

Minutes of Meeting
Rivers Edge
Community Development District

The regular meeting of the Board of Supervisors of the Rivers Edge Community Development District was held Wednesday, May 18, 2016 at 11:05 a.m. at the RiverTown Amenity Center, 156 Landing Street, St. Johns, Florida.

Present and constituting a quorum were:

Jason Sessions	Chairman
Chris Reese	Vice Chairman
Jason Beard	Supervisor

Also present were:

Dave deNagy	District Manager
Jennifer Kilinski	District Counsel
Ryan Stillwell	District Engineer by telephone
Jeff Mason	Prosser, Inc.
David Provost	Mattamy Homes
Dan Fagen	Vesta
Amanda Lee	Vesta
Todd Myhill	Vesta
Chris Clark	Vesta

The following is a summary of the minutes and actions taken at the May 18, 2016 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. deNagy called the meeting to order at 11:05 a.m. and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Affidavit of Publication

A copy of the affidavit of publication of the public hearing was included as part of the agenda package.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the April 12, 2016 Meeting

On MOTION by Mr. Sessions seconded by Mr. Beard with all in favor the minutes of the April 12, 2016 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Public Hearing to Consider the Imposition of Special Assessments

- A. Consideration of Resolution 2016-05**
- B. Master Special Assessment Methodology Report**
- C. Engineer's Reports**
 - 1. Master Amended and Restated Improvement Plan**
 - 2. Series 2016 Bonds Report**

Mr. deNagy stated item five is the public hearing to consider imposition of special assessments.

On MOTION by Mr. Sessions seconded by Mr. Reese with all in favor the public hearing was opened.

On MOTION by Mr. Sessions seconded by Mr. Beard with all in favor the public hearing was continued to June 15, 2016 at 11:00 a.m. in the same location.

SIXTH ORDER OF BUSINESS

Discussion of Bond Tender Process/Consideration of Invitation to Tender

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2016-06 Delegated Award

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2016-07 Declaring the Series 2008 Project Complete

Items six, seven and eight were deferred until the June 15, 2016 meeting.

NINTH ORDER OF BUSINESS

Consideration of Proposal from Cintas for Fire Sprinkler System Repair

Mr. Myhill stated Cintas did their annual inspection of our fire system and gave us an invoice for repairing some backflows and other items and I thought the price was high at \$2,900 but it turned out it's really for the antifreeze. I asked them to remove the lift because we can provide a lift inexpensively and that will reduce the cost by \$700. They sent an invoice for \$2,239 and I would like the board's approval to repair the fire system.

On MOTION by Mr. Sessions seconded by Mr. Beard with all in favor the proposal from Cintas for fire sprinkler system repair in the amount of \$2,239 was approved.

TENTH ORDER OF BUSINESS

Acceptance of Audit Committee Recommendation

On MOTION by Mr. Beard seconded by Mr. Reese with all in favor the recommendation of the audit committee ranking of McDirmit Davis no. 1, Berger Toombs no. 2, Carr Riggs & Ingram no. 3 and Grau & Associates no. 4 was accepted.

ELEVENTH ORDER OF BUSINESS

Other Business

Mr. Sessions stated the reason we tabled all the special assessment items is we are not ready with the numbers. It is not special assessments against you it is a modification of the bond issuance that we have discussed for the last six months.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer – Requisition Nos. 893 & 894

Mr. Stillwell joined the meeting by conference call at this time.

Mr. Stillwell stated the requisitions are for work at the amenity center for some upgrades and both have been reviewed by David and myself.

Mr. Sessions stated it is for upgrades to the lights in the parking lot at the amenity center and the bike rack installation that took place for the school bus stop.

On MOTION by Mr. Sessions seconded by Mr. Beard with all in favor requisitions 893 and 894 in the amount of \$7,074.50 were approved.

Mr. Stillwell left the conference call at this time.

C. Manager – Report on the Number of Registered Voters (289)

Mr. deNagy stated there is a letter in your agenda package from the St. Johns County supervisor of elections indicating that as of April 25th, there are 289 registered voters residing in the district.

D. Amenity Manager - Report

Mr. Myhill reviewed the amenity manager’s report, which was included as part of the agenda package and outlined the proposals for the purchase of soccer and Lacrosse goals.

On MOTION by Mr. Sessions seconded by Mr. Beard with all in favor the purchase of soccer goals in an amount not to exceed the proposal from Williams’ Athletics Sport Store and the purchase of Lacrosse goals in an amount not to exceed the proposal from Lacrosse Monkey were approved

Mr. deNagy stated since we have 289 registered voters in the district, this year is our general election and three seats whose terms are expiring are: Seat 1, which is Mr. Sessions, Seat 3 Mr. Reese and Seat 5 Mr. Beard.

Ms. Kilinski stated two seats go to general election and one seat will be elected by landowner election.

Mr. deNagy stated the two seats that go to general election any residents who are interested in serving on the board would have to go to the St. Johns County supervisor of elections office. The timeframe to get your name on the ballot is June 20 to June 24th and there

is information on the supervisor of elections website and I encourage you if you are interested to go to the supervisor of elections offices and talk to them. There are filing fees of \$25.

Test Screen

Mr. Myhill stated we had a touchscreen monitor fail on our recumbent bike and the cost to replace the console is about \$2,600 and I need the board's approval.

Mr. Sessions asked is that just for the console or the whole machine?

Mr. Myhill stated that is just for the console; the whole machine is over \$6,000. These machines in a commercial environment are designed to be five to seven years and this is the fourth year. With the console it will make these machines viable for at least another three years.

On MOTION by Mr. Sessions seconded by Mr. Beard with all in favor the replacement for the console in the amount of \$2,600 was approved.

E. Field Services

Mr. Provost stated everybody is aware of the lights in the parking lot, we have the majority of the infrastructure in underground and we are currently waiting for the lights to be delivered. There is still a five to six week waiting period on the light fixtures. The streetlights, stop signs, all directional signs are being repainted. Orange Branch Trail construction is moving forward.

THIRTEENTH ORDER OF BUSINESS Supervisors' Requests and Audience Comments

Mr. Barker stated there are no benches near the amenity center for people to be dropped off and picked up. It would help me in the course of my recovery period so that I don't have to stand there with crutches. In the course of the year I have lived here there are various locations in the facility where there are benches that exist that get little to no use. It may be a simple matter to relocate one or two of them closer to the entrance to the facility.

Mr. Sessions stated we can look at that.

Mr. Barker stated we have a swimming pool and sound system associated with the swimming pool and last year the music was handled in a particular way it was set on a timer for 1:00 p.m. to whatever the associated shutoff time was. There was a selection of three stations

and it seemed like it rotated over the course of the weekend but this year it is random, sometimes it is on and sometimes it is off. I asked for a particular station then when the lifeguard left someone changed the station then they left. I asked Todd about it and he said basically there is no policy. I'm asking that some policy be established.

Mr. Myhill stated the same day you requested that station a woman came in ahead of you and requested no music whatsoever. It is a difficult environment to manage. From three stations we now have about seven stations. We leave it on and when we leave at 5:00 p.m. it goes off by a timer about 7:30 p.m.

Mr. Fagen stated at Durbin we found a middle ground radio station and I think it was an 80's station that everyone agreed on. We tried a couple different stations, we tried to please all and it depends on who is on the deck and that is tough to do. At Durbin we did it through Comcast I don't know if we can do it through AT&T. We can investigate it further and see what the expense is and the logistics.

Mr. Sessions stated until we figure out a plan one or two stations making sure music is on and if somebody asks you to turn it off if there are other people in the pool the response would be I'm sorry but there are other people in the pool who enjoy the music.

Ms. Byrd stated I love the streetlights black I think they look really good but I'm having a hard time seeing my street name.

Mr. Sessions stated David hasn't figured that out yet. We talked about that on the way up.

Mr. Provost stated they definitely won't stay the way they are now.

FOURTEENTH ORDER OF BUSINESS Financial Reports

A. Tri-Party Funding Request No. 34

On MOTION by Mr. Sessions seconded by Mr. Beard with all in favor tri-party funding request no. 34 in the amount of \$5,140.55 was approved.

B. Consideration of Construction Funding Request No. 42

On MOTION by Mr. Sessions seconded by Mr. Reese with all in favor construction funding request no. 42 in the amount of \$9,189.50 was approved.

C. Balance Sheet & Income Statement

A copy of the balance sheet and income statement were included as part of the agenda package.

D. FY 2016 Assessment Receipt Schedule

A copy of the 2016 assessment receipt schedule reflecting that we are 99.5% collected was included as part of the agenda package.

E. Approval of Check Register

On MOTION by Mr. Sessions seconded by Mr. Beard with all in favor the check register in the amount of \$77,205.10 was approved.

FIFTEENTH ORDER OF BUSINESS

Next Scheduled Meeting – Wednesday, June 15, 2016 @ 11:00 a.m. at the Rivertown Amenity Center

Mr. deNagy stated our next meeting is June 15, 2016 at 11:00 a.m.

On MOTION by Mr. Reese seconded by Mr. Sessions with all in favor the meeting was continued to June 15, 2016 at 11:00 a.m. in the same location.



Secretary/Assistant Secretary



Chairman/Vice Chairman