contracted architect, District-contracted engineer, District Manager, or other person, acting on behalf of the District, which is required by law or contract to review invoices or payment requests from Providers (hereinafter defined). Such individuals/entities must be identified in accordance with §218.735 (1), Fla. Stat., and further identified in the relevant agreement between the District and the Provider.

B. Construction Services

All labor, services, and materials provided in connection with the construction, alteration, repair, demolition, reconstruction, or other improvement to real property that require a license under parts I and II of Chapter 489, Fla. Stat.

C. Contractor or Provider of Construction Services

The entity or individual that provides Construction Services through direct contract with the District.

D. Date Stamped

Each original and revised invoice or payment request received by the District shall be marked electronically or manually, by use of a date stamp or other method,

which date marking clearly indicates the date such invoice or payment request is first delivered to the District through its Agent. In the event that the Agent receives an invoice or payment request, but fails to timely or physically mark on the document the date received, "Date Stamped" shall mean the date of actual receipt by the Agent.

E. Improper Invoice

An invoice that does not conform to the requirements of a Proper Invoice.

F. Improper Payment Request

A request for payment for Construction Services that does not conform to the requirements of a Proper Payment Request.

G. Non-Construction Goods and Services

All labor, services, goods and materials provided in connection with anything other than construction, alteration, repair, demolition, reconstruction, or other improvements to real property.

H. Proper Invoice

An invoice that conforms to all statutory requirements, all requirements of these Policies and Procedures not expressly waived by the District and any additional requirements included in the agreement for goods and/or services for which the invoice is submitted not expressly waived by the District.

I. Proper Payment Request

A request for payment for Construction Services which conforms to all statutory requirements, all requirements of these Policies & Procedures not expressly waived by the District and any additional requirements included in the Construction Services agreement for which the Payment Request is submitted not expressly waived by the District.

J. Provider

Includes any Vendor, Contractor or Provider of Construction Services, as defined herein.

K. Purchase

The purchase of goods, materials, services, or Construction Services; the purchase or lease of personal property; or the lease of real property by the District.

L. Vendor

Any person or entity that sells goods or services, sells or leases personal property, or leases real property directly to the District, not including Construction Services.

IV. Proper Invoice/Payment Request Requirements

A. General

Prior to Provider receiving payment from the District, Non-Construction Goods and Services and Construction Services, as applicable, shall be received and performed in accordance with contractual or other specifications or requirements to the satisfaction of the District. Provision or delivery of Non-Construction Goods and Services to the District does not constitute acceptance for the purpose of payment. Final acceptance and authorization of payment shall be made only after delivery and inspection by the Agent and the Agent's confirmation that the Non-Construction Goods and Services or Construction Services meet contract specifications and conditions. Should the Non-Construction Goods and Services or Construction Services differ in any respect from the specifications, payment may be withheld until such time as the Provider takes necessary corrective action. Certain limited exceptions which require payment in advance are permitted when authorized by the District Board of Supervisors ("Board") or when provided for in the applicable agreement.

B. Sales Tax

Providers should not include sales tax on any invoice or payment request. The District's current tax-exempt number is 85-8013711680C-2. A copy of the tax-exempt form will be supplied to Providers upon request.

C. Federal Identification and Social Security Numbers

Providers are paid using either a Federal Identification Number or Social Security Number. To receive payment, Providers should supply the District with the correct number as well as a proper Internal Revenue Service W-9 Form. The District Manager shall treat information provided in accordance with Florida law.

Providers should notify the District Manager when changes in data occur (telephone 904-940-5850), email: etorres@gmsnf.com.

D. Proper Invoice for Non-Construction Goods and Services

All Non-Construction Goods and Services invoiced must be supplied or performed in accordance with the applicable purchase order (including any bid/proposal provided, if applicable) or agreement and such Non-Construction Goods and Services quantity and quality must be equal to or better than what is required by such terms. Unless otherwise specified in the applicable agreement, invoices should contain all of the following minimum information in order to be considered a Proper Invoice:

1. Name of Vendor
2. Remittance address
3. Invoice Date

4. Invoice number
5. The “Bill To” party must be the District or the Board, or other entity approved in writing by the Board or the District Manager
6. Project name (if applicable)
7. In addition to the information required in Section IV.D.1-6 above, invoices involving the *purchase of goods* should also contain:
 - a. A complete item description
 - b. Quantity purchased
 - c. Unit price(s)
 - d. Total price (for each item)
 - e. Total amount of invoice (all items)
 - f. The location and date(s) of delivery of the goods to the District
8. In addition to the information required in Section IV.D.1-6 above, invoices involving the *purchase of services* should also contain:
 - a. Itemized description of services performed
 - b. The location and date of delivery of the services to the District
 - c. Billing method for services performed (i.e., approved hourly rates, percentage of completion, cost plus fixed fee, direct/actual costs, etc.)
 - d. Itemization of other direct, reimbursable costs (including description and amount)
 - e. Copies of invoices for other direct, reimbursable costs (other than incidental costs such as copying) and one (1) of the following:
 - i. Copy of both sides of a cancelled check evidencing payment for costs submitted for reimbursement
 - ii. Paid receipt
 - iii. Waiver/lien release from subcontractor (if applicable)
9. Any applicable discounts
10. Any other information or documentation, which may be required or specified under the terms of the purchase order or agreement

E. Proper Payment Request Requirements for Construction Services

Payment Requests must conform to all requirements of Section IV, A-D above, unless otherwise specified in the terms of the applicable agreement or purchase order between the District and the Provider.

V. Submission of Invoices and Payment Requests

The Provider shall submit all Invoices and Payment Requests for both Construction Services and Non-Construction Goods and Services to the District’s Agent as provided in the purchase order or agreement, as applicable, and to the District Manager as follows:

Submit the invoice and/or payment request, with required additional material and in conformance with these Policies and Procedures, by mail, by hand delivery, or via email (Note: email is the preferred method for receipt of Non-Construction Goods and Services invoices).

- 1. Mailing and Drop Off Address**
Rivers Edge Community Development District
c/o Governmental Management Services
475 West Town Place, Suite 114
St. Augustine, Florida 32092
Attn: District Manager
- 2. Email Address**
etorres@gmsnf.com

VI. Calculation of Payment Due Date

A. Non-Construction Goods and Services Invoices

- 1. Receipt of Proper Invoice**
Payment is due from the District forty-five (45) days from the date on which a Proper Invoice is Date Stamped.
- 2. Receipt of Improper Invoice**
If an Improper Invoice is received, a required invoice is not received, or invoicing of a request for payment is not required, the time when payment is due from the District is forty-five (45) days from the latest date of the following:
 - a. On which delivery of personal property is fully accepted by the District;
 - b. On which services are completed and accepted by the District;
 - c. On which the contracted rental period begins (if applicable); or
 - d. On which the District and the Vendor agree in a written agreement that provides payment due dates.
- 3. Rejection of an Improper Invoice**
The District may reject an Improper Invoice. Within ten (10) days of receipt of the Improper Invoice by the District, the Vendor must be notified that the invoice is improper and be given an opportunity to correct the deficient or missing information, remedy the faulty work, replace the defective goods, or take other necessary, remedial action.

The District's rejection of an Improper Invoice must:

- a. Be provided in writing;
- b. Specify any and all known deficiencies; and
- c. State actions necessary to correct the Improper Invoice.

If the Vendor submits a corrected invoice, which corrects the deficiencies specified in the District's written rejection, the District must pay the

corrected invoice within the later of: (a) ten (10) business days after date the corrected invoice is Date Stamped; or (b) forty-five (45) days after the date the Improper Invoice was Date Stamped.

If the Vendor submits an invoice in response to the District's written rejection which fails to correct the deficiencies specified or continues to be an Improper Invoice, the District must reject that invoice as stated herein.

4. Payment of Undisputed Portion of Invoice

If the District disputes a portion of an invoice, the undisputed portion shall be paid in a timely manner and in accordance with the due dates for payment as specified in these Policies & Procedures.

B. Payment Requests for Construction Services

1. Receipt of Proper Payment Request

The time at which payment is due for Construction Services from the District is as follows:

- a. If an Agent must approve the payment request before it is submitted to the District Manager, payment (whether full or partial) is due twenty-five (25) business days after the payment request is Date Stamped. The Provider may send the District an overdue notice. If the payment request is not rejected within four (4) business days after Date Stamp of the overdue notice, the payment request shall be deemed accepted, except for any portion of the payment request that is fraudulent, misleading or is the subject of dispute.

The agreement between the District and the Provider shall identify the Agent to which the Provider shall submit its payment request, or shall be provided by the District through a separate written notice no later than ten (10) days after contract award or notice to proceed, whichever is later. Provider's submission of a payment request to the Agent shall be Date Stamped, which shall commence the time periods for payment or rejection of a payment request or invoice as provided in this section.

- b. If, pursuant to contract, an Agent is not required to approve the payment request submitted to the District, payment is due twenty (20) business days after the payment request is Date Stamped unless such payment request includes fraudulent or misleading information or is the subject of dispute.

2. Receipt and Rejection of Improper Payment Request

- a. If an Improper Payment Request is received, the District must reject the Improper Payment Request within twenty (20) business days after the date on which the payment request is Date Stamped.
- b. The District's rejection of the Improper Payment Request must:
 - i. Be provided in writing;
 - ii. Specify any and all known deficiencies; and
 - iii. State actions necessary to correct the Improper Invoice.
- c. If a Provider submits a payment request which corrects the deficiency specified in the District's written rejection, the District must pay or reject the corrected submission no later than ten (10) business days after the date the corrected payment request is Date Stamped.

3. Payment of Undisputed Portion of Payment Request

If the District disputes a portion of a payment request, the undisputed portion shall be paid in a timely manner and in accordance with the due dates for payment as specified in this section.

VII. Resolution of Disputes

If a dispute arises between a Provider and the District concerning payment of an invoice or payment request, the dispute shall be resolved as set forth in §218.735, Fla. Stat., for Construction Services, and §218.76, Fla. Stat. for Non-Construction Goods and Services.

A. Dispute between the District and a Provider

If a dispute between the District and a Provider cannot be resolved following resubmission of a payment request by the Provider, the dispute must be resolved in accordance with the dispute resolution procedure prescribed in the construction contract, if any. In the absence of a prescribed procedure in the contract, the dispute must be resolved by the procedures specified below.

B. Dispute Resolution Procedures

1. If an Improper Payment Request or Improper Invoice is submitted, and the Provider refuses or fails to submit a revised payment request or invoice as contemplated by the PPA and these Policies and Procedures, the Provider shall, not later than thirty (30) days after the date on which the last payment request or invoice was Date Stamped, submit a written statement via certified mail to the Agent, copying the District Manager, specifying the basis upon which the Provider contends the last submitted payment request or invoice was proper.

2. Within forty-five (45) days of receipt by the Agent and District Manager of the disputed, last-submitted payment request or invoice, the Agent and/or District Manager shall commence investigation of the dispute and render a final decision on the matter no later than sixty (60) days after the date on which the last-submitted payment request or invoice is Date Stamped.
3. With regard to contracts executed on or after July 1, 2021, if the District does not commence the dispute resolution procedure within the time provided herein, a Provider may give written notice via certified mail to the Agent, copying the District Manager, of the District's failure to timely commence its dispute resolution procedure. If the District fails to commence the dispute resolution procedure within 4 business days after receipt of such notice, any amounts resolved in the Provider's favor shall bear mandatory interest, as set forth in section [218.735](#)(9), Florida Statutes, from the date on which the payment request or invoice containing the disputed amounts was Date Stamped. If the dispute resolution procedure is not commenced within 4 business days after receipt of the notice, the objection to the payment request or invoice shall be deemed waived. The waiver of an objection pursuant to this paragraph does not relieve a Provider of its contractual obligations.
4. Absent a written agreement to the contrary, if the Provider refuses or fails to provide the written statement required above, the Agent and/or District Manager is not required to contact the Provider in the investigation. In addition, and absent a written agreement to the contrary, if such written statement is not provided, the District may immediately contract with third parties to provide the goods and services subject to the dispute and deduct the costs of such third party purchases from amounts owed to the Provider.
5. The Board shall approve any decision of the District Manager to contract with a third party which would result in: 1) an expenditure above what is budgeted for the Construction Services or Non-Construction Services; or 2) an expenditure which exceeds the original contract amount for the Construction Services or Non-Construction Services by more than ten percent (10%) or Ten Thousand Dollars (\$10,000).
6. A written explanation of the final decision shall be sent to the Provider, via certified mail, within five (5) business days from the date on which such final decision is made. A copy of the written explanation of the final decision shall be provided to the Chairperson of the Board simultaneously with the certified mailing to the Provider.

7. If a Provider does not accept in writing the final decision within five (5) days after receipt by the Provider, the District may immediately contract with third parties to provide the goods and services subject to the dispute and deduct the costs of such third party purchases from amounts owed to the Provider. If the costs of the third party purchases exceed the amount the District owes to the Provider, the District may seek to recover such excess from the Provider in a court of law or as otherwise provided in an agreement between the District and the Provider. Nothing contained herein shall limit or affect the District's ability to enforce all of its legal and contractual rights and remedies against the Provider.

VIII. Purchases Involving Federal Funds or Bond Funds

When the District intends to pay for a purchase with federal funds or bond funds, the District shall make such purchases only upon reasonable assurances that federal funds or bond funds sufficient to cover the cost will be received. When payment is contingent upon the receipt of bond funds, federal funds or federal approval, the public procurement documents and any agreement with a Provider shall clearly state such contingency. (§218.77, Fla. Stat.).

IX. Requirements for Construction Services Contracts – Project Completion; Retainage

The District intends to follow the PPA requirements for construction project completion and retainage, including, but not limited to, §218.735 (7) and (8), Fla. Stat.

X. Late Payment Interest Charges

Failure on the part of the District to make timely payments may result in District responsibility for late payment interest charges. No agreement between the District and a Provider may prohibit the collection of late payment interest charges allowable under the PPA as mandatory interest. (§218.75, Fla. Stat.).

A. Related to Non-Construction Goods and Services

All payments due from the District, and not made within the time specified within this policy, will bear interest, from thirty (30) days after the due date, at the rate of one percent (1%) per month on the unpaid balance. The Vendor must submit a Proper Invoice to the District for any interest accrued in order to receive the interest payment. (§218.735(9), Fla. Stat.).

An overdue period of less than one (1) month is considered as one (1) month in computing interest. Unpaid interest is compounded monthly. The term one (1) month means a period beginning on any day of a month and ending on the same day of the following month.

B. Related to Construction Services

All payments for Construction Services that are not made within the time periods specified within the applicable statute, shall bear interest from thirty (30) days after the due date, at the rate of one percent (1%) per month for contracts executed on or before June 30, 2021, and at the rate of two percent (2%) per month for contracts executed on or after July 1, 2021, or the rate specified by agreement, whichever is greater. §218.735(9), Fla. Stat. The Provider must submit a Proper Payment Request to the District for any interest accrued in order to receive the interest payment. An overdue period of less than one (1) month is considered as one (1) month in computing interest. (§218.74 (4), Fla. Stat.).

Unpaid interest is compounded monthly. The term one (1) month means a period beginning on any day of a month and ending on the same day of the following month.

C. Report of Interest

If the total amount of interest paid during the preceding fiscal year exceeds \$250, the District Manager is required to submit a report to the Board during December of each year, stating the number of interest payments made and the total amount of such payments. (§218.78, Fla. Stat.).

FIFTH ORDER OF BUSINESS

**PROJECT MANUAL
FOR
LANDSCAPE & IRRIGATION MAINTENANCE SERVICES**

**RIVERS EDGE
COMMUNITY DEVELOPMENT DISTRICT**

**RIVERS EDGE II
COMMUNITY DEVELOPMENT DISTRICT**

**RIVERS EDGE III
COMMUNITY DEVELOPMENT DISTRICT**

Date of Issue: _____, 2022
Due Date / Time: _____, 2022, at 12:00 p.m.

PROJECT MANUAL
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**REQUEST FOR PROPOSALS (“RFP”)
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES FOR
RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT,
RIVERS EDGE II COMMUNITY DEVELOPMENT DISTRICT, AND
RIVERS EDGE III COMMUNITY DEVELOPMENT DISTRICT**

AND

NOTICE OF PUBLIC MEETING TO OPEN RFP RESPONSES

St. Johns County, Florida

Request for Proposals

Notice is hereby given that **Rivers Edge Community Development District (“Rivers Edge I”)**, **Rivers Edge II Community Development District (“Rivers Edge II”)**, and **Rivers Edge III Community Development District (“Rivers Edge III”)** and, all districts together, the **“Districts”**) will accept proposals from all qualified companies interested in providing landscape and irrigation maintenance services for property within the Rivers Edge I, Rivers Edge II, and Rivers Edge III.

The project manual (**“Project Manual”**) will be available for public inspection and may be obtained beginning on _____, 2022, at 12:00 p.m. (EST) (**“Proposal Pick-Up Time”**) at _____. A fee of \$ _____ is required for a complete copy of the Project Manual. This fee is payable to _____.

Firms desiring to submit proposals for this project must attend a mandatory pre-proposal meeting, on _____, 2022, at _____ a.m. (EST) at _____. Firms desiring to submit proposals must submit one (1) original, eight (8) hard copies, and one electronic copy on a thumb drive of the required proposal no later than _____, 2022, at 12:00 p.m. (EST) at _____, Attention: _____. Additionally, as further described in the Project Manual, each proposer shall supply a bid bond or cashier’s check in the amount of ten-thousand dollars (\$10,000.00) with its proposal.

Failure to attend the mandatory pre-proposal meeting as specified may disqualify the proposer, in the Districts’ discretion. Proposals shall be submitted in a sealed package, shall bear the name of the proposer on the outside of the package, and shall clearly identify the project as “Rivers Edge I, II, and III Community Development Districts Landscape and Irrigation Maintenance Services Proposal.” Proposals may be either mailed or hand-delivered. No facsimile, telephonic, e-mailed, or telegraphic submittals will be accepted. Proposals received after the scheduled date and time for submittal may not be considered in the Districts’ discretion but can be claimed by the owner within ten (10) calendar days of the submittal deadline, or if not retrieved within the aforementioned timeframe, may be destroyed by the Districts.

In order to submit a bid, each bidder must (1) be authorized to do business in Florida, and hold all required state and federal licenses, including those with the Florida Department of Transportation and St. Johns County, in good standing; (2) have at least five (5) years’

experience with landscape maintenance projects; and (3) attend the mandatory pre-bid meeting. All proposers should purchase a copy of the Project Manual prior to the pre-proposal meeting. Copies of the Project Manual will not be available at that meeting. The Districts reserve the right in their sole discretion to make changes to the Project Manual up until the time of the proposal opening, and to provide notice of such changes only to those proposers who have purchased a Project Manual.

Rankings will be made based on the Evaluation Criteria contained within the Project Manual at a noticed public meeting following the opening of the bids. Price will be one factor used in determining the proposal that is in the best interest of the Districts, but the Districts explicitly reserve the right to make such award to other than the lowest price proposal. The Districts have the right to reject any and all proposals and waive any technical errors, informalities or irregularities if they, collectively or individually, determine in their discretion it is in the best interest of the Districts to do so.

Protests

Any protest regarding the Project Manual, including but not limited to protests relating to the proposal notice, the proposal instructions, the proposal forms, the contract form, the scope of work, the map, the specifications, the evaluation criteria, the evaluation process established in the Project Manual, or any other issues or items relating to the Project Manual, must be filed in writing, within seventy-two (72) hours after the Proposal Pick-Up Time. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid plans, specifications or contract documents. Additional information and requirements regarding protests are set forth in the Project Manual and the Districts' Rules of Procedure, which are available from the District Manager. Any proposer who files a Notice of Protest protesting the Project Manual, a proposal rejection, or a proposal award shall post with the Districts at the time of filing, a protest bond payable to the District whose decision or actions are the subject of the protest. If the protest relates to all three Districts, a separate protest bond shall be filed with each District. The protest bond for protesting the Project Manual shall be in the amount of ten thousand dollars (\$10,000.00). Notwithstanding the District's operating rules, the protest bond for protesting a proposal rejection or proposal award shall be in an amount equal to ten percent (10%) of the value of the solicitation, but in no case less than ten thousand dollars (\$10,000.00). Bonds shall be by a U.S. postal service money order, certified, cashier's check or such other form of surety as the District Staff may approve. All bonds shall be made payable to the District. Failure to post such bond within the requested time period shall result in the protest being dismissed by the District, with the proposer afforded no relief.

Notice of Public Meeting for Bid Opening

A special joint meeting of the Rivers Edge Community Development District, Rivers Edge II Community Development District, and Rivers Edge III Community Development District will be held on _____, 2022, at 1:00 p.m. (EST) at _____ for the sole purpose of opening

the bids. No official action of the Districts' Boards will be taken at this meeting. The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the agenda for this meeting may be obtained from the District Manager, at Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, FL 32259, (904) 940-5850. This meeting may be continued to a date, time, and place to be specified on the record at the meeting.

There may be occasions when staff or other individuals may participate by speaker telephone. Any person requiring special accommodations at any meeting because of a disability or physical impairment should contact the District Office at _____ at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any decision made with respect to any matter considered at a District meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Any and all questions relative to this request for proposals shall be only directed in writing to _____ at _____, with e-mail copies to _____, via e-mail at _____, and to Jennifer Kilinski at jennifer@kelawgroup.com. Telephone inquiries will NOT be accepted.

**RIVERS EDGE I, II, AND III COMMUNITY DEVELOPMENT DISTRICTS
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
REQUEST FOR PROPOSALS**

**Landscape and Irrigation Maintenance Services
St. Johns County, Florida**

Date/Time (EST)	Event
	RFP Ad Published
	Project Manual Available for Pickup
	Mandatory Pre-Bid Meeting
	Site Available for Inspection
	Deadline for Questions/RFI
	Proposals Due/Opened

Instructions to Proposers

SECTION 1. DUE DATE AND SUBMISSION. Sealed proposals (including one (1) original, eight (8) hard copies, and one (1) electronic copy on a thumb drive) must be received no later than _____, 2022, at 12:00 p.m. (EST), at _____. Attention: District Manager. Proposals will be publicly opened at that time. Proposals shall be submitted in a sealed, opaque package and shall be labeled with the proposer's name and "Response to RFP - Rivers Edge I, II, and III Community Development Districts Landscape and Irrigation Maintenance Services Proposal" ("Project Name") on the front of the package. Proposals may be either mailed or hand-delivered. If the proposal is sent through the mail or other delivery system, the sealed envelope shall be enclosed in a separate envelope with the proposer's name and the Project Name clearly indicated on the outer envelope. Proposals received after the time and date stipulated above will not be considered. Any proposal not completed as specified or missing the required proposal documents may be disqualified at the District's discretion. Firms or individuals submit their proposals on a voluntary basis and therefore are not entitled to compensation of any kind. The District shall not be obligated or be liable for any costs incurred by proposers prior to issuance of a contract. All costs to prepare and submit a response to this RFP shall be borne by the proposer.

SECTION 2. MANDATORY PRE-PROPOSAL MEETING. Firms desiring to submit proposals for this project must attend a mandatory pre-proposal meeting on _____, 2022, at _____ (EST) at the project site, _____. Proposers who do not attend the pre-proposal meeting may not be eligible to submit a proposal, in the District's sole discretion.

SECTION 3. BID GUARANTEE. Each proposer shall submit a bid guarantee in the form of a bid bond or cashier's check in the amount of ten-thousand dollars (\$10,000.00) with its bid ("Bid Guarantee"). The Bid Guarantees shall be held until the time of award of contract with the successful bidder, at which time the Bid Guarantees shall be returned to all unsuccessful bidders. If the successful bidder does not enter into the Contract within the time frames set forth herein, the bidder shall forfeit its Bid Guarantee to the District.

SECTION 4. SIGNATURE ON PROPOSAL. The proposer must execute all District forms, affidavits, and acknowledgments for which signature and notary blocks are provided. If the proposal is made by an individual, that person's name and business address shall be shown. If made by a partnership, the name and business address of an authorized member of the firm or partnership shall be shown. If made by a corporation, the person signing the proposal shall show the name of the state under the laws of which the corporation was chartered. In addition, the proposal shall bear the seal of the corporation. Anyone signing the proposal as agent shall file with the proposal legal evidence of his/her authority to do so.

SECTION 5. COMPLETION OF PROPOSAL FORMS. All blanks on the proposal forms must be completed in pen/ink or type written. No erasures are permitted. Do not leave any requested information blank. If a question does not apply, write "N/A" or a similar notation. If a correction is necessary, draw a single line through the entered figure and enter the corrected figure above it. Corrections must be initialed by the person signing the proposal. In making its proposal, each proposer represents that it has read and understands the Project Manual and that the proposal is made in accordance therewith, including verification of the contents of the Project Manual. Failure to supply any requested information and submit fully completed forms may result in disqualification. The District reserves the right to request additional information if clarification is necessary.

SECTION 6. FAMILIARITY WITH THE PROJECT. Each proposer, by and through the submission of a proposal, agrees that he shall be held responsible for having heretofore examined the project site, the location of all proposed work and for having satisfied himself from his own personal knowledge and experience or professional advice as to the character, conditions, and location of the site, the nature of the turf, shrubs, trees, palms, vegetation, weeds, sprinklers and irrigation systems, roads, sidewalks and paved paths, ground, surface and subsurface, and any other conditions surrounding and affecting the work, any obstruction, the nature of any existing construction, and all other physical characteristics of the job, in order that the proposer may include in the prices which the proposer proposes all costs pertaining to the work and thereby provide for the satisfactory landscape maintenance thereof. The proposer agrees to accept the site in an "as is" condition, and hold its prices for the period set forth in this proposal package, regardless of any changes to the site that may occur from the time of proposal submission and through the time of contract award and the start of any work under the contract. The proposer, in preparing the proposal, shall take into consideration that work by other contractors may be in progress at or near the site and that the proposer shall not interfere with work done by such other contractors.

SECTION 7. FAMILIARITY WITH THE LAW. By submitting a proposal, the proposer is assumed to be familiar with the District's operating rules and procedures, as well as all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the provision of the requested services. Ignorance on the part of the proposer will in no way relieve it from responsibility to provide the services and fulfill such other obligations covered under the proposal in compliance with all such laws, ordinances and regulations.

SECTION 8. QUALIFICATIONS OF PROPOSER. The contract, if awarded, will only be awarded to a responsible proposer who is qualified and has the ability to provide the services specified herein, at the sole and absolute discretion of the District. In order to submit a bid, each bidder must (1) be authorized to do business in Florida, and hold all required state and federal

licenses, including those with the Florida Department of Transportation and St. Johns County, in good standing; (2) have at least five (5) years' experience with landscape maintenance projects; and (3) attend the mandatory pre-bid meeting. The proposer shall submit with its proposal satisfactory evidence of a history of fulfillment of similar contracts and show that it is fully prepared with the necessary organization, personnel, capital, and equipment to provide the specified services.

SECTION 9. COLLUSION. Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the proposers, the proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

SECTION 10. INTERPRETATIONS AND ADDENDA. Any and all questions relative to this request for proposals shall be only directed in writing to _____ at _____, with e-mail copies to _____, via e-mail at _____, and to Jennifer Kilinski at jennifer@kelawgroup.com. Telephone inquiries will NOT be accepted. Interpretations or clarifications considered necessary in response to such questions will be issued by addenda, faxed, mailed or otherwise delivered to all parties recorded as having received the Project Manual. Any inquiry or request for interpretation received before 12:00 p.m. on _____, 2022, will be given consideration. Questions will be answered only by formal written addenda, which will be binding. No interpretations will be given verbally. All questions and answers will be distributed to all proposers. No inquiries will be accepted from subcontractors; the proposer shall be responsible for all queries. Additionally, the District reserves the right in its sole discretion to make changes to the Project Manual up until the time of the proposal opening.

SECTION 11. MODIFICATIONS AND WITHDRAWAL. Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where Proposals are to be submitted at any time prior to the time and date the proposals are due; provided however, additional information may be requested and/or provided to evidence compliance, make non-material modifications, clarifications or supplementations, and as otherwise permitted by Florida law. No proposal may be withdrawn after opening for a period of one hundred twenty (120) days.

SECTION 12. PROJECT MANUAL. The Project Manual, including scope of work for the District, will be available beginning _____ at 12:00 p.m. (EST) ("**Proposal Pick-Up Time**") at _____. A fee of \$____.00 is required for a complete copy of the Project Manual. Fees should be addressed to Governmental Management Services, LLC.

SECTION 13. BASIS OF AWARD/RIGHT TO REJECT. The District reserves the right to reject any and all District proposals in its sole and absolute discretion, whether or not reasonable, make modifications to the District work, and waive any informalities or irregularities in District proposals as it is deemed in the best interest of the District up until such time as a contract has been fully executed by both parties.

SECTION 14. CONTRACT AWARD AND SERVICE AGREEMENT TERM. The Districts reserve the right to award either a single contract for providing services to all three (3) Districts, or individual contracts for each District, based on the pricing provided by the successful Proposer. Within fourteen (14) days of receipt of the Notice of Award of the District contract, or

as otherwise extended by the District, the proposer shall enter into and execute a contract in substantially the form included within the Project Manual. Proposers are advised to carefully review the contract form enclosed. The contract is expected to commence on October 1, 2022, and to automatically renew for up to two additional 1-year terms in the District's discretion. Any work provided and any cost incurred by the proposer prior to receiving both the Notice of Award and the Notice to Proceed will be at the proposer's risk unless specifically agreed to in writing by the District.

SECTION 15. CHANGES/MODIFICATIONS TO SCOPE OF WORK. The District reserves the right to order changes in its scope of work and resulting contract. The successful proposer has the right to request an equitable price adjustment in cases where modifications to the contract under the authority of this clause result in increased costs to the Contractor. Price adjustments will be based on the prices proposed by the Contractor in response to this solicitation. Any contract resulting from this solicitation may be modified upon written and mutual consent of both parties.

SECTION 16. INSURANCE. All proposers shall include as part of their proposal a current Certificate of Insurance, or equivalent information, demonstrating the company's insurance coverage and the ability to meet at least the insurance coverage requirements set forth in the form of contract included within the Project Manual. In the event the proposer is notified of award for the District work, it shall provide proof of Insurance Coverage requested, identifying the District, its officers, employees and agents as additional insured's, as more specifically to be stated in the contract, to be executed within fourteen (14) calendar days after notification, or within such approved extended period as may be granted.

SECTION 17. FINANCIALS. In evaluating and scoring the proposals, the District will consider the financial capability of each proposer, and as such each proposer should submit relevant information regarding financial capability. All proposers shall include with their proposal proof of sufficient financial capability. In the event the proposer is notified of award, the District may in its sole discretion require that the proposer provide additional proof of financial capability, including, if requested, audited financial statements from the last three years.

SECTION 18. INDEMNIFICATION. The successful proposer for the District work shall fully indemnify, defend and hold harmless the District and its officers, agents, and employees from and against all claims, damages, costs and losses arising, in whole or in part, as more fully set forth in the contract form, to be executed.

SECTION 19. LIMITATION OF LIABILITY. Nothing herein shall be construed as or constitute a waiver of the District's limitations on liability contained in section 768.28, *Florida Statutes*, or other statute or law.

SECTION 20. PROPOSAL INFORMATION. All proposals should include the following information, among other things described herein:

- A. All completed and executed forms set forth in the Project Manual.
- B. A listing of the position / title and corporate responsibilities of key management or supervisory personnel (forms attached). Include resumes for each person

listed, and list years of experience in present position for each party listed and years of related experience.

- C. Describe proposed staffing levels, including information on current operations, administrative, maintenance and management staffing of both a professional and technical nature, including resumes for staff at or above the project manager level.
- D. Information related to other projects of similar size and scope for which proposer has provided, or is currently providing, landscape and irrigation maintenance services (forms attached).
- E. At least three references from projects of similar size and scope. The proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person.
- F. A narrative description of the proposer's approach to providing the services as described in the scope of services provided herein.
- G. Completed proposal pricing. Pricing is requested for all areas together, accounting for any cost efficiencies in providing services for all areas, as well as for serving each District and the Shared Offsite Improvements individually. All responses must itemize the cost for each of the items described in the Project Manual and break out all costs, such as the number of mowings by month, dollar value by event, etc. Unit costs for mulch and annuals, including installation, should be provided but not included in the contract amount as these services shall be rendered at the discretion of the District's Board of Supervisors.
- H. Proof of sufficient financial capability.
- I. A current Certificate of Insurance, or equivalent information, demonstrating the proposer's insurance coverage and the ability to meet at least the insurance coverage requirements set forth in the form of contract attached hereto.

SECTION 21. PROTESTS. Any protest relating to the Project Manual, including but not limited to protests relating to the proposal notice, the proposal instructions, the proposal forms, the contract form, the scope of work, the map, the specifications, the evaluation criteria, the evaluation process established in the Project Manual, or any other issues or items relating to the Project Manual, must be filed in writing, within seventy-two (72) hours (excluding Saturdays, Sundays, and official holidays of the State of Florida) after the Proposal Pick-Up Time, and any protest relating to a decision regarding a contract award or rejection of proposal(s) must be filed within seventy-two (72) hours (excluding Saturdays, Sundays, and official holidays of the State of Florida) after issuance of a notice of such a decision. Such protests must be filed at: **475 West Town Place, Suite 114, St. Augustine, FL 32259, ATTN: Ernesto Torres, District Manager**. A formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest relating to the aforesaid Project Manual.

SECTION 22. PROTEST BOND. Any proposer who files a Notice of Protest protesting the Project Manual, a proposal rejection, or a proposal award shall post with the District at the time of filing (within 72 hours as referenced in Section 21 above), a protest bond payable to the District. The protest bond for protesting the Project Manual shall be in the amount of ten thousand dollars (\$10,000.00). Notwithstanding the District's operating rules, the protest bond for protesting a proposal rejection or proposal award shall be in an amount equal to ten percent (10%) of the value of the solicitation, but in no case less than ten thousand dollars (\$10,000.00). Bonds shall be by a U.S. postal service money order, certified, cashier's check or such other form of surety as the District's Staff may approve. All bonds shall be made payable to the District. Failure to post such bond within the requested time period shall result in the protest being dismissed by the District, with the proposer afforded no relief.

If the person or firm protesting the award prevails, the bond shall be returned to the protestor; however, if, after completion of a formal protest hearing in which the District prevails, the bond shall be applied to payment of the costs and attorney fees incurred by the District relative to the protest. The entire amount of the bond shall be forfeited if the District determines that a protest was filed for a frivolous or improper purpose, including, but not limited to, the purpose of harassing, causing unnecessary delay, or causing needless cost for the District or other parties. No proposer shall be entitled to recover any costs of proposal preparation from the District, regardless of the outcome of any protest.

SECTION 23. EVALUATION OF PROPOSALS. The proposals shall be ranked at a noticed public meeting based on the criteria presented in the Evaluation Criteria sheet(s) contained within the Project Manual. Price will be one factor used in determining the proposal that is in the best interest of the District, but the District explicitly reserves the right to make such award to other than the lowest price proposal. The Districts' Boards of Supervisors shall review and evaluate the proposals in their individual discretion, and make any final determination with respect to the award of a final contract that is in the best interests of the District. Proposals may be held for a period not to exceed 120 days from the date of proposal opening for the purposes of reviewing the proposals and investigating the qualifications of the proposers, prior to executing a contract agreement. During this time, all provisions of the submitted proposal must be in effect, including pricing. The District may visit the proposer's facilities as part of the evaluation process.

SECTION 24. BLACK OUT PERIOD/CONE OF SILENCE. The blackout period is defined as between the time the request for proposals is issued and the time the respective Boards award the contract. During this black out period, any attempt to influence the thinking of staff or officials related to a solicitation for goods or services, in person, by mail, by facsimile, by telephone, by electronic mail, or by any other means of communication, will result in disqualification of their award and/or contract. This does not apply to pre-solicitation conferences, contract negotiations, or communications with staff not concerning this solicitation.

SECTION 25. PRICING. Proposers shall submit their price information on the supplied forms with all blank spaces completed. Each line item shall be clearly stated and cover all charges including incidental expenses, applicable taxes, insurance, overhead and profit. The Districts may, in their discretion, award a single contract for providing services to all areas, or award separate contracts for each District. Therefore, Proposers are asked to provide pricing for providing services for each District and the Shared Offsite Improvements individually as well as

for providing services for all Districts together. The pricing for all areas together may reflect any efficiencies in providing services for all areas; the individual pricing is not required to add up to the combined pricing. Proposers will not be allowed to make any substitutions in materials, quantities or frequencies during the proposal process. Proposers shall guarantee that their pricing shall not increase throughout the term of the contract agreement executed.

SECTION 26. E-VERIFY. The successful Contractor must comply with and perform all applicable provisions of Section 448.095, *Florida Statutes*. Accordingly, to the extent required by Florida Statute, the Contractor must register with and use the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all newly hired employees and shall comply with all requirements of Section 448.095, *Florida Statutes*, as to the use of subcontractors. The District may terminate the Agreement immediately for cause if there is a good faith belief that the Contractor has knowingly violated Section 448.091, *Florida Statutes*. By entering into the Agreement, the Contractor will represent that no public employer has terminated a contract with the Contractor under Section 448.095(2)(c), *Florida Statutes*, within the year immediately preceding the date of the Agreement.

SECTION 27. FOREIGN INFLUENCE. By submitting a proposal, the Proposer agrees to comply with the provisions of Section 286.101, *Florida Statutes*, regarding disclosures of any current or prior interest of, any contract with, or any grant or gift received from a foreign country of concern if such interest, contract, or grant or gift has a value of \$50,000 or more and such interest existed at any time or such contract or grant or gift was received or in force at any time during the previous 5 years. Proposer affirms that, except as may be otherwise disclosed or excluded from disclosure under Section 286.101, *Florida Statutes*, Proposer has no such interest in, contract with, or grant or gift from a foreign country of concern as defined in Section 286.101, *Florida Statutes*.

SECTION 27. MANDATORY AND PERMISSIVE REQUIREMENTS. Notwithstanding anything else within the Project Manual, the only mandatory requirements of this Project Manual are that each proposer must be authorized to do business in Florida, and hold all required state and federal licenses in good standing. All other requirements set forth in the Project Manual shall be deemed "permissive," in that a proposer's failure to meet any requirement described in mandatory terms such as "shall," "will," "mandatory," or similar language does not automatically disqualify the proposer's proposal, but instead in the Board's discretion may result in the disqualification of a proposal or alternatively may be taken into account in the evaluation and scoring of the proposal.

SECTION 28. REFERENCE TERMS. Any headings in this document are for the purposes of reference only and shall not limit or otherwise affect the meaning thereof. Any reference to gender shall be construed to include all genders, firms, partnerships and corporations. References in the singular shall be construed to include the plural and references in the plural shall be construed to include the singular. Any reference to a "District" shall be construed to refer to the Rivers Edge Community Development District, the Rivers Edge II Community Development District, and the Rivers Edge III Community Development District, as applicable, and each District shall be the authority for all matters concerning that District and its resulting contract; provided however, that if one contractor is selected to provide services for all areas, Rivers Edge Community Development District is expected to be the master contracting entity.

SECTION 29. ADDITIONAL TERMS AND CONDITIONS. No additional terms and conditions included with the Proposal response shall be evaluated or considered and any and all such additional terms and conditions shall have no force and effect and are inapplicable to the Proposal. If submitted either purposefully through intent or design or inadvertently appearing separately in transmitting letters, specifications, literature, price lists or warranties, it is understood and agreed the general and special conditions in this solicitation are the only conditions applicable to this proposal and the proposer's authorized signature affixed to the proposal attests to this.

[End of Instructions to Proposers]

RIVERS EDGE I, II, AND III COMMUNITY DEVELOPMENT DISTRICTS

REQUEST FOR PROPOSALS
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

EVALUATION CRITERIA

Proposals for the District will be evaluated based on the following criteria:

Factor	Description	Points
1.	Completeness of Proposal Completeness of response in accordance with RFP instructions and requirements. Proposal is neat, professional in appearance and bound appropriately for the document's thickness.	5
2.	Experience Contractual and technical experience in performing work of similar size and scope; experience working with commercial properties, community development districts, or public agencies; strength and stability of the contractor.	25
3.	Qualifications of Key Personnel Qualifications of staff, adequacy of labor commitment, training programs for staff that are going to be assigned to this Project under this contract.	20
4.	Machinery, Equipment, and Manpower Contractor possesses adequate machinery, equipment, and manpower to perform the work for this Project under this contract in a high quality manner or the ability to acquire said machinery, equipment, and manpower prior to contract start date. Financial stability and creditworthiness of contractor will be considered. Contractor should provide Project specific information.	20
5.	References Assessment of contractor's work by client references and references with demonstrated success in providing similar services. References must also indicate contractor's ability to form positive and collaborative relationships with clients and clients' staff.	10
6.	Cost Cost Proposal will be evaluated using the following formula: (Lowest Proposed Cost / Proposer's Cost) X 20 = Total Cost Points	20
Total		100

Once proposals are received, the Districts' Boards of Supervisors will review each submittal related to the District and score each proposal based on the evaluation criteria, information provided in response to reference checks, and any other information available to the Districts and permitted to be used under law. The Districts' award will be based on the proposal that is most advantageous to the Districts.

The Districts also reserve the right to seek clarification from prospective firms on any issue in a response for the Districts, invite specific firms for site visits or oral presentations, or take any action it feels necessary to properly evaluate the submissions and construct a solution in the Districts' best interest. Failure to submit the requested information or required documentation may result in the lessening of the proposal score or the disqualification of the proposal response.

Do not attempt to contact any District Board member, staff member or any person other than the appointed staff for questions relating to this RFP. Anyone attempting to lobby District representatives will be disqualified.

It is anticipated that the Districts' Boards of Supervisors will meet to evaluate proposals on _____ at _____, but the Districts reserve the right to reschedule any such meeting.

AFFIDAVIT OF ACKNOWLEDGMENTS

STATE OF _____
COUNTY OF _____

Before me, the undersigned authority, appeared the affiant, _____, and having taken an oath, affiant, based on personal knowledge, deposes and states:

1. I am over eighteen (18) years of age and competent to testify as to the matters contained herein. I serve in the capacity of _____ for _____ (“**Proposer**”), and am authorized to make this Affidavit of Acknowledgments on behalf of Proposer.

2. I assisted with the preparation of, and have reviewed, the Proposer’s proposal (“**Proposal**”) provided in response to the Rivers Edge I, II, and III Community Development Districts Request for Proposals for Landscape and Irrigation Maintenance Services. All of the information provided therein is full and complete, and truthful and accurate. I understand that intentional inclusion of false, deceptive or fraudulent statements, or the intentional failure to include full and complete answers, may constitute fraud; and, that the Districts may consider such action on the part of the Proposer to constitute good cause for rejection of the proposal.

3. I do hereby certify that the Proposer has not, either directly or indirectly, participated in collusion or proposal rigging.

4. The Proposer agrees through submission of the Proposal to honor all pricing information one hundred and twenty (120) days from the opening of the proposals, and if awarded the contract on the basis of this Proposal to enter into and execute the contract in the form included in the Project Manual within fourteen (14) days after receiving a notice of award.

5. By signing below, and by not filing a protest within the seventy-two (72) hour period after the Proposal Pick-Up Time, the Proposer acknowledges that (i) the Proposer has read, understood, and accepted the Project Manual; (ii) the Proposer has had an opportunity to consult with legal counsel regarding the Project Manual; (iii) the Proposer has agreed to the terms of the Project Manual; and (iv) the Proposer has waived any right to challenge any matter relating to the Project Manual, including but not limited to any protest relating to the proposal notice, proposal instructions, the proposal forms, the contract form, the scope of work, the map, the specifications, the evaluation criteria, the evaluation process established in the Project Manual, or any other issues or items relating to the Project Manual.

6. The Proposer authorizes and requests any person, firm or corporation to furnish any pertinent information requested by the Rivers Edge I, II, and III Community Development Districts, or their authorized agents, deemed necessary to verify the statements made in the Proposal, or regarding the ability, standing, integrity, quality of performance, efficiency, and general reputation of the Proposer.

Under penalties of perjury under the laws of the State of Florida, I declare that I have read the foregoing Affidavit of Acknowledgments and that the foregoing is true and correct.

Dated this ____ day of _____, 2022.

Company Name: _____

Signature: _____

Print: _____

Title: _____

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this ____ day of _____, 2022, by _____ of _____, who is personally known to me or who has produced _____ as identification, and did [☐] or did not [☐] take the oath.

Notary Public, State of Florida

Print Name: _____

Commission No.: _____

My Commission Expires: _____

SCOPE OF SERVICES

PART 1

STATEMENT OF INTENT

The grounds maintenance Contractor is hereby made aware that District anticipates the landscape maintenance at RiverTown shall be of the highest quality. All Services to be performed within the scope of these specifications shall be strictly managed, executed and performed by experienced personnel. Contractor shall continuously monitor the health and appearance of the landscaping areas identified herein. To the extent additional services not identified herein are needed to maintain landscaping health or appearance or prevent loss of landscape assets, Contractor shall submit a proposal identifying a recommended course of action and the cost thereof. Absent emergency circumstances, proposals shall be submitted at least ten (10) days prior to the monthly Board meeting to allow inclusion in the agenda package.

Contractor shall perform all Services necessary utilizing acceptable horticultural practices for the landscape maintenance of the RiverTown community. Such Services shall include using industry best management practices as identified in Florida-Friendly Best Management Practices (BMPs), issued and updated from time to time, by University of Florida IFAS and specific to the site location and plant materials. Major scope areas generally include, but are not limited to, the following:

1. Mowing, edging and trimming of lawn areas.
2. Trimming and pruning of plant material.
3. Weed elimination and edging of plant beds.
4. Maintenance of flowerbeds.
5. Removal of debris from site.
6. Fertilization and pest control.
7. Irrigation maintenance and inspection.

GENERAL LANDSCAPE MAINTENANCE

1) MOWING – All grass area to be mowed on the following schedule.

- Bermuda Turf– March 1- November 1 - Once a week and November 1- March 1 – Once a month.
- St. Augustine Turf – March 1- November 1 – Once a week and November 1- March 1 – Once every two weeks.
- Zoysia Turf - March 1- November 1 – Once a week and November 1- March 1 – Once every two weeks.

- Bahia Turf - March 1 - November 1 – Once every two week and November 1- March 1 – Once a month.

Contractor is to include with its bid a detailed annual maintenance program to ensure optimum quality and performance of Bermuda St. Augustine, Zoysia and Bahia grasses. In addition to a detailed mowing schedule, program is to include detailed timed events such as fertilization, aeration and thatch removal. This schedule shall state how many mowings per week during the growing season and dormant season. Notwithstanding the above, at no time will the turf grasses be allowed to grow beyond the following: Bermuda grass beyond a maximum height of two (2) inches; St. Augustine grasses beyond four and one half (4.5) inches; and Zoysia grasses beyond four (4) inches.

Each mowing should leave the Bermuda grass at a height of one half (.5) to one and a half (1.5) inch, St. Augustine grasses at no less than three (3) inches, and Zoysia grasses no less than two (2) inches. Mower blades shall be kept sharp at all times to provide a high-quality cut and to minimize disease.

All Bahia grass or other turf grasses will be mowed to maintain a height between two and one-half (2.5) to four (4) inches. Bahia Turf at The Riverfront Park and Longleaf Pine Parkway (CR 244) shall be mowed at a minimum bi-weekly schedule during the growing season and once a month during dormant months.

Mowers should be equipped with a mulching type deck. Clippings may be left on the lawn as long as no readily visible clumps remain on the grass surface. Otherwise large clumps of clippings will be collected and removed by Contractor to reduce shade out. In case of fungal disease outbreaks, the clippings will be collected until the disease is under control.

All ponds identified on the overall District map shall be mowed in conjunction with the mowing schedule above. Contractor shall mow retention pond areas with proper equipment, and pond areas will be maintained within three (3) feet of the water's edge unless otherwise directed by the District. Vegetation within three feet of the water's edge will be controlled with use of a string/line trimmer or other mechanical means. Vegetation within these limits should be maintained in a clean condition with the rise and fall of the water line. Line trimming of water's edge and line trimming of drainage structures shall occur each and every time the pond is mowed. Careful attention must be paid to mower height on pond banks so as not to scalp at the crest of the lake bank and increase the chances of pond bank erosion. Also, when line trimming at water's edge, Contractor shall be extremely careful not to scalp at the water's edge also increasing chances of pond bank erosion. Line trimming height shall be the same as mowing height (if not slightly higher). Care shall be taken to ensure that clippings are not blown into lakes. Any trash debris in the water within arm's reach of Contractor shall be removed and disposed of offsite. Unless otherwise designated on Maintenance Exhibits / Plans, homeowners are responsible for mowing down to the water's edge behind their property.

Turf that may become periodically un-mowable during times of heavy precipitation will be mowed to their previous boundaries once conditions warrant. During this period the inundated areas shall be trimmed lined where possible in an effort to keep it neat and clean.

The turf along the roadways is to be maintained from the edge of the road surface to the point

where the natural land grade begins or to the point where the installed turf ends and the native area begins, which ever applies. Contractor shall prevent weeds and grasses from creeping into turf areas from adjacent native areas.

Grass is to be maintained away from sprinkler heads and valve boxes.

Proper sized equipment is to be used for site conditions so as not to cause unnecessary damage to the turf. Contractor shall restore any noticeable damage caused by Contractor's mowing equipment within forty-eight (48) hours from the time the damage is caused at its sole cost and expense. At no time shall Contractor be allowed to store any machinery, chemicals or any other necessary maintenance appurtenances at the District unless specific permission is granted in writing by the District.

If Contractor misses a service due to inclement weather or for any other reason, it is required to makeup service the same week. Weekend (Saturday) work is permitted when required upon prior approval of the District. **AT NO TIME SHALL LAWN BE ALLOWED TO GROW IN AN UNSIGHTLY MANNER. SHOULD THIS OCCUR, CONTRACTOR AGREES TO CORRECT WITHIN FORTY-EIGHT HOURS OF NOTICE BY DISTRICT.**

Additional Mowing

Contractor shall provide a onetime cost for mowing / weed eating slopes on County Road 244 from Greenbriar Road to County Road 210.

- 2) **EDGING AND TRIMMING** – All areas shall be edged and trimmed on the same schedule as above mowing. All hard-edged areas (curbs, sidewalks, etc.) and soft-edged areas (tree rings, shrub and groundcover bed lines) shall also be edged with a mechanical blade and trimmed on the same schedule as mowing to maintain a crisp and clean appearance. Care shall be taken that tree feeder roots are not damaged during the process. Similarly, Contractor shall use care around other structures including light poles and signs to avoid damage to the structures. All edging shall be performed to the sole satisfaction of the District. **Chemical edging shall not be permitted without prior notice and approval of the District** along paver edges only, line trimmers will be used for edging due to paver base.
- 3) **TREE AND SHRUB CARE:** Trees, hedges, plants, vines, and shrubs shall be pruned by Contractor on an ongoing basis removing broken or dead limbs at least once (1x) a month or more, as necessary, to provide a neat and clean appearance. All the plant beds around the pond perimeters are to be maintained in the same manner as all other plant beds within the community.

Shrubs shall not be clipped into balled or boxed forms unless such forms are required by design. Shrubs shall be pruned in accordance with the intended function of the plant in its present location. Flowering shrubs shall be pruned immediately after the blossoms have cured with top pruning restricted to shaping the terminal growth. Ornamental grasses will be cut back twice a year; once in late winter and once in mid-summer. Specific timing shall be coordinated with the District. Selective hard cut backs for rejuvenation may be required for some shrubs or ground covers just before the spring growing season.

All pruning shall be done with horticultural skill and knowledge to maintain an overall

acceptable appearance consistent with the current aesthetics of RiverTown and best management practices. Contractor agrees that pruning is an art that must be done under the supervision of a highly trained foreman and shall make provision for such supervision. All clippings and debris from pruning will be carted away at the time pruning takes place. All deciduous trees shall be pruned when dormant to ensure proper uniform growth. All evergreen trees shall be pruned in the early summer and fall to ensure proper growth and proper head shape. Central leaders shall be maintained and interfering or crossed limbs shall be removed. Sucker growth at the base of all trees shall be removed by hand continuously throughout the year. Aesthetic pruning shall consist of the removal of dead and/or broken branches as often as necessary to have trees appear neat at all times. Tree branches that can be reached with a pole saw from the ground are to be pruned away from the buildings. Tree or shrub branches that interfere with the line of sight or signs for vehicles are to be trimmed. Shrubs and groundcover shall be maintained at a height that will not disrupt clear line of site at all vehicular intersections and must be in accordance with FDOT or St. Johns County regulations, whichever is most stringent. Branches and limbs shall be kept off buildings, including roofs, sign wall structures, and pruned over sidewalks and parking lots so as not to interfere with pedestrians or cars. (This is to include maintaining a minimum of six to eight (6-8) feet of clearance under all limbs over sidewalks and ten to twelve (10-12) feet clearance above all driveways and ROW's depending on location and species of tree.) Hedges, shrubs and ground covers are to be maintained twelve to eighteen (12-18) inches away from buildings, fences and other structures.

Crepe Myrtle canopy areas may be lightly pruned in the dormant season but shall not be "hat-racked." Natural wooded areas adjacent to the landscaped areas are to be maintained so as not to encroach into the landscape areas. Over hanging foliage (up to eight (8) feet height) will be cut back to maintain a neat appearance. Weeds and grasses are to be prevented from creeping into turf areas from adjacent native areas.

Staking shall be repaired as necessary and guy wires tightened when required. Maintenance Contractor shall remove stakes and guy wires when roots are well established.

Additional Trimming

Contractor shall provide a onetime cost for additional trimming for specific areas of property.

- Buffer area along the Riverfront Park - Trimming of buffer area to four (4) feet high from the south lookout north 3,200 feet to the extent of the cleared portion of park. This to include any saplings, Sabal Palmetto fronds above four (4) feet and tall weeds.
 - County Road 244 Woodline – Trim all overhanging vegetation on R/W line and walks to eight (8) feet high along the length of County Road 244
- 4) WEEDS AND GRASSES** – All groundcover and turf areas shall be kept reasonably free of weeds and grasses and be neatly cultivated and maintained in an orderly fashion at all times. Condition to be determined by the District at its sole discretion. All shrub and bed areas shall be maintained each mowing service by removing all trash and other undesirable material and debris to keep the area neat and tidy. All ornamental beds, hedge areas and tree rings shall be kept weed (and sod) free throughout the year. This is to be accomplished through hand pulling or the careful application of a pre-emergent herbicide. **AT NO TIME SHALL POST-EMERGENT HERBICIDES BE PERMITTED WHEN WEEDS HAVE ESTABLISHED THEMSELVES AS TO DOMINATE PLANTING BEDS. HAND PULLING MUST BE PERFORMED.** POST EMERGENT HERBICIDES SHALL

NEVER BE USED TO CONTROL WEED/SOD GROWTH ALONG BED EDGES OR AROUND STRUCTURES OF ANY TYPE (I.E. STREET SIGNS, UTILITY BOXES, STREET LIGHTS, PAVEMENT, ETC.) Contractor shall be responsible for the replacement of application. All fence lines shall be kept clear of weeds, undesirable vines and overhanging limbs.

Ground covers may grow to approximately three to four (3-4) inches in height. Foliage free space is to be maintained between all ground covers and other plants, plant beds, trees, walls or other unintended areas. Over the top selective herbicide is to be used to control weeds in the cooler months of the year. Hand removal of weeds is to be done as needed. Line trimmers will not be used to cut down weeds.

5) MAINTENANCE OF PAVED AREAS AND TRAILS – All paved areas (including sidewalk expansion/contraction joints, curb and gutters and driveways) shall be kept weed and clutter free. This may be accomplished by mechanical means (line trimmer) or by application of a post-emergent herbicide. Weeds greater than two (2) inches in height and width shall be pulled from paved areas, not sprayed. All areas (including streets, curbs and gutter and gate areas) shall be regularly policed for trash and other debris, including dead animals. No sprays with dyes may be used on any paved areas.

Once per month all trails are to be inspected by Contractor. Contractor is to police for litter and irrigation-related concerns. Weeds are to be removed or treated by the appropriate permitted herbicide. Fallen limbs that do not require a chain saw shall be removed. Except as otherwise specified, brush and limbs are to be trimmed back up to a height of eight (8) feet to prevent them from encroaching the trails. Trail buffers shall be trimmed as needed to maintain a neat and orderly appearance. Any issues beyond the scope of work (washouts, trees down etc.) shall be reported to the District immediately.

Trails within the Preserve District (as identified on the maps attached hereto) shall be cleared of vegetation, underbrush, and limbs to maintain a path width of six (6) feet throughout, and a twelve (12)-foot vertical clear zone. Trail elevation shall be maintained at its existing grade with a natural surface material of pine straw or mulch as directed by the District.

6) CLEAN UP – At no time will Contractor leave the premises after completion of any work in any type of disarray. All clippings, trimmings, debris, dirt or any other unsightly material shall be removed promptly upon completion of work. Contractor shall use its own waste disposal methods, never the property dumpsters. Grass clippings blown off of sidewalks, trails, streets and curbs shall be blown into turf areas, never into bed areas as these are to be maintained free of grass clippings. **No clippings shall be blown down curb inlets or into ponds.**

During leaf drop season, leaves and pine needles will be raked or blown from turf, plant beds, and parking lots and removed from site. Pine straw is to be maintained away from foundations of buildings. Contractor is responsible for keeping six (6) inches of the building fountain exposed at all times in all mulch beds. Turf areas are to be cleared of litter and debris before mowing begins. Plant beds will be policed for litter and debris during each property visit.

7) REPLACEMENT OF PLANT MATERIAL – Tree and shrubs in a state of decline should immediately be brought to the attention of the District. Dead or unsightly plant material

shall be removed upon notification of the District. Contractor shall be responsible for replacement if due to his acts or omissions. All shrub and groundcover material provided by Contractor shall be fully guaranteed for a period of ninety (90) days and all tree material shall be fully guaranteed for a period of one (1) year.

8) **STORM CLEANUP** – Contractor shall not be responsible for cleaning after, or removing the debris as a result of damage caused by major flooding or hurricanes, as part of this Agreement. (Except for normal removal of palm fronds and miscellaneous debris from storms.) Contractor is asked to provide an hourly price with submittal of bid in the event such services are required. Major clean up due to abnormal storm events, tornadoes, hurricanes, etc. will be done as an additional work authorization. Contractor agrees to provide the management first priority service in the event of a major clean up.

9) **FREEZE PROTECTION** – Contractor shall describe ability to provide freeze protection to both landscape material and irrigation systems Contractor shall provide an hourly price with submittal of bid in the event such services are required.

10) **FREQUENCY OF SERVICE** - The grounds maintenance crew will at a minimum report to the site fifty-two (52) weeks a year. A representative or supervisor of Contractor shall visit the site upon each crew visit. The representative or supervisor shall report to the management while visiting the site to address any outstanding issues that may need to be addressed on the next crew visit. Please provide anticipated days of the week for service.

11) **COMMUNICATION & REPORTS** - A representative of the grounds maintenance service crew will report to the on-site management office immediately upon arrival to the site. A representative shall report to the on-site management upon departure from site. Contractor shall provide the management the personal phone of the supervisor or other designated person for contact in the event of an emergency.

Upon check-in for grounds maintenance services the representative will discuss with the management the maintenance plan for that week and pick up any requests that the management may have. The representative shall report the manpower that is available to him/her that day.

Upon departure the representative shall report to the management and in writing detail completed work and anything that might endanger the health and aesthetics of the grounds. Items detailed should include but are not limited to turf, shrubs, flowerbeds, trees, ground cover, and irrigation.

Ground maintenance supervisor and a representative of the District will inspect the entire property subject to this agreement at least once per month, or more often if required by the District. An inspection will be conducted to evaluate the quality of the grounds. Items will be noted that will need to be completed before the next month's inspection. Items from last month's inspection will be reviewed for completion. However, Contractor is solely responsible for completing the work in compliance with this Agreement and review of the property by the District Representative in no way relieves Contractor of any such obligations.

Before commencing grounds maintenance services, a day or days of service will be agreed upon. Any event that would result in a temporary change of the service day or days must be communicated to the District prior to the change.

Contractor is to report anything out of the ordinary that may be a concern to the management while they are on site performing their duties.

12) **SAFETY REQUIREMENTS** - All equipment shall have all safety devices attached and operational as designed by the manufacturer. Mowers must be equipped with discharge deflector shield; edging equipment will be equipped with manufacture guard to deflect hazardous debris. Personnel shall comply with all OSHA dress code regulations, including but not limited to, safety glasses, steel-toed shoes, and earplugs while operating equipment on community property. Material Safety Data Sheets must be submitted for all chemical intended for use on site. All chemicals to be used shall carry an EPA approval number.

13) **PERSONNEL** - Field personnel must wear sleeved shirts that are uniform in design and color, bearing their companies' name. If hats are worn, they are to be company hats. Field personnel are perceived as representatives of the management while on the premises and will conduct themselves in an efficient, well mannered, well-groomed and professional manner at all times. Any person in the opinion of the management not conducting themselves in this manner is subject to dismissal from the premises. Field personnel should not kill any local species of animals including snakes and alligators, unless it is directly threatening to harm them. Do not under any circumstances feed the alligators.

Contractor must ensure that a licensed chemical applicator be present during the entire duration of any application of fertilizers, pesticides, herbicides or chemicals.

Contractor shall be responsible for the repair or replacement of any damage to individual utility stations, buildings, walks, vehicles, trees, shrubbery, lawn, plants, irrigation, roads, trails or any other structures caused in the performance of its' operation or by its' personnel. All damages caused by Contractor are to be reported to the management as soon as possible. If for any reason Contractor cannot or will not make the repairs in a timely fashion the management will make the necessary repairs by another party and back charge Contractor.

14) **LICENSING** - Contractor shall provide a list of all licenses held relative to equipment use, herbicides and pesticide applications, work in rights-of-way or other licenses and certifications that may be necessary for the performance of the work. provided for hereunder.

PART 2

FERTILIZATION

Contractor shall abide by all requirements in the RULES OF THE ENVIRONMENTAL PROTECTION COMMISSION OF ST. JOHNS COUNTY for CHAPTER 1-15 "FERTILIZER USE AND LANDSCAPE MANAGEMENT" and other applicable law, regulations, rules, ordinances or permit requirements. It is Contractor's responsibility to become familiar with all rules and requirements of the Ordinance. Copies of all Certifications of Training shall be supplied to the District Representatives with submission of bids. The District is relying on Contractor to comply with and perform in accordance with all applicable laws, rules, regulations, ordinances, etc.

No person shall apply fertilizers containing nitrogen and/or phosphorus to turf and/or landscape plants during one or more of the following events: if it is raining at the application site; or ii)

within the time period during which a flood watch or warning, or a tropical storm watch or warning, or a hurricane watch or warning is in effect for any portion of St. Johns County, issued by the National Weather Service, or iii) within thirty-six (36) hours prior to a rain event greater than or equal to two (2) inches in a twenty-four (24) hour period is likely.

Soil test samples shall be taken twice (2x) per year by Contractor to determine pH, macronutrient and micronutrient content. Samples are to be taken in representative areas and within the scope of this Agreement. Fertilization applications, schedule modifications and soil amendments may be required based on the findings of the soil samples as may be necessary. All irrigated turf areas to have at least two annual treatments to combat reclaimed bicarbonates in the soil. Gypsum or Veridical is recommended for this treatment. Should changes be of merit, Contractor shall notify the District in writing prior to the implementation of such changes. Pre- emergent weed control will be scheduled for the appropriate time of year.

All turf shall be fertilized according to IFAS Guidelines for high maintenance level in northeast Florida turf which is generally outlined below (per BMP guidelines and University of Florida IFAS Extension). In addition to fertilization all irrigated turf areas to receive two annual treatments to combat reclaimed bicarbonates in the soil. Gypsum or Verde-Cal is recommended for this treatment. This will be performed in the spring and mid-summer.

Bahia Sod:

March	A complete fertilizer based on soil test + Pre- M
April	Nitrogen (Soluble Nitrogen applied at 0.5 lbs. N/1,000 SF) June SRN (Slow Released Nitrogen applied at 1.0 lbs. N/1,000)
August	Fe for foliar application, use ferrous sulfate (2 oz./ 3-5 gal. H2O/1,000 SF)
October	A complete fertilizer based on soil tests + Pre-M

Bermuda Sod:

March	A complete fertilizer based on soil test + Pre- M
April	Nitrogen (Soluble Nitrogen applied at 0.5 lbs. N/1,000 SF)
May	SRN (Slow Released Nitrogen applied at 1.0 lbs. N/1,000 SF)
July	A complete fertilizer based on soil tests
August	Fe for foliar application, use ferrous sulfate (2 oz./ 3-5 gal. H2O/1,000 SF)
September	SRN (Slow Released Nitrogen applied at 1.0 lbs. N/1,000 SF)
October	A complete fertilizer based on soil tests + Pre-M

St. Augustine Sod:

February	A complete fertilizer based on soil test + Pre- M
April	Nitrogen (Soluble Nitrogen applied at 0.5 lbs. N/1,000 SF) May SRN (Slow Released Nitrogen applied at 1.0 lbs. N/1,000 SF)
July	A complete fertilizer based on soil tests
August	SRN (Slow Released Nitrogen applied at 1.0 lbs. N/1,000 SF)
October	A complete fertilizer based on soil tests + Pre-M

Zoysia Sod:

February	A complete fertilizer applied at 1.0 lbs. N/1,000 SF Containing 50% soluble and 50% Slow release N + Pre- M
April	Soluble Nitrogen applied at 0.5 lbs. N/1,000 SF)

May	SRN (Slow Released Nitrogen applied at 1.0 lbs. N/1,000 SF)
July	SRN (Slow Released Nitrogen applied at 1.0 lbs. N/1,000 SF)
September	Soluble Nitrogen applied at 0.5 lbs. N/1,000 SF)
October	A complete fertilizer applied at 1.0 lbs. N/1,000 SF Containing 50% soluble and 50% Slow release N + Pre- M

Contractor shall submit a fertilizer label to the District's Representative for approval prior to application.

At times environmental conditions may require additional applications of nutrients, augmenting proposed fertilization programs to ensure that turf areas are kept uniformly green, healthy and in top condition. It shall be the responsibility of Contractor to determine specific needs and requirements and notify the District Representative when these additional applications are needed.

Fertilizers containing iron shall be removed from all hard surfaces to avoid staining before the sprinklers are activated after application of the fertilizer. Any stains caused by a failure to do so will be the responsibility of Contractor to remove.

Fertilizer shall be applied in a uniform manner. If streaking of the turf occurs, correction will be required at no additional cost to the District. Fertilizer shall be swept/blown off of all hard surfaces onto lawns or beds in order to avoid staining. **It shall be Contractor's responsibility to remove any stains from any hard surfaces on the property caused by their actions or inactions relating to fertilizer application.** Fertilizer shall not be applied within ten (10) feet from the landward extent of any surface water. Spreader deflector shields are required when applying fertilizer by use of any broadcast or rotary spreader. Deflector shields must be positioned such that fertilizer granules are deflected away from all impervious surfaces and surface waters.

SHRUB, TREE & GROUND COVER FERTILIZATION:

For purposes of bidding, all shrubs, groundcovers and trees shall be fertilized according to the following specifications.

Three (3) times a year – (March, June, and October)

A complete fertilizer (formula may vary according to soil test results) at a rate of 4-6 lbs. N/1,000 SF / year. (A minimum of 50% Nitrogen shall be in slow-release form)

Fertilizer shall be applied by hand in a uniform manner, broadcast around the plants, but never in direct contact with stems or trunks. Fertilizer shall never be piled around plants. All fertilizer remaining on the leaves of the plants is to be brushed or blown off. **It is Contractor's responsibility to replace any plant material damaged by fertilization burn due to Contractor's actions or inactions.**

PALM FERTILIZATION:

All Palms shall be fertilized according Best Management Practices and University of Florida

IFAS Extension guidelines 100% of the N, K & Mg **MUST** be in slow-release form. All micronutrients must be in water soluble form. Fertilizer shall be broadcast evenly under the drip line of the canopy but must be kept at least six feet (6”) from the palm trunk.

Contractor shall provide the District with a fertilizer analysis tag from the fertilizer in order to verify correct formulation. Payment will not be made until correct quantity and formulation has been verified and applied. Contractor must notify the District five (5) working days in advance of the day the property is scheduled to be fertilized and shall coordinate such activities with the District Representative so that the District Representative has the opportunity to verify the quantity of fertilizer being delivered for application. Failure on the part of Contractor to so notify the District may result in Contractor forfeiting any and all rights to payment for the applications made without notification.

PART 3 **PEST CONTROL**

Insects and Disease in Turf – Insect and disease control spraying in turf shall be provided by Contractor every month (or as needed if not required – Contractor shall consult with District’s Designee if insect/ disease control is not required) with additional spot treatment as needed. During the weekly inspections Contractor is responsible for the identification and eradication/control of disease and insect damage including but not limited to: scale, mites, chinch bugs, grubs, nematodes, fire ants, mole crickets, etc. Contractor shall pay for chemicals. Please list all chemicals that you will include in your fertilizer applications in the space allocated for “Formula” under the fertilization section in the bid form. Also include the cost of these chemicals as part of the pest control application. Any anticipated additional treatments shall be included in the Pest Control portion of the bid form. Fungicide treatment will be excluded from annual pest control costs and shall be authorized as needed via an additional work authorization. Upon identification of an area requiring fungicide treatment, a specific treatment plan will be developed for that area and a proposal shall be presented to the District for consideration and approval as soon as possible to prevent further spread. Fungicide will be applied in accordance with state and local regulations, and as weather and environmental conditions permit. The Contractor shall be responsible for monitoring the condition of the turf and for promptly notifying the District when fungicide is needed to minimize damage.

Insects and Disease Control for Trees, Palms and Plants – Contractor is responsible for treatment of insects and diseases for all plants. The appropriate insecticide will be applied in accordance with state and local regulations, and as weather and environmental conditions permit. Contractor shall pay for chemicals. There are several afflictions that may be detrimental to the health of many trees and palms, some preventable and some where no known treatment exists. Contractor will be fully responsible for the diagnosis and treatment of preventable afflictions. At the District’s discretion, this may include the quarterly inoculation of all palms susceptible to Lethal Yellowing and/or Texas Phoenix Palm Decline. The cost of these inoculations should be included as a separate line item and additional work in the Pest Control price. Contractor is to identify those species of palms susceptible and supply a list of species and quantities with their proposal. Each susceptible palm shall receive quarterly injections. Each injection site/valve can be used only twice (2x). The third quarterly injection requires a new valve and injection site.

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Contractor is asked to provide cost per injection (material and labor) multiplied by quantity of susceptible palms multiplied by four (4) inoculations per year in bid form. The District reserves the right to subcontract out any and all OTC Injection events. This will not be included in Contractor's Amount. Contractor is required to inspect all landscaped areas during each visit for indication of pest problems. When control is necessary, it is the responsibility of Contractor to properly apply low toxicity and target-specific pesticide. If pesticides are necessary, they will be applied on a spot treatment basis when wind drift is a threat.

Careful inspection of the entirety of the property on each visit is crucial to maintaining a successful program. It is Contractor's full responsibility to ensure that the person inspecting the property is properly trained in recognizing the symptoms of both insect infestations and plant pathogen damage (funguses, bacteria, etc.). It is also Contractor's responsibility to treat these conditions in an expedient manner.

It shall also be Contractor's responsibility to furnish the District Representative with a copy of the Pest Management Report (a copy of which is included), which it is to complete at every service as well as all certifications (including BMP Certifications) of all pesticide applicators. Contractor shall familiarize itself with all current regulations regarding the applications of pesticides and fertilizers.

If at any time the District should become aware of any pest problems, it will be Contractor's responsibility to treat pest within five (5) working days of the date of notification.

OTC Injections will be performed at the request of the District. The District reserves the right to subcontract out any and all OTC Injection events.

Fire Ant Control - Contractor is required to inspect the entirety of the property each visit for evidence of fire ant mounds and immediately treat upon evidence of active mounds. In small areas control can be achieved by individual mound treatment. Active mounds in larger turf areas will require broadcast application of bait. Contractor is responsible for ensuring treatment does not damage non-targeted plant and animal species. Top Choice or equivalent shall be applied to all Bermuda.

PART 4

IRRIGATION SYSTEM MONITORING AND MAINTENANCE

Irrigation System. Contractor shall inspect and test the irrigation system components at least one (1) time per month and include a written report. Areas shall include all the existing irrigation systems as indicated on map (approximately 582 zones, 27 irrigation controllers, 41 battery operated controllers, and 3 backflow preventers).

A. Irrigation Controllers

1. Semi-automatic start of the automatic irrigation controller
2. Check for proper operation
3. Program necessary timing changes based on site conditions
4. Lubricate and adjust mechanical components

5. Test back up programming support devices

B. Water Sources

1. Visual inspection of water source
2. Clean above ground strainers and filters
3. Test automatic protection devices

C. Irrigation Systems

1. Manual test and inspection of each irrigation zone
2. Clean and raise heads as necessary
3. Adjust arc pattern and distance for required coverage areas
4. Clean out irrigation valve boxes

D. Report

1. Irrigation operation time
2. Irrigation start time
3. Maintenance items performed
4. General comment and recommendations

The above list is for routine maintenance and adjustment of the existing irrigation system components. Below ground repairs, locating and repairing or replacing automatic valves or control wires and irrigation controller or pump repairs are to be considered additional items. Contractor shall provide a list of additional charges and pricing for such items other than routine maintenance as a separate price from this bid.

Routine irrigation maintenance is to be completed monthly. Each zone is to be turned on and operated for as long as necessary to verify proper operation. Each head, seal, nozzle and strainer are to be inspected for adjustment and shall be aligned, packed and cleaned as necessary during this inspection. Shrubs, groundcovers, and turf around sprinkler heads shall be trimmed to maintain maximum clearance, at all times for the greatest coverage. All below ground repairs including valves, pumps, and wiring require an estimate for all such repairs. Upon written approval from the District Representative, Contractor shall proceed. In the event of an emergency, Contractor shall make a diligent effort to contact, with the approximate price or estimate of repairs, the District Representative prior to making such repair.

The District Representative shall be notified what day and time of the week the irrigation tech will be available servicing the District. Contractor will keep detailed irrigations reports consisting of run times and correct operation of system. A copy of these reports will be

maintained by Contractor and copies delivered to the District Representative or his designee, along with the weekly report. At no time shall Contractor leave the premises without reporting any known necessary repairs.

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Watering schedules shall meet all government regulations, and zone times will be adjusted depending on job conditions, climactic conditions and all watering restrictions of St. Johns County or any other governmental agencies. It is the responsibility of Contractor to ensure the turf and plant material remains healthy. If Contractor finds that the irrigation system cannot adequately cover the District in the allotted time, it will be Contractor's responsibility to apply for and receive a variance. Violations and/or fines imposed by any local or state agency will be deducted from Contractor's monthly payment. Contractor shall work with the District to establish and maintain irrigated plant material while making recommendations to minimize irrigation usage and control irrigation system-related costs. Contractor shall adjust automatic controllers to establish the frequency and length of watering periods to meet seasonal watering requirements and restrictions. In the event of abnormal irrigation cost overruns, Contractor shall report to the District the reason for the overruns and, if due in whole or in part to the Contractor's actions or failure to act, shall cooperate in negotiating a share of the cost overages attributable to such actions or inactions.

Contractor shall remain responsible for the on-going day-to-day maintenance of ALL irrigation systems. It is vital to communicate regularly with the District as well as any outside vendor responsible for monitoring.

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Emergency service shall be available after normal working hours and an emergency telephone/pager number will be provided to the District Representative.

Freeze Protection. Contractor shall describe ability and cost per man-hour to provide freeze protection for both landscape material and pumps/wells/irrigation components.

Responsibility for Sprinkler Head Repairs: Contractor shall have sixty (60) days from the effective date of the Agreement to conduct a comprehensive review of the District's irrigation system, including all sprinkler heads, and submit proposals for any items needing repair. After the 60-day period has expired and any necessary repairs have been made, Contractor and District shall share the cost of sprinkler head repairs 50/50; i.e., Contractor shall bear 50% of the applicable sprinkler head repair costs and the District shall bear 50% of the applicable sprinkler head repair costs. Contractor shall not be responsible for any items identified as needing repair if the District does not authorize the recommended repair.

Bid Alternate: Contractor shall submit a price to provide a full time Irrigation Technician / Water Manger to provide routine maintenance as stated in this section, make repairs related to the irrigation systems in the District, manage all controllers to provide seasonal watering requirements and minimize irrigation use when conditions allow. This would replace irrigation inspections totals on the Proposal summaries.

PART 5

INSTALLATION OF MULCH

After prior approval by the District Board of Supervisors or District Representative, Contractor shall top dress all currently landscaped areas as shown on the maintenance map (landscaped beds & tree rings) with Brown Cypress Mulch or Pine Straw, depending on the landscape area, once (1x) per year during the month of April unless a different installation time is directed by the District. In doing so, Contractor shall ensure that all mulched areas are brought to a minimum depth of three (3) inches. An additional installation of mulch may be performed if necessary and if authorized in writing by the District, and shall be invoiced according to the unit prices provided in the Contractor's bid.

Contractor is responsible for all necessary clean up related to this procedure.

Contractor agrees to provide reasonably neat and defined lines along edges of all mulched areas. This is done to facilitate mechanical edging of these areas. Additionally, Contractor shall properly trench all bed lines adjacent to concrete surfaces. Trenches shall be three (3) inches deep and beveled. Mulched beds on slopes adjacent to turf shall also be trenched to a depth of three (3) inches and beveled to reduce mulch washout. Mulch shall not be piled around tree trunks or bases of plants. Any mulch "volcanoes" around tree trunks shall be corrected immediately at no additional cost to Owner.

Contractor agrees to ensure that mulch caught in plant material will be shaken or blown from plants, so that upon completion there is no plant material left covered with mulch.

If, after installation is complete, it is determined that additional mulch is required to attain the required three (3) inch depth, sufficient mulch shall be supplied by Contractor at no additional cost to District.

Contractor shall provide a price per cubic yard and estimated quantities to be installed per top dressing (based on his own field measurements) and shall submit with bid. The price per cubic yard provided in Contractor's bid shall apply to any additional mulch installation services provided during the term of this Agreement.

The District reserves the right to subcontract out any and all mulching events.

Additional Bid: Contractor shall provide a one-time price to remove mulch to depths of 3" on pool deck areas at the RiverClub and RiverHouse and replace with three (3) inches of new mulch. All areas inside the pool perimeter fence are included in this removal. This item will not be included in the contract amount.

PART 6

ANNUAL INSTALLATION

Planting of Annuals. After prior approval by the District Representative, Contractor shall replace approximately two thousand, four hundred (2,400) annuals in four (4) inch pots up to

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four (4) times per year in designated areas noted on the service area map and maintain annuals to ensure a healthy appearance. Contractor will have the type of annual to be installed pre-approved by the District Representative in writing. An Annual Options Presentation for the entire year representing plant options and timing for each quarterly rotation shall be submitted to District shortly after execution of contract in order for the District or its representative to select annual choice(s). Annuals shall be hand watered at the time of installation. Contractor will remove dead or dying annuals before the appearance of such annuals could be reasonably described as an eyesore. If the beds are left bare prior to the next planting, Contractor will keep such beds free of weeds at all times until the next planting rotation occurs.

Annual installation price shall include all dead-heading, necessary soil adjustments, soil additives, fungicides and nutritional requirements at no additional cost to District.

The District reserves the right to subcontract out any and all annual installation events.

PART 7 **PALM TREE PRUNING**

PALMS: ALL palms (regardless of height) shall receive a pruning on an as-needed basis as often as necessary to have palms appear neat and clean at all times. This includes the removal of brown and/or yellow fronds, broken fronds and inflorescence. Contractor is required to keep the removal of green fronds to a minimum (the exception being interference with structures or other plant material, etc.).

All Sabal palms shall be pruned once (1x) a year in a uniform ten to two (10-2) cut. Medjools shall be trimmed at District Representative request and timed to be trimmed so fruit pods can be removed prior to development. At no time shall the trimming be more than ten to two (10-2) position. Tarpaulins shall be used in areas where palm fruits may stain sidewalks, pavement and other decorative surfaces including pool decks. Contractor shall be responsible for the removal of all palm fruit stains.

[END OF SECTION]

**PROPOSAL FORM
FOR
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES**

**RIVERS EDGE I, II, AND III
COMMUNITY DEVELOPMENT DISTRICTS**

TO BE SUBMITTED TO:

RIVERS EDGE I, II, and III
COMMUNITY DEVELOPMENT DISTRICTS
c/o Ernesto Torres, District Manager
on or before _____, 2022 at 12:00 p.m. (EST)

TO: Rivers Edge I, II, and III Community Development Districts

FROM: _____
(Proposer – Company Name)

In accordance with the Request for Proposals for Landscape and Irrigation Maintenance, the undersigned proposes to provide all services as described in the detailed Scope and/or Specifications.

All proposals shall be in accordance with the Project Manual.

**RIVERS EDGE I, II, AND III COMMUNITY DEVELOPMENT DISTRICTS
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
PROPOSAL SUMMARY FORM**

NAME OF PROPOSER COMPANY: _____

NAME OF PERSON COMPLETING THIS BID: _____

EMAIL: _____

In accordance with the Request for Proposals for Landscape and Irrigation Maintenance, the person completing this proposal on behalf of Proposer agrees to provide all services as described in the detailed Scope and/or Specifications if awarded a contract hereunder. Proposer acknowledges that the contract with the successful proposer is anticipated to start October 1, 2022. All proposals shall be in accordance with the Project Manual.

I. Annual Contract Proposal Amount:

GRAND TOTAL (Parts 1, 2, 3, and 4)					
	All Areas	Rivers Edge I	Rivers Edge II	Rivers Edge III	Shared Offsite Improvements
YEAR 1 (2022-2023)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
YEAR 2 (2023 – 2024)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
YEAR 3 (2024 – 2025)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
YEAR 4 (2025-2026)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

II. Minimum Qualifications: The Proposer has satisfied the following minimum qualifications (initial each):

_____ (1) authorized to do business in Florida, and holds all required state and federal licenses, including those with the Florida Department of Transportation and St. Johns County, in good standing;

_____ (2) has at least five (5) years' experience with landscape maintenance projects; and

_____ (3) attended the mandatory pre-bid meeting.

III. Receipt of Addenda: The Proposer certifies that the Proposer has received the following addenda (list below):

ADDENDA NO.	DATE
_____	_____
_____	_____

QUALIFICATION STATEMENT

TABLE OF CONTENTS

PROPOSER QUALIFICATION STATEMENT

LISTING OF CORPORATE OFFICERS

AFFIDAVIT FOR INDIVIDUAL

AFFIDAVIT FOR PARTNERSHIP

AFFIDAVIT FOR CORPORATION

SWORN STATEMENT UNDER SECTION 287.133(3) (a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

**RIVERS EDGE I, II, AND III
COMMUNITY DEVELOPMENT DISTRICTS**

**PROPOSER'S QUALIFICATION STATEMENT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES**

RIVERS EDGE I, II, AND III COMMUNITY DEVELOPMENT DISTRICTS PROPOSER QUALIFICATION STATEMENT

Please attach additional sheets if necessary, and clearly indicate which question is addressed by the response.

1. Proposer: _____
[Company Name] _____
☐ A Partnership
☐ A Corporation
☐ A Subsidiary Corporation
☐ Other: _____
2. Parent Company Name: _____
3. Parent Company Address:
Street Address _____
P.O. Box (if any) _____
City _____ State _____ Zip Code _____
Telephone _____ Fax no. _____
1st Contact Name _____ Title _____
2nd Contact Name _____ Title _____
4. Proposer Company Address (if different):
Street Address _____
P. O. Box (if any) _____
City _____ State _____ Zip Code _____
Telephone _____ Fax no. _____
1st Contact Name _____ Title _____
2nd Contact Name _____ Title _____
5. List the location of the office from which the proposer would provide services to the District.
Street Address _____
City _____ State _____ Zip Code _____
Telephone _____ Fax No. _____

1st Contact Name _____ Title _____

6. Is the Proposer incorporated in the State of Florida? Yes () No ()

6.1 If yes, provide the following:

- Is the Proposer in good standing with the Florida Department of State, Division of Corporations? Yes () No ()
If no, please explain _____

- Date incorporated _____ Charter No. _____

6.2 If no, provide the following:

- The State in which the Proposer's company is incorporated: _____

- Is the company in good standing with the State? Yes () No ()
If no, please explain _____

- Date incorporated _____ Charter No. _____

- Is the Proposer company authorized to do business in the State of Florida?
Yes () No ()

6.3 If Proposer is not incorporated, please identify the type of business entity (i.e.: Limited Liability Company, Partnership, etc.) and the number of years Proposer has been in the business of providing landscape services.

7. Has the Proposer's company provided services for a community development district or similar community previously? Yes () No ()

7.1 If yes, provide the following on a separate sheet:

- Number of contracts Proposer has executed with community development districts and/or similar communities during the past five (5) years and the names of the entities as well as the length of the contract and whether each such community is still a current client.

8. List the Proposer's total annual dollar value of comparable contracts for each of the last three (3) years starting with the latest year and ending with the most current year

('19) _____, ('20) _____, ('21) _____.

9. What are the Proposer's current insurance limits? Please see attached form of contract for requested insurance limits, and attach a current certificate of insurance.

General Liability \$ _____
Automobile Liability \$ _____
Umbrella Coverage \$ _____
Workers Compensation \$ _____
Employer's Liability \$ _____
Expiration Date _____

10. Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from bidding or contracting on any state, local, or federal contracts in any state(s)? Yes () No () If so, state the name(s) of the company(ies) _____

The state(s) where barred or suspended _____
State the period(s) of debarment or suspension _____

11. Has the Proposer ever failed to fulfill its obligations under any contract awarded to it?
Yes _____ No _____ If so, where and why? _____

12. Has any officer or partner of the Proposer ever been an officer, partner, or owner of some other organization that has failed to fulfill job duties or otherwise complete a contract?
Yes () No () If so, state name of individual, other organization and reason therefore.

13. List any and all litigation to which the Proposer or any of its affiliates has been a party in the last five (5) years. _____

14. Has the Proposer or any of its affiliates ever been either disqualified or denied prequalification status by a governmental entity? _____
if so, discuss the circumstances surrounding such denial or disqualification as well as the date thereof. _____

-
15. List five (5) current clients including contact persons and telephone numbers as well as their annual contract value and length of service:

Client Name:

Contact person: _____
Phone #: _____
Contract value: _____
Length of service: _____

Client Name:

Contact person: _____
Phone #: _____
Contract value: _____
Length of service: _____

Client Name:

Contact person: _____
Phone #: _____
Contract value: _____
Length of service: _____

Client Name:

Contact person: _____
Phone #: _____
Contract value: _____
Length of service: _____

Client Name:

Contact person: _____
Phone #: _____
Contract value: _____
Length of service: _____

16. List three (3) jobs (including company, contact person, and telephone number) lost in the previous twelve (12) months and the reason(s) why (attach additional sheets if necessary):

Client Name:

Contact person: _____
Phone #: _____
Reason for termination: _____

Client Name:

Contact person: _____
Phone #: _____
Reason for termination: _____

Client Name: _____

Contact person: _____

Phone #: _____

Reason for termination: _____

18. Attach current financial statements, prepared within the last one hundred eighty (180) days, showing current financial resources, liabilities, capital equipment and historical financial performance for the past one year.
20. Key Personnel: List all principal individuals (foremen, supervisors, etc.) and irrigation technicians who will be responsible for the actual landscape & irrigation maintenance work of your organization and who will be assigned to this contract if awarded to Proposer. Please attach a resume for each individual listed below, showing at a minimum their number of years of relevant experience, years with the proposer's firm, educational background, and any certifications held. Please also attach copies of any relevant certifications.

Name	Title/Area of Responsibility

21. Licensure – Please list all applicable state and federal licenses, and state whether such licenses are presently in good standing. Be sure to include FDOT and St. Johns County Licenses:

22. Security Measures - Please describe any background checks or other security measures that were taken with respect to the hiring and retention of the bidder's personnel who will be involved with this project, and provide proof thereof to the extent permitted by law:

23. Have you utilized the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of employees hired by you or any of your subcontractors?

Yes _____ No _____

If no, are you willing and able to undertake such utilization as required by Florida law?
Yes _____ No _____

Authorization for Furnishing Information

The undersigned hereby authorize(s) and request(s) any person, firm or corporation to furnish any pertinent information requested by the District or its authorized agents, deemed necessary to verify the statements made in this document or documents attached hereto, or necessary to determine whether the District should consider the Proposer for bidding on the landscape services invitation for proposals, including such matters as the Proposer's ability, standing, integrity, quality of performance, efficiency and general reputation.

Name of Proposer

Signature

(Corporate Seal)

Printed Name & Title

Date: _____

STATE OF FLORIDA)
COUNTY OF _____)

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 2022, by _____.

(Official Notary Signature & Seal)

Name: _____

Personally Known _____

OR Produced Identification _____

Type of Identification _____

CORPORATE OFFICERS

Company Name_____

Date_____

Provide the following information for Officers of the Proposer and parent company, if any.

NAME FOR PROPOSER	POSITION OR TITLE	CORPORATE RESPONSIBILITIES	INDIVIDUAL'S RESIDENCE CITY, STATE
FOR PARENT COMPANY (if applicable)			

**COMPANY OWNED MAJOR EQUIPMENT
TO BE USED IN CONNECTION WITH THE WORK**

PROPOSER: _____

DATE: _____

QUANTITY	DESCRIPTION*	# OF PROJECTS DEDICATED TO	STORAGE AND WORK SITE LOCATIONS

**Please specifically identify the number and make of the mowers that will be used to mow the Celebration Bermuda grass.*

AFFIDAVIT FOR INDIVIDUAL
(Complete if proposal is made on behalf of an individual)

State of _____

County of _____

_____, being duly sworn, deposes and says that the statements and answers to the questions concerning the qualification statement and corporate officers contained herein are correct and true as of this date; and that he/she understands that intentional inclusion of false, deceptive or fraudulent statements on this statement constitutes fraud; and will be considered such action on the part of the Proposer to constitute good cause for rejecting Proposer's proposal.

(Proposer must also sign here)

STATE OF FLORIDA)
COUNTY OF _____)

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 2022, by _____.

(Official Notary Signature & Seal)

Name: _____

Personally Known _____

OR Produced Identification _____

Type of Identification _____

AFFIDAVIT FOR PARTNERSHIP
(Complete if proposal is made on behalf of partnership)

State of _____

County of _____

_____, is a member of the firm of _____, being duly sworn, deposes and says that the statements and answers to the questions concerning the qualification statement and corporate officers are correct and true as of the date of this affidavit; and, that he/she understands that intentional inclusion of false, deceptive or fraudulent statements on this statement constitutes fraud; and such action on the part of the Proposer will be considered to constitute good cause for rejecting Proposer's proposal.

(Signature of a General Partner is Required)

STATE OF FLORIDA)
COUNTY OF _____)

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 2022, by _____.

(Official Notary Signature & Seal)
Name: _____
Personally Known _____
OR Produced Identification _____
Type of Identification _____

AFFIDAVIT FOR CORPORATION OR LIMITED LIABILITY COMPANY
(Complete if proposal is made on behalf of a corporation or limited liability company)

State of _____

County of _____

(Name) _____
(title) _____ of
the (Proposer) _____

(a corporation or limited liability company described herein) being duly sworn, deposes and says that the statements and answers to the questions in the foregoing concerning the qualification statement and officers are correct and true as of the date of this affidavit; and, that he/she understands that intentional inclusion of false, deceptive or fraudulent statements in this statement constitutes fraud; and such action on the part of the Proposer will be considered good cause for rejection of Proposer's proposal.

(Officer must also sign here)

AFFIX CORPORATE SEAL BELOW:

STATE OF FLORIDA)
COUNTY OF _____)

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization, this
_____ day of _____, 2022, by _____.

(Official Notary Signature & Seal)
Name: _____
Personally Known _____
OR Produced Identification _____
Type of Identification _____

SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER
OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Rivers Edge Community Development District, Rivers Edge II Community Development District, and Rivers Edge III Community Development District.
2. This sworn statement is submitted by _____
(Print Name of Entity Submitting Sworn Statement)
whose business address is _____
and (if applicable) its Federal Employer Identification Number (FEIN) is _____
(If the entity has no FEIN, include the Social Security Number of the individual signing this
sworn statement: _____.)
3. My name is _____ and my relationship to the entity
named above is _____.
4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287.133(1) (a), Florida Statutes, means:
 - A) A predecessor or successor of a person convicted of a public entity crime; or,
 - B) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

_____ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity, have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity or an affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND (please indicate which additional statement applies):

_____ There has been a proceeding concerning the conviction before an Administrative Law Judge of the State of Florida, Division of Administrative Hearings. The final order entered by the Administrative Law Judge did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)

_____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before an Administrative Law Judge of the State of Florida, Division of Administrative Hearings. The final order entered by the Administrative Law Judge determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

_____ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Florida Department of Management Services.)

[Signatures on following page]

Signature page to SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES,
ON PUBLIC ENTITY CRIMES.

Signature

Print Name

Date

STATE OF FLORIDA)
COUNTY OF _____)

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online
notarization, this _____ day of _____, 2022, by _____
_____.

(Official Notary Signature & Seal)

Name: _____

Personally Known _____

OR Produced Identification _____

Type of Identification _____

**RIVERS EDGE I, II, AND III COMMUNITY DEVELOPMENT DISTRICTS
LANDSCAPE & IRRIGATION MAINTENANCE
REQUEST FOR PROPOSALS**

PRICE PROPOSAL

[Please refer to the Scope of Services for the scope included in each category of services]

Having carefully examined the specifications and having thoroughly inspected said property, the undersigned proposes to furnish all labor, materials and proper equipment for the entire scope of work, in accordance with said specifications, for the sum of:

PART 1 – GENERAL LANDSCAPE MAINTENANCE

ANNUAL TOTAL – GENERAL LANDSCAPE MAINTENANCE (all labor and materials)				
All Areas	Rivers Edge I	Rivers Edge II	Rivers Edge III	Shared Offsite Improvements
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Additional Services: (These prices shall apply to unit-price work only and are NOT to be included in General Landscape Maintenance Cost above)

- Storm Cleanup \$ _____/hr.
- Tree Staking/Strapping Removal \$ _____ / lump sum (based on plan details)
- Freeze Protection (description of ability) _____

 \$ _____/application
- Hand Watering
 \$ _____/hr. for employee with hand-held hose
 \$ _____/hr. for water truck/tanker

PART 2 – FERTILIZATION

ANNUAL TOTAL – FERTILIZATION (all labor and materials)				
All Areas	Rivers Edge I	Rivers Edge II	Rivers Edge III	Shared Offsite Improvements
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

(Include any and all turf pesticide/herbicide mixtures you intend to use throughout the year)

ST. AUGUSTINE (per specifications in Part 2)				
MONTH	FORMULA	APPLICATION RATE (LBS. N/1000 SF)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
Feb			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Apr			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Jul			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Aug			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Oct			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
ZOYSIA (per specifications in Part 2)				
MONTH	FORMULA	APPLICATION RATE (LBS. N/1000 SF)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
Feb			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-

Apr			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
May			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Jul			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Sept			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Oct			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
BAHIA (per specifications in Part 2)				
MONTH	FORMULA	APPLICATION RATE (LBS. N/1000 SF)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
Mar			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Apr			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Aug			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Oct			All 3- RE1- RE2-	All 3- RE1- RE2-

			RE3- SO-	RE3- SO-
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BERMUDA (per specifications in Part 2)				
MONTH	FORMULA	APPLICATION RATE (LBS. N/1000 SF)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
Mar			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Apr			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
May			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Jul			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Aug			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Sept			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
Oct			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-

ORNAMENTALS (per specifications in Part 2)				
MONTH	FORMULA	APPLICATION RATE (LBS. N/1000 SF)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION

			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-

PALMS (per specifications in Part 2)				
MONTH	FORMULA	APPLICATION RATE (LBS. /PALM)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
			All 3- RE1- RE2-	All 3- RE1- RE2-

			RE3- SO-	RE3- SO-
			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-

Please list any additional fertilization for those plant materials requiring specialized applications.

SPECIALTY PLANT MATERIALS				
MONTH	FORMULA	PLANTS TO BE FERTILIZED (i.e., Crape, Loropetalum)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-
			All 3- RE1- RE2- RE3- SO-	All 3- RE1- RE2- RE3- SO-

The totals in the “Cost per application” column should equal your Total Fertilization Cost for the year.

PART 3 – PEST CONTROL

ANNUAL TOTAL – PEST CONTROL ALLOWANCE (all labor and materials)				
All Areas	Rivers Edge I	Rivers Edge II	Rivers Edge III	Shared Offsite Improvements
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Provide cost per year if entire pest control allowance is required. This is an allowance for treatments of trees, ornamentals, groundcovers, etc., and should include only those pesticides/herbicides not already included in the turf fertilizer section. This dollar amount will not be equally divided amongst the monthly invoices. Instead, the portion of the allowance used on any particular event shall be billed the month after services are rendered. Contractor shall continue to be responsible for the eradication/control of all weeds, pests and diseases after the allowance listed above has been exhausted.

In the space below, please state whether you believe a regular schedule of fungicide treatment is necessary for any areas within the Districts, and explain why or why not. Please provide unit prices for any recommended fungicide application below:

Answer: _____

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Unit Prices:

Type of Fungicide	Unit Type	Unit Cost

Additional Services: (These prices shall apply to unit-price work only and are NOT to be included in the Pest Control Allowance above or the Grand Total)

OTC Injections

(All labor and materials) - Performed at the discretion of the District's Board of Supervisors. The Districts reserve the right to subcontract out any and all OTC Injection events.

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**ANNUAL TOTAL – PEST CONTROL ALLOWANCE
(all labor and materials based on quantities below)**

All Areas	Rivers Edge I	Rivers Edge II	Rivers Edge III	Shared Offsite Improvements
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

(OTC injections per specs - do not include in Grand Total)

Palm Type	Palm Qty	# of Inoculations per quarter per palm (based on size)*	Cost per Individual Inoculation	Total Cost per Year (4x per year)
	All 3- RE1- RE2- RE3- SO-			All 3- RE1- RE2- RE3- SO-
	All 3- RE1- RE2- RE3- SO-			All 3- RE1- RE2- RE3- SO-
	All 3- RE1- RE2- RE3- SO-			All 3- RE1- RE2- RE3- SO-
	All 3- RE1- RE2- RE3- SO-			All 3- RE1- RE2- RE3- SO-

* (i.e. (2) inoculations per large Canary Palm per 1/4, etc.)

Application of Top Choice for annual treatment of Fire Ants

(All labor and materials) - Performed at the discretion of the District's Board of Supervisors. The Districts reserve the right to subcontract out any and all OTC Injection events.

For informational purposes only, please provide a cost to apply Top Choice for the annual control of fire ants in all Finished Landscaped Areas as described in Scope of Services.

All Areas	Rivers Edge I	Rivers Edge II	Rivers Edge III	Shared Offsite Improvements
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

PART 4 – IRRIGATION

ANNUAL TOTAL – IRRIGATION (all labor and materials)				
All Areas	Rivers Edge I	Rivers Edge II	Rivers Edge III	Shared Offsite Improvements
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Bid Alternate: Contractor shall submit a price to provide a full time Irrigation Technician / Water Manger to provide routine maintenance as provided in the Scope of Services, make repairs related to the irrigation systems within the Districts, manage all controllers to provide seasonal watering requirements and minimize irrigation use when conditions allow. This would replace irrigation annual totals.

FULL-TIME IRRIGATION TECHNICIAN / WATER MANGER				
All Areas	Rivers Edge I	Rivers Edge II	Rivers Edge III	Shared Offsite Improvements
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

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Additional Services: (These prices shall apply to unit-price work only and are NOT to be included in the Irrigation Cost above or the Grand Total)

Freeze Protection (description of ability) _____

\$ _____ /unit type: _____

After hours emergency service hourly rate \$ _____ /hr. (i.e. broken mainlines, pump & wells, etc.)

Provide a list of additional charges and pricing for such items other than routine maintenance as a separate price from this bid.

Item of Work	Unit type (sq. feet, cubic yd, etc.)	Unit Cost

PART 5 - MULCH

The DISTRICTS reserve the right to subcontract any mulching event to an outside vendor. The following prices are for unit-price work only and shall not be included in the Grand Total.

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UNIT PRICES – BROWN CYPRESS MULCH (all labor and materials)					
	All Areas	Rivers Edge I	Rivers Edge II	Rivers Edge III	Shared Offsite Improvements
Cubic yards*	_____ CY	_____ CY	_____ CY	_____ CY	_____ CY
Unit Price (1st top-dressing)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Unit Price (2 nd top-dressing)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Annual Total	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

*Based on quantities determined by Contractor's field measurements at time of bidding

UNIT PRICES – PINE STRAW MULCH (all labor and materials)					
	All Areas	Rivers Edge I	Rivers Edge II	Rivers Edge III	Shared Offsite Improvements
Bales*	_____ bales	_____ bales	_____ bales	_____ bales	_____ bales
Unit Price (1st top-dressing)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Unit Price (2 nd top-dressing)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Annual Total	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

*Based on quantities determined by Contractor's field measurements at time of bidding (pond banks only)

Each top-dressing shall leave all beds with a depth of 3"

PART 6

Annual Installation (All labor and materials)

The DISTRICT reserves the right to subcontract any annual installation event to an outside vendor – The following prices are for unit-price work only and shall not be included in the Grand Total.

UNIT PRICES – ANNUAL INSTALLATION (all labor and materials) (4” pots, up to 4x per year)					
	All Areas	Rivers Edge I	Rivers Edge II	Rivers Edge III	Shared Offsite Improvements
# of pots needed	_____ pots	_____ pots	_____ pots	_____ pots	_____ pots
Unit Price	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Price per Rotation	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Annual Total (assume 4x per year)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

GRAND TOTAL

(ADD PARTS 1, 2, 3 & 4 - This will be the total contract price. Any additional services will be authorized by separate work authorization and invoiced separately.)

GRAND TOTAL (Parts 1, 2, 3, and 4)					
	All Areas	Rivers Edge I	Rivers Edge II	Rivers Edge III	Shared Offsite Improvements
YEAR 1 (2022-2023)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
YEAR 2 (2023 – 2024)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
YEAR 3 (2024 – 2025)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
YEAR 4 (2025-2026)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Contractor/Firm Name _____

Firm Address _____

City/State/Zip _____

Phone Number _____ Fax Number _____

E-mail: _____

Name of Representative _____
(Please Print)Title of Representative _____
(Please Print)

Representative's Signature _____

Date _____

**RIVERS EDGE I, II, AND III COMMUNITY DEVELOPMENT DISTRICTS
SERVICE AREA MAPS/PLANS**

[See attached]

**RIVERS EDGE I, II, AND III
COMMUNITY DEVELOPMENT DISTRICT**

PROPOSED LANDSCAPE MAINTENANCE AGREEMENT

[See attached]

**RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE & IRRIGATION MAINTENANCE SERVICES AGREEMENT**

THIS AGREEMENT ("Agreement") is made and entered into effective the 1st day of October 2022, by and between:

Rivers Edge Community Development District, a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, being situated in St. Johns County, Florida, and having offices at c/o Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, FL 32092 ("District I"); and

_____, a _____, whose address is _____
_____, (the "Contractor," and collectively with the District, the "Parties"); and

Is acknowledged by:

Rivers Edge II Community Development District, a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, being situated in St. Johns County, Florida, and having offices at c/o Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, FL 32092 ("District II"); and

Rivers Edge III Community Development District, a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, being situated in St. Johns County, Florida, and having offices at c/o Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, FL 32092 ("District III")

RECITALS

WHEREAS, District I was established for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure, including landscaping and irrigation improvements; and

WHEREAS, District I, District II, and District III are all located within the greater community known as "RiverTown"; and

WHEREAS, pursuant to that certain *Tri-Party Interlocal and Cost Share Agreement Regarding Shared Improvement Operation and Maintenance Services and Providing for the Joint Use of Amenity Facilities* between District I, District II, and District III ("Interlocal Agreement"), certain costs, including landscaping costs, are shared among each District; and

WHEREAS, District I, District II, and District III require an independent contractor to provide certain landscape and irrigation maintenance services to property within and without their boundaries; and

WHEREAS, to solicit such services, District I conducted a competitive bid process based

on a "Project Manual," and determined to make an award of a contract for landscape and irrigation maintenance services to Contractor, based on certain bid pricing provided by Contractor; and

WHEREAS, Contractor desires to provide such services, and represents that it is qualified to do so; and

WHEREAS, it is the intent of District I to enter into this Agreement for landscaping and irrigation maintenance services for property within the boundaries of District I, District II, and District III, and for certain shared offsite property, with the costs allocated pursuant to the Interlocal Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained in this Agreement, it is agreed that Contractor is hereby retained, authorized, and instructed by District I to perform in accordance with the following covenants and conditions, which the Parties have agreed upon:

1. INCORPORATION OF RECITALS. The recitals stated above are true and correct and are incorporated by reference as a material part of this Agreement.

2. SCOPE OF SERVICES. Contractor shall provide the services described in the Scope of Services, attached hereto as **EXHIBIT A** (together, the "**Services**"), which by this reference is incorporated herein. The Services shall be provided to the areas identified in the Landscape Maintenance Areas Exhibits attached hereto as **EXHIBITS B1/B2/B3, and C**, which are incorporated herein by this reference (together, the "**Property**"). Contractor agrees that the Landscape Maintenance Areas Exhibits attached as **EXHIBITS B1/B2/B3, and C** represent District I's best estimate of the Property subject to the Services under this Agreement, but that other areas may also include landscaping that requires maintenance. Contractor agrees that District I may, in its discretion, add up to a half (0.5) acre of landscaping area to the Services, with no adjustment to price, and may add additional acreage of landscaping area to the Services beyond the half (0.5) acre using the unit pricing set forth in **EXHIBIT F**. Contractor shall perform the Services consistent with the presently established, high quality standards of District I, and shall assign such staff as may be required for coordinating, expediting, and controlling all aspects of the Services, which will include at a minimum those set forth in **EXHIBIT A**. Contractor shall be solely responsible for the means, manner, and methods by which its duties, obligations, and responsibilities are met to the satisfaction of District I, but consistent with the terms of this Agreement. Notwithstanding any other provision of this Agreement, District I reserves the right in its discretion to remove from this Agreement any portion of the Services and to separately contract for such services. In the event that District I contracts with a third-party to install certain landscaping or to otherwise perform services that might otherwise constitute a portion of the Services, Contractor agrees that it will be responsible for any such landscaping installed by the third-party, and shall continue to perform all other services comprising the Services, including any future services that apply to the landscaping installed by the third-party or to the areas where services were performed by the third-party.

3. MANNER OF CONTRACTOR'S PERFORMANCE.

- a. **Performance Standards.** Contractor agrees, as an independent contractor, to undertake the Services as specified in this Agreement or any Additional Services Order (see section 7.c. herein) issued in connection with this Agreement. All Services shall be performed in a neat and professional manner reasonably acceptable to District I and shall be in accordance with industry standards, such as USF, IFAS, etc. Contractor shall document all Services using the Daily Work Form attached hereto as part of **EXHIBIT E**. The performance of the Services by Contractor under this Agreement and all other services related to this Agreement shall conform to any written instructions issued by District I. Contractor acknowledges that it is responsible for continuously monitoring the health and appearance of the landscaping assets located within the Property, and for notifying District I if additional services are needed to maintain same.
- b. **Rain Days.** In the event that time is lost due to heavy rains ("Rain Days"), Contractor agrees to reschedule its employees and divide their time accordingly to complete all scheduled services during the same week as any Rain Days. Contractor shall provide services on Saturdays if needed to make up Rain Days with prior notification to and approval by Landscape Representative (defined below).
- c. **Repair of Damage.** Contractor in conducting the Services shall use all due care to protect against any harm to persons or property. If Contractor's acts or omissions result in any damage to property within District I, including but not limited to: damage to landscape, landscape lighting, hardscape, irrigation system components, entry monuments, structures or curbing, Contractor shall immediately notify District I and repair all damage or replace damaged property to the satisfaction of District I and at Contractor's sole cost and expense.

4. MONITORING OF SERVICES.

- a. **Landscape Representative.** District I shall designate in writing one or more persons to act as the representatives with respect to the services to be performed under this Agreement ("**Landscape Representative**"). The Landscape Representative shall have complete authority to transmit instructions, receive information, and interpret and define District I's policies and decisions with respect to materials, equipment, elements, and systems pertinent to Contractor's services for all Property described herein. This authority shall include, but not be limited to: verification of correct timing of Services to be performed, methods of pruning, pest control and disease control. District I hereby designates _____, or his designee, to act as the "Landscape Representative." Contractor shall NOT take direction from anyone other than Landscape Representative (e.g., Contractor shall NOT take

direction from individual Board Supervisors, any representatives of any local homeowner's associations, residents, etc.). District I shall have the right to change the Landscape Representative at any time by written notice to Contractor.

- b. **Reporting.** Contractor shall provide to management a written report of work performed for each week with notification of any problem areas and a schedule of work for the upcoming month. Further, Contractor agrees to meet Landscape Representative no less than one (1) time per month to inspect the entirety of the property and discuss conditions, schedules, and items of concern regarding this Agreement and shall include a landscape report monthly for Board of Supervisors review, which shall be presented at least eight (8) days before the monthly Board meeting.

- c. **Deficiencies.** If the Landscape Representative identifies any deficient areas, the Landscape Representative shall notify Contractor whether through a written report or otherwise. Contractor shall then, within the time period specified by the Landscape Representative or if no time is specified then within forty-eight (48) hours, explain in writing what actions shall be taken to remedy the deficiencies. Upon approval by District I, Contractor shall take such actions as are necessary to address the deficiencies within the time period specified by District I, or if no time is specified, then within three (3) days and prior to submitting any invoices. If Contractor does not respond or take action within the specified time period, and without limiting District I's remedies in any way, District I shall have the rights to, among other remedies available at law or in equity: (i) fine Contractor One Hundred Dollars (\$100) per day; (ii) withhold some or all of Contractor's payments under this Agreement; and (iii) contract with outside sources to perform necessary services with all charges for such services to be deducted from Contractor's compensation. Any oversight by the Landscape Representative of Contractor's Services is not intended to mean that District I shall underwrite, guarantee, or ensure that the Services are properly performed by Contractor, and it is Contractor's responsibility to perform the Services in accordance with this Agreement.

Notwithstanding the foregoing, the Landscape Representative shall monitor and rate the Contractor's performance in accordance with the requirements set out herein and in the Scope of Services, and shall report the results of such monitoring to the Contractor and the District's Board of Supervisors. If at any time the Contractor's performance rating drops below 75%, and such deficiency persists for thirty (30) calendar days or longer, Contractor's compensation shall be automatically reduced by the difference between 75% and the Contractor's performance rating (i.e. if Contractor's performance rating is 65% and is not corrected to at least 75% within 30 calendar days, Contractor's compensation shall be reduced by 10% for the month at issue and until the target score of 75% is reached). This shall not be construed to limit the District's remedies hereunder or in law or equity for deficient service.

5. **SUBCONTRACTORS.** Contractor shall not award any of the Services to any subcontractor without prior written approval of District I. Contractor shall be as fully responsible to District I for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as Contractor is for the acts and omissions of persons directly employed by Contractor. Nothing contained herein shall create contractual relations between any subcontractor and District I.

6. **EFFECTIVE DATE.** This Agreement shall be binding and effective as of the date that this Agreement is signed by the last of the Parties hereto and shall remain in effect as set forth in section 7, unless terminated in accordance with the provisions of this Agreement.

7. **COMPENSATION; TERM.**

a. **Term.** The initial term of Services under this Agreement shall begin **October 1, 2022**, and end **September 30, 2023** ("**Initial Term**"), unless terminated earlier pursuant to the terms of this Agreement. At the end of the Initial Term, this Agreement may be renewed on the same terms up to three (3) times on an annual basis each October 1, in District I's sole discretion and at the amounts set forth in **EXHIBIT A**. If all possible renewals are used, the last date of Services under this Agreement shall be **September 30, 2026**.

b. **Compensation.** Compensation for the Services shall be in the total amount of _____ (\$_____) per year, in monthly installments of _____ (\$_____) ("**Compensation**"), as more specifically described in **EXHIBIT F**. Such Compensation covers the items specified in each respective part of Contractor's Bid Form attached hereto. All additional work or services and related compensation shall be governed by section 7.c. of this Agreement. Subject to the understanding that the Compensation set forth herein reflects certain efficiencies in providing Services for all Property, and applies only to the extent that services are provided for all of the Property described herein, the Compensation is attributable as follows:

- (i) District I Property (**EXHIBIT B1**): \$ _____
- (ii) District II Property (**EXHIBIT B2**): \$ _____
- (iii) District III Property (**EXHIBIT B3**): \$ _____
- (iv) Shared Offsite Property (**EXHIBIT C**): \$ _____

c. **Invoicing and Payments.** Contractor shall maintain records conforming to usual accounting practices. Further, Contractor agrees to render monthly invoices to District I, in writing, which shall be delivered or mailed to District I by the fifth (5th) day of the next succeeding month. Each monthly invoice shall contain, at a minimum, District I's name, Contractor's name, the invoice date, an invoice number, an itemized listing of all costs billed on the invoice with a description of each sufficient for District I to approve each cost, the time frame within which the services were provided, and the address or bank information to which payment is to be remitted. Consistent with Florida's Prompt Payment Act, Section 218.70 et seq. of the Florida Statutes, these monthly invoices are due and payable within forty-five (45) days of receipt by District I.

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d. **Additional Services.** Should District I desire that Contractor provide additional work and/or services relating to landscaping and irrigation systems that are not set forth in the Exhibits or contemplated to be made part of this Agreement, or if Contractor wishes to propose additional work and/or services to enhance the health and appearance of the landscape assets within the Property or prevent loss of such landscape assets, such additional work and/or services shall be fully performed by Contractor after prior approval of a required Additional Services Order (“ASO”). Contractor agrees that District I shall not be liable for the payment of any additional work and/or services unless District I first authorizes Contractor to perform such additional work and/or services through an authorized and fully executed ASO, an example of which is attached as **EXHIBIT E**. Contractor shall be compensated for such agreed additional work and/or services based upon a payment amount derived from the prices set forth in Contractor’s bid pricing (attached as part of **EXHIBIT F**). Nothing herein shall be construed to require District I to use Contractor for any such additional work and/or services, and District I reserves the right to retain a different Contractor to perform any additional work and/or services.

e. **Addition of Future Landscaping Areas.** **EXHIBIT D** depicts lands which District I anticipates adding to the Property receiving Services under this Agreement in the future. If District I desires Contractor to perform Services for any additional lands, whether depicted in **EXHIBIT D** or otherwise, a written ASO or change order must be signed by both Parties before Services begin. Where applicable, Contractor’s unit prices shall apply to any new areas added to the Property. If no established unit prices apply, compensation shall be as mutually agreed in writing between the Parties.

f. **Payments by Contractor.** Subject to the terms herein, Contractor will promptly pay for all costs of labor, materials, services and equipment used in the performance of the Services, and upon the request of any District, Contractor will provide proof of such payment. Contractor agrees that it shall comply with Section 218.735(6), Florida Statutes, requiring payments to subcontractors and suppliers be made within ten (10) days of receipt of payment from the applicable District. Subject to the terms of this section, Contractor will at all times keep the Property, and each part thereof, free from any attachment, lien, claim of lien, or other encumbrance arising out of the Services. Any District may demand, from time to time in its sole discretion, that Contractor provide a detailed listing of any and all potential lien claimants (at all tiers) involved in the performance of the Services including, with respect to each such potential lien claimant, the name, scope of Services, sums paid to date, sums owed, and sums remaining to be paid.

8. INSURANCE.

- a. Contractor shall maintain throughout the term of this Agreement the following insurance:
 - i. Worker’s Compensation Insurance in accordance with the laws of the State of Florida.
 - ii. Commercial General Liability Insurance covering Contractor’s legal liability for bodily injuries, with limits of not less than \$3,000,000 combined single limit bodily injury and property

- damage liability, and further including, but not being limited to, Independent Contractors Coverage for bodily injury and property damage in connection with subcontractors' operation.
- iii. Employer's Liability Coverage with limits of at least \$1,000,000 (one million dollars) per accident or disease.
 - iv. Automobile Liability Insurance for bodily injuries in limits of not less than \$2,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by Contractor of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.
- b. District I, District II, District III, and their respective staff, supervisors, officers, agents, and consultants and Mattamy Jacksonville, LLC and its employees, officers, and agents shall be named as additional insureds. Contractor shall furnish District I with a Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable unless it provides that any change or termination within the policy periods of the insurance coverage, as certified, shall not be effective within thirty (30) days of prior written notice to District I. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida, and such carrier shall have a Best's Insurance Reports rating of A-VII or better.
- c. If Contractor fails to have secured and maintained the required insurance, District I has the right (without any obligation to do so, however), to secure such required insurance in which event, Contractor shall pay the cost for that required insurance to District I and shall furnish, upon demand, all information that may be required in connection with District I's obtaining the required insurance. If Contractor fails to pay such cost to District I, District I may deduct such amount from any payment due Contractor.

9. INDEMNIFICATION.

- a. Contractor agrees to defend, indemnify, and hold harmless District I, District II, and District III, and their respective officers, agents, employees, successors, assigns, members, affiliates, or representatives and Mattamy Jacksonville, LLC and its officers, employees and agents (together, the "**Indemnitees**" and each individually, an "**Indemnitee**") from any and all liability, claims, actions, suits, liens, demands, costs, interest, expenses, damages, penalties, fines, judgments against the Indemnitees, or loss or damage, whether monetary or otherwise, arising out of, wholly or in part by, or in connection with the Services to be performed by Contractor, its subcontractors, its employees and agents in connection with this Agreement, including litigation, mediation, arbitration, appellate, or settlement proceedings with respect thereto. Additionally, nothing in this

Agreement requires Contractor to indemnify any Indemnitee for that Indemnitee's percentage of fault if the Indemnitee is adjudged to be more than 50% at fault for any claims against that Indemnitee and Contractor as jointly liable parties; however, Contractor shall indemnify the Indemnites for any and all percentage of fault attributable to Contractor for claims against the Indemnites, regardless whether an Indemnitee is adjudged to be more or less than 50% at fault. Contractor further agrees that nothing herein shall constitute or be construed as a waiver of District I's District II's, or District III's limitations on liability contained in Section 768.28, *Florida Statutes*, or other statute.

- b. Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorneys' fees, paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings), any interest, expenses, damages, penalties, fines, or judgments against the Indemnites, jointly or individually.

10. ENVIRONMENTAL ACTIVITIES. Contractor agrees it is licensed, capable and shall use best management practices, consistent with industry standards, with respect to the storage, handling and use of chemicals (e.g., fertilizers, pesticides, etc.) and fuels. Contractor shall keep all equipment clean (e.g., chemical sprayers) and properly dispose of waste. Further, Contractor shall immediately notify District I of any chemical or fuel spills. Contractor shall be responsible for any environmental cleanup, replacement of any turf or plants harmed from chemical burns, and correcting any other harm resulting from the Services to be performed by Contractor.

11. ACCEPTANCE OF THE LANDSCAPE MAINTENANCE AREAS. By executing this Agreement, Contractor agrees that Contractor was able to inspect the Property prior to the time of submission of the bid, and that Contractor agrees to be responsible for the care, health, maintenance, and replacement, if necessary, of the existing landscaping and irrigation infrastructure, in its current condition, and on an "as is" basis. Contractor shall be strictly liable for the decline or death of any plant material, regardless of whether such decline or death is due to the negligence of Contractor, except that Contractor shall not be responsible for fire, cold, storm or wind damage, incurable or uncontrollable diseases, or damage due to vandalism unless the same was in the Contractor's control. Upon the occurrence of any such exceptions, Contractor shall immediately notify District I. Contractor shall replace, at Contractor's expense, all plant material that, in the opinion of District I, fails to maintain a healthy, vigorous condition as a result of Contractor's failure to perform the Services specified herein. No changes to the compensation set forth in this Agreement shall be made based on any claim that the existing landscaping was not in good condition or that the site was unsuitable for such landscaping.

12. NO ESCALATION CLAUSE. Contractor shall not demand or be entitled to additional compensation on the basis of escalation in fuel, materials, utilities, labor or other expenses.

13. TAX-EXEMPT DIRECT PURCHASES. The Parties agree that District I, in its discretion, may elect to undertake a direct purchase of any or all materials used for the landscaping services, including but not limited to the direct purchase of fertilizer. In such event, the following conditions shall apply:

- a. District I may elect to purchase any or all materials directly from a supplier identified by Contractor.
- b. Contractor shall furnish detailed Purchase Order Requisition Forms ("Requisitions" or "Requisition") for all materials to be directly purchased by District I.
- c. Upon receipt of a Requisition, District I shall review the Requisition and, if approved, issue its own purchase order directly to the supplier, with delivery to be made to District I on an F.O.B. job site basis.
- d. The purchase order issued by District I shall include District I's consumer certificate of exemption number issued for Florida sales and use tax purposes.
- e. Contractor will have contractual obligations to inspect, accept delivery of, and store the materials pending use of the materials as part of the landscaping services. Contractor's possession of the materials will constitute a bailment. Contractor, as bailee, will have the duty to safeguard, store and protect the materials while in its possession until returned to District I through use of the materials.
- f. After verifying that delivery is in accordance with the purchase order, Contractor will submit a list indicating acceptance of goods from suppliers and concurrence with District I's issuance of payment to the supplier. District will process the invoices and issue payment directly to the supplier.
- g. District I may purchase and maintain insurance sufficient to cover materials purchased directly by District I.
- h. All payments for direct purchase materials made by District I, together with any state or local tax savings, shall be deducted from the compensation provided for in this Agreement.

14. COMPLIANCE WITH GOVERNMENTAL REGULATION. Contractor shall keep, observe, and perform all requirements of applicable local, state and federal laws, rules, regulations, ordinances, permits, licenses, or other requirements or approvals. Further, Contractor shall notify District I in writing within five (5) days of the receipt of any notice, order, required to comply notice, or a report of a violation or an alleged violation, made by any local, state, or federal governmental body or agency or subdivision thereof with respect to the services being rendered under this Agreement or any act or omission of Contractor or any of its agents,

servants, employees, or material men, or appliances, or any other requirements applicable to provision of services. Additionally, Contractor shall promptly comply with any requirement of such governmental entity after receipt of any such notice, order, request to comply notice, or report of a violation or an alleged violation.

15. DEFAULT AND PROTECTION AGAINST THIRD-PARTY INTERFERENCE. A default by either Party under this Agreement shall entitle the other to all remedies available at law or in equity for breach of this Agreement, which may include, but not be limited to, the right of damages, injunctive relief, and/or specific performance. District I shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained in this Agreement shall limit or impair District I's right to protect its rights from interference by a third-party to this Agreement.

16. CUSTOM AND USAGE. It is hereby agreed, any law, custom, or usage to the contrary notwithstanding, that District I shall have the right at all times to enforce the conditions and agreements contained in this Agreement in strict accordance with the terms of this Agreement, notwithstanding any conduct or custom on the part of District I in refraining from so doing; and further, that the failure of District I at any time or times to strictly enforce its rights under this Agreement shall not be construed as having created a custom in any way or manner contrary to the specific conditions and agreements of this Agreement, or as having in any way modified or waived the same.

17. SUCCESSORS. This Agreement shall inure to the benefit of and be binding upon the heirs, executors, administrators, successors, and assigns of the Parties to this Agreement, except as expressly limited in this Agreement.

Deleted: ¶

18. TERMINATION. District I agrees that Contractor may terminate this Agreement with cause by providing ninety (90) days written notice of termination to District I; provided, however, that District I shall be provided a reasonable opportunity to cure any failure under this Agreement. Contractor agrees that, notwithstanding any other provision of this Agreement, and regardless of whether any of the procedural steps set forth in section 4 of this Agreement are taken, District I may terminate this Agreement immediately with cause or upon any revocation by District II or District III of their acknowledgment and consent to this Agreement by providing written notice of termination to Contractor. District I shall provide thirty (30) days written notice of termination without cause. Any such termination shall not result in liability to District I for consequential damages, lost profits, or any other damages or liability. However, upon any termination of this Agreement, Contractor shall be entitled to payment for all Services rendered up until the effective termination of this Agreement, subject to whatever claims or off-sets available against Contractor, as Contractor's sole means of recovery hereunder.

19. PERMITS AND LICENSES. All permits or licenses necessary for Contractor to perform under this Agreement shall be obtained and paid for by Contractor at its sole cost and expense and maintained for the term of this Agreement. This shall include, but not be limited to, any permits required by Florida Department of Transportation, St. Johns County or other regulatory agency.

20. ASSIGNMENT. Neither District I nor Contractor may assign this Agreement

without the prior written approval of the other, which approval shall not be unreasonably withheld. Any purported assignment of this Agreement without such prior written approval shall be void.

21. INDEPENDENT CONTRACTOR STATUS. In all matters relating to this Agreement, Contractor shall be acting as an independent Contractor. Neither Contractor nor employees of Contractor, if there are any, are employees of District I under the meaning or application of any Federal or State Unemployment or Insurance Laws or Old Age Laws or otherwise. Contractor agrees to assume all liabilities or obligations imposed by any one or more of such laws with respect to employees of Contractor, if there are any, in the performance of this Agreement. Contractor shall not have any authority to assume or create any obligation, express or implied, on behalf of District I and Contractor shall have no authority to represent District I as an agent, employee, or in any other capacity, unless otherwise set forth in this Agreement.

22. HEADINGS FOR CONVENIENCE ONLY. The descriptive headings in this Agreement are for convenience only and shall neither control nor affect the meaning or construction of any of the provisions of this Agreement.

23. AGREEMENT. This instrument, together with its attachments which are hereby incorporated herein, shall constitute the final and complete expression of this Agreement between the Parties relating to the subject matter of this Agreement. To the extent of any inconsistency between this document, and the exhibits attached hereto, this Agreement shall control.

24. ENFORCEMENT OF AGREEMENT. In the event that either District I or Contractor is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees, paralegal fees and costs for trial, mediation, or appellate proceedings.

25. AMENDMENTS. Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both District I and Contractor.

26. AUTHORIZATION. The execution of this Agreement has been duly authorized by the appropriate body or official of the Parties, the Parties have complied with all the requirements of law, and the Parties have full power and authority to comply with the terms and provisions of this instrument.

27. NOTICES. Any notice, demand, request or communication required or permitted hereunder ("Notice") shall be in writing and sent by hand delivery, United States certified mail, or by recognized overnight delivery service, addressed as follows:

- a. If to District I: Rivers Edge Community Development District
475 West Town Place, Suite 114
St. Augustine, FL 32092
Attn: District Manager

With a copy to: KE Law Group, PLLC
2016 Delta Boulevard, Suite 101
Tallahassee, Florida 32303
Attn: District Counsel

b. If to Contractor: _____

Attn: _____

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for District I and counsel for Contractor may deliver Notice on behalf of District I and Contractor. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days' written notice to the Parties and addressees set forth herein.

28. THIRD-PARTY BENEFICIARIES. This Agreement is solely for the benefit of District I and Contractor and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third-party not a formal party to this Agreement, including District II and District III. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than District I and Contractor any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole benefit of and shall be binding upon District I and Contractor and their respective representatives, successors, and assigns.

29. CONTROLLING LAW AND VENUE. This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida. Venue for any legal actions regarding this Agreement shall be St. Johns County, Florida.

30. PUBLIC RECORDS. Contractor understands and agrees that all documents of any kind provided to District I in connection with this Agreement may be public records, and accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including, but not limited to, Section 119.0701, Florida Statutes. Contractor acknowledges that the designated public records custodian for District I is **Ernesto Torres** ("Public Records Custodian"). Among other requirements and to the extent applicable by law, Contractor shall: 1) keep and maintain public records required by District I to perform the service; 2) upon request by the Public Records Custodian, provide District I with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes; 3) ensure that public

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records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if Contractor does not transfer the records to the Public Records Custodian of District I; and 4) upon completion of the contract, transfer to District I, at no cost, all public records in Contractor's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by Contractor, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to District I in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE PUBLIC RECORDS CUSTODIAN AT 1-904-940-5850, ETORRES@GMSNF.COM, OR 475 WEST TOWN PLACE, SUITE 114, ST. AUGUSTINE, FLORIDA 32092.

31. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

32. ARM'S LENGTH TRANSACTION. This Agreement has been negotiated fully between the Parties as an arm's length transaction. The Parties participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the Parties are each deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.

33. COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument.

34. E-VERIFY. Contractor shall comply with and perform all applicable provisions of Section 448.095, *Florida Statutes*. Accordingly, to the extent required by Florida Statute, Contractor shall register with and use the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all newly hired employees and shall comply with all requirements of Section 448.095, *Florida Statutes*, as to the use of subcontractors. The District may terminate the Agreement immediately for cause if there is a good faith belief that the Contractor has knowingly violated Section 448.091, *Florida Statutes*. By entering into this Agreement, the Contractor represents that no public employer has terminated a contract with the Contractor under Section 448.095(2)(c), *Florida Statutes*, within the year immediately preceding the date of this Agreement.

[Signature page follows]

IN WITNESS WHEREOF, the Parties execute this Agreement as set forth below and effective as of the date first written above

**RIVERS EDGE COMMUNITY
DEVELOPMENT DISTRICT**

By: _____
 ☐ Chairperson
 ☐ Vice Chairperson

Date: _____

[CONTRACTOR]

By: _____
Its: _____

Date: _____

IN WITNESS WHEREOF, the undersigned acknowledge and accept this Agreement, including the references to the undersigned's cost-share obligations set forth herein. The undersigned acknowledge that the Compensation set forth herein reflects certain efficiencies as a result of providing Services for all three districts, and that if either or both of the undersigned should choose to terminate their consent to this Agreement, pricing may increase.

**RIVERS EDGE II COMMUNITY
DEVELOPMENT DISTRICT**

☐ Chairperson ☐ Vice Chairperson

Date: _____

**RIVERS EDGE III COMMUNITY
DEVELOPMENT DISTRICT**

☐ Chairperson ☐ Vice Chairperson

Date: _____

Exhibit A: Scope of Services
Exhibit B1: Rivers Edge CDD Property
Exhibit B2 : Rivers Edge II CDD Property
Exhibit B3: Rivers Edge III CDD Property
Exhibit C: Shared Offsite Property
Exhibit D: Future Landscaping Areas
Exhibit E: Forms
Exhibit F: Contractor's Bid Pricing

EXHIBIT “A”
SCOPE OF SERVICES

[scope of services from RFP package be added]

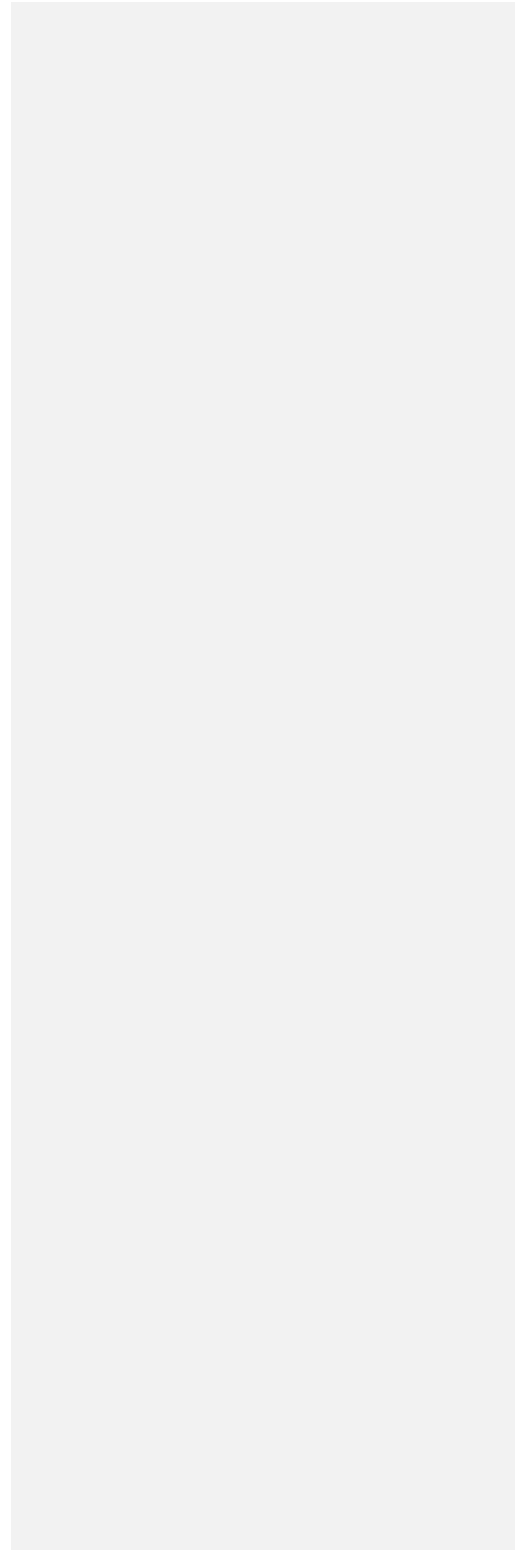


EXHIBIT B1
Rivers Edge CDD Property
[maps from RFP package to be added]

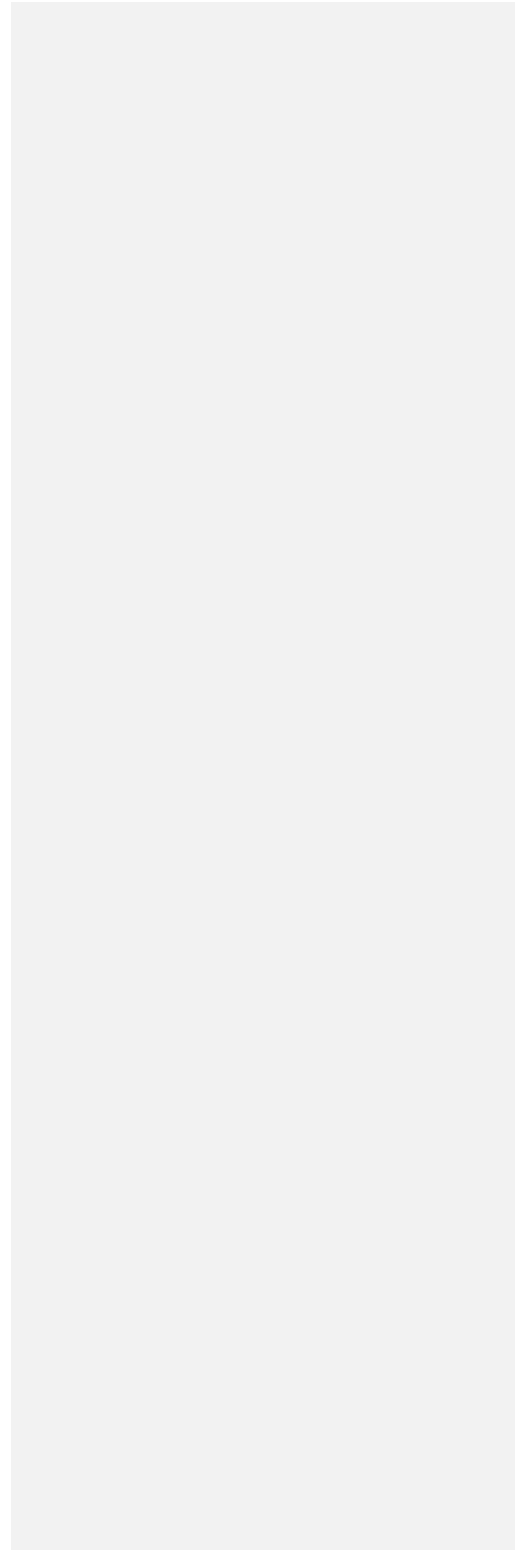


EXHIBIT B2
Rivers Edge II CDD Property
[maps from RFP package to be added]

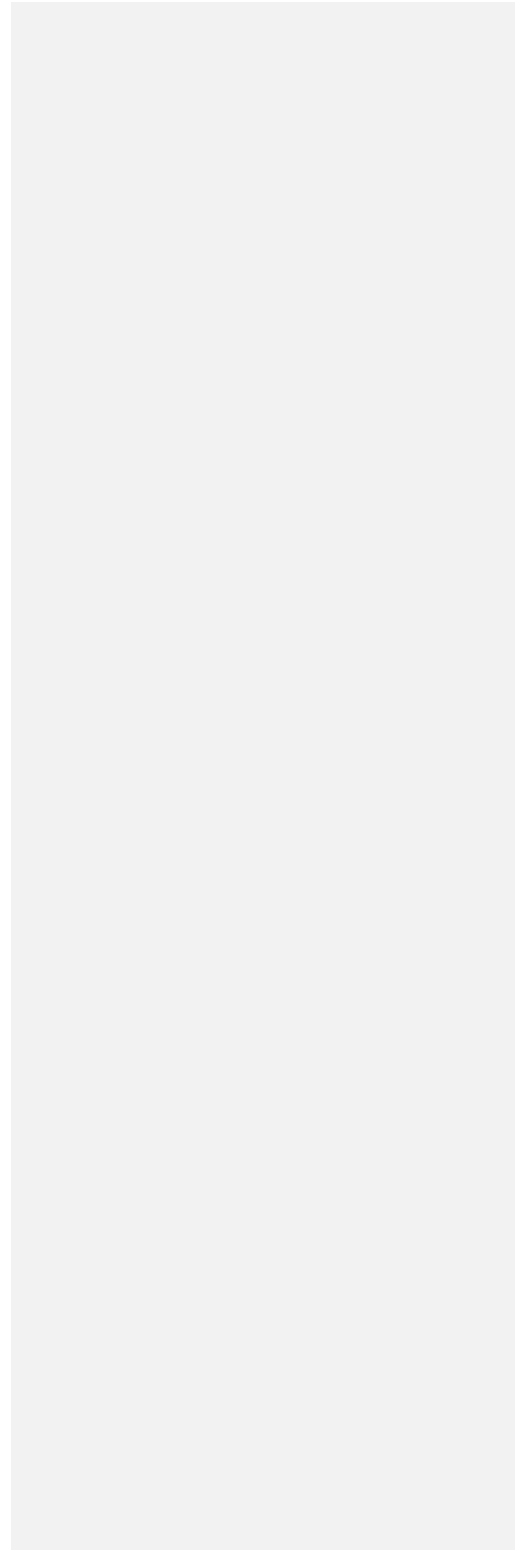


EXHIBIT B3
Rivers Edge III Property
[maps from RFP package to be added]

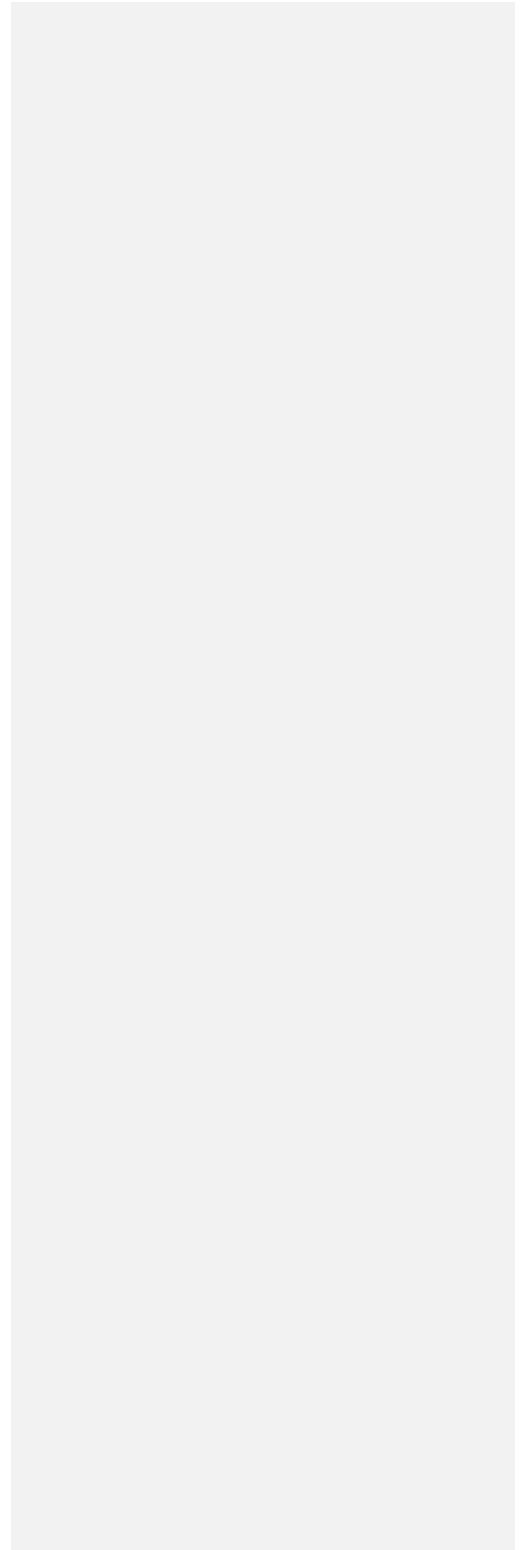


EXHIBIT C
Shared Offsite Property
[maps from RFP package to be added]

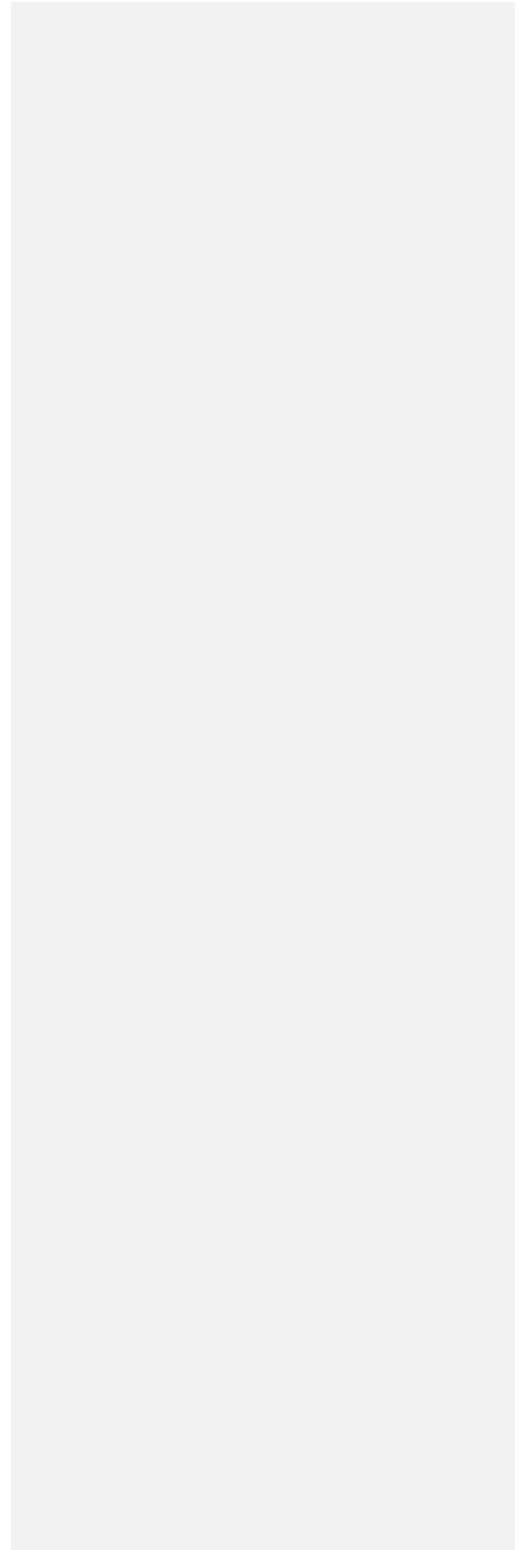


EXHIBIT D
Future Landscape Areas
[maps from RFP package to be added]

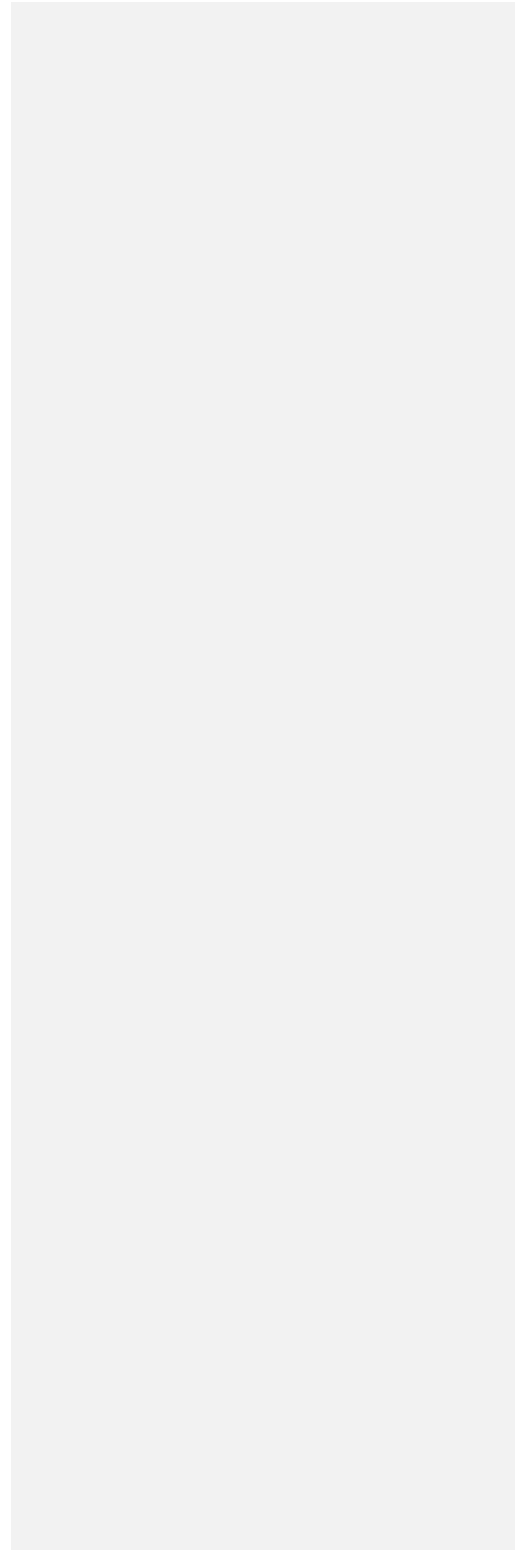
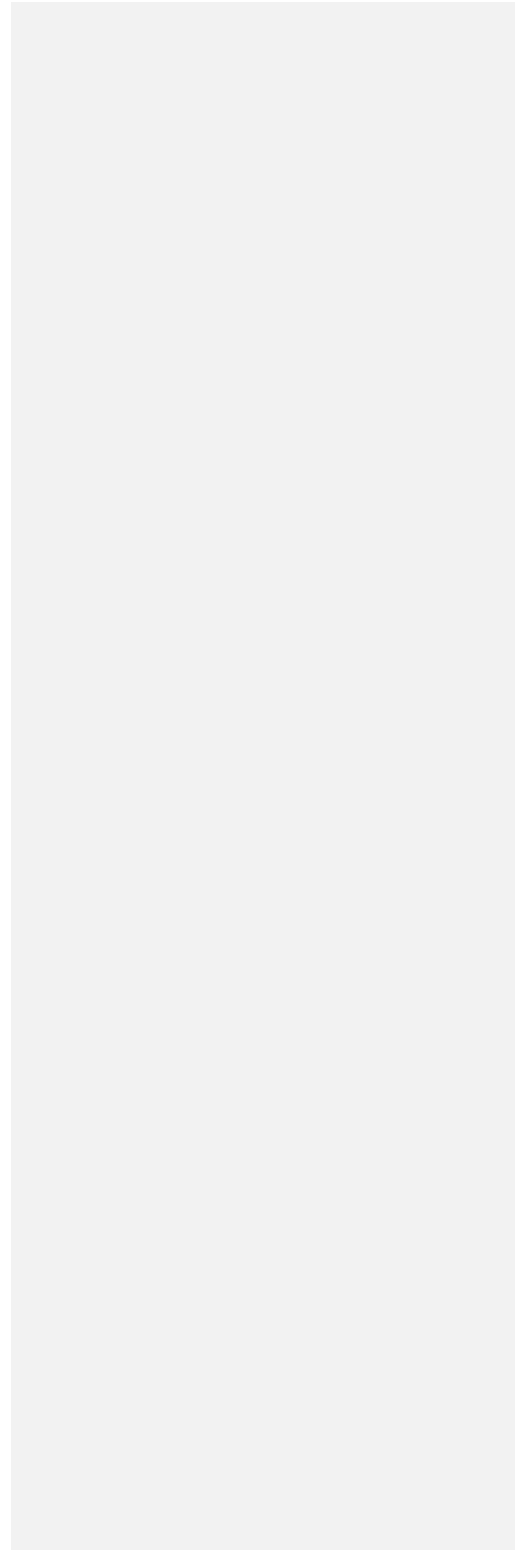


EXHIBIT E
Forms

[Attached beginning at following page]



RIVERS EDGE CDD
ADDITIONAL SERVICES ORDER (ASO)

FOR ILLUSTRATION PURPOSES ONLY. DO NOT USE THIS FORM
-Contact District Manager For Finalized Form-

Date: MM/DD/YYYY

ASO #: 01

Contractor's Name: _____

Project Manager: _____

Project Manager's Email: _____

Contractor's Address: _____

Contractor's Phone: _____

Contractor's Facsimile: _____

District Manager: Jim Perry

District Manager's Email: jperry@gnsnf.com

District Address: 475 WestTown Place, Ste114
St. Augustine, FL 32092

District Phone: (904) 940 - 5850

District Facsimile: (904) 940 - 5899

Item #	Item Description	Unit	Unit Cost	Quantity	Total
1			\$0.00	0.00	\$0.00
2			\$0.00	0.00	\$0.00
3			\$0.00	0.00	\$0.00
4			\$0.00	0.00	\$0.00
5			\$0.00	0.00	\$0.00

Net Change: \$0.00

Amount This ASO: \$0.00

ASO Amount To Date: \$0.00

Original Agreement Amount: \$0.00

Revised Agreement Amount: \$0.00

Reason for Additional Services Order, Please Explain:

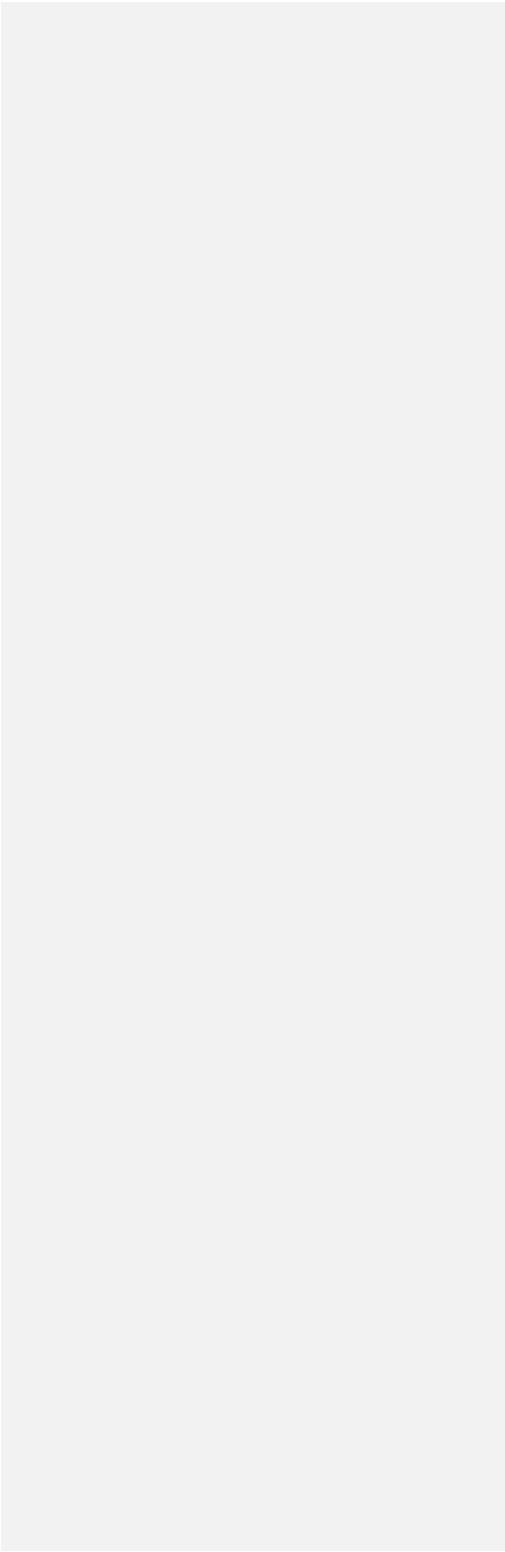
Additional Specifications:

In the event of a conflict between the terms and conditions set forth in this Additional Services Order with the terms and conditions in the Agreement, the terms and conditions of the Agreement will govern and the conflicting terms contained in the Additional Services Order will be disregarded. The District reserves the right to modify the Additional Services Order Form at any time.

Original Agreement: Rivers Edge Community Development District – Landscape Maintenance Services Agreement
Signed & Dated: _____

IN WITNESS WHEREOF, the parties hereto have executed this Additional Services Order to be effective as of the
later of the two dates set forth below.

OWNER:	CONTRACTOR:
RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT, a local unit of special-purpose government	_____
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____



RIVERS EDGE CDD
DAILY WORK JOURNAL

(this form must be filled out at the end of each daily visit and turned in to the clubhouse office)

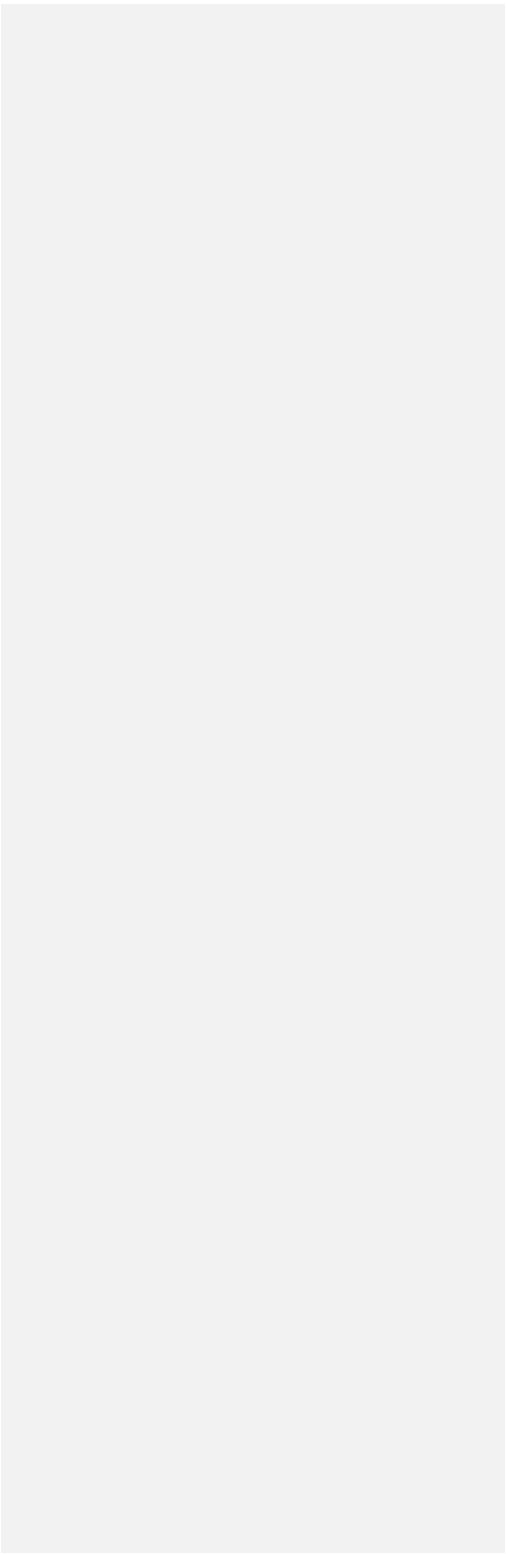
DATE: _____

DESCRIPTION OF WORK PERFORMED TODAY:

LOCATIONS:

ISSUES REQUIRING ATTENTION: _____
(Please notify District Rep. if any)

EXHIBIT F
Contractor's Bid Pricing



SEVENTH ORDER OF BUSINESS

RIVERTOWN

Discussion of Water Fountains

Date of request: 01/19/22

Submitted by: Johnathan Perry

New Equipment:

A drinking fountain has been requested for the Groves play park. Attached are two styles of fountains with multiple options and colors, neither requiring power.

Vendor	Warranty	Job Scope	Cost
Elkay	5 year limited manufacturer	Elkay Outdoor Fountain Bi-Level Pedestal with Pet Station, Non-Filtered Non-Refrigerated Blue	\$6,624.00
Elkay	5 year limited manufacturer	Elkay Outdoor Stone Fountain Pedestal Non-Filtered, Non-Refrigerated	\$3,659.00



Should you have any comments or questions feel free to contact me directly.



EIGHTH ORDER OF BUSINESS

**RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT
GOLF CART VEHICLE POLICIES**

- A. **Definitions.** For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning. Any other terms shall have the meaning as set forth in the **Florida Statutes**.
1. **Golf Cart Vehicle.** A four (4) wheeled vehicle owned and operated by a resident of the Rivers Edge Community Development District (“District”), a paid annual user, a contractor to residents, the majority landowner of the District, or by contractors to or agents of Mattamy Jacksonville LLC, and others involved in the development, or operation to the RiverTown community and the District. The vehicle will be specifically designed and intended for the purposes of transporting a maximum of four (4) persons, golf clubs, maintenance equipment or other miscellaneous items while engaged in the playing of golf, supervising the play of golf, maintaining the condition of the grounds on a public or private golf course, maintaining the conditions of common areas and transporting residents and their guests over District designated paths and roadways.
 2. **Driver Age.** Pursuant to these rules and Florida Statutes, it shall be unlawful for any person who is under fifteen (15) years of age to drive or operate a Golf Cart Vehicle upon the paths and roadways that comprise or shall comprise the roadway network owned and operated and so designated by the District. In addition, the District does not allow any individual to operate a Golf Cart Vehicle on District property who is under fifteen (15) years of age or who does not have either a valid restricted license or a valid driver’s license. No drivers under the age of seventeen (17) may operate a golf cart after 11:00pm or before 6am.
- B. **Compliance with Florida Statutes and District Policies.** The operation of a Golf Cart Vehicle on the paths and roadways within the District, including operation of a Golf Cart Vehicle after sunset and before sunrise, shall be in compliance with the provisions of all applicable Florida Statutes (see Section F herein) and the District’s Policies.
- C. **Designated Paths and Roadways.** The District has, for the convenience of Golf Cart Vehicle owners, posted appropriate signs for the safe operation of Golf Cart Vehicles on designated paths and roadways. Golf Cart Vehicles may only be operated on those designated paths and roadways and NO OTHERS.
- D. **Enforcement.** These Policies shall be enforced in accordance with the provisions of Florida Statutes, as may be amended from time to time. **Enforcement of these rules, regulations and statutes shall be by the Rivers Edge Community Development District and the St. Johns County Sheriff’s Office, as applicable.** The Rivers Edge Community Development District reserves the right to report violations to the St. Johns County Sheriff’s Office for appropriate legal action.
- E. **Operation of Golf Cart Vehicles on Paths, Streets, Roads and Highways.** This section advises, in accordance with the Florida Statutes, where a Golf Cart Vehicle may be

driven.

1. Golf Cart Vehicles may not travel on or cross any roadway or highway controlled by St. Johns County or the State of Florida (i.e. SR13), unless such roadways are specifically designated and marked for golf cart use. Use of Golf Cart Vehicles on St. Johns County or State of Florida roadways shall be subject to all applicable State laws and County ordinances.
2. The District has authorized the operation of Golf Cart Vehicles on designated paths and roadways under its jurisdiction. Additionally, the District has authorized the operation of Golf Cart Vehicles ONLY on paths and roadways owned, operated and designated for such use by the District.

F. **Use of Golf Cart Vehicles on District Paths and Roadways.** The District, in its discretion, may authorize privately owned Golf Cart Vehicles to travel on designated District paths and roadways within the RiverTown Community consistent with and in accordance with the following Florida Statutes and County ordinance:

1. Chapter 320 - Motor Vehicle Licenses, Section 320.01 Definitions; general
2. Chapter 320 - Motor Vehicle Licenses, Section 320.08001 Electric Vehicles; license tax
3. Chapter 316 - State Uniform Traffic Control, Section 316.212 Operation of Golf Carts on Certain Roadways
4. Chapter 316 - State Uniform Traffic Control, Section 316.2122 Operation of a Low-Speed Vehicle on Certain Roadways
5. St. Johns County Ordinance 2018-42 regarding the use of golf carts on designated roads and street within St. Johns County

Specifically, **Section 316.212, “Operation of golf carts on certain roadways,”** states:

The operation of a golf cart upon the public roads or streets of this state is prohibited except as provided herein:

(1) A golf cart may be operated only upon a county road that has been designated by a county, a municipal street that has been designated by a municipality, or a two-lane county road located within the jurisdiction of a municipality designated by that municipality, for use by golf carts. Prior to making such a designation, the responsible local governmental entity must first determine that golf carts may safely travel on or cross the public road or street, considering factors including the speed, volume, and character of motor vehicle traffic using the road or street. Upon a determination that golf carts may be safely operated on a designated road or street, the responsible governmental entity shall post appropriate signs to indicate that such operation is allowed.

(2) A golf cart may be operated on a part of the State Highway System only under the following conditions:

(a) To cross a portion of the State Highway System which intersects a county road or municipal street that has been designated for use by golf carts if the Department of Transportation has reviewed and approved the location and design of the crossing and any traffic control devices needed for safety purposes.

(b) To cross, at midblock, a part of the State Highway System where a golf course is constructed on both sides of the highway if the Department of Transportation has reviewed and approved the location and design of the crossing and any traffic control devices needed for safety purposes.

(c) A golf cart may be operated on a state road that has been designated for transfer to a local government unit pursuant to Section 335.0415, if the Department of Transportation determines that the operation of a golf cart within the right-of-way of the road will not impede the safe and efficient flow of motor vehicular traffic. The department may authorize the operation of golf carts on such a road if:

1. The road is the only available public road along which golf carts may travel or cross or the road provides the safest travel route among alternative routes available; and
2. The speed, volume, and character of motor vehicular traffic using the road is considered in making such a determination.

Upon its determination that golf carts may be operated on a given road, the department shall post appropriate signs on the road to indicate that such operation is allowed.

(3) Notwithstanding any other provision of this section, a golf cart may be operated for the purpose of crossing a street or highway where a single mobile home park is located on both sides of the street or highway and is divided by that street or highway, provided that the governmental entity having original jurisdiction over such street or highway shall review and approve the location of the crossing and require implementation of any traffic controls needed for safety purposes. This subsection shall apply only to residents or guests of the mobile home park. If notice is posted at the entrance and exit of any mobile home park where residents of the park operate golf carts or electric vehicles within the confines of the park, it is not necessary for the park to have a gate or other device at the entrance and exit in order for such golf carts or electric vehicles to be lawfully operated in the park.

(4) Notwithstanding any other provision of this section, if authorized by the Division of Recreation and Parks of the Department of Environmental Protection, a golf cart may be operated on a road that is part of the State Park Road System if the posted speed limit is thirty-five (35) miles per hour or less.

(5) A golf cart may be operated only during the hours between sunrise and sunset, unless the responsible governmental entity has determined that a golf cart may be operated during the hours

between sunset and sunrise and the golf cart is equipped with headlights, brake lights, turn signals, and a windshield.

(6) A golf cart must be equipped with efficient brakes, reliable steering apparatus, safe tires, a rearview mirror, and red reflectorized warning devices in both the front and rear.

(7) A golf cart may not be operated on public roads or streets by any person under the age of fifteen (15).

(8) A local governmental entity may enact an ordinance relating to:

(a) Golf cart operation and equipment which is more restrictive than those enumerated in this section. Upon enactment of such ordinance, the local governmental entity shall post appropriate signs or otherwise inform the residents that such an ordinance exists and that it will be enforced within the local government's jurisdictional territory. An ordinance referred to in this section must apply only to an unlicensed driver.

(b) Golf cart operation on sidewalks adjacent to specific segments of municipal streets, county roads, or state highways within the jurisdictional territory of the local governmental entity if:

1. The local governmental entity determines, after considering the condition and current use of the sidewalks, the character of the surrounding community, and the locations of authorized golf cart crossings, that golf carts, bicycles, and pedestrians may safely share the sidewalk;
2. The local governmental entity consults with the Department of Transportation before adopting the ordinance;
3. The ordinance restricts golf carts to a maximum speed of fifteen (15) miles per hour and permits such use on sidewalks adjacent to state highways only if the sidewalks are at least 8 feet wide;
4. The ordinance requires the golf carts to meet the equipment requirements in subsection (6). However, the ordinance may require additional equipment, including horns or other warning devices required by Section 316.271; and
5. The local governmental entity posts appropriate signs or otherwise informs residents that the ordinance exists and applies to such sidewalks.

(9) A violation of this section is a noncriminal traffic infraction, punishable pursuant to Chapter 318 as a moving violation for infractions of subsections (1)-(5) or a local ordinance corresponding thereto and enacted pursuant to subsection (8), or punishable pursuant to Chapter 318 as a nonmoving violation for infractions of subsection (6), subsection (7), or a local ordinance corresponding thereto and enacted pursuant to subsection (8).

G. **Golf Cart Vehicle Standards and Access.** Pursuant to Florida Statutes and the requirements of the District, all Golf Cart Vehicles will be required to meet minimum safety standards. Golf Cart Vehicle travel is permitted only within the designated boundaries of the District and is not authorized by this approval to travel on highways or

private roadways outside of the District's jurisdiction.

1. **Registration and Operation** of Golf Cart Vehicles on designated paths and roadways shall be in compliance with the provisions of the above-mentioned Florida Statutes and the Policies promulgated by the District, which may be revised from time to time by action of the District. All owners of Golf Cart Vehicles to be operated on District roadways and paths shall ensure that current Rivers Edge Community Development District registration decals are placed on the golf cart and that proof of insurance has been submitted to the District in an amount judged sufficient by the District and in compliance with Section G.5 herein.
2. **Safe Working Condition** - Golf Cart Vehicles must be in sound and safe working condition. No Golf Cart Vehicle may be operated on a path or roadway unless, at a minimum, it has the following: brakes, brake lights, turn signals, a steering apparatus, four tires, a roof, a windshield, a rearview mirror, red reflector warning devices on the front and rear that are visible from at least 100 feet, two headlights that emit a white light visible from a distance of 500 feet to the front, valid Rivers Edge Community Development District registration decals, and any and all additional equipment that may be deemed necessary by the manufacturer, Florida Statutes and the District.

When operated on a path or roadway, a Golf Cart Vehicle shall have its headlights lighted. A person who drives or is in actual physical control of a Golf Cart Vehicle on a District path or roadway is subject to all motor vehicle regulations of the State of Florida, St. Johns County Ordinance 2018-42, and the Policies of the District including, but not limited to, licensing, insurance and DUI provisions.

3. **Parking of Golf Cart Vehicles** - All Golf Cart Vehicles must be parked in designated Golf Cart Vehicle parking areas or motor vehicle parking areas. No Golf Cart Vehicles shall be parked in a roadway or on a designated Golf Cart Vehicle path that may in any manner hinder the safe passage of other Golf Cart Vehicles, bicycles or pedestrians along said path.
4. **Storage of Golf Cart Vehicles** - All Golf Cart Vehicles must be stored in compliance with the Policies of the District and the individual property owners association, as may be applicable.
5. **Insurance** - Golf Cart Vehicle drivers using District streets will be required to carry proof of insurance. Liability insurance must be maintained on all Golf Cart Vehicles, with the amount of coverage determined by the District in consultation with the District's insurance agent. In addition, such insurance policy must name the following entities as additional insureds: the Rivers Edge Community Development District, Vesta Property Services, Governmental Management Services, LLC, its manager, and all related and affiliated companies, and the officers, directors, supervisors, employees, agents, representatives, successors and assigns of each of the foregoing entities. Golf cart owners will be personally responsible for the conduct of anyone operating their vehicles, and for any damage caused by its operation on District property. **Children under the age of fifteen (15) are NOT permitted to**

drive Golf Cart Vehicles on District roadways and paths.

6. **Vehicle Types** - All Golf Cart Vehicles operated in the community must have standard electric power systems installed as standard equipment by the manufacturer and no aftermarket modification to the power system shall be permitted.
 7. **Golf Cart Vehicle Equipment** - All Golf Cart Vehicles used on District paths and roadways shall be as manufactured by Club Car, E-Z-GO, Yamaha or other recognized vehicle manufacturers as approved by the District. No modification or customization to the vehicle manufacturer's standard equipment chassis, propulsion system or exterior appearance shall be allowed.
 8. **Street Rules** - Golf Cart Vehicles shall not be operated on community sidewalks or paths not designated for Golf Cart Vehicle use or on landscaped common areas at any time. Golf Cart Vehicles should remain to the right side of the paths and roads allowing regular vehicles to pass without obstruction. In so doing, operators must remain aware of and away from marked bike paths. Pedestrians shall be given due consideration and a reasonable right of way at all times. All District roadways and paths on which golf carts may travel will be clearly marked with Florida Department of Transportation approved signs.
 9. **Speed Limits** - All Golf Cart Vehicles driven on the District roadways and paths shall be in strict accordance with the posted speed limits as determined by the District. **In no case shall a Golf Cart Vehicle be capable of being driven in excess of 20 miles per hour.**
- H. **Subject to District Rules**. Allowance for Golf Cart Vehicle path and roadway use is intended to be a privilege and convenience to District residents and paid annual users. Any action that threatens the safety and well-being of the residents or guests and/or violate applicable Florida Statutes, County ordinances, and District Policies or otherwise infringe upon the rights of others will not be tolerated. The District, at its sole discretion, may determine that specific Golf Cart Vehicles are violating these Policies and the District may prohibit those Golf Cart Vehicles from using District paths and roadways.
- I. The District is requesting the St. Johns County Sheriff's Office to assist in enforcing the above-listed Florida Statutes, County ordinances, and these Policies of the District.

**RIVERS EDGE COMMUNITY DEVELOPMENT DISTRICT
GOLF CART REGISTRATION AND USE AGREEMENT**

NOTE TO STAFF: This form may contain confidential information. Please do not disclose its contents without first consulting the District Manager.

PRIVACY NOTICE: Under Florida's Public Records Law, Chapter 119, Florida Statutes, some of the information you submit on this form may become part of a public record. This means that if a citizen makes a public records request, we may be required to disclose certain parts of the information you submit to us.

VEHICLE OWNER(S)
NAME _____

ADDRESS _____

TELEPHONE _____

EMAIL ADDRESS _____

VEHICLE
MANUFACTURER _____

MODEL _____

MODEL YEAR _____

SERIAL NUMBER _____

RIVERS EDGE
EMBLEM NUMBER _____

FLORIDA LICENSE PLATE
NUMBER *(if applicable)* _____

EXPIRATION DATE _____

OWNER(S) DRIVER'S
LICENSE NUMBER _____

STATE ISSUED _____

EXPIRATION DATE _____

INSURANCE CARRIER _____

POLICY NUMBER _____

POLICY EXPIRATION
DATE _____

CONTACT PHONE
NUMBER _____

ADDITIONAL AUTHORIZED VEHICLE OPERATORS

1. NAME: _____
Relationship to Owner: _____ Date of Birth: _____
Driver's License – State / Number / Expiration: _____
2. NAME: _____
Relationship to Owner: _____ Date of Birth: _____
Driver's License – State / Number / Expiration: _____
3. NAME: _____
Relationship to Owner: _____ Date of Birth: _____
Driver's License – State / Number / Expiration: _____

IDEMNIFICATION, HOLD HARMLESS, AND CERTIFICATIONS

By submitting this Registration and Use Agreement, I, _____, hereby certify that the above information is true and correct and agree to assume full responsibility for the operation of my personal golf cart and also agree to accept full responsibility for liability that may arise from ownership and operation by both myself and others that I have authorized to operate the vehicle.

I have liability insurance insuring against personal injury and damage to property with limits of at least \$300,000 and agree to provide a certificate of insurance, which will be renewed annually, and which will name the following entities as additional insured parties: Rivers Edge Community Development District (RECDD), Governmental Management Services, LLC, Vesta Property Services and all related and affiliated companies of each, and the officers, directors, supervisors, employees, agents, representatives, successors and assigns of each of the foregoing entities (together, the "Indemnitees").

I agree to hold the Indemnitees harmless from any and all liabilities, damages, claims, losses, costs, or harm of any kind arising out of the operation of my golf cart vehicle by myself or anyone else who is operating my golf cart.

I agree to fully comply with the FLORIDA STATUTES regarding the operation of golf carts, St. Johns County Ordinance No. 2018-42, each of which may be amended from time to time, and such amendments shall be incorporated herein without need for further acknowledgement, and the RECDD Golf Cart Vehicle Rules and Regulations, regarding the use of my golf cart vehicle within the RECDD boundary.

I agree that under no circumstance will I allow any individual to operate my golf cart vehicle who is either under 15 years of age or who does not have either a valid restricted license or a valid driver's license and agree to follow Florida Statutes, St. Johns County Ordinances and all District rules and regulations.

I agree that my golf cart vehicle has the following minimum equipment. I agree to maintain the vehicle and the required equipment in a safe operating condition. I also agree that I will not in any manner modify the manufacturer's installed standard body, chassis or propulsion system:

- | | |
|------------------------|---|
| 1. Brakes; | 9. Red reflectors on front and back visible from at least 100 feet; |
| 2. Brake lights; | 10. Two headlights that emit a white light visible from 500 feet to the front; |
| 3. Turn signals; | 11. Valid Rivers Edge Community Development District registration decals; and |
| 4. Steering apparatus; | 12. Any and all additional equipment that may be deemed necessary by the manufacturer, Florida Statutes and the Rivers Edge Community Development District. |
| 5. Four (4) tires; | |
| 6. Roof; | |
| 7. Windshield; | |
| 8. Rearview mirror; | |

I have willingly provided all the information requested above and I understand that it may be used by the District for various purposes. Nothing herein shall be considered a waiver of the District's sovereign immunity or limits of liability beyond any statutory limited waiver of immunity or limits of liability that may have been adopted by the Florida Legislature in Section 768.28 Florida Statutes or other statute.

[Registration form continues on following page]

Public Records Exemption

Is any of the personal information that you have provided on this form, including, but not limited to, identity, address, and telephone number, exempt from disclosure under Florida law?

☐ YES ☐ NO

If you checked "YES," please explain which exemption you qualify for:

If you checked "YES," please provide a written and notarized request for maintenance of such exemption to District staff at the following address:

Rivers Edge Community Development District
c/o Governmental Management Services
475 West Town Place, Suite 114
St. Augustine, FL 32092
Attn: District Manager

I have read and understand the above. I agree to the terms and conditions as stated.

Date: _____

Signature: _____

Print Name: _____

Witness: _____

Print Name: _____

Please fill out the RECDD Golf Cart Use Agreement and bring it along with your insurance certificate to the Community Manager's office located at _____, St. Johns, Florida. Each vehicle will have a decal placed on each side of the golf cart and the decals shall be placed by District personnel.

Copy to: RECDD District Manager
St. Johns County Sheriff's Office

NINTH ORDER OF BUSINESS

COST-SHARE STATUS COVER SHEET

Instructions to Staff: Please complete this form and attach as a cover sheet to each proposal presented for approval.

Proposal: _____

1. Is the cost for this work intended to be shared?

☐ Yes (Please proceed to question 2)

☐ No, the entire cost will be paid by: _____
(Please leave remainder of form blank)

2. If yes, please check one of the following:

☐ This work was reviewed by the engineer and methodology consultant and jointly they have determined the costs are “Shared Costs”, as defined in the *Interlocal Agreement*, and such Shared Costs are budgeted expenses in the current fiscal year budget.

☐ This work is for a new or supplemental area, service, or improvement that was not previously budgeted as Shared Costs and/or were not budgeted items for the current fiscal year and require immediate funding. (Please attach the Cost-Share Request Form).

[End of Cover Sheet]



Aquatic Management Agreement

This **Agreement** dated **effective to start** _____, **2021**, is made between **Charles Aquatics, Inc.**, a Florida Corporation, and

Name Rivers Edge CDD 3

Address 475 West Town Place, Suite 114

City St Augustine State FL Zip 32092

Phone 904-235-5178 Fax _____ E-Mail _____

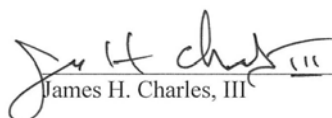
Hereinafter called "**CLIENT**".

- 1) **Charles Aquatics, Inc.**, agrees to provide aquatic management services in accordance with the terms and conditions of this **Agreement** and within all applicable governmental regulations for a period of twelve (12) months from the date of the execution of this **Agreement** at the following location(s): One (1) additional ponds located at the entrance to the Haven community in St Johns County, FL.
- 2) **CLIENT** agrees to pay **Charles Aquatics, Inc.**, the following sum(s) for the listed aquatic management services:

a) Monthly Aquatic Management Services	\$36.00
b) Grass Carp stocking (Upon Approval)	\$7.50/fish
c) Permitting for Grass Carp	\$ Included
d) Fabrication and Installation of Aluminum Fish Barriers	\$45./s.f.
e) Excessive Construction Trash Collection	\$75./hr

- 3) The terms and conditions in this entire Agreement (to include pages 2 and 3) form an integral part of this Agreement and the **CLIENT** hereby acknowledges that he has read, is familiar with, has checked and initialed all boxes listing DISCLOSURE conditions (a) through (i) on page 2, and will comply with the contents thereof.

Charles Aquatics, Inc.


James H. Charles, III

Client

Sign _____

Date _____

-1-

(Aquatic Management Agreement continued on page 2)

- 4) Payment - This contract has a Net 30 payment requirements. Payments made after 30 days from the date of the invoice will be assessed interest charges in the amount of 1.5% for each month payment is late.
- 5) Aquatic management services stated in this **Agreement** will commence within ten (10) days of the execution of this **Agreement** by the **CLIENT**.
- 6) The offer contained herein is withdrawn and this **Agreement** shall have no further force and effect unless executed and returned by the **CLIENT** to **Charles Aquatics, Inc.** on or before **July 31, 2021**.

Terms and Conditions

- 1) **Control Methods** - Aquatic Management services will be provided by procedures consistent with environmentally safe water management practices using one or more of the following established methods and techniques where applicable and as indicated on page one (1) of this agreement for the control of aquatic weeds:
- a) **Chemical Control** - Chemical control consists of periodic applications of aquatic herbicides and algaecides to control aquatic weeds and algae. When necessary and prior to treatment with aquatic herbicides or algaecides, oxygen tests will be conducted to ensure oxygen levels are adequate for fish and other aquatic life survival. There is no additional charge for indicated routine oxygen testing.
 - b) **Biological Control** - Biological control consists of the stocking of weed eating fish, *primarily triploid grass carp*. **CLIENT** acknowledges that prior to fish stocking, governmental permits may be required, and that there may be further requirements for the installation of fish barriers. Fish barrier installation is a separate service from fish stocking and may be provided at no additional cost.
 - c) **Mechanical Removal** - Mechanical removal consists of the physical removal of aquatic weeds from waterways. The disposal site of aquatic weeds will be determined by mutual agreement between **Charles Aquatics, Inc.** and the **CLIENT**. Mechanical removal of aquatic weeds may be performed at an additional cost to the **Client**. **This Service is not included in this agreement but available for an additional fee.**
 - d) **Trash Removal** - Trash removal consists of the physical removal of minor trash floating within and from the areas immediately surrounding the **Client's** waterway(s) and may be provided at no additional cost.
- 2) **Disclosure** - **CLIENT** agrees to disclose, by checking and initialing boxes adjacent to subparagraphs (a) through (i) below, the existence of any of the following which presently exist or will be expected to exist in the treated waterway(s) during the entire term of this **Agreement** and any extension(s) thereof.

	YES	NO	INITIALS
a) Water used for irrigating landscape around ponds is "effluent" or reclaimed water.	<input type="checkbox"/>	<input type="checkbox"/>	_____
b) Water from the treated waterway(s) is used for irrigation.	<input type="checkbox"/>	<input type="checkbox"/>	_____
c) Water from the treated waterway(s) is used for human or animal consumption.	<input type="checkbox"/>	<input type="checkbox"/>	_____
d) Treated waterways have been mitigated (government required aquatic planting) or are scheduled to be mitigated.	<input type="checkbox"/>	<input type="checkbox"/>	_____
e) Any special use of treated waterway which may conflict with treatments.	<input type="checkbox"/>	<input type="checkbox"/>	_____
f) The presence of fish such as triploid grass carp, tilapia or koi in the treated waterway.	<input type="checkbox"/>	<input type="checkbox"/>	_____
g) Restrictions on the use of any aquatic herbicides or algaecides in the waterways to be treated.	<input type="checkbox"/>	<input type="checkbox"/>	_____
h) Existence of other aquatic management programs being conducted in the same waterway (s) which Charles Aquatics, Inc. is treating.	<input type="checkbox"/>	<input type="checkbox"/>	_____
i) CLIENT agrees to provide Charles Aquatics, Inc. additional details on any conditions (s) checked "YES" in boxes adjacent subparagraphs (a) through (g) above on the spaces below:			_____ _____ _____

- j) **CLIENT** agrees that its failure to disclose any conditions (s) listed in (a) through (i) above may compromise **Charles Aquatics'** capacity to adequately perform satisfactory aquatic management service and may necessitate renegotiation of the **Agreement**.
- k) Any failure of **CLIENT** to disclose conditions listed in (a) through (i) above on the date of the execution of this Agreement which may hinder or significantly change **Charles Aquatics'** ability to provide satisfactory aquatic management service does not relieve **CLIENT's** obligation to pay **Charles Aquatics, Inc.** for service provided under the terms and conditions of this **Agreement**.
- l) Disclosure by checking and initialing boxes listing **certain** conditions adjacent to subparagraphs (a) through (i) above may be cause for **Client** and **Charles Aquatics, Inc.** to renegotiate this **Agreement** prior to the provision of any service by **Charles Aquatics, Inc.**

- 3) **Time-Use Restrictions** - When federal and state regulations require water time-use restrictions following the application of aquatic herbicides, **Charles Aquatics, Inc.**, will notify the **CLIENT** in writing of such restrictions at the time of treatment. It shall be the responsibility of the **CLIENT** to comply with the restrictions throughout the required period of time-use restrictions. **CLIENT** understands and agrees that notwithstanding any other provisions of this **Agreement**, **Charles Aquatics, Inc.** does not assume any liability for failure by any party to be notified of, or comply with, the above time-use restrictions.
- 4) **Access** - **CLIENT** agrees to provide adequate access of aquatic management equipment to waterway(s) being treated. Adequate access will be determined by **Charles Aquatics, Inc.** and the **Client**. Access routes must be a minimum of ten (10) feet in width, and ten (10) feet high; must provide a firm surface for the passage of boats, boat trailers, and towing vehicles; must have a grade no greater than forty five (45) degrees; and not require crossing bulkheads surrounding waterways. In the event it is deemed there are not adequate access routes to waterways for aquatic management equipment, this **Agreement** may be terminated or renegotiated.
- 5) **Effective Date** - The effective date of this **Agreement** is the first day of the month in which aquatic management services are first provided.
- 6) **Termination** - Termination of this **Agreement** may be made in writing at any time by **Charles Aquatics, Inc.** or by the **CLIENT**. The effective date of any termination will be the last day of the month during which written notice is received by **Charles Aquatics, Inc.** *In the event that Charles Aquatics, Inc. installs aluminum fish barriers at their cost and the contract is terminated by CLIENT, the CLIENT must reimburse Charles Aquatics, Inc. for the barriers.*
- 7) **Renewal** - Upon completion of this **Agreement** or any extension thereof, this **Agreement** shall be extended for a period equal to its original term unless terminated by either party. To compensate for economic forces beyond the control of **CHARLES AQUATICS, Inc.**, **Client** agrees to pay an annual four percent (4%) increase for provided aquatic management services. The increase will be rounded off to the nearest dollar.
- 8) **Insurance Coverage** - **Charles Aquatics, Inc.** shall maintain the following insurance coverage: Automobile Liability, General Liability and Pollution Liability. Workers' Compensation coverage is also provided. **Charles Aquatics, Inc.** will submit copies of current insurance certificates upon request.
- 9) **Disclaimer** - Neither party to this **Agreement** shall be responsible for damages, penalties or otherwise any failure or delay in performance of any of its obligations hereunder caused by strikes, riots, acts of God, war, governmental orders and regulations, curtailment or failure to obtain sufficient materials or other force majeure condition (whether or not the same class or kind as those set forth above) beyond its reasonable control and which by the exercise of due diligence, it is unable to overcome.
- 10) **Authorized Agent** - **CLIENT** warrants that he is authorized to execute this **Aquatic Management Agreement** on behalf of the riparian owner and to hold **Charles Aquatics, Inc.**, harmless for consequences of such service not arising out of the sole negligence of **Charles Aquatics, Inc.**
- 11) **Monthly Payments** - The monthly amount is firm for the entire term of the original **Agreement**. **CLIENT** understands that, for convenience the annual agreement payments will be distributed equally over a twelve (12) month period and that individual monthly billings may not necessarily reflect fluctuating costs of service. **CLIENT** agrees to reimburse **CHARLES AQUATICS, Inc.** for any bank charges resulting from a returned check for insufficient funds.
- 12) **Damages** - **Charles Aquatics, Inc.** agrees to hold **CLIENT** harmless from any loss, damage or claims arising out of the sole negligence of **Charles Aquatics, Inc.** However, **Charles Aquatics, Inc.** shall in no event be liable to the **CLIENT** or to others, for indirect, special or consequential damages resulting from any cause whatsoever not caused by or resulting from the responsibility of **Charles Aquatics, Inc.**
- 13) **Non-Payment, Default** - In the case of non-payment by the **CLIENT**, **Charles Aquatics, Inc.** reserves the right following written notice to the **CLIENT** to terminate this **Agreement**, and reasonable attorneys' fees and costs of collection shall be paid by the **CLIENT**, whether suit is filed or not. In addition, interest at the rate of one and one half percent (1.5%) per month may be assessed for the period of delinquency.
- 14) **Assignment of the Agreement** - This **Agreement** is not assignable by the **CLIENT** except upon prior written consent by **Charles Aquatics, Inc.**
- 15) **Alterations and Modifications** - This three (3) page **Agreement** constitutes the entire **Agreement** of the Parties hereto and no oral or written alterations or modifications of the terms contained herein shall be valid unless made in writing and accepted by an authorized representative of both **Charles Aquatics, Inc.** and the **CLIENT**.



TENTH ORDER OF BUSINESS



2022 SUMMER SWIM TEAM PROPOSAL

The RiverTown Swim Team is requesting the support and approval from the CDD to continue our community swim team for the 2021 summer swim season. We will swim with the St. Johns Summer Swim League, with teams such as Durbin Crossing, Julington Creek Plantation, Shearwater, Murabella, Heritage Landing, Bartram Springs, South Hampton and St. Johns Golf.

Proposed Practice Schedule = 35 Practices Total

Monday, Tuesday, Wednesday, & Thursday

* attached calendar

April Evening Practices (4 days)

4:30-7:30 pm

May Evening Practices (8 days)

4:30-7:30 pm

June Morning Practices (16 days)

7:30-10:30

June Evening Practices (1 days)

7:30-10:30

July Morning Practices (6 days)

7:30-10:30

Benefits of this schedule:

- These hours are during non-peak hours which should affect very little residents.
- Since RiverTown has two amazing amenities/pools, residents will have the option to visit another pool during practice times, should they choose.
- Most residents start showing up to the pool at 10 am in anticipation of the water slide opening. This allows us to be cleared from the pool deck at the appropriate time.
- We will not practice on Mondays for cleaning and Fridays as the pool may be busy with community events.
- One lane will always be available when residents are interested in lap swimming.

Proposed Evaluation Days = 2 Days Total

Sunday, March 27th & Thursday, March 31st

Age Group Evaluation Times:

- 6&U: 4:45 – 5:45 pm
- 7 & Up: 5:45 – 6:45 pm

Meets

We would like to host 3 meets the summer of 2022. We will host meets on Saturday mornings, beginning at 7:00 am. These meets should not run later than 1:00 pm. The meet dates at this point are TBA.

Additional Space Usage

We would like to request the use of the ballet room for a poster making party before our championship swim meet, date in mid-July, TBD. Also, the use of the RiverHouse for a parent meeting in early to mid-March and during the third week of July for our team banquet, date TBD. Dates will be provided once the league finalizes meet dates.

Non-Residents

We would like to offer non-residents the opportunity to join our 2022 season. Non-residents will be charged \$100 per family. Non-resident registrations will be capped at 15 families this season. We feel this will open opportunities to youths outside our community to promote health and well-being.

Covid-19 Protocols

Each swimmer or swimmers parent/guardian will attest to the following questions along with a temperature check at each practice:

Have you had any of the following since the last time you attended practice?

- Testing for COVID-19
- A fever of 100.4 or higher or a sense of having a fever
- A cough that you cannot connect to another health problem
- Shortness of breath that you cannot connect to another health problem • A sore throat that you cannot connect to another health problem
- Diarrhea
- Muscle aches that you cannot connect to another health problem or activity, such as physical exercise
- Does anyone in your household have any of the above signs/symptoms currently?
- Have you had close personal contact with anyone confirmed or suspected with COVID-19?
- **Practice Plan will be made with reference and recommendations from USA Swimming)**

Insurance

The St. Johns Summer Swim League will carry a \$1,000,000 General Liability insurance policy covering the RiverTown Swim Team, Coaches, RiverTown Amenity Center, and the CDD. The league also has an additional General Liability Insurance policy covering each swimmer and coach at all meets.

APRIL

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday 1	Saturday 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19 Practice 4:30-7:30	20	21 Practice 4:30-7:30	22	23
24	25	26 Practice 4:30-7:30	27	28 Practice 4:30-7:30	29	30

MAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Practice 4:30-7:30	4	5 Practice 4:30-7:30	6	7
8	9	10 Practice 4:30-7:30	11	12 Practice 4:30-7:30	13	14
15	16	17 Practice 4:30-7:30	18	19 Practice 4:30-7:30	20	21
22	23	24 Practice 4:30-7:30	25	26 Practice 4:30-7:30	27	28
29	30	31				

JUNE

Sunday	Monday	Tuesday	Wednesday 1	Thursday 2 Practice 4:30-7:30	Friday 3	Saturday 4
5	6 Practice 7:30-10:30	7 Practice 7:30-10:30	8 Practice 7:30-10:30	9 Practice 7:30-10:30	10	11
12	13 Practice 7:30-10:30	14 Practice 7:30-10:30	15 Practice 7:30-10:30	16 Practice 7:30-10:30	17	18
19	20 Practice 7:30-10:30	21 Practice 7:30-10:30	22 Practice 7:30-10:30	23 Practice 7:30-10:30	24	25
26	27 Practice 7:30-10:30	28 Practice 7:30-10:30	29 Practice 7:30-10:30	30 Practice 7:30-10:30		

JULY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday 1	Saturday 2
3	4	5	6 Practice 7:30-10:30	7 Practice 7:30-10:30	8	9
10	11 Practice 7:30-10:30	12 Practice 7:30-10:30	13 Practice 7:30-10:30	14 Practice 7:30-10:30	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

ELEVENTH ORDER OF BUSINESS



PROPOSAL

Mailing Address

Rivers Edge CDD
475 West Town Place, Suite 114
St. Augustine, FL 32092

Job Address

Rivertown - RECDDI
140 Landing Street
St Johns, FL 32259

Date: December 07, 2021

Phone: St Johns

Opportunity#: 6720

Job Summary:

Remove dying holly trees alongside and next to 14 Cloverbrook in Homestead and replace with evergreen trees used in the same area. several of these hollies have failed in the area due to excessive moisture at the root level.

Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
8.00	Labor and Prep	Hr	\$42.00	\$336.00
7.00	Cypress, Leyland - (e)	30g	\$305.00	\$2,135.00
1.00	Disposal Fee	Ea	\$100.00	\$100.00
Landscape Enhancement Total				\$2,571.00

Proposal Total: \$2,571.00

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.



PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____
Shane Blair
Date 12/7/2021

VerdeGo

By _____
Date _____
Rivers Edge CDD



PROPOSAL

Mailing Address

Rivers Edge CDD
475 West Town Place, Suite 114
St. Augustine, FL 32092

Job Address

Rivertown - RECDDI
140 Landing Street
St Johns, FL 32259

Date: December 15, 2021

Phone: St Johns

Opportunity#: 6840

Job Summary:

Remove dead limbs and trees in Riverfront Park Parking area. This dead limbs and trees represent a serious hazard to the community and to this who use the park. Proposal includes removal of 8 dead trees and several large limbs.

Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
1.00	Dead limb and tree removal	Ea	\$6,160.00	\$6,160.00
Landscape Enhancement Total				\$6,160.00

Proposal Total: \$6,160.00

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.



PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____
Shane Blair
Date 12/15/2021

VerdeGo

By _____
Date _____
Rivers Edge CDD

TWELFTH ORDER OF BUSINESS

A.



Investment Painting Of North Florida

RiverTown

Vesta Properly services RiverTown

☎ (904) 307-8313

✉ jerry@vestapropertyservices.com

ESTIMATE	#12491-1
SCHEDULED DATE	Wed Dec 1, 2021 8:30am
TOTAL	\$1,600.00

CONTACT US

229 S Torwood Drive
Saint Johns, FL 32259

☎ (904) 307-6649

✉ Investmentpaintingfl@yahoo.com

ESTIMATE

Services	qty	unit price	amount
Interior Painting (Gym Ceiling) Blue Part	1.0	\$1,600.00	\$1,600.00
Apply chemical to treat mildew on ceiling of gym, paint ceiling of gym blue part with sherwin Williams Duration Paint which is dirt and mildew resistant. We will also put additional mildecide into the paint.			
Price includes labor, materials and taxes.			
Total			\$1,600.00

We will match or beat a written formal estimate from a reputable company with proof of estimate!

To accept our estimate and schedule a start date please simply press the accept button on the email you received!

Please see our terms and Conditions for Agreements, Payment Schedules, Scheduling, Cancellation policies and more.

Like us on Facebook! Write us a review on Facebook, Nextdoor & Our Website!

Thank you for your Business!

RIVERTOWN

Request for Funds

Date of request: 01/19/22

Submitted by: Johnathan Perry

Maintenance:

The gym ceiling is in need of painting. The area around the AC vents has built up mildew and some of the paint has begun to show signs of distress.

Vendor	Warranty	Job Scope	Cost
IBIS	5 year labor	Repaint Gym Ceiling and spray AC Vents White	\$4,420.00
Investment Painting	3 year labor	Apply chemical to treat mildew on ceiling of gym, paint ceiling of gym blue part with sherwin Williams Duration Paint which is dirt and mildew resistant. We will also put additional mildecide into the paint.	\$1,600.00

Should you have any comments or questions feel free to contact me directly.



Ibis Painting
822 N. A1A Highway Suite #310
Ponte Vedra, FL 32082
Ibispainting.com
(904)-424-3387
Lic. # BL - 5959



Ibis Painting Proposal

Attn: Vesta Property Services – Johnathan Perry

Date: 12/1/21

Address: RiverTown - 140 Landing Street – Saint Johns, FL - 32259

Phone: 904-307-8313

Email: jperry@vestapropertyservices.com

Interior Scope of Work: Repaint Gym Ceiling and spray AC Vents White

Excluded Areas: Trims, walls, doors, and baseboards.

Preparation and Maintenance: Make sure all surfaces are clean prior to painting. Protect all equipment and flooring with plastic and paper.

Paint Application: 1 coat same color – of Flat Emerald or Duration Paint. This paint is meant for bathrooms and should help with condensation.

All Paint and Materials are Included. Cost of lift is also included.

This contract and conditions shall become part of the paint manufactures specifications and shall be binding in every respect. Please note, this proposal and the quoted price(s) outlined will expire after (3) months from the date of this proposal. Any alteration involving extra costs will be executed only upon written order and will become an additional charge over and above estimate.

The work to be done by the painting contractor shall include the furnishing of all materials and labor to complete the preparation and painting project tasks outlined.

Upon request, Ibis Painting will provide proof of the valid contractor license, Certificate of General Liability Insurance, as well as obtain necessary project permits when required.

All projects will commence after Ibis Painting has received a 50% deposit of the total job price. All agreements are contingent upon possible delays beyond our control (i.e. weather setbacks). Ibis Painting reserves the right to terminate the contract at any time, but only reimbursing the Owner/Representative in full for any funds received. The 50% deposit for a proposed project is non-refundable once preparation and work has begun.

As a family-owned company, we at Ibis Painting strive to achieve 100% customer satisfaction. If for some reason we fall short of this, upon entering into this contract, the customer agrees that rather than writing a negative remark online, they will immediately notify the owner of Ibis Painting and provide a chance for the issue to be resolved.

If multiple projects are being handled at this job site, other than the items in the scope of work to be handled by Ibis Painting, then the following condition would apply; The quoted amount(s) on this proposal is contingent upon Ibis Painting working consecutively from start to finish. If tradesmen not affiliated with Ibis Painting interrupt the painting schedule or cause damages to any of the finished areas, the project may be subject to reassessment. If Ibis Painting work is halted due to other tradesmen, the owner/representative agrees at that time to pay no less than 90% of the balance with no more than 10% of the balance held as a retainer, which will be paid upon completion of the remaining items.

No credits or adjustments to the agreement sum shall be made unless mutually agreed by the contractor or owner.

A. Workmanship

All work will be accomplished by the contractors experienced personnel who are trained and qualified for safe use of the specified products, equipment and rigging needed to accomplish this job.

B. Warranty

Unless otherwise agreed by both parties in writing, the sole warranty of the work shall be as follows: the contractor is not responsible for any corrections after final payment is submitted to the contractor. Ibis Painting offers a 5-year exterior labor warranty, in which the contractor will correct defective portions of application due to improper workmanship.

C. Materials and Equipment

All materials will be Sherwin Williams or the paint product(s) agreed upon and approved in the proposed contract.

Colors shall be as specified by the owner/representative. If additional colors, accent walls or any changes to these standards are requested, the Owner/Project Representative will need to bring this to the attention of Ibis Painting for possible reassessment, prior to commencing the project. Additional costs will be charged for work order changes, including color changes, after commencing the project, for labor and materials used.

All materials used in the painting contract will be applied according to the paint manufacturer's label directions and in accordance with the Product Data Specification sheets. All paint colors will be delivered to the job site in their original containers.

All equipment required for the project will be provided by Ibis Painting to complete the project tasks outlined. Equipment utilized will be in sound working condition.

D. Access

The owner shall furnish, at no cost to the contractor an appropriate space on the premises in which to store materials and equipment and to supply all necessary utilities and elevators.

E. Protection of Property and Safety and Standards/Hazardous

The contractor shall comply with all fire, safety, E.P.A., D.E.R. and O.S.H.A regulations.

All trash shall be removed on a frequent basis throughout the duration of the job.

In the event the contractor encounters on the job site lead-based paint or any hazardous material such as, but not limited to asbestos or polychlorinated biphenyl (PCB) about which the contractor has not been notified in writing prior to entering in agreement with the owner, the contractor shall immediately stop work and shall not be responsible for testing, removal, disposal, or rendering harmless of such materials. The owner agrees to hold the contractor harmless as to any liability resulting from such material in the event the contractor has not been notified as previously mentioned. Any additional costs including overhead and profit incurred by these conditions shall be reimbursed to the contractor.

Interior Surface Preparation

1. Any permanent flooring will be covered with interior drop cloths or contractor grade track paper and 3M Blue Tape
2. In areas applicable, switch & electrical outlet plates will be removed.
3. Valances & Curtains etc. against walls to be painted will be removed prior to painting.
4. As a standard preparation task, we will patch, sand, and retexture parts of drywall to blend over unsightly areas. The owner/representative agrees that in this standard preparation process, Ibis Painting will handle this preparation to the extent of their professional discretion. (If the owner/representative desires to eliminate imperfections in the drywall over and/or above our standard preparation, is recommended to hire a Drywall Contractor to skim coat/sand the walls to a "Level 5" finish prior to painting."
5. Flaking paint on surfaces to be painted will be scraped away and sanded prior to painting.
6. Any surrounding substrates not to receive paint coatings will be covered by drop cloths or plastic, fully protected, and will remain free from any paint residue.
7. Window and door glass will be covered and protected.
8. As a standard preparation task for wood work, nail holes will be puttied to fill, open seams will be caulked along to seal (using a Siliconized Acrylic Caulking/Elastomeric Sealant), and basic sanding (using fine grit sand paper) will be performed to eliminate any protruding material on the surfaces to be painted. If additional custom wood refinishing work is to be performed (such as repairing previously existing damage and imperfections in the wood work), this will require assessment and written notice for this additional custom work over and above the standard preparation tasks, for approval. Ibis Painting will not caulk any open gaps between baseboards and floors as this is not standard preparation, unless added into the agreement. If the homeowner wishes for this task to be performed, it will be added into the agreement prior to commencement of the projected job.
9. Any remaining dust will be removed by vacuuming from areas to be painted and surrounding areas.
10. Stains deterrent to a new finish will be coated with a Zinsser Oil Based Primer.
11. All newly patched areas will be primed with Sherwin Williams or agreed paint wall primer prior to top coating.

Interior Finishing System

1. Colors will be as specified by the owner/representative. Walls will be painted a flat/matte or low sheen finish. If a higher sheen is requested it will need to be reassessed and agreed upon in writing, prior to commencement of the work outlined. The standard interior project consists up to 3 different wall colors, semi-gloss white for all wood work specified, and flat white on ceilings specified. If additional colors, accent walls or any changes to these standards are requested, the owner/representative will need to bring this to the attention of Ibis Painting for possible reassessment, prior to commencing the project.
2. Sherwin Williams or agreed paint, will be applied to all walls to be painted. The number of coats to be applied to adequately cover the surfaces, will be assessed and agreed upon in writing.
3. Wood work specified will be painted using Sherwin Williams or agreed paint enamel.
4. Ceilings will be painted with Sherwin Williams or agreed ceiling paint.
5. All areas to be painted will be rolled, brushed, and/or sprayed.
6. All walls will be rolled in a uniform and consistent manner.
7. All areas to be brushed are to be applied properly, tipped out and will flow out evenly.
8. All cut lines to ceilings, baseboards, door frames, etc. will be completed in the most meticulous, straight, and even fashion.
9. Areas requiring a fine finish will be sprayed using a spray gun with a fine finishing tip to achieve a smooth surface.
10. All paint will be applied in accordance with the correct amount and procedure for coverage recommended in the paint manufactures label directions.
11. Surrounding areas not to be painted will be free of paint residue.
12. Any hardware, electrical outlet plates, valances, etc will be put back in original order.
13. All trash will be removed, and work areas will be left clean.
14. Touch up paint will be left on the job for the owner after job is completed.
15. Before completion of a job, a final walk through and punch out list will be performed to owner/representative satisfaction.

Ibis Painting
822 N. A1A Highway Suite #310
Ponte Vedra, FL 32082
Ibispainting.com
(904)-424-3387
Lic. # BL - 5959

X _____
Ibis Representative Signature

Date

X _____
Customer Signature

Date

Total Cost Including Labor and Materials - \$4,420

B.



Investment Painting Of North Florida

RiverTown
Vesta Properly services RiverTown

☎ (904) 307-8313
✉ jerry@vestapropertyservices.com

ESTIMATE	#12491-3
SCHEDULED DATE	Wed Dec 1, 2021 8:30am
TOTAL	\$4,400.00

CONTACT US

229 S Torwood Drive
Saint Johns, FL 32259

☎ (904) 307-6649
✉ Investmentpaintingfl@yahoo.com

ESTIMATE

Services	qty	unit price	amount
Commercial Pressure Wash And Painting 3 Pergolas On Pool Deck	1.0	\$4,400.00	\$4,400.00
Pressure wash soft wash pergolas to clean prior to painting. Paint aluminum pergola with sherwin Williams industrial direct to metal paint same color, paint other 2 pergolas ends not the pavilion with sherwin Williams Emerald Paint which is dirt and mildew resistant. Price includes labor, materials and taxes.			
Total			\$4,400.00

We will match or beat a written formal estimate from a reputable company with proof of estimate!
To accept our estimate and schedule a start date please simply press the accept button on the email you received!
Please see our terms and Conditions for Agreements, Payment Schedules, Scheduling, Cancellation policies and more.
Like us on Facebook! Write us a review on Facebook, Nextdoor & Our Website!
Thank you for your Business!

RIVERTOWN

Request for Funds

Date of request: 01/19/22

Submitted by: Johnathan Perry

Maintenance:

The pergolas around at the grill area and above the family pool are in need of a painting. They are beginning to show signs of distress and chipped paint.

Vendor	Warranty	Job Scope	Cost
IBIS	5 year labor	Repaint Metal Pool Pergola, and 2 Grill area pergolas. Columns will be touched up as needed – same color scheme	\$4,200.00
Investment Painting	3 year labor	Pressure wash soft wash pergolas to clean prior to painting. Paint aluminum pergola with sherwin Williams industrial direct to metal paint same color, paint other 2 pergolas ends not the pavilion with sherwin Williams Emerald Paint which is dirt and mildew resistant.	\$4,400.00

Should you have any comments or questions feel free to contact me directly.



Ibis Painting
822 N. A1A Highway Suite #310
Ponte Vedra, FL 32082
Ibispainting.com
(904)-424-3387
Lic. #BL-5959



Ibis Painting Proposal

Attn: Vesta Property Services - Johnathan Perry

Date: 12/1/21

Address: RiverTown - 140 Landing Street - Saint Johns, FL - 32259

Phone: 904-307-8313

Email: jperry@vestapropertyservices.com

Exterior Scope of Work: Repaint Metal Pool Pergola, and 2 Grill area pergolas. Columns will be touched up as needed - same color scheme

Excluded Areas: All areas not listed above

Preparation and Maintenance: Areas will be hand cleaned prior to painting. Inspect all areas of wood. Any areas where wood has separated will be re-caulked as needed to prevent future water intrusion. Areas where bare metal is showing will be spot primed prior to painting.

Paint Application: Repaint same color - 1 Coat of Sherwin-Williams Exterior Resilience Paint. Satin Finish is recommended. Metal Pergola Structure will be coated with Sherwin-Williams Industrial Metal Paint. All Paint and Materials are Included. 5 Year Labor Warranty.

General Conditions

This contract and conditions shall become part of the paint manufactures specifications and shall be binding in every respect. Please note, this proposal and the quoted price(s) outlined will expire after (3) months from the date of this proposal. Any alteration involving extra costs will be executed only upon written order and will become an additional charge over and above estimate.

The work to be done by the painting contractor shall include the furnishing of all materials and labor to complete the preparation and painting project tasks outlined.

Upon request, Ibis Painting will provide proof of the valid contractor license, Certificate of General Liability Insurance, as well as obtain necessary project permits when required.

All projects will commence after Ibis Painting has received a 50% deposit of the total job price. All agreements are contingent upon possible delays beyond our control (i.e. weather setbacks). Ibis Painting reserves the right to terminate the contract at any time, but only reimbursing the Owner/Representative in full for any funds received. The 50% deposit for a proposed project is non-refundable once preparation and work has begun.

As a family owned company, we at Ibis Painting strive to achieve 100% customer satisfaction. If for some reason we fall short of this, upon entering into this contract, the customer agrees that rather than writing a negative remark online, they will immediately notify the owner of Ibis Painting and provide a chance for the issue to be resolved.

If multiple projects are being handled at this job site, other than the items in the scope of work to be handled by Ibis Painting, then the following condition would apply; The quoted amount(s) on this proposal is contingent upon Ibis Painting working consecutively from start to finish. If tradesmen not affiliated with Ibis Painting interrupt the painting schedule or cause damages to any of the finished areas, the project may be subject to reassessment. If Ibis Painting work is halted due to other tradesmen, the owner/representative agrees at that time to pay no less than 90% of the balance with no more than 10% of the balance held as a retainer, which will be paid upon completion of the remaining items.

No credits or adjustments to the agreement sum shall be made unless mutually agreed by the contractor or owner.

A. Workmanship

All work will be accomplished by the contractors experienced personnel who are trained and qualified for safe use of the specified products, equipment and rigging needed to accomplish this job.

B. Warranty

Unless otherwise agreed by both parties in writing, the sole warranty of the work shall be as follows: the contractor is not responsible for any corrections after final payment is submitted to the contractor. Ibis Painting offers a 5-year exterior labor warranty, in which the contractor will correct defective portions of application due to improper workmanship.

C. Materials and Equipment

All materials will be Sherwin Williams or the paint product(s) agreed upon and approved in the proposed contract.

Colors shall be as specified by the owner/representative. If additional colors, accent walls or any changes to these standards are requested, the Owner/Project Representative will need to bring this to the attention of Ibis Painting for possible reassessment, prior to commencing the project. Additional costs will be charged for work order changes, including color changes, after commencing the project, for labor and materials used.

All materials used in the painting contract will be applied according to the paint manufacturer's label directions and in accordance with the Product Data Specification sheets. All paint colors will be delivered to the job site in their original containers.

All equipment required for the project will be provided by Ibis Painting to complete the project tasks outlined. Equipment utilized will be in sound working condition.

D. Access

The owner shall furnish, at no cost to the contractor an appropriate space on the premises in which to store materials and equipment and to supply all necessary utilities and elevators.

E. Protection of Property and Safety and Standards/Hazardous

The contractor shall comply with all fire, safety, E.P.A., D.E.R. and O.S.H.A regulations.

All trash shall be removed on a frequent basis throughout the duration of the job.

In the event the contractor encounters on the job site lead-based paint or any hazardous material such as, but not limited to asbestos or polychlorinated biphenyl (PCB) about which the contractor has not been notified in writing prior to entering in agreement with the owner, the contractor shall immediately stop work and shall not be responsible for testing, removal, disposal, or rendering harmless of such materials. The owner agrees to hold the contractor harmless as to any liability resulting from such material in the event the contractor has not been notified as previously mentioned. Any additional costs including overhead and profit incurred by these conditions shall be reimbursed to the contractor.

Exterior Surface Preparation

1. House will be inspected for water damage areas.
2. Surfaces to be painted will be chlorinated with a bleach and water mixture to remove and kill mildew, mildew spores, and any other surface contaminants.
3. Surfaces to be painted will be rinsed thoroughly, then water blasted to remove dirt, mildew, chalked paint, and any foreign materials detrimental to the new finish.
4. Windows and doors, not specified to be painted, will be covered with contractor grade film & 3 M blue tape.
5. All permanent flooring will be covered and protected with exterior drop cloths before painting any area and will remain free of painting residue.
6. It is recommended to have all shrubbery to be trimmed back and away from any surfaces to be painted. The contractor is not responsible for any overspray onto shrubbery.
7. All sprinkler systems shall be covered and/or protected against damage during each stage of painting project.
8. Cracks in stucco will be patched using an Elastomeric Waterproofing Compound.
9. In areas applicable, caulking will be applied where needed along seams, cracks, etc.
10. Damaged stucco will be patched with a stucco patch, retextured to match the adjacent surfaces, and primed with a Hot Stucco Primer.
11. All exterior substrates designated not to receive paint coatings shall be covered and/or protected and will remain free of painting residue.
12. Minimal remaining flaking, bubbling, loose paint, or caulking will be scraped away or sanded. Flaking paint is caused by previous painter not prepping/priming properly. Extensive flaking paint voids paint manufacturer's warranty. Excessive flaking that becomes apparent after pressure cleaning will be brought to the homeowners/representative's attention and may need to be reassessed.
13. Remaining dirt or debris will be wiped away from all surfaces prior to painting.
14. Areas of rotted wood to be painted will be repaired first with Bondo, as needed. (Please note that Ibis Painting is not a licensed carpentry contractor. Therefore, only areas of damaged wood that are visible on surfaces can be determined as needing repair. Should greater damage be underneath the surface of the wood to be repaired or replaced, a separate licensed carpentry contractor will have to be acquired by the homeowner to handle this carpentry work, prior to Ibis Painting returning to handle the painting work.)

Exterior Finishing System

1. The Owner/Representative will specify colors.
2. Areas of bare/exposed wood will be primed with Oil Based Primer, prior to top coating.
3. All chalky surfaces to be painted will receive first a coat of Sherwin Williams Water Proofing Sealer/Primer. (Sealer will lock down chalky surfaces).
4. Sherwin Williams or agreed upon paint, will be applied to all surfaces to be painted. (The number of coats to be applied will be assessed by contractor and written in proposed contract. Any additional coats will be agreed upon in writing).
5. Surfaces to be painted will be rolled, brushed, sprayed, or back rolled.
6. All cut lines will be completed in the most meticulous, straight, and even fashion.
7. All areas to be rolled will be rolled in a uniform and consistent manner.
8. If any spraying is done, it will be used as an applicator only with low pressure, followed by immediate back rolling. No overspray will contaminate any other areas not to be painted.
9. All paint will be applied in accordance with the correct millage thickness and procedure for coverage recommended in the paint manufacturers label directions.
10. Surrounding areas not to be painted will be free of paint residue.
11. Touch up paint in each color will be left on the job for owner or representative after job is completed.
12. Before completion of job a final walk through and punch out list will be performed to owner and/representative satisfaction.

X _____
Ibis Representative Signature

Date

X _____
Customer Signature

Date

Total Cost - \$4,200

C.



Investment Painting Of North Florida

RiverTown

Vesta Properly services RiverTown

☎ (904) 307-8313

✉ jerry@vestapropertyservices.com

ESTIMATE	#12491-2
SCHEDULED DATE	Wed Dec 1, 2021 8:30am
TOTAL	\$2,960.00

CONTACT US

229 S Torwood Drive
Saint Johns, FL 32259

☎ (904) 307-6649

✉ Investmentpaintingfl@yahoo.com

ESTIMATE

Services	qty	unit price	amount
Commercial Painting (8) Small Monuments	8.0	\$370.00	\$2,960.00
Pressure Wash 8 monuments, prep and paint same colors with sherwin Williams emerald paint which is top of the line acrylic paint and is dirt and mildew resistant.			
Price includes labor, materials and taxes.			
Total			\$2,960.00

We will match or beat a written formal estimate from a reputable company with proof of estimate!

To accept our estimate and schedule a start date please simply press the accept button on the email you received!

Please see our terms and Conditions for Agreements, Payment Schedules, Scheduling, Cancellation policies and more.

Like us on Facebook! Write us a review on Facebook, Nextdoor & Our Website!

Thank you for your Business!

RIVERTOWN

Request for Funds

Date of request: 01/19/22

Submitted by: Johnathan Perry

Maintenance:

The towers throughout the community (on RiverTown Main St. and Kendall Crossing) are in need of painting. They are beginning to show signs of distress.

Vendor	Warranty	Job Scope	Cost
IBIS	5 year labor	Repaint 8 Towers in community – same color scheme	\$2,820.00
Investment Painting	3 year labor	Pressure Wash 8 monuments, prep and paint same colors with sherwin Williams emerald paint which is top of the line acrylic paint and is dirt and mildew resistant.	\$2,960.00

Should you have any comments or questions feel free to contact me directly.



Ibis Painting
822 N. A1A Highway Suite #310
Ponte Vedra, FL 32082
ibispainting.com
(904)-424-3387
Lic. #BL-5959



Ibis Painting Proposal

Attn: Vesta Property Services - Johnathan Perry

Date: 12/1/21

Address: RiverTown - 140 Landing Street - Saint Johns, FL - 32259

Phone: 904-307-8313

Email: jperry@vestapropertyservices.com

Exterior Scope of Work: Repaint 8 Towers in community - same color scheme

Excluded Areas: All areas not listed above

Preparation and Maintenance: Towers will be hand cleaned prior to painting. Inspect all areas of wood. Any areas where wood has separated will be re-caulked as needed to prevent future water intrusion.

Paint Application: Repaint same color - 1 Coat of Sherwin-Williams Exterior Resilience Paint. Satin Finish is recommended.

All Paint and Materials are Included. 5 Year Labor Warranty

General Conditions

This contract and conditions shall become part of the paint manufactures specifications and shall be binding in every respect. Please note, this proposal and the quoted price(s) outlined will expire after (3) months from the date of this proposal. Any alteration involving extra costs will be executed only upon written order and will become an additional charge over and above estimate.

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Upon request, Ibis Painting will provide proof of the valid contractor license, Certificate of General Liability Insurance, as well as obtain necessary project permits when required.

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No credits or adjustments to the agreement sum shall be made unless mutually agreed by the contractor or owner.

A. Workmanship

All work will be accomplished by the contractors experienced personnel who are trained and qualified for safe use of the specified products, equipment and rigging needed to accomplish this job.

B. Warranty

Unless otherwise agreed by both parties in writing, the sole warranty of the work shall be as follows: the contractor is not responsible for any corrections after final payment is submitted to the contractor. Ibis Painting offers a 5-year exterior labor warranty, in which the contractor will correct defective portions of application due to improper workmanship.

C. Materials and Equipment

All materials will be Sherwin Williams or the paint product(s) agreed upon and approved in the proposed contract.

Colors shall be as specified by the owner/representative. If additional colors, accent walls or any changes to these standards are requested, the Owner/Project Representative will need to bring this to the attention of Ibis Painting for possible reassessment, prior to commencing the project. Additional costs will be charged for work order changes, including color changes, after commencing the project, for labor and materials used.

All materials used in the painting contract will be applied according to the paint manufacturer's label directions and in accordance with the Product Data Specification sheets. All paint colors will be delivered to the job site in their original containers.

All equipment required for the project will be provided by Ibis Painting to complete the project tasks outlined. Equipment utilized will be in sound working condition.

D. Access

The owner shall furnish, at no cost to the contractor an appropriate space on the premises in which to store materials and equipment and to supply all necessary utilities and elevators.

E. Protection of Property and Safety and Standards/Hazardous

The contractor shall comply with all fire, safety, E.P.A., D.E.R. and O.S.H.A regulations.

All trash shall be removed on a frequent basis throughout the duration of the job.

In the event the contractor encounters on the job site lead-based paint or any hazardous material such as, but not limited to asbestos or polychlorinated biphenyl (PCB) about which the contractor has not been notified in writing prior to entering in agreement with the owner, the contractor shall immediately stop work and shall not be responsible for testing, removal, disposal, or rendering harmless of such materials. The owner agrees to hold the contractor harmless as to any liability resulting from such material in the event the contractor has not been notified as previously mentioned. Any additional costs including overhead and profit incurred by these conditions shall be reimbursed to the contractor.

Exterior Surface Preparation

1. House will be inspected for water damage areas.
2. Surfaces to be painted will be chlorinated with a bleach and water mixture to remove and kill mildew, mildew spores, and any other surface contaminants.
3. Surfaces to be painted will be rinsed thoroughly, then water blasted to remove dirt, mildew, chalked paint, and any foreign materials detrimental to the new finish.
4. Windows and doors, not specified to be painted, will be covered with contractor grade film & 3 M blue tape.
5. All permanent flooring will be covered and protected with exterior drop cloths before painting any area and will remain free of painting residue.
6. It is recommended to have all shrubbery to be trimmed back and away from any surfaces to be painted. The contractor is not responsible for any overspray onto shrubbery.
7. All sprinkler systems shall be covered and/or protected against damage during each stage of painting project.
8. Cracks in stucco will be patched using an Elastomeric Waterproofing Compound.
9. In areas applicable, caulking will be applied where needed along seams, cracks, etc.
10. Damaged stucco will be patched with a stucco patch, retextured to match the adjacent surfaces, and primed with a Hot Stucco Primer.
11. All exterior substrates designated not to receive paint coatings shall be covered and/or protected and will remain free of painting residue.
12. Minimal remaining flaking, bubbling, loose paint, or caulking will be scraped away or sanded. Flaking paint is caused by previous painter not prepping/priming properly. Extensive flaking paint voids paint manufacturer's warranty. Excessive flaking that becomes apparent after pressure cleaning will be brought to the homeowners/representative's attention and may need to be reassessed.
13. Remaining dirt or debris will be wiped away from all surfaces prior to painting.
14. Areas of rotted wood to be painted will be repaired first with Bondo, as needed. (Please note that Ibis Painting is not a licensed carpentry contractor. Therefore, only areas of damaged wood that are visible on surfaces can be determined as needing repair. Should greater damage be underneath the surface of the wood to be repaired or replaced, a separate licensed carpentry contractor will have to be acquired by the homeowner to handle this carpentry work, prior to Ibis Painting returning to handle the painting work.)

Exterior Finishing System

1. The Owner/Representative will specify colors.
2. Areas of bare/exposed wood will be primed with Oil Based Primer, prior to top coating.
3. All chalky surfaces to be painted will receive first a coat of Sherwin Williams Water Proofing Sealer/Primer. (Sealer will lock down chalky surfaces).
4. Sherwin Williams or agreed upon paint, will be applied to all surfaces to be painted. (The number of coats to be applied will be assessed by contractor and written in proposed contract. Any additional coats will be agreed upon in writing).
5. Surfaces to be painted will be rolled, brushed, sprayed, or back rolled.
6. All cut lines will be completed in the most meticulous, straight, and even fashion.
7. All areas to be rolled will be rolled in a uniform and consistent manner.
8. If any spraying is done, it will be used as an applicator only with low pressure, followed by immediate back rolling. No overspray will contaminate any other areas not to be painted.
9. All paint will be applied in accordance with the correct millage thickness and procedure for coverage recommended in the paint manufacturers label directions.
10. Surrounding areas not to be painted will be free of paint residue.
11. Touch up paint in each color will be left on the job for owner or representative after job is completed.
12. Before completion of job a final walk through and punch out list will be performed to owner and/representative satisfaction.

X _____

Ibis Representative Signature

Date

X _____

Customer Signature

Date

Total Cost - \$2,820

THIRTEENTH ORDER OF BUSINESS

Capital T Enterprises, Inc.

Expert Repairs for over 30 years
8505 Florence Cove Road
St. Augustine, FL. 32092
CPC # 1457199



**** Proposal for ** Rivertown Pumps Replacement**

Attn: Jason Davidson

Nov. 22, 2021

Project Scope: Remove and replace waterfalls water pumps

1) Equipment

- a) 20hp 1800rpm motor and seal kit (C8010B12 has special shaft extension that will need to be brought back) **\$31,916**
- b) 5hp 2389 rpm motor and seal kit
- c) Panel and VFD's
- d) Sump Pumps
- e) Exhaust fans 850 cfm with 3in/out
- f) service light

2) Removal and Installation of Equipment

- a) Dewater and pressure wash Equipment Vault **\$12,300**
- b) build specialized rigging to remove/install equipment
- c) Installation of equipment

Total Price for above \$44,216

Recommended Options

- a) Relocate control/breaker panel outside vault
- b) install high water alarm
- c) install 3rd DC voltage battery backup Bulge pump

* This Proposal is good for 30 days from the above date.
* Progress payments are expected within 10 days of payment request. Fifty % deposit required.
* Fencing, & Landscaping, if required by others & not included. Electrical by others.
* Equipment / material warranties furnished by manufacturers. One year labor on workmanship
* Owner to provide construction electricity.
* Capital T will do it bests not to damage existing walkways, curbs and landscaping including lawn areas and is not responsible if damage occurs

Accepted by:

Date: _____

(Authorized Signature)

(Printed Authorized Person's Name)

(Title)

Thank You

Scot Todor, President

904-591-7360
capitalpools@gmail.com

**Com-Pac Filtration, Inc.**

P.O. Box 40071
Jacksonville, FL 32203
(904) 356-4003 • FAX

QUOTE

Bill To		Date	Expiration Date	Quote No.	Quote Requested By
Mattamy Homes 39 Riverwalk Blvd. Fruit Cove, FL 32259		12-09-21	06-09-22	120921-8TA	D.J. Smith
		Project Name Rivertown			
		Customer Terms 20% Dep/30% Del/Bal Net 15			
Phone () 940-5361	Email DJ.Smith@mattamycorp.	Lead Time To Be Determined		Quoted By Travis Atkinson	

Item	Description	Qty	Unit Price	Ext Price
SERVICE CALL	SERVICE CALL	1	494.05	494.05
MISC ITEM	20hp 1800rpm motor and seal kit (C8010B12 and has special shaft extension that will need to be brought back) 5hp 3600rpm motor and seal kit (CPI C1215A-7 5 hp 2389 rpm) Complete panel with vfd's 2)Sump Pumps 2)exhaust fans 850cfm with 3in/out Service light Installation by others	1	23,424.78	23,424.78
LABOR	Complete labor to install quoted materials (includes mobilization and lodging if required)	1	63,366.34	63,366.34

Notes	Sub-Total	\$87,285.17
	- Discount	\$39,278.33
	Sales Tax	\$0.00
	Freight	\$0.00
	Total	\$48,006.84

Sales taxes and/or shipping cost are excluded from this quote unless otherwise specified within the body of this document.

Deposits are calculated from the subtotal only. Sales taxes and/or shipping charges will be added to the customer's Final Invoice. Deposits are due prior to manufacturing.

Insufficient funds due to returned checks, wire transfers and/or credit cards will be subject to loss of customer discount and will incur a 1.5% finance charge compounded monthly until paid in full. Purchaser agrees that any legal action shall be subject to the laws of the State of Florida with exclusive venue being Jacksonville, Duval County, Florida. In the event of litigation for nonpayment of amounts owed, the prevailing party shall be entitled to recover from the non-prevailing party reasonable costs and attorney fees, including those amounts incurred on appeal.

Customer discount will be revoked and charged back to the Final Invoice if not paid within the specified terms.

By signing below, the customer agrees to all terms specified within this quote.

Customer may use this quote to assign a purchase order number by completing the specified field below.

Print Name	Title	Purchase Order Number (optional)
Signature	Date	

RIVERTOWN

Request for Funds

Date of request: **01/19/22**

Submitted by: **Johnathan Perry**

Maintenance Repair:

The Welcome Center waterfall underwent a catastrophic flooding event that rendered the entire exit side of the waterfall in operational. The below quotes are for the replacement of the damaged equipment but excludes the repositioning of the electrical cabinet within.

Vendor	Warranty	Job Scope	Cost
Capital T Pools		a) 20hp 1800rpm motor and seal kit (C8010B12 has special shaft extension that will need to be brought back) b) 5hp 2389 rpm motor and seal kit c) Panel and VFD's d) Sump Pumps e) Exhaust fans 850 cfm with 3in/out f) service light	\$44,216.00
ComPac		20hp 1800rpm motor and seal kit (C8010B12 and has special shaft extension that will need to be brought back) 5hp 3600rpm motor and seal kit (CPI C1215A-7 5 hp 2389 rpm) Complete panel with vfd's 2) Sump Pumps 2) exhaust fans 850cfm with 3in/out Service light Installation by others	\$48,006.84

Waterfall Repair Detail

1. VakPak
 - a. The following is the response from VakPak
 - i. "In our discussions we think that moving heavy things around and removing supports that had to be added to stop wall movement in the shaft make this a job beyond what our team is willing to risk. So, we would not quote a repair to the system as currently configured. Our objective is to create high-uptime systems either through maintenance and/or design and we think that this system will continue to be an issue going forward. Our suggestion is to bite the cost bullet now, redesign and rebuild it and have a front entrance that keeps working going forward."
2. Capital Pools

- a. The proposal for the project is in board report and does not include the removal and repositioning of the electrical box.
 - i. Price - **\$44,216**
- 3. Crown Pools
 - a. The proposal for the project is in the board report and also does not include the removal and repositioning of the electrical panel.
 - i. Price – **\$48,006.84**
- 4. Eagle Pools
 - a. Not taking customers until Summer 2023
- 5. Big Z Pools
 - a. No response

Should you have any comments or questions feel free to contact me directly.



FOURTEENTH ORDER OF BUSINESS

RIVER TOWN

Future Walking Trails Request for Discussion

Date of request: 01/19/22

Submitted by: Johnathan Perry

Maintenance:

The attached proposal is for clearing the newly added walking trails. The trails will need to cut back at least once per year to allow for residents unhindered access to the entire trail system. The trails will also be monitored by the Vesta Maintenance team on a weekly basis to ensure no additional maintenance will be needed. The trails are not currently ready to be accepted. We are awaiting final completion of the trails and the installation of removable bollards.

Vendor	Warranty	Job Scope	Cost
VerdeGo	1 Year	Labor to clear walking trails back 4-6 feet on both sides	\$8,285.70

Map:



Proposal



PROPOSAL

Mailing Address

Rivers Edge CDD
475 West Town Place, Suite 114
St. Augustine, FL 32092

Job Address

Rivertown - RECDDI
140 Landing Street
St Johns, FL 32259

Date: December 06, 2021

Phone: St Johns

Opportunity#: 6708

Job Summary:

Labor to clear walking trails back 4-6 feet on both sides

Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
200.00	Labor and Prep	Hr	\$41.43	\$8,285.70
Landscape Enhancement Total				\$8,285.70

Proposal Total: \$8,285.70

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.

FIFTEENTH ORDER OF BUSINESS

RIVERTOWN

Consideration of Foster and Friends 5K & Fun Run

Date of Consideration: 1/19/22

Submitted by: Jason Davidson

Aubrie Simpson-Gotham, Founder & CEO of Fostering Connections, is looking for a new home to host their annual Foster Friends 5K & Fun Run family fundraiser. They are a local nonprofit organization that uplifts local children and youth impacted by foster care or trauma in St. Johns and surrounding NE FL counties by providing needed essentials, educational programs, and community connections. Attached is information about their organization.

Date: November 2022

Time: 5am - 10am (this included set up and tear down)

Number of Participants: 250

Reimbursement to the CDD: Would the board like to see a \$5 kickback per participant to the CDD? If so, Aubrie will need to bring that back to their board for consideration.

SIXTEENTH ORDER OF BUSINESS

RIVERTOWN

Discussion of FPL pilot program

Date of discussion: 1/19/22

Submitted by: Jason Davidson

We are looking at the changing out of existing lighting fixtures in hopes of brightening up some of the walking areas/paths within the community. We are seeking consideration for FPL to retro a single light fixture within the community so that we may see if it will meet the needs our needs. We would need to enter a contract with FPL for a single light. The cost of the light would intel a \$43 removal cost and then the cost of the actual light fixture itself of \$555.21. If we decide not to go this route, there would be no reimbursement from FPL specific to the cost of the light meaning we would not reimburse for the cost and the cost would be due in order for us to get out of the contract. If we decide the light is what we are looking for then the \$555.21 would be allotted to our monthly bill until payoff at which time we would then just pay for the services.



SEVENTEENTH ORDER OF BUSINESS

D.

1.

RIVERTOWN

RECDD I General Manager Report

Date of report: 1/19/22

Submitted by: Jason Davidson

RiverHouse update/No board action required:

Facility Usage

	October	November	December	January'21	February	March	April	May	June	July	August	September	Total
Pool	0	0	175										175
Tennis	65	40	315										420
Gym	545	375	60										980
RiverHouse	1,345	832	372										2,549
Total Usage	1,955	1,247	922	0	0	0	0	0	0	0	0	0	4,124

Lifestyle Report

Submitted by: Clint Waugh & Ross Ruben

Exercise Classes and Kids Programming:

Zumba with a Twist

- Class times staying the same, no adjustments needed.
- The class takes place inside the RiverHouse Ballet Room.

Pilates and Barre

- Pilates and Barre will be concluding in December and not continuing. The teacher decided to stop teaching.

Aqua and Land Aerobics

- Now moving into the colder months, we have transitioned to land aerobic classes only.
- To test interest for each class, we are running a Monday, Wednesday, Friday class schedule
- Monday and Wednesday – Tracie's choice, and Friday walking class
- Subject to change on the schedule due to participation.

Tennis

- Kids Tennis continues to be offered. This takes place one evening a week on the Tennis Courts with 6-10 participants for each age group.
- Adult tennis has moved to Saturday mornings, with the top Tennis pro from 904 tennis running the program.
- Beginners' women's class (10am to 11am) for Saturday's, men's and cardio were dropped after no sign ups

Soccer Shots

- Fall session continues to November 22nd on Monday's.
- The winter program will start November 29th and run through February 7th.

- The spring program will be from February 14th through May 9th
- Fall numbers were as follows:
 - 14 minis (2-3 year olds)
 - 16 classics (4-5 year olds)
 - 7 premiers (6-9 year olds)
- Winter Numbers were as follows:
 - 12 minis (2-3 year olds)
 - 12 classics (4-5 year olds)
 - 9 premiers (6-9 year olds)

Gentle Flow Yoga

- Every Monday Morning 9:30 – 10:20 AM at the RiverHouse Ballet Room.

Mary Time Music

- Winter program will be January 18th through March 9th.
- Classes on Tuesdays and Wednesdays

Kids Acrobatic Classes

- Will take place every Wednesday from January 5th to March 9th in the Fitness Room
- There are classes for different age groups: 7-10 years old, 4-7 years old, 3-5 years old

Food Trucks:

- Every Monday evening, Sal's Cucina is at the RiverHouse – Sal's is doing very well with an average revenue of \$650.00 each Monday.
- In place of Blazin Buffalo, every 2nd and 4th Thursday, we are going to have a different Taco truck for Taco Thursday! We also host one truck outside the gates of WaterSong twice a month, we have taken December off, but have started that back up for January. That is on the 1st and 3rd Thursdays of each month.
- We host 2-3 food trucks in rotation at the RiverHouse from 5:00 PM – 8:00 PM. We began to collect money from the food trucks (\$25.00 per savory and \$15.00 per dessert) starting on September 3rd. Revenue going back to CDD.

December Events:

- Food Truck Friday
 - Will not be happening on December 24th and 31st due to the holidays.
- Italian Nights Monday
 - Will not be onsite on December 27th or January 3rd due to the holiday.
- Taco Thursdays (12/9)
 - El Mariachi Loko will be here for Taco Thursday
- Light the Night
 - Luminaries are being pre-ordered through December 5th. Each kit contains 12 luminary bags, 12 candles and 2 bags of sand. Kits are \$10 and all the proceeds goes to Pine Caste, who we have used in the past as well for this. Light the Night will take place on the evening of December 24th at 7:00 PM.
- Holiday Movie Night (12/4)

- The Grinch will be showed at the RiverClub Amphitheater on December 4th at 6:00pm. We are collecting unwrapped toys for Toys for tots during the movie as well. The café will be open for residents to utilize.
- Blood Drive (12/10)
 - from 1:30pm to 5:00pm at RiverHouse
- RiverTown Holiday Spectacular (12/11)
 - We have an all-day Holiday Spectacular at RiverTown
 - From 12:00 pm to 3:00 pm we will have Santa and amusements for all ages at the RiverClub
 - At 4:30 pm we will have our Holiday Golf Cart Parade sponsored by Nascarts starting at RiverHouse and finishing at RiverClub
 - At 6:00 pm we will have the RiverTown Christmas Tree Lighting at the RiverClub
 - At 6:30 pm a concert by the American Sirens will take place at the Amphitheater
- Live Music at the RiverClub (12/17)
 - Live music at the café from 5:00 pm to 8:00 pm
- Jacksonville Jaguars Outing (12/19)
 - As of Thanksgiving, already had triple the participation from the September game.

January Events:

- Food Truck Friday's
- Italian Night Monday's
- Taco Thursdays (13th and 27th)
 - Viva Mi Familia on the 13th and Daddy O's on the 27th
- Trivia with DJ Ross (21st)
- Live Music at the RiverClub (7th and 28th)
 - Racheal Warfield on the 7th and Colin Patterson on the 28th
- Wine Tasting with Appetizers (22nd)
 - Wine tasting and charcuterie with the Wine Guys at the RiverHouse from 6:00 PM to 9:00 PM. Tickets cost \$15 per person.
- Color Run 5k (29th)
 - Start/Finish will be at the RiverHouse on the soccer field
 - First race will take place at 9:00 AM
- Jacksonville Icemen Outing (17th)
 - Jacksonville Icemen are hosting the ECHL All Star game on January 17th. They have set up special group promotions for RiverTown. This is the first of 2 group outings with the team.

February Events:

- Food Truck Friday's
- Italian Night Monday's
- Taco Thursdays (10th and 24th)
- Trivia with DJ Ross (18th)
- Music Bingo with DJ Ross (25th)
- Daddy Daughter Dance (4th)
- Adults Only Valentine's Dinner (12th)
- Superbowl Party at the RiverClub (13th)

March Events:

- Food Truck Friday's
- Italian Night Monday's
- Taco Thursdays (10th and 24th)
- Trivia with DJ Ross (11th)
- St Patrick's Day Sham-rock Concert/Party (17th)
- NCAA Tournament at the RiverClub (Thursday 17th thru 20th/Thursday 24th thru 27th)
- Mardi Gras Adults Only Party (date TBD)
- Jacksonville Icemen Outing

April Events:

- Food Truck Friday's
- Italian Night Monday's
- Taco Thursdays (14th and 28th)
- RiverTown Spring Fling (16th)
- Music Bingo with DJ Ross (7th)
- Trivia with DJ Ross (21st)

RT Website and Mobile Website – Update

- Website and mobile website are live now.
- In working with Mattamy's sales team, we sent over a "how to for residents" to help aid residents with acquiring access cards.
- Since launch:
 - Newsletter Sign ups – 200 (was 122 for the December report)
 - Access Card forms – 74 (was 34 for the December report)
 - Contact us/report a concern – 49 (was 18 for the December report)
 - Haven (11)
 - Groves (3)
 - Lakes 1 (5)
 - Landings (4)
 - Enclaves (2)
 - Arbors (9)
 - Gardens (4)
 - Northlake (1)
 - Homestead (3)
 - Main Street (1)
 - Preserve (2)
 - N/A (1)
 - High Pointe (1)
 - Watersong (2)

Board Action Items

- Discussion of future trail system maintenance.

RiverHouse

- Pavers
 - The pavers near the pump room have been leveled. More have been identified and are scheduled for repair.
- Gym
 - We have acquired proposals to have the ceiling painted. There are areas around the vents that have built up mildew due to the humidity from the AC system.
 - The shutter blinds have been tightened, the molding around the free weight area has been repaired and the border of the rubber mat all have been repaired.
- Ballet Room
 - The railings around the ballet room have been tightened to ensure adequate usage.
- Pool Deck
 - Proposals have been acquired to paint the pergolas over the grill area and over the pool. Proposals have been attached.
 - The drain grates have been thoroughly cleaned.
 - The pavers around the pool deck have been placed on the maintenance schedule.
 - All signage has been cleaned.
 - Lifeguard stands have been cleaned and moved to the pump room.
 - Lights have been checked and three have been identified as non-functional. We are working to have an electrician come and troubleshoot.
 - Shower has been cleaned and all calcium buildup has been removed.
- Slide Tower
 - The calcium buildup around the base of the tower has been removed
 - The Slide tower has been pressure washed.
 - All railings have been checked for adequate tightness and safety.

RiverClub

- Pool Deck
 - All lights have been checked. One has been identified as non-functional. We are working to have an electrician come out and troubleshoot.
- Game Room
 - Wall behind light switch was identified as broken. It has been repaired.
 - The shuffleboard had some loose panels. They have been repaired.
- Kayak Shed
 - The screen around the shed had some buildup from insects throughout. They have cleaned.
 - All CDD owned kayaks have been cleaned and repaired.
- Boardwalks
 - The boardwalk leading to the amphitheater has been pressure washed.
 - The boardwalk adjacent to the river is scheduled for pressure washing.
 - All fence cables have been checked for tightness and repaired as needed.
- Gate Locks

- The maintenance team was able to acquire a new lock for one of the gates and was able to successfully repair it. This was a cost savings of approximately \$400.

Common Areas

- Welcome Center Waterfall
 - We have received quotes for the repair of the waterfall, and they have been attached.
 - The painting of the walls has been completed.
- RiverFront Park
 - Some cables on the fishing pier have been identified as broken or damaged. We are placing these on the maintenance schedule.
- RiverTown Towers
 - The towers around the community need painting. Proposals have been acquired and attached.

2.

Tree & Shrub Care	Red Team	1	2	3	4	4	4	4	4	4	5	5	5	5	5	5	5	5	5
	Blue Team	1	2	3	4	4	4	4	4	4	5	5	5	5	5	5	5	5	5
	Green Team	1	2	3	4	4	4	4	4	4	5	5	5	5	5	5	5	5	5
	Trees, hedges, plants, vines, and shrubs shall be pruned by Contractor on an ongoing basis removing broken or dead limbs at least once (1x) a month or more, as necessary, to provide a neat and clean appearance. All the plant beds around the pond perimeters are to be maintained in the same manner as all other plant beds within the community. (pg 16)																		
	Red Team	2	3	3	3	3	3	3	4	3	3	4	4	4	3	3	2	2	3
	Blue Team	2	3	3	3	3	3	3	4	3	3	4	4	4	3	3	2	2	3
	Green Team	2	3	3	3	3	3	3	4	3	3	4	4	4	3	3	2	2	3
	Ornamental grasses will be cut back once a year in late winter. (pg 16)																		
	Red Team																		
	Blue Team																		
	Green Team																		
	All deciduous trees shall be pruned when dormant to ensure proper uniform growth. (pg 16)																		
	Red Team																		
	Blue Team																		
	Green Team																		
	All evergreen trees shall be pruned in the early summer and fall to ensure proper growth and proper head shape. (pg 16)																		
	Red Team												0	0					
	Blue Team												0	0					
	Green Team												0	0					
	Sucker growth at the base of all trees shall be removed by hand continuously throughout the year. Aesthetic pruning shall consist of the removal of dead and/or broken branches as often as necessary to have trees appear neat at all times. (pg 16)																		
	Red Team	2	2	2	3	3	3	3	3	3	4	4	4	4	4	4	4	4	4
	Blue Team	2	2	2	3	3	3	3	3	3	4	4	4	4	4	4	4	4	4
	Green Team	2	2	2	3	3	3	3	3	3	4	4	4	4	4	4	4	4	4
	Branches and limbs shall be kept off buildings, including roofs, sign wall structures, and pruned over sidewalks and parking lots so as not to interfere with pedestrians or cars. (This is to include maintaining a minimum of six to eight (6-8) feet of clearance under all limbs over sidewalks and ten to twelve (10-12) feet clearance above all driveways and ROW's depending on location and species of tree.) Hedges, shrubs and ground covers are to be maintained twelve to eighteen (12-18) inches away from buildings, fences and other structures. (pg 17)																		
	Red Team	3	3	3	3	4	4	4	3	3	3	4	4	4	3	3	2	2	3
	Blue Team	3	3	3	3	4	4	4	3	3	3	4	4	4	3	3	2	2	3
	Green Team	3	3	3	3	4	4	4	3	3	3	4	4	4	3	3	2	2	3
	Trim buffer area along the Riverfront Park - Trimming of buffer area to four (4) feet high from the south lookout north 3,200 feet to the extent of the cleared portion of park. This to include any saplings, Sabal Palmetto fronds above four (4) feet and tall weeds.																		
	Trim County Road 244 Woodline – Trim all overhanging vegetation on R/W line and walks to eight (8) feet high along the length of County Road 244 (pg 17)																		
Weeds & Grasses	All groundcover and turf areas shall be kept reasonably free of weeds and grasses and be neatly cultivated and maintained in an orderly fashion at all times. (pg 17) Ground covers may grow to approximately three to four (3-4) inches in height. Foliage free space is to be maintained between all ground covers and other plants, plant beds, trees, walls or other unintended areas. (pg 18)																		
	Red Team	1	3	3	4	4	4	4	3	3	3	3	3	3	2	2	2	2	3
	Blue Team	1	3	3	4	4	4	4	3	3	3	3	3	3	2	2	2	2	3
	Green Team	1	3	3	4	4	4	4	3	3	3	3	3	3	2	2	2	2	3
	All shrub and bed areas shall be maintained each mowing service by removing all trash and other undesirable material and debris to keep the area neat and tidy. All ornamental beds, hedge areas and tree rings shall be kept weed (and sod) free throughout the year. This is to be accomplished through hand pulling or the careful application of a pre-emergent herbicide. (pg 17)																		
	Red Team	1	3	3	3	3	4	4	3	3	3	3	4	4	3	3	4	4	3
	Blue Team	1	3	3	3	3	4	4	3	3	3	3	4	4	3	3	4	4	3
	Green Team	1	3	3	3	3	4	4	3	3	3	3	4	4	3	3	4	4	3

	All fence lines shall be kept clear of weeds, undesirable vines and overhanging limb (pg 17).																			
	Red Team	1	3	3	3	3	4	4	3	3	4	4	4	4	3	3	3	3	4	
	Blue Team	1	3	3	3	3	4	4	3	3	4	4	4	4	3	3	3	3	4	
	Green Team	1	3	3	3	3	4	4	3	3	4	4	4	4	3	3	3	3	4	
Maintenance of Paved Areas	All paved areas (including sidewalk expansion/contraction joints, curb and gutters and driveways) shall be kept weed and clutter free. (pg 18)																			
	Red Team	1	4	3	4	3	4	4	3	4	4	4	4	4	4	4	4	4	4	
	Blue Team	1	4	3	4	3	4	4	3	4	4	4	4	4	4	4	4	4	4	
	Green Team	1	4	3	4	3	4	4	3	4	4	4	4	4	4	4	4	4	4	
	All areas (including streets, curbs and gutter and gate areas) shall be regularly policed for trash and other debris, including dead animals. (pg 18)																			
	Red Team	2	2	3	3	3	4	4	3	4	4	4	4	4	4	4	4	4	4	
	Blue Team	2	2	3	3	3	4	4	3	4	4	4	4	4	4	4	4	4	4	
Green Team	2	2	3	3	3	4	4	3	4	4	4	4	4	4	4	4	4	4		
Clean Up	At no time will Contractor leave the premises after completion of any work in any type of disarray. All clippings, trimmings, debris, dirt or any other unsightly material shall be removed promptly upon completion of work. (pg 18)																			
	Red Team	3	3	4	4	4	4	4	4	5	5	5	3	3	4	4	5	5	5	
	Blue Team	3	3	4	4	4	4	4	4	5	5	5	3	3	4	4	5	5	5	
	Green Team	3	3	4	4	4	4	4	4	5	5	5	3	3	4	4	5	5	5	
	During leaf drop season, leaves and pine needles will be raked or blown from turf, plant beds, and parking lots and removed from site. Pine straw is to be maintained away from foundations of buildings. Contractor is responsible for keeping six (6) inches of the building fountain exposed at all times in all mulch beds. Turf areas are to be cleared of litter and debris before mowing begins. Plant beds will be policed for litter and debris during each property visit.																			
	Red Team									3	3	3	4	4	4	4	4	4	4	
	Blue Team									3	3	3	4	4	4	4	4	4	4	
	Green Team									3	3	3	4	4	4	4	4	4	4	
Fertilization	Bahia Sod (pg 21)																			
	March: A complete fertilizer based on soil test + Pre- M																			
	April: Nitrogen (Soluble Nitrogen applied at 0.5 lbs. N/1,000 SF)																			
	June: SRN (Slow Released Nitrogen applied at 1.0 lbs. N/1,000)																			
	August: Fe for foliar application, use ferrous sulfate (2 oz./ 3-5 gal. H2O/1,000 SF)																			
	October: A complete fertilizer based on soil tests + Pre-M								5											
	Bermuda Sod (pg 21)																			
	March: A complete fertilizer based on soil test + Pre- M																			
	April: Nitrogen (Soluble Nitrogen applied at 0.5 lbs. N/1,000 SF)																			
	May: SRN (Slow Released Nitrogen applied at 1.0 lbs. N/1,000 SF)																			
	July: A complete fertilizer based on soil tests																			
	August: Fe for foliar application, use ferrous sulfate (2 oz./ 3-5 gal. H2O/1,000 SF)																			
	September: SRN (Slow Released Nitrogen applied at 1.0 lbs. N/1,000 SF)		5																	
	October: A complete fertilizer based on soil tests + Pre-M								5											
	St. Augustine Sod: (pg 21)																			
	February: A complete fertilizer based on soil test + Pre- M																			
	April: Nitrogen (Soluble Nitrogen applied at 0.5 lbs. N/1,000 SF)																			
	May: SRN (Slow Released Nitrogen applied at 1.0 lbs. N/1,000 SF)																			
	July: A complete fertilizer based on soil tests																			
	August: SRN (Slow Released Nitrogen applied at 1.0 lbs. N/1,000 SF)																			
	October: A complete fertilizer based on soil tests + Pre-M								5											
	Zoysia Sod: (pg 21)																			
	February: A complete fertilizer applied at 1.0 lbs.N/1,000 SF																			
	Containing 50% solubleand 50% Slow release N + Pre- M																			
	April: Nitrogen (Soluble Nitrogen applied at 0.5 lbs. N/1,000 SF)																			
	May: SRN (Slow Released Nitrogen applied at 1.0 lbs. N/1,000 SF)																			
	July: SRN (Slow Released Nitrogen applied at 1.0 lbs. N/1,000 SF)																			
	September: Soluble Nitrogen applied at 0.5 lbs. N/1,000 SF)																			
	October: A complete fertilizer applied at 1.0 lbs. N/1,000 SF																			
Containing 50% soluble and 50% Slow release N + Pre- M									5											
Contractor shall submit a fertilizer label to the District's Representative for approval prior to application. (pg 22).	0	0	0	0	5	5	5						3	3						
Shrub, Tree & Groundcover Fertilization: (pg 22)																				

3.



6869 Phillips Parkway Drive S Jacksonville, FL 32256

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Service Report

Date : Dec 23, 2021

Field Techs: Mike Liddell /
Justin Powers

Client: RiverTown

Pond A: Applied algae treatment.



Pond B: Treated algae.



Pond C: Perimeter grass is decaying.

Pond D: Treated perimeter vegetation.



Pond E: Applied algaecide around edge of pond.



Pond G: Treated perimeter vegetation.



Pond H: Applied algae treatment, will follow up with an additional treatment by Dec 1.



Pond I: Treated perimeter vegetation and algae.



Pond J: Perimeter vegetation is decaying. Algae is forming around decay.



Pond K: Treated algae and perimeter vegetation.



Pond L: previous treatment effective.



Pond M: Treated perimeter vegetation.



Pond Q: Applied algaecide.



Pond R: Previous treatment effective, pond looks good.



Pond S: Applied pond dye.



Pond T: Previous treatment was effective, water levels and clarity were normal.



Pond U: Previous treatment was effective.



Pond V: Treated for algae growth.



Pond W: Applied algaecide.



Pond X: (Homestead) Applied herbicide for Coontail. Will need several treatments.



Pond Y: (behind model homes) pond looks good, previous treatment effective.



Pond Z: (behind pond K) Treated algae around pond.



Pond AA: (Homestead) Applied algae treatment.



Pond BB: (Homestead) Treated perimeter veg.



Pond CC: Treated algae around pond.



Pond DD: Removed trash.



Pond EE: Treated for algae



Pond FF: Treated algae around pond.



Pond GG: water level and clarity were normal.



Pond HH: Pond looks good, picked up trash.



Pond II: Previous treatment was effective, water level and clarity were normal.



Pond JJ: Treated perimeter vegetation.



Pond KK: Applied pond dye.



Pond LL: previous treatment was effective, water level and clarity were normal.



Pond MM: Treated algae and removed a small amount of trash from area.



Pond NN: Perimeter grasses are decaying.



Pond 7 (front): pond looks great, previous treatments effective.



Pond River Club 1: pond looks great

Pond River Club 2: Treated algae.

Pond 1: (Water Song) Treated algae.



Pond 2: Vegetation decaying around pond.



Pond 3: Applied algaecide.



Pond 4: Had complaint for grasses growing around pond. No vegetation noticed, only where sod was placed too low on new construction.



Pond 5: Applied pond dye.



Pond 6: Treated cattails around perimeter.



Pond 7: Applied pond dye.



Pond 8: Treated algae earlier in the month, results were good.



Pond 9: Treated algae.



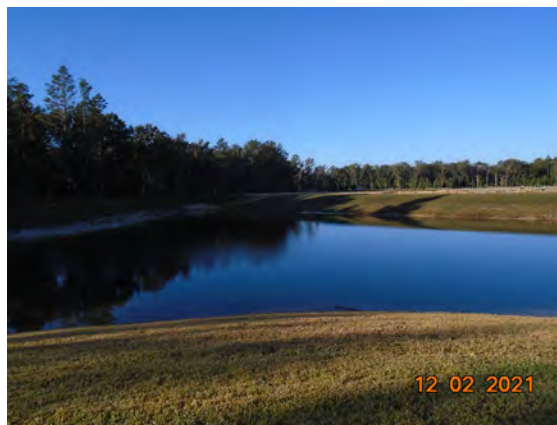
Pond 10: Spot treated cattails.



Pond 11: Spot treated cattails.



Pond 12: Pond in good condition, water level low.



E.



Landscape Maintenance Report January

Irrigation:

Irrigation is currently running at 2x per week. Different areas run on different days of the week to accommodate the size of the zones

Two irrigation techs are on site daily to address any breaks that are found or reported

Maintenance:

Bi-weekly mowing is happening throughout the property.

We are running 2 maintenance teams and a team for trimming and weed control, they will be alternating schedules.

Bed detailing is being focused on, warmer weather this winter has caused a push of new weed growth.

Cut backs of the grasses continue throughout the property to get ready for mulching in February.

Leaf removal is an ongoing process until the leaf drop is complete. We are removing leaves weekly as part of the maintenance process

Riverfront park parking area has been cleaned up and the maintenance on the park has been consistent. There are several dead limbs and trees within the parking area that need to be addressed.

Turf and Chemical applications:

Turf color is as expected for this time of year

No upcoming applications are planned for January

Annuals:

Winter annuals were installed and irrigation has been adjusted accordingly.