

Minutes of Meeting
Rivers Edge
Community Development District

The regular meeting of the Board of Supervisors of the Rivers Edge Community Development District was held Thursday, October 19, 2017 at 11:00 a.m. at the RiverTown Amenity Center, 156 Landing Street, St. Johns, Florida.

Present and constituting a quorum were:

Jason Sessions	Chairman
Jason Beard	Vice Chairman
Judy Long	Supervisor
Charles Oates	Supervisor
Rick Egger	Supervisor

Also present were:

Dave deNagy	District Manager
Jennifer Kilinski	District Counsel by telephone
Ryan Stillwell	District Engineer by telephone
Louis Cowling	Field Operations
Dan Fagan	Vesta
Jason Davidson	Vesta
Eric Lowrie	Vesta
Amanda Lee	Vesta
Mark Roberts	Mattamy
D.J. Smith	Mattamy

The following is a summary of the discussions and actions taken at the October 19, 2017 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. deNagy called the meeting to order at 11:00 a.m. and called the roll.

Mr. deNagy stated we did receive a resignation from Kerry Soltis and I would like to have a motion to accept her resignation.

On MOTION by Mr. Beard seconded by Mr. Sessions with all in favor Kerry Soltis' resignation was accepted.

Mr. deNagy asked is there a motion to fill that vacancy?

On MOTION by Mr. Sessions seconded by Mr. Beard with all in favor Rick Egger was appointed to fill the unexpired term of office.

Mr. deNagy being a notary public of the State of Florida administered the oath of office to Rick Egger

Mr. deNagy stated since you are appointed as a supervisor you will need to fill out a form 1 statement of financial interests and that needs to be filed with the supervisor of elections in the county in which you reside within 30 days of today. You can accept or waive compensation of \$200 per meeting a maximum of \$4,800 per year.

Mr. Egger stated I will waive compensation.

Mr. deNagy stated I have some information on CDDs and Chapter 190, Florida Statutes and the sunshine law for the State of Florida. Since we are a governmental entity you do have to adhere to the sunshine law, which means you cannot speak to another board member outside of a publicly noticed meeting about district business.

Ms. Kilinski stated I also prepared what I call the welcome package for you that will be in the mail in the next couple of days. Dave covered the most important part, which is you can't speak to another board member outside a publicly noticed meeting about anything that is before the board or could conceivably come before the board. If you have any questions about that or any concerns you can reach out to either of us.

Mr. deNagy stated with regard to the vacant seat we have a resolution that I have passed out to you and this is 2018-1 and this is for slate of officers. Currently Jason Sessions is chairman, Kerry was vice chair, Judy, Jason and Charles serve as assistant secretaries. Is there consideration to change officers now that Rick is on board?

On MOTION by Mr. Sessions seconded by Ms. Long with all in favor Resolution 2018-01 was approved with Jason Beard being designated vice chairman and the balance of the board being assistant secretaries, all other officers remain the same.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Ligmanowski stated I understand the speed limit is 25 mph and we have large trucks going 40 mph and there are a lot of kids in that area and someone is going to get hurt. Unless there is a solution to slow down those trucks I suggest we put in a stop sign or give them directions to come in and out another way.

Mr. Sessions stated we appreciate your feedback thank you for bringing that to our attention and we work every day to try to control our sub-contractors in the best manner we can. We will definitely reach out to the guys and see what we can do about that. As far as installing a stop sign that is regulated by St. Johns County. As far as a secondary entrance unfortunately with the construction of the roundabout right now that is our only way in and out. Hopefully, at the beginning of the year we can switch that access point. Obviously, that is going to be a permanent access point for that neighborhood so you will continue to have some traffic that goes that way but we will instruct our home construction teams to access from S.R. 13 when they can. We will do the best we can.

Mr. Avers stated I have seen people voice their concerns about safety and being a pedestrian and riding a bike around the community is there any way we can put in curb cuts to make it easier to navigate?

Mr. Sessions stated curb cuts like the stop signs are also regulated by St. Johns County. Certain size roads whether it be a major collector, minor collector or arterial the land development code dictates the curb cuts.

Mr. Avers stated where they have a future road staked off on the field I anticipate there will be a roundabout. One of the things that attracted me to this community is being able to look at the stars at night with no light pollution I'm hoping when they put that road in they don't put in bright LED lights.

Mr. Sessions stated I appreciate the feedback and we get it on both sides. Before we start putting in LED lights we had a lot of people in the meetings suggest we replace the quaint lights. We will look into that when we start construction. It is still up in the air as to whether or not that road will go in.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the August 16, 2017 Meeting

On MOTION by Mr. Beard seconded by Mr. Oates with all in favor the minutes of the August 16, 2017 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

Consideration of Acquisition of Vehicle

Ms. Kilinski stated we have reached out to our insurance carrier it is very minimal in terms of cost to insure the truck. My understanding is it is a 2014 Ford truck and the only stipulation that was provided on the donation from Mattamy is that if and when there are other units of government that are related to the Rivertown development that they also be able to share the use to support the entirety of Rivertown. We have the necessary documents to make the transfer and we are looking for a motion to approve that.

Mr. Sessions asked is that going to happen in the next couple of days?

Ms. Kilinski stated Jim has it ready to go assuming the board approves it so we have the insurance coverage in place to be able to tell them after this actually occurs. It could happen tomorrow.

Mr. Sessions stated we had a truck we were using by our staff onsite to do some of the development work and we decided it would be better used by whoever is handling the maintenance in and around the amenity and throughout the community so we donated the truck to the CDD with the caveat that as we grow and have additional CDDs within the community it is shared with the other CDDs.

On MOTION by Mr. Oates seconded by Ms. Long with all in favor the donation of the 2014 Ford truck by Mattamy to the district was accepted.

Mr. Beard left the meeting at this time.

FIFTH ORDER OF BUSINESS

Other Business

Ms. Long stated we have two schools that will be built in Rivertown.

Mr. Sessions stated we have three school sites that will be donated to St. Johns County. Our development entitlements require us to donate three school sites to St. Johns County within Rivertown. Whether the school board builds on those sites it out of our control.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

1. Ratification of Change Order No. 1 from Besch & Smith for SR 13 Improvements

Mr. Stillwell stated the first two items are change orders associated with the S.R. 13 roundabout and the first one is a ratification and it is a deductive change order. The landscaping was removed and changes were made during permitting after the bidding process had been completed.

On MOTION by Ms. Long seconded by Mr. Sessions with four in favor change order no. 1 with Besch & Smith for SR 13 improvements for a net decrease of \$67,316.68 was ratified.

2. Consideration of Change Order No. 2 from Besch & Smith for Mulch and Sod Strip

Mr. Stillwell stated the second change order is for some additional grassing and mulch as a result of significant rainfalls we have had over the past two months to help limit the erosion.

On MOTION by Mr. Sessions seconded by Ms. Long with four in favor change order no. 2 with Besch & Smith for mulch and sod for a net increase of \$6,434.50 was approved.

3. Ratification of Requisition Nos. 12-15

Mr. Stillwell stated the next two items are requisitions associated with the work on S.R. 13 for our firm's involvement, Hopping Green & Sams as well as the contractor. This is ratification of requisitions 12 – 15.

On MOTION by Mr. Sessions seconded by Ms. Long with four in favor requisitions 12-15 were ratified.

4. Consideration of Requisition Nos. 16-22

Mr. Stillwell stated this is for approval of requisitions 16 – 22.

On MOTION by Mr. Sessions seconded by Mr. Oates with four in favor requisitions 16-22 were approved.

5. Consideration of Proposal for Basketball Court Addition

Mr. Stillwell stated item five is approval of the proposal for the basketball court that was obtained by D.J. We reviewed the pricing and this was typical pricing for this type of equipment and court and it matches up with the originally approved construction plans. I'm looking for a motion to approve this and we will work with Jennifer to develop the contract.

Ms. Long asked where will this be built?

Mr. Sessions responded north of the big field is another field and that has always been on the site plan for a basketball court.

On MOTION by Ms. Long seconded by Mr. Sessions with four in favor the proposal for the construction of the basketball court in the amount of \$29,811 was approved and district counsel was authorized to prepare the appropriate contract.

C. Manager – Discussion of the Fiscal Year 2018 Meeting Schedule

Mr. deNagy stated the meeting schedule was included in your package and the meetings are scheduled for 11:00 a.m. the third Wednesday of every month. Your budget approval meeting would be May 16, 2018 the budget adoption is a night meeting at 6:00 p.m. on August 15, 2018.

Mr. Sessions asked can we change the March 21st meeting? That is spring break. Can we do the 14th?

Mr. deNagy stated I will put it down, March 14, 2017.

Mr. Sessions stated April 18th I'm in court can we move that meeting to April 11th?

On MOTION by Ms. Long seconded by Mr. Egger with four in favor the fiscal year 2018 meeting schedule was approved reflecting meetings on the third Wednesday of the month with the exception of the March meeting that will be held March 14, 2018 and the April meeting that will be on the 11th.

D. Amenity Manager - Report

Mr. Fagan stated we are plugged into e-blast and the website. Amanda is stepping down not out and she will still be involved to some degree with events and I want to introduce Jason Davidson, who comes from Julington Creek Plantation. He comes with a great deal of experience and we are happy to have him.

Ms. Lee gave an overview of the amenity manager's report, copy of which was included in the agenda package.

E. Field Services – Operations Memorandum

Mr. Cowling gave an overview of the operations manager memorandum, copy of which was included in the agenda package.

SEVENTH ORDER OF BUSINESS Supervisors' Requests and Audience Comments

A resident asked are there plans for next season to have a swim team?

Ms. Lee stated in years past we have not had enough so we partnered with another community. Probably in the next month we will try to gauge how many residents would be able to participate.

Mr. Fagan stated we do that in a lot of communities, we partner and that allows a limited number of residents here to participate but we like to team with other communities.

A resident asked is a lane supposed to be provided for lap swim?

Mr. Sessions responded yes. In an effort to make it more comfortable for our residents, I agree we shouldn't have to leave a lane open if nobody is there but I also agree that you shouldn't have to speak to a coach and ask the kids, they should do it on their own. Let's spend \$100 a get a real sign that you can point to the sign and get it done without it being an uncomfortable moment for everybody. This is the ebb and flow of the swim team and we do this at every facility so let's make it comfortable for everybody.

A resident asked what do you spray for insect control? Is it an aerosol type or is it put directly on the plants and shrubbery?

Mr. Cowling stated St. Johns County does a mosquito treatment. All we do is the turf and it is a labeled product meant for dirt.

EIGHTH ORDER OF BUSINESS

Financial Reports

A. Tri-Party Funding Request Nos. 50 & 51

On MOTION by Ms. Long seconded by Mr. Sessions with four in favor tri-party funding request no. 50 in the amount of \$1,964.06 and no. 51 in the amount of \$130,188.83 were approved.

B. Balance Sheet & Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

C. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package.

D. Approval of Check Register

On MOTION by Mr. Sessions seconded by Mr. Oates with four in favor the check register in the amount of \$126,666.70 was approved.

NINTH ORDER OF BUSINESS

**Next Scheduled Meeting – TBD @ 11:00 a.m.
at the Rivertown Amenity Center**

Mr. deNagy stated our next meeting is November 5, 2017 at 11:00 a.m. in the amenity center.

Ms. Long stated I would like to thank everyone for coming. It is good to hear from the residents and your concerns because the board needs to hear that.

Mr. Sessions stated constructive meetings are awesome and we encourage all residents to attend so we can get feedback and do the best job we can for you.


On MOTION by Mr. Sessions seconded by Mr. Oates with four in favor the meeting adjourned at 11:44 a.m.

October 19, 2017

Rivers Edge CDD



Secretary/Assistant Secretary



Chairman/Vice Chairman