

Minutes of Meeting
Rivers Edge
Community Development District

The regular meeting of the Board of Supervisors of the Rivers Edge Community Development District was held Wednesday, April 12, 2016 at 6:00 p.m. at the Rivertown Amenity Center, 156 Landing Street, St. Johns, Florida.

Present and constituting a quorum were:

Jason Sessions	Chairman
Chris Reese	Vice Chairman
Kerry Soltis	Supervisor
Jason Beard	Supervisor

Also present were:

Jim Perry	District Manager
Jennifer Kilinski	District Counsel
Ryan Stillwell	District Engineer
Dan Fagan	Vesta
Todd Myhill	Vesta

The following is a summary of the minutes and actions taken at the April 12, 2016 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 6:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the March 16, 2016 Meeting

On MOTION by Mr. Sessions seconded by Mr. Beard with all in favor the minutes of the March 16, 2016 meeting were approved.

FOURTH ORDER OF BUSINESS

**Acceptance of Minutes of the March 16, 2016
Audit Committee Meeting**

On MOTION by Mr. Sessions seconded by Ms. Soltis with all in favor the minutes of the March 16, 2016 audit committee meeting were accepted.

FIFTH ORDER OF BUSINESS

**Ratification of Engagement Letter with Grau
& Associates for Fee Increase Related to
FY15 Audit**

Mr. Perry stated we have been working on the audit with our external auditors, Grau & Associates, and this is an increase in their fee related to the fiscal year 2015 audit. When they proposed to do the audit the transaction had not yet taken place with the amenity center so there is quite a bit of additional work they have been doing. We are finalizing the audit at this time but it is a \$1,500 increase. We had originally budgeted \$5,200 and they are proposing \$6,700, which I thought was very reasonable for the additional work that took place. We are asking the board to ratify that increase with them.

Mr. Sessions asked will that go down next year because it just came on this year?

Mr. Perry stated it depends in relation to the boundary amendment and all that work too. It will probably not go down but if it does go up it won't go up a lot.

On MOTION by Ms. Soltis seconded by Mr. Beard with all in favor the engagement letter with Grau & Associates for a fee increase of \$1,500 related to the FY15 audit was ratified.

SIXTH ORDER OF BUSINESS

Matters Related to Reissuance of Bonds

Ms. Kilinski stated we are still working through documents and I expect at the May meeting we would have tender documents for your consideration.

SEVENTH ORDER OF BUSINESS

**Consideration of Addendum to Landscape
Maintenance Agreement with Valleycrest for
Additional Services**

Mr. Perry stated the addendum to the landscape maintenance agreement with Valleycrest is in relation to the Riverfront Park mowing schedule and it is an annual amount of \$9,936.

Mr. Session stated this is in relation to the additional mowing and clearing we did at Riverfront Park to keep that in place.

On MOTION by Mr. Sessiond seconded by Ms. Soltis with all in favor the addendum to the landscape maintenance agreement with Valleycrest for the additional services in the amount of \$9,936 was approved.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer – Consideration of Requisition No. 892

Mr. Stillwell stated there was a typo on the requisition summary and the amount for approval is only \$1,615.

On MOTION by Ms. Soltis seconded by Mr. Reese with all in favor requisition 892 in the amount of \$1,615 was approved.

C. Manager

Mr. Perry stated we have started working on our preliminary budget for this next fiscal year and we will refine that over the next two months and will have it for your consideration in June.

D. Amenity Manager - Report

A copy of the amenity manager’s report was included as part of the agenda package.

E. Field Services

Mr. Sessions stated Orange Branch Trail is progressing nicely. We are still waiting on a permit from St. Johns County on the entry.

TENTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

Mr. Crabb stated I would think that more people would attend these meetings and learn what is going on.

Mr. Perry stated they are better attended in the daytime believe it or not.

Mr. Sessions stated we try to make these meetings brief so people stay interested. We would love to have a roomful of people because we can pass on our concerns about trespassing and it also allows us to send the right message as to when things are going to be completed.

Mr. Crabb asked is this home base for the Loggerheads swim team and will they practice here?

Mr. Myhill responded yes they will and they will guarantee that at least two lanes will be open to the public in the lap pool and the rec pool will not be affected. They are going to add extra programs for residents including swim lessons.

ELEVENTH ORDER OF BUSINESS

Financial Reports

A. Tri-Party Funding Request No. 33

On MOTION by Mr. Sessions seconded by Mr. Beard with all in favor tri-party funding request no. 33 in the amount of \$4,720.79 was approved.

B. Balance Sheet & Income Statement

A copy of the balance sheet and income statement was included as part of the agenda package.

C. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included as part of the agenda package.

D. Approval of Check Register

On MOTION by Mr. Sessions seconded by Mr. Beard with all in favor the check register in the amount of \$91,149.22 was approved.

ELEVENTH ORDER OF BUSINESS

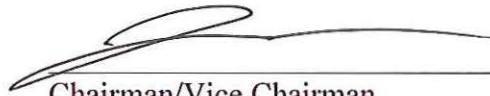
Next Scheduled Meeting – Wednesday, May 18, 2016 @ 11:00 a.m. at the Rivertown Amenity Center

Mr. Perry stated the next meeting is scheduled for May 18, 2016 at 11:00 a.m. at this location.

On MOTION by Mr. Reese seconded by Mr. Beard with all in favor the meeting adjourned at 6:19 p.m.



~~Secretary~~ Assistant Secretary



Chairman/Vice Chairman